

**SIGN PERMIT APPLICATION**

*Permit Fee \$20.00*

PRIOR TO THE INSTALLATION OF ANY SIGN, A SIGN PERMIT AND A BUILDING PERMIT FROM THE PLANNING & ZONING COMMISSION ARE REEQUIRED.

**APPLICATION REQUIREMENTS.**

- A) Purchase a Building Permit, \$25.00. (see fee schedule)
- B) Name and address of person(s) or business requesting sign to be installed  
\_\_\_\_\_
- C) Name of Company installing sign \_\_\_\_\_
- D) Legal description where sign will be located \_\_\_\_\_
- E) Sign Information:  
 \_\_\_\_\_ Height (including poles)  
 \_\_\_\_\_ Width  
 \_\_\_\_\_ Color of sign
- F) Description of project \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

*If land is not owned by Applicant, owner's signature must be included*

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

**OFFICE USE ONLY**

Inspection report \_\_\_\_\_  
\_\_\_\_\_ Inspected by \_\_\_\_\_ Date \_\_\_\_\_

Planning & Zoning Commission Decision \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_

PERMIT # \_\_\_\_\_