

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, April 19, 2022, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Dustin Rische and Suzanne Smith. Chair Suzanne Smith opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Albrecht, seconded by Knox, to adopt the agenda with the addition of taxes paid under protest. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Albrecht, seconded by Knox, to approve the minutes of the April 12, 2022, Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- SD Housing Development Authority Re: Notice & Admission of Service
- SD DANR Re: Shamrock Hutterian Brethren, Inc. Pond Liner Repairs Permit Coverage & Amended Certificate of Compliance

Chair Smith signed the notice & admission.

PUBLIC COMMENT

No one was present.

AMBULANCE AGREEMENT

No agreement has been received to date.

TAXES PAID UNDER PROTEST

Documents were filed stating taxes on a particular property were paid under protest.

SHERIFF

Kathy Adams, Chief Deputy Sheriff, gave an update of activities and filed Brett Christman and Jacob Millett's letters rescinding their resignations.

PERSONNEL

Motion was made by Johnson, seconded by Knox, to rescind the action taken on March 22, 2022: to accept the resignation of Brett Christman, Deputy Sheriff, effective 4/27/2022, and to advertise for the open position. All members voted aye. Motion carried. Motion was made by Albrecht, seconded by Knox, to rescind the following action taken on April 12, 2022: to accept the resignation of David Syverson, Deputy Sheriff, effective April 8, 2022, and Jacob Millett, Deputy Sheriff, effective 4/26/2022, and approve advertising for the open Deputy Sheriff positions. All members voted. Motion carried. Motion was made by Johnson, seconded by Knox, to accept the resignation of David Syverson, Deputy Sheriff, effective April 8, 2022, and approve advertising for the open position. All members voted aye. Motion carried.

BRIDGE CONSTRUCTION BID OPENING

At 9:00 a.m., time set by public notice, bids for the construction of BRO 8058(00) 20-1, 390th Ave(Co. Hwy 15), Spink County, Structure and Approach, were opened and read. Phil Gundvaldson, Infrastructure Design Group, Inc., Jeff Haessig, Highway Superintendent, and several bidders were present. Bids were received from Grangaard Construction, Prahm Construction, Inc., Swingen Constructions Co., and SFC Civil Constructors. Copies of all bids, proof of insurance and specifications are on file in the Auditor's Office and the Highway Department and open for inspection during normal working hours. Motion was made by Johnson, seconded by Knox, to table the bids until the 5/3/22 meeting. All members voted aye. Motion carried.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, filed additional documentation on bid prices for the purchase of a motor grader in 2023; a Sourcewell bid, from Butler Cat, Aberdeen, SD in the amount of \$378,330 not including snow equipment; and a Minnesota State bid from RDO Equipment, Aberdeen, SD in the amount of \$389,886 including snow equipment.

BID ACCEPTED

Motion was made by Johnson, seconded by Knox, to accept Minnesota State bid low from RDO Equipment, Aberdeen, SD, for the purchase of a 2023 or newer John Deere 772G motor grader, with snow equipment, but without blade impact system, deduct \$2,107, for a total of \$387,779; the purchase would be in the 2023 budget year and the Board reserves the right to cancel the order. Rische abstained, 4 ayes, 0 nays. Motion carried. Bid specs, minutes, affidavit of publication and award letter are on file in the offices of the Spink County Highway Superintendent and the Spink County Auditor and are available for review during regular working hours.

PERSONNEL POLICY BOARD

Heather Jatton, Deputy Auditor, presented recommended changes to the following personnel policies from the Personnel Policy Board: Mileage, raising the reimbursement rate to the current IRS rate; Hours of Work, excluding vacation leave, sick leave, and holidays from the calculation of overtime; Other Benefits Offered, removing Dakotaland Federal Credit Union from the list as direct deposit may be utilized; Employee Conduct, prohibiting smoking or vaping within 15 feet of an entrance of a County building; and Salaried Employees, clarifying exempt employees. Motion was made by Knox, seconded by Albrecht, to adopt the changes to all personnel policies as presented,

PERSONNEL POLICY

Isaac Appel, Spink County resident, requested that employees, specifically the Sheriff’s Department, but not limited to that department, be offered an exit interview with the Commissioners upon their resignation. No action was taken.

EXPENSE REQUESTS

Motion was made by Johnson, seconded by Knox, to approve the following expense requests:

- Traci Clemens, Yvette Albrecht, Sally Schwab, Tracey Millar, DOE Office, Vanguard User Group Meeting;
- Jeff Haessig, Highway Superintendent, National Association of County Engineers, Buffalo, NY;
- Sonja Muellenberg, Deputy Treasurer/ROD, Spring Workshop, Pierre, SD;
- Theresa Hodges, Tammy Suchor, Heather Jatton, Auditor’s Office, Regional Election Equipment Training, Redfield, SD;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Johnson, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		AMERICAN SOLUTIONS	50.45
HUB INTERNATIONAL	18820.82	NORTHERN VALLEY COMMUNICATIONS	16.20
THE REDFIELD PRESS	403.22	THE REDFIELD PRESS	191.60
ELECTION		REGISTER OF DEEDS	
HUB INTERNATIONAL	176.01	AMERICAN SOLUTIONS	132.58
		NORTHERN VALLEY COMMUNICATIONS	8.10
AUDITOR		THE REDFIELD PRESS	243.00
AMERICAN SOLUTIONS	22.96	SD COUNTIES	92.50
HUB INTERNATIONAL	176.01		
NORTHERN VALLEY COMMUNICATIONS	12.15	VETERANS SERVICE	
		HUB INTERNATIONAL	88.01
TREASURER		NORTHERN VALLEY COMMUNICATIONS	4.05
AMERICAN SOLUTIONS	264.82		
HUB INTERNATIONAL	616.04	SHERIFF	
NORTHERN VALLEY COMMUNICATIONS	12.15	HUB INTERNATIONAL	31913.23
THE REDFIELD PRESS	243.00	PIONEER DESIGNS	150.00
STATES ATTORNEY		JAIL	
HUB INTERNATIONAL	176.02	EDMUNDS COUNTY SHERIFF DEPT	900.00
NORTHERN VALLEY COMMUNICATIONS	4.05		
		CARE OF POOR	
CT APPT ATTY & CLERP		NORTHERN VALLEY COMMUNICATIONS	4.05
COGLEY LAW OFFICE, PROF LLC	419.40		
RICHARDSON, WYLY, WISE, SAUCK	4925.80	COUNTY NURSE	
ZYLSTRA INVESTIGATIONS LLC	3925.00	HUB INTERNATIONAL	176.02
GOVERNMENT BUILDINGS		MENTALLY HANDICAPPED	
CINTAS	365.05	avera st. LUKE'S	745.28
HUB INTERNATIONAL	20272.10		
NORTHERN VALLEY COMMUNICATIONS	4.05	COUNTY FAIR	
REDFIELD ACE HARDWARE	291.91	HUB INTERNATIONAL	713.08
DIRECTOR EQUALIZ.		EXTENSION	

HUB INTERNATIONAL	176.02
NORTHERN VALLEY COMMUNICATIONS	8.10
WEED CONTROL	
HUB INTERNATIONAL	3711.71
PLANNING BOARD	
NORTHERN VALLEY COMMUNICATIONS	4.05
THE REDFIELD PRESS	20.55
RD & BRG - ADMIN	
BUTLER MACHINERY CO.	1329.40
CINTAS	38.05
FASTENAL COMPANY	130.23

HUB INTERNATIONAL	54011.24
KACS, LLC	5053.20
NORTHERN VALLEY COMMUNICATIONS	39.95
REDFIELD ACE HARDWARE	1396.49
THE REDFIELD PRESS	38.67
WESTSIDE IMPLEMENT	1128.04
E-911	
HUB INTERNATIONAL	180.16
EMERGENCY MANAGEMENT	
HUB INTERNATIONAL	1953.53
NORTHERN VALLEY COMMUNICATIONS	4.05

REPORTS

- March 2022 Register of Deeds Statement of Fees Collected: \$9,273.05

Chair Smith declared the meeting adjourned at 9:59 AM until 8:30 AM, Tuesday, May 3, 2022.

Suzanne Smith, Chair
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

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