

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, May 17, 2022, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Dustin Rische and Suzanne Smith. Chair Suzanne Smith opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Albrecht, seconded by Knox, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Johnson, seconded by Albrecht, to approve the minutes of the May 3, 2022, Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Family Crisis Center, Inc. Re: Thank You for Support
- SD Office of Attorney General Re: In the Matter of the Roeber Petition for Determination of Ordinary High-Water Mark of Cottonwood Lake in Spink County

PUBLIC COMMENT

Sandy Jungwirth, Spink County resident, inquired on the timeline of updating pipeline ordinances.

SHERIFF

Frank Krumm, Sheriff, gave an update of activities.

MALT BEVERAGE LICENSE HEARING

At 9:00 AM, time set by public notice, a hearing was held to consider an application for Retail(on-off sale) Malt Beverage & SD Farm Wine license for Spink Hutterian Brethren, DBA Kasemeister Creamery, with Paul Wipf, Spink Colony, present for the application, no one was present against the application. Motion was made by Johnson, seconded by Knox, to approve Spink Hutterian Brethren's application. All members voted aye. Motion carried.

RENEWAL OF MALT BEVERAGE LICENSE

Motion was made by Knox, seconded by Johnson, to approve the renewal of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for Mellette Travel Plaza, Vollmers OL 1 & OL 2 located in SW 35-120 64. All members voted aye. Motion carried

CASH TRANSFERS

Motion was made by Albrecht, seconded by Knox, to make the following budgeted cash transfers from 101-0-101, General Fund Cash to: \$748.769 to 201-0-101.00 Road & Bridge Fund Cash; \$96,080.00 to 207-0-101.00 E911 Fund Cash; \$34,755.00 to 226-0-101.00 Emergency Management Fund Cash; \$6,400.00 to 229-0-101.00 Domestic Abuse Fund Cash. All members voted aye. Motion carried.

GRANT APPLICATION

Motion was made by Johnson, seconded Albrecht, to approve applying for the SD Dept. of Health's West Nile Prevention funding grant. All members voted aye. Motion carried.

NUISANCE PROPERTY

Stuart Bell, Greg Drayer and Kyle Knox, Doland City Officials, discussed a nuisance property on Main Street of Doland, requesting to potentially partner with the County to pay for an engineering study for demolition of the building, Adjacent business owner Glenda McNutt was also present. Before taking any action the Board of Commissioners requested the other adjacent property owner be involved in the discussion.

REZONING HEARING

At 9:45 AM, time set by public notice, a second reading was held to consider an application to rezone a property, with no one present for or against the application. Motion was made by Johnson, seconded by Knox, to approve and adopt Weistech HD Diesel Services LLC's request to rezone Boekelheide & Sons First Addition L 1 in SW ¼ 32-120-64, Spink County, SD, from AG to Commercial. All members voted aye. Motion carried.

CUSTODIAN/MAINTENANCE

Lisa Otto, Custodian, gave an update on the boiler and reviewed some issues in the Law Enforcement Center. Otto will contact Kyburz Carlson the Construction Manager on the Law Enforcement Center issues.

PERSONNEL POLICY

Isaac Appel, Spink County resident, requested the Board further consider adopting an exit interview policy. The Board referred drafting a policy to the Personnel Policy Board to present to the Commission.

EXECUTIVE SESSION

At 10:06 AM, motion was made by Knox, seconded by Johnson, to enter into executive session to discuss personnel. Kathy Adams, Chief Deputy Sheriff, and Theresa Hodges, Auditor, were also present. At 10:29 AM, Chair Suzanne Smith declared out of executive session with no action taken.

PERSONNEL

Motion was made by Knox, seconded by Albrecht, to approve hiring Melissa Taylor as Treasurer Clerk, effective 5/9/22 at \$18.42/hr. All members voted aye. Motion carried.

EAP

Tim Heerts, Avera EAP, was present via teleconference to present an Employee Assistance Program available through Avera. No action was taken at the time. Hodges, Auditor, will confirm if similar benefits are offered under the County's current health insurance plan.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, requested to surplus equipment, offer bridges for historical preservation, hire summer help, and filed an engineering agreement.

SURPLUS

Motion was made by Knox, seconded by Johnson, to surplus a 2011 CAT motor grader serial number CAT0140MKM9J00429 and a Balderson Snow Wing, and to sell both items on online auction. All members voted aye. Motion carried.

BRIDGE OFFERING

Motion was made by Knox, seconded by Albrecht, to offer the following bridge structures for historical preservation: 58-051-310 and 58-060-075. All members voted aye. Motion carried.

ENGINEERING CONTRACT

Motion was made by Johnson, seconded by Knox, to approve the professional services agreement between Ulteig Engineers, Inc. and Spink County, for engineering services on the replacement of bridge structure 58-140-224, for cost of \$134,007.16, which 20 percent will be Spink County's responsibility. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Johnson, seconded by Knox to approve adjusting the pay range for Temporary Workers Highway Department to \$14.00-\$18.00/hr. All members voted aye. Motion carried.

Motion was made by Albrecht, seconded by Johnson, to approve the hiring of: Mark Schaffer at \$17.00/hr, effective 5/23/2022, for Highway Department summer help; and Brittney Woodward at \$14.25/hr, 5/23/2022, for the Highway/Weed Department summer help. All members voted aye. Motion carried.

GROW SD

Lori Moen, Grow SD, gave an update of activities.

REGISTER OF DEEDS/PERSONNEL

Sharon Jungwirth, Register of Deeds, requested a pay step increase for an employee. Motion was made by Johnson, seconded by Knox, to approve the one year pay step increase for Sonja Muellenberg, Deputy Register of Deeds, to \$19.40/hr effective 5/10/22. All members voted aye. Motion carried.

COURTHOUSE GROUNDS

Haessig gave an update on quotes he is obtaining for seeding grass, irrigation system work and concrete on the west side of the courthouse.

AMBULANCE

A quote for the purchase of a new ambulance was filed. Eric Schueth, Spink County Ambulance Director, will attend the next meeting to review the quote.

PERSONNEL

A request from the SD Department of Health for the Spink County Health Office secretary to provide remote services was filed. The consensus of the board to was move forward with having a contract drafted.

EXPENSE REQUESTS

Motion was made by Knox, seconded by Johnson, to approve the following expense requests:

- Jeff Haessig, Highway Superintendent, and Shirley Howe, Office Manager, 2022 SDACHS Workshop, Pierre, SD;

All members voted aye. Motion carried

CLAIMS AND REPORTS ALLOWED

Motion was made by Johnson, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

ELECTION		EXECUTIVE MANAGEMENT	9.92
EXECUTIVE MANAGEMENT	2.07	NORTHERN VALLEY COMMUNICATIONS	4.05
AUDITOR		INFO TECHNOLOGY	
A & B BUSINESS SOLUTIONS, INC	29.25	CONNECTING POINT COMPUTER	583.34
CONNECTING POINT COMPUTER	56.00		
EXECUTIVE MANAGEMENT	10.29	SHERIFF	
NORTHERN VALLEY COMMUNICATIONS	12.15	A & B BUSINESS SOLUTIONS, INC	48.53
		APPEL OIL COMPANY	2850.99
TREASURER		CONNECTING POINT COMPUTER	718.33
A & B BUSINESS SOLUTIONS, INC	70.13	EXECUTIVE MANAGEMENT	77.12
CONNECTING POINT COMPUTER	84.00	HARR'S REDFIELD	1894.93
EXECUTIVE MANAGEMENT	25.14	REDFIELD CITY	87.00
NORTHERN VALLEY COMMUNICATIONS	12.15		
		JAIL	
STATES ATTORNEY		EDMUNDS COUNTY SHERIFF DEPT	337.50
COMMUNITY MEMORIAL HOSPITAL	776.00		
CONNECTING POINT COMPUTER	28.00	CARE OF POOR	
EXECUTIVE MANAGEMENT	7.29	CONNECTING POINT COMPUTER	28.00
NORTHERN VALLEY COMMUNICATIONS	4.05	EXECUTIVE MANAGEMENT	1.05
SD DEPARTMENT OF HEALTH	160.00	NORTHERN VALLEY COMMUNICATIONS	4.05
CT APPT ATTY & CLERP		AMBULANCE	
KRISTEN KOCHKIAN	353.50	COMMUNITY MEMORIAL HOSPITAL	9000.00
SD COUNTIES	676.00		
TALIAFERRO LAW FIRM P.C.	1188.20	MENTAL ILLNESS BOARD	
		KENNEDY PIER LOFTUS & REYNOLDS	656.50
GOVERNMENT BUILDINGS			
CINTAS	180.25	COUNTY FAIR	
CLAUSEN SANITATION INC.	286.00	CLAUSEN SANITATION INC.	135.00
COLE PAPERS, INC.	229.99	NORTHWESTERN ENERGY	282.51
CONNECTING POINT COMPUTER	28.00	REDFIELD CITY	124.75
DAKOTA DATA SHRED	62.96		
EXECUTIVE MANAGEMENT	0.41	EXTENSION	
G & R CONTROLS, INC	21.29	A & B BUSINESS SOLUTIONS, INC	116.76
NORTHERN VALLEY COMMUNICATIONS	4.05	CONNECTING POINT COMPUTER	56.00
NORTHWESTERN ENERGY	4467.18	EXECUTIVE MANAGEMENT	1.38
REDFIELD CITY	155.00	KIM MCGRAW	104.91
		NORTHERN VALLEY COMMUNICATIONS	8.10
DIRECTOR EQUALIZ.			
A & B BUSINESS SOLUTIONS, INC	45.35	WEED CONTROL	
YVETTE ALBRECHT	80.00	CONNECTING POINT COMPUTER	56.00
APPEL OIL COMPANY	85.98		
CONNECTING POINT COMPUTER	358.33	PLANNING BOARD	
EXECUTIVE MANAGEMENT	41.96	A & B BUSINESS SOLUTIONS, INC	45.35
NORTHERN VALLEY COMMUNICATIONS	16.20	CONNECTING POINT COMPUTER	28.00
RAMKOTA HOTEL	154.00	NORTHERN VALLEY COMMUNICATIONS	4.05
SDAAO	1300.00		
		DEBT SERVICE	
REGISTER OF DEEDS		AMERICAN BANK & TRUST	79784.82
A & B BUSINESS SOLUTIONS, INC	53.60		
CONNECTING POINT COMPUTER	84.00	RD & BRG - ADMIN	
EXECUTIVE MANAGEMENT	26.32	CINTAS	38.05
NORTHERN VALLEY COMMUNICATIONS	8.10	CLAUSEN SANITATION INC.	221.00
		CONNECTING POINT COMPUTER	112.00
VETERANS SERVICE		DOLAND CITY FINANCE OFFICE	60.74
CONNECTING POINT COMPUTER	28.00	EXECUTIVE MANAGEMENT	16.50

H.F. JACOBS & SON	13916.42	E-911	
HARR'S REDFIELD	1106.50	JAMES VALLEY TELECOMMUNICATION	209.10
NORTHERN VALLEY COMMUNICATIONS	39.95	LEXIPOL	483.00
NORTHWESTERN ENERGY	1652.98		
ODLAND GRAVEL, LLC	9007.52	EMERGENCY MANAGEMENT	
POWER PLAN (RDO)	2525.70	APPEL OIL COMPANY	224.35
REDFIELD HARDWARE HANK	104.08	CONNECTING POINT COMPUTER	28.00
REDFIELD CITY	87.00	HARR'S REDFIELD	1299.69
THE REDFIELD PRESS	122.27	NORTHERN VALLEY COMMUNICATIONS	4.05
RUNNINGS	37.45		
THE SHOP	227.02	ROD MODERN & PRESERV	
TRANSOURCE TRUCK & EQP INC	1257.85	SD ASSOCIATION OF CO OFFICIALS	316.00

REPORTS

- April 2022 Sheriff's Checking Account Statement
- April 2022 Register of Deeds Statement of Fees Collected: \$14,599.00
- April 2022 Report of Payments Received to Reimburse Poor Liens: \$20.00
- May 2022 Quotes on Diesel Fuel
- April 2022 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$401,498.28
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- Auditor's Account with the County Treasurer – 4/30/2022

Checking Accounts	\$8,169,663.93
Savings Accounts	1,018,129.65
Certificates of Deposits	1,730,000.00
Cash Change Accounts	100.00
Cash & Cash Items	<u>771,810.46</u>
Total	\$11,689,704.04

Chair Smith declared the meeting adjourned at 11:50 AM until 8:30 AM, Thursday, June 9, 2022.

Suzanne Smith, Chair
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

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