

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 5, 2023, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Kevin Siebrecht and Suzanne Smith. Chair Suzanne Smith opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Albrecht, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Siebrecht, seconded by Johnson, to approve the minutes of the November 21, 2023 Commission meeting. All members voted aye. Motion carried.

PUBLIC COMMENT

No one present took the floor.

EXECUTIVE SESSION

At 8:38 AM, motion was made by Johnson, seconded by Knox, to enter into executive session to discuss personnel, Vic Fischbach, States Attorney, Jenna Appel, Sheriff, and Theresa Hodges, Auditor, were also present. At 9:07 AM, Chair Smith declared the board out of executive session with no action taken.

WIC CONTRACT

Theresa Hodges, Auditor, reported on the discussions held with the South Department of Health regarding the WIC contract, stating a contract with revisions Spink County requested is currently being drafted by the SDDOH for the period of January 1, 2024 and May 31, 2024. Motion was made by Johnson, seconded Knox, to approve the Women, Infants, Children contract between Spink County and the SD Department of Health, for the modified term beginning June 1, 2023, and ending December 31, 2023. All members voted aye. Motion carried. A certified letter will be sent to the SDDOH regarding the termination of the contract effective December 31, 2023.

SDDOH

Marty Link, South Dept. of Health, via teleconference spoke on the SDDOH Naloxone Program. Motion was made by Knox, seconded by Siebrecht, to approve participating in the program and allowing a Naloxone box to be placed in the courthouse. All members voted aye. Motion carried.

SHERIFF

Jenna Appel, Sheriff, gave an update of activities, introduced four of the newly hired deputies and requested a personnel pay step increase.

PERSONNEL

Motion was made by Knox, seconded by Siebrecht, to approve the 6 month pay step increase for Colette Habbena, E911 Dispatcher, to \$19.93/hr. effective 12/12/23. All members voted aye. Motion carried.

RESCIND

Motion was made by Johnson, seconded by Knox, to rescind the following action taken on May 23, 2023: motion was made by Siebrecht, seconded by Knox, to surplus Police Service Dog Hari along with other equipment listed, to set value at \$1 and to sell to Josh Lee, Deputy Sheriff. All members voted. Motion carried.

NECOG

Motion was made by Johnson, seconded by Albrecht, to approve the 2024 Joint Cooperative Agreement between Spink County and the Northeast Council of Governments for their assistance in applying for funding opportunities, with a local share cost of \$10,770.40. All members voted aye. Motion carried.

PLANNING & ZONING BOARD

At 9:59 AM a motion was made by Albrecht, seconded by Siebrecht, to recess as a Board of Commissioners and convene as the Planning & Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:10 AM after having adjourned as the Planning & Zoning Board.

ABATEMENT

An informal request from the City of Redfield for the abatement of back taxes on a property deeded to the City was discussed. No action was taken until a formal application for abatement of taxes is filed.

BUDGETS/CASH BALANCE

Theresa Hodges, Auditor, reviewed the estimated budget contingency transfers, all funds estimated cash balances at year end, and budgeted cash transfers.

CASH TRANSFER

Motion was made by Knox, seconded by Johnson, to make a budgeted cash transfer in the amount of \$300,000.00 from 101-0-101 General Fund Cash to 201-0-101 – Road & Bridge Fund Cash. All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Johnson, seconded by Siebrecht, to approve the following claims and reports. All members voted aye. Motion carried.

NOVEMBER PAYROLL		WELLS FARGO REMITTANCE CENTER	69.12
Commissioners	5504.74		
Election	52.00	DIRECTOR EQUALIZ.	
Auditor	11770.90	MIDCONTINENT COMMUNICATIONS	91.05
Treasurer	15152.46		
States Attorney	10876.82	REGISTER OF DEEDS	
Government Building	5239.51	MIDCONTINENT COMMUNICATIONS	92.60
Director of Equalization	15435.49		
Register of Deeds	6500.97	VETERANS SERVICE	
Veterans Service	1270.15	AT & T MOBILITY	42.76
Sheriff	66095.65	MIDCONTINENT COMMUNICATIONS	86.08
Jail	2988.10		
Coroner	1107.19	SHERIFF	
Welfare Director	5184.14	APPLIED CONCEPTS INC	163.00
County Nurse	4440.04	AT & T MOBILITY	467.29
WIC	569.18	AUTO VALUE REDFIELD	7.98
Extension	5654.80	MIDCONTINENT COMMUNICATIONS	445.13
Weed	769.22	MIDWESTERN MECHANICAL INC	595.00
Planning & Zoning	5172.01	THE SHOP	1321.07
Highway	83117.85	WELLS FARGO REMITTANCE CENTER	343.67
E-911	22712.79		
Emergency Management	5679.31	JAIL	
24/7 Sobriety	810.25	BEADLE COUNTY SHERIFF	5000.00
Heartland State Bank-ACH FEE	25.00	BRANDON ROE	7.28
		WELLS FARGO REMITTANCE CENTER	10.75
COMMISSIONERS			
MIDCONTINENT COMMUNICATIONS	42.50	CORONER	
		SANFORD HEALTH	1346.00
AUDITOR			
MIDCONTINENT COMMUNICATIONS	48.02	CARE OF POOR	
		MIDCONTINENT COMMUNICATIONS	42.50
TREASURER			
MIDCONTINENT COMMUNICATIONS	47.85	MENTALLY HANDICAPPED	
		YANKTON CO. SHERIFF'S OFFICE	50.00
STATES ATTORNEY			
MIDCONTINENT COMMUNICATIONS	135.05	MENTAL ILLNESS BOARD	
MIDSTATES GROUP	685.00	YANKTON COUNTY TREASURER	302.10
CT APPT ATTY & CLERP			
CGI, LLC	1689.38	COUNTY FAIR	
COMPUTER FORENSIC RESOURCES	499.10	AT & T MOBILITY	40.04
RICHARDSON, WYLY, WISE, SAUCK	2941.95	CLAUSEN SANITATION INC.	160.00
TALIAFERRO LAW FIRM P.C.	650.80		
MITCHELL VILHAUER	1424.64	EXTENSION	
TUCKER VOLESKY	6945.75	CLARK COUNTY AUDITOR	118.32
		MIDCONTINENT COMMUNICATIONS	86.44
		WELLS FARGO REMITTANCE CENTER	136.85
GOVERNMENT BUILDINGS			
ALLIED CLIMATE PROFESSIONALS	2516.44	WEED CONTROL	
CLAUSEN SANITATION INC.	286.00	CONCORD SERVICES LLC	9000.00
MIDCONTINENT COMMUNICATIONS	85.00	K & M TIRE	7759.00

PLANNING BOARD		LOISEAU CONSTRUCTION, INC	153186.24
MIDCONTINENT COMMUNICATIONS	42.50	MIDCONTINENT COMMUNICATIONS	132.07
		ULTEIG ENGINEER'S INC	2410.49
RD & BRG - ADMIN		E-911	
AT & T MOBILITY	127.85	WELLS FARGO REMITTANCE CENTER	446.26
CLAUSEN SANITATION INC.	221.00		
DIAMOND MOWERS INC	3117.26	EMERGENCY MANAGEMENT	
AUTO VALUE REDFIELD	1999.95	AT & T MOBILITY	64.82
IMEG	7409.99	MIDCONTINENT COMMUNICATIONS	86.85

REPORTS

- November Sheriff's Report
- November 2023 Register of Deeds Statement of Fees Collected: \$8,129.45
- November 2023 Report of Payments Received to Reimburse Poor Liens: \$0.00
- November 2023 Comp & OT Report
- September 2023 Report of Payments to Reimburse CAA Liens: \$298.32
- October 2023 Report of Payments to Reimburse CAA Liens: \$402.10
- December 2023 Fuel Quotes
- November 2023 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$21,817.75
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Chair Smith declared the meeting adjourned at 10:29 AM until 8:30 AM, Tuesday, December 19, 2023.

Suzanne Smith, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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