

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 6, 2022, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, and Suzanne Smith. Commissioner Dustin Rische was absent. Chair Suzanne Smith opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Albrecht, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Johnson, seconded by Knox, to approve the minutes of the November 22, 2022, Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- SD Dept. of Ag & Natural Resources Re: Revised Nutrient Plan

PUBLIC COMMENT

Dana Siefkes-Lewis and Aaron Eldridge, Carbon Summit Solutions, reviewed questions on depth of pipe and landowner insurance coverage concerns; and stated the initial dispersion analysis is complete, but not down to a specific county level.

SHERIFF

Frank Krumm, Sheriff, gave an update of activities, requested a pay step increase for two employees, and gave notice of an employee resignation. Spink County was also approved for the Highway Safety grant to purchase 3 speed boards.

PERSONNEL

Motion was made by Knox, seconded by Johnson, to approve the pay step increase for: Elizabeth Adema, E911 Dispatcher, to 18-month step at \$19.88/hr effective 12/4/22; and Tracie Schipke, E911 Dispatcher, to 1 year at 20.15/hr(reflects 2023 salary schedule rate) effective 12/27/22. All members voted aye. Motion carried.

Motion was made by Albrecht, seconded by Knox, to accept the resignation of John Abshire, Deputy Sheriff, effective 11/29/22, and to advertise the open position. All members voted aye. Motion carried.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities and requested to purchase a vehicle from federal surplus.

Motion was made Johnson, seconded by Knox, to approve the purchase of a 2015 Chevrolet 2500 pickup for \$36,100 from federal surplus. All members voted aye. Motion carried.

BUDGET SUPPLEMENT

Motion was made by Johnson, seconded by Knox, to make an automatic budget supplement to 101-615-426.90–Weed & Pest, in the amount of \$6,000 for the West Nile grant received for the SDDOH. All members voted aye. Motion carried.

JOINT POWERS AGREEMENT

Motion was made by Albrecht, seconded by Johnson, to approve the Joint Powers Agreement between the SD Department of Public Safety, Driver Licensing Program and Spink County for the term of January 1, 2023 through June 30, 2024. All members voted aye. Motion carried.

NECOG

Motion was made by Johnson, seconded by Knox, to approve the 2023 Joint Cooperative Agreement between Spink County and the Northeast Council of Governments for their assistance in applying for funding opportunities, with a local share cost of \$10,595.57. All members voted aye. Motion carried.

DEPARTMENT OF SOCIAL SERVICES LEASE AGREEMENT

Motion was made by Albrecht, seconded by Johnson, to sign the State of South Dakota Lease Agreement for Department of Social Services office space beginning January 1, 2023 and commencing December 31, 2027 with tenant paying lessor \$841.33 the first day of every month. All members voted aye. Motion carried.

DIRECTOR OF EQUALIZATION

Tracey Millar, Director of Equalization, spoke on the request for the Director of Equalization office to purchase the Vanguard software system. . Also present were Amy Michlitsch, Treasurer, and Theresa Hodges, Auditor, due to the software changing the flow of data for tax billing between the offices. Donnie Campbell, Vanguard, was present to answer questions. A formal agreement will be presented at the 12/20/22 meeting.

EMERGENCY MANAGER

A written report was filed from Emergency Management with an update on the PDM grant request and upcoming P25 radio upgrades.

2023 SALARIES

Motion was made by Johnson, seconded by Knox, to give all full-time employees and part-time employees except the Commissioners a 5.5% raise effective 12/26/2022, and to add the title Lead Worker for the Highway Department to the salary schedule setting the wage at \$23.82/hr on the 2023 salary schedule. All members voted aye. Motion carried.

EXPENSE REQUESTS

Motion was made by Albrecht, seconded by Knox, to approve the following expense requests:

- Theresa Hodges, Auditor, Secretary of State meeting, Pierre, SD;
- Larry Tebben, Emergency Manager, Annual Training, Pierre, SD;
- Kelly Hyke, Coroner, Mandatory Coroner Training, virtual;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Johnson, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

NOVEMBER PAYROLL		TREASURER	
Commissioners	5159.41	J.D. POWER	320.00
Election	2412.96	PETTY CASH	0.24
Auditor	13783.47		
Treasurer	13344.25	STATES ATTORNEY	
States Attorney	10437.84	SDSAA	856.00
Government Building	5384.30		
Director of Equalization	15686.85	CT APPT ATTY & CLERP	
Register of Deeds	6999.94	CGI, LLC	912.52
Veterans Service	1127.28	COGLEY LAW OFFICE, PROF LLC	70.70
Sheriff	47492.62	ZYLSTRA INVESTIGATIONS, LLC	1567.50
Jail	594.35		
Coroner	1672.83	GOVERNMENT BUILDINGS	
Welfare Director	328.96	COLE PAPERS, INC.	430.93
County Nurse	4365.20	JESSEN HEATING, REFRIGERATION	132.60
WIC	532.35	SWANSON ELECTRIC, LLC	777.48
Fair Board	206.97		
Extension	5565.74	DIRECTOR EQUALIZ.	
Weed	463.11	APPEL OIL COMPANY	192.21
Planning & Zoning	4884.97	AT & T MOBILITY	23.28
Highway	81073.85	ESRI INC	666.00
E-911	19163.95	PETTY CASH	1.40
Emergency Management	5351.05	SCHNEIDER GEOSPATIAL, LLC	5678.00
24/7 Sobriety	461.35		
Heartland State Bank-ACH FEE	25.00	VETERANS SERVICE	
ELECTION		AT & T MOBILITY	32.28
APPEL OIL COMPANY	35.19		
E S & S, INC.	41.30	SHERIFF	
PETTY CASH	4.14	316 SUPPLY & UPFITTING LLC	2470.41
		AMERICAN SOLUTIONS	672.31
JUDICIAL SYSTEMS		APPEL OIL COMPANY	2057.33
AVERA ST. LUKE'S	185.60	AT & T MOBILITY	465.62
SANFORD HEALTH	751.78	FAULK CO. SHERIFF'S OFFICE	13230.00
		GALLS, LLC	404.99
AUDITOR		KROHMER PLUMBING	4393.16
APPEL OIL COMPANY	30.25	MIDCONTINENT COMMUNICATIONS	85.42
PETTY CASH	0.58	MODERN MARKETING	428.37
		NARTEC, INC	507.60

WELLS FARGO REMITTANCE CENTER	184.18	AT & T MOBILITY	137.61
JAIL		BURDICK BROS. MACHINE & REPAIR	112.13
BEADLE COUNTY SHERIFF	400.00	BUTLER MACHINERY CO.	6010.20
CURA HOSPITALITY	8.00	ESRI INC	334.00
CARL KIMBLER DMD, MD	419.00	H.F. JACOBS & SONS	116501.85
CARE OF POOR		AUTO VALUE REDFIELD	91.00
PETTY CASH	0.20	MENARDS	507.02
EXTENSION		MEYERS TRACTOR SALVAGE	800.00
AT & T MOBILITY	40.04	MIDWEST FIRE SAFETY	513.00
AMY HERMANN	8.75	ODLAND GRAVEL, LLC	4906.73
WEED CONTROL		PRORATE SERVICES LLC	75.00
CONCORD SERVICES LLC	41460.00	RUNNINGS	44.95
AUTO VALUE REDFIELD	7.49	SCHNEIDER GEOSPATIAL, LLC	2838.00
REDFIELD CITY	6000.00	SD ASSOC OF COUNTY HWY SUPT	350.00
SOUTH DAKOTA ASSOCIATION OF	75.00	WILLIAMSON TRUCKING	80000.00
RD & BRG - ADMIN		EMERGENCY MANAGEMENT	
AGTEGRA COOPERATIVE	20503.75	APPEL OIL COMPANY	159.45
APPEL OIL COMPANY	21745.74	AT & T MOBILITY	52.92
		JAIL	
		INTOXIMETERS, INC	749.93
		REDWOOD TOXICOLOGY, INC	1135.39

REPORTS

- November 2022 Report of Payments Received to Reimburse Poor Liens: \$0.00
- November 2022 Sheriff Report
- December 2022 Quotes on Diesel Fuel & Ethanol/Gas
- November 2022 Victim Witness Coordinator Report
- November 2022 Comp & OT Report
- November 2022 Register of Deeds Statement of Fees Collected: \$10,672.40
- Auditor's Account with the County Treasurer – 11/30/2022

Checking Accounts	\$6,145,394.95
Savings Accounts	978,875.12
Certificates of Deposits	1,730,000.00
Cash Change Accounts	100.00
Cash & Cash Items	<u>56,375.51</u>
Total	\$ 8,910,745.58

Chair Smith declared the meeting adjourned at 10:22 AM until 8:30 AM, Tuesday, December 20, 2022.

Suzanne Smith, Chair
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

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