

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 16, 2025, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Kevin Siebrecht, and Suzanne Smith. Chairman Brian Johnson opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Smith, seconded by Siebrecht, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Siebrecht, seconded by Albrecht, to approve the minutes of the December 2, 2025 Commission meeting. All members voted aye. Motion carried.

PUBLIC COMMENT

No one present took the floor.

AG OPINION

Theresa Hodges, Auditor, reviewed the Attorney General's opinion on HB 1130 regarding elections and how that affects the 2026 election cycle.

SHERIFF

Jenna Appel, Sheriff, gave an update of activities, requested a personnel pay step increase, filed a jail bed per diem contract, and reviewed outstanding bills and grant reimbursements.

PRISONER HOUSING CONTRACT

Motion was made by Siebrecht, seconded by Knox, to approve the Roberts County 2026 Jail Bed per Diem Contract, for contracted rates of \$120.00 per prisoner day for adult prisoners and \$415.00 per prisoner day for juvenile prisoners for a term beginning January 1, 2026, and ending December 31, 2026. All members voted aye. Motion carried.

2026 SALARIES

Motion was made by Smith, seconded by Siebrecht, to set the following annual salaries: Commissioners- \$14,120; Commission Chair - \$15,320; Auditor – \$82,011; Treasurer – \$69,303; Register of Deeds – \$69,303; Director of Equalization \$75,254; States Attorney – \$65,855; Coroner – \$12,875; Highway Superintendent – \$82,011; Sheriff – \$82,011; and Emergency Manager – \$62,916; and to give all other full-time and part-time employees a \$1/hr. raise effective 12/26/2025. All members voted aye. Motion carried.

BRIDGE INSPECTIONS

Mike Gutenkauf, Engineer with IMEG, reviewed the 2025 bridge inspections.

PLANNING & ZONING BOARD

At 9:42 AM a motion was made by Smith, seconded by Knox, to recess as a Board of Commissioners and convene as the Planning & Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:42 AM after having adjourned as the Planning & Zoning Board.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities and requested to open a position as department promotional and to promote an employee. Bridge project mitigation costs were also discussed.

PERSONNEL

Motion was made by Smith, seconded by Siebrecht, to approve opening the lead worker position as department promotional and promoting Jerrod Peterson to the position at \$29.49/hr. effective 12/26/25. All members voted aye. Motion carried.

Motion was made by Knox, seconded by Smith, to approve the personnel pay step increase of Jacob Clark, E911 Dispatcher to Dispatcher over 6 months at \$25.33/hr. effective 12/26/25. All members voted aye. Motion carried.

LEGISLATIVE AUDIT

Kasie Ingraham, SD Department of Legislative Audit, met with the board to review the audit engagement for fiscal years 2023 and 2024. An engagement letter was signed by the Chairman and Auditor.

AMBULANCE

Motion was made by Knox, seconded by Smith, to approve Spink County Ambulances request for \$11,800 for the purchase of a second Avel Telemedicine unit using 2025 budget. All members voted aye. Motion carried.

BUDGET SUPPLEMENTS

Motion was made by Knox, seconded by Siebrecht, to make the following automatic budget supplements: \$2,190.35 to 101-211-411.00 Sheriff Wage and Salary-speed OT grant reimbursement received; \$4,114.10 to 101-211-426.50 Sheriff Equipment- speed OT equipment grant reimbursement received; \$16,471.00 101-211-425.10 Sheriff Car Repairs & Maintenance, insurance proceeds received; and \$6,138.26 to 101-426-411.00 WIC Salaries, salary reimbursement from the SDDOH. All members voted aye. Motion carried.

RECAPITULATION OF TAXES

Theresa Hodges, Auditor, reviewed the Recapitulation of Taxes for 2025 pay 2026, taxes levied in Spink County totaled \$18,758,156.58 for the County, 10 municipalities, 36 townships, 8 school districts, and 3 special districts.

EXPENSE REQUESTS

- Motion was made by Albrecht, seconded by Knox, to approve the following expense requests:
- Jeff Haessig, Highway Superintendent, and Shawn Doren, Equipment Operator, 2026 State Weed & Pest Conference, Deadwood, SD;
 - Highway Department Employees, MSHA Annual Refresher, Aberdeen, SD;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Smith, seconded by Siebrecht, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		JESSEN HEATING, REFRIGERATION	85.00
APPEL OIL COMPANY	13.90	NORTHERN VALLEY COMMUNICATIONS	379.92
DEPT. OF LEGISLATIVE AUDIT	11172.00	NORTHWESTERN ENERGY	2602.44
MCQUILLEN CREATIVE GROUP	143.00	REDFIELD ACE HARDWARE	24.99
NORTHERN VALLEY COMMUNICATIONS	575.00	REDFIELD CITY	225.50
NORTHERN VALLEY COMMUNICATIONS	8.76		
REDFIELD FOOD CENTER	19.22	DIRECTOR EQUALIZ.	
CHAMPION MEDIA, LLC	186.98	A & B BUSINESS SOLUTIONS, INC	46.91
		AMERICAN SOLUTIONS FOR	424.21
ELECTION		APPEL OIL COMPANY	109.40
APPEL OIL COMPANY	29.86	ESRI	773.34
NORTHERN VALLEY COMMUNICATIONS	289.31	NORTHERN VALLEY COMMUNICATIONS	1245.17
AUDITOR		REGISTER OF DEEDS	
A & B BUSINESS SOLUTIONS, INC	44.77	A & B BUSINESS SOLUTIONS, INC	74.59
AMERICAN SOLUTIONS FOR	16.26	THREE IN ONE, INC	219.45
APPEL OIL COMPANY	6.95	AMERICAN SOLUTIONS FOR	60.00
NORTHERN VALLEY COMMUNICATIONS	998.99	APPEL OIL COMPANY	6.95
		NORTHERN VALLEY COMMUNICATIONS	620.81
TREASURER			
A & B BUSINESS SOLUTIONS, INC	87.43	VETERANS SERVICE	
AMERICAN SOLUTIONS FOR	208.49	NORTHERN VALLEY COMMUNICATIONS	379.95
NORTHERN VALLEY COMMUNICATIONS	912.95		
		INFO TECHNOLOGY	
STATES ATTORNEY		NORTHERN VALLEY COMMUNICATIONS	2931.80
COMMUNITY MEMORIAL HOSPITAL	582.00	PITNEY BOWES GLOBAL FINANCIAL	964.71
LAURIE MARCUS	80.00		
NORTHERN VALLEY COMMUNICATIONS	706.61	SHERIFF	
REDWOOD TOXICOLOGY, INC	15.58	A & B BUSINESS SOLUTIONS, INC	77.66
SD DEPARTMENT OF HEALTH	350.00	JENNA APPEL	20.00
THOMSON REUTERS - WEST	237.96	APPEL OIL COMPANY	2921.49
		CENTURY LINK	85.28
CT APPT ATTY & CLERP		CHUCK'S BODY SHOP LLC	1769.15
TALIAFERRO LAW FIRM P.C.	534.00	NORTHERN VALLEY COMMUNICATIONS	361.93
		REDFIELD CITY	107.00
GOVERNMENT BUILDINGS		THOMSON REUTERS - WEST	237.96

VERIZON BUSINESS	717.66	A & B BUSINESS SOLUTIONS, INC	46.91
		MCQUILLEN CREATIVE GROUP	87.66
JAIL		NORTHERN VALLEY COMMUNICATIONS	289.31
BEADLE COUNTY SHERIFF	105.00	CHAMPION MEDIA, LLC	110.94
COMMUNITY MEMORIAL HOSPITAL	125.15		
FAULKTON AREA MEDICAL CENTER	98.62	RD & BRG - ADMIN	
FAULK CO. SHERIFF'S OFFICE	5310.00	AGTEGRA COOPERATIVE	587.04
		APPEL OIL COMPANY	3096.15
CORONER		CINTAS CORPORATION	179.68
HYKE FUNERAL HOME	1586.85	DOLAND CITY FINANCE OFFICE	63.95
		ESRI	386.66
MENTALLY HANDICAPPED		FARM TIRE SERVICE	525.00
LEWIS & CLARK BHS	450.00	AUTO VALUE REDFIELD	651.93
YANKTON CO. SHERIFF'S OFFICE	50.00	HIGHWAY IMPROVEMENT INC	90367.51
		MEYER TRACTOR SALVAGE	750.00
DEVELOPMENTALLY DISA		NORTHERN VALLEY COMMUNICATIONS	40.00
SD DEPARTMENT OF REVENUE	60.00	NORTHWESTERN ENERGY	829.59
		POWER PLAN (RDO)	5304.35
MENTAL ILLNESS BOARD		PRODUCTIVITY PLUS ACCT	1665.40
LINCOLN COUNTY AUDITOR	388.00	PRORATE SERVICES LLC	325.00
		SBS LUMBER & HARDWARE	44.99
COUNTY FAIR		REDFIELD ACE HARDWARE	54.98
BRAD ENGLUND	300.00	REDFIELD CITY	83.00
JESSEN HEATING, REFRIGERATION	85.00	RICH'S REPAIR	10497.00
NORTHWESTERN ENERGY	245.89	SAFETY SERVICE INC	375.00
SBS LUMBER & HARDWARE	75.94	SD DEPT OF TRANSPORTATION	88475.26
REDFIELD CITY	43.75	THE SHOP	79.07
		TRANSOURCE TRUCK & EQP, INC	384.88
EXTENSION			
A & B BUSINESS SOLUTIONS, INC	83.81	E-911	
NORTHERN VALLEY COMMUNICATIONS	659.70	JAMES VALLEY TELECOMMUNICATION	209.10
WEED CONTROL		EMERGENCY MANAGEMENT	
SOUTH DAKOTA ASSOCIATION OF	75.00	APPEL OIL COMPANY	100.18
		NORTHERN VALLEY COMMUNICATIONS	331.27
PLANNING BOARD			

REPORTS

- November 2025 Report of Payments to Reimburse Welfare Liens: \$285.84
- November 2025 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$2,412.42
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- Auditor’s Account with the County Treasurer – 11/30/2025

Checking Accounts	\$3,216,065.72
Savings Accounts	935,269.47
Certificates of Deposits	3,830,000.00
Cash Change Accounts	100.00
Cash & Cash Items	<u>170,615.82</u>
Total	\$ 8,152,051.01

Chairman Johnson declared the meeting adjourned at 11:42 AM until 8:30 AM, Tuesday, December 30, 2025.

Brian Johnson, Chairman
 Spink County Board of Commissioners

ATTEST:
 Theresa Hodges, Auditor
 Spink County, South Dakota

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