

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 2, 2025, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Kevin Siebrecht, and Suzanne Smith. Chairman Brian Johnson opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Smith, seconded by Knox, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Siebrecht, seconded by Smith, to approve the minutes of the November 18, 2025 Commission meeting. All members voted aye. Motion carried.

PUBLIC COMMENT

No one present took the floor.

NECOG

Motion was made by Smith, seconded by Siebrecht, to approve the 2026 Joint Cooperative Agreement between Spink County and the Northeast Council of Governments for their assistance in applying for funding opportunities, with a local share cost of \$11,128.75. All members voted aye. Motion carried.

VSO

Motion was made by Siebrecht, seconded by Smith, to approve the terms of SD Department of Veterans Affairs Request for State Aid for Salary of County Veterans Service Officer for the period of January 1, 2026, through December 31, 2026. All members voted aye. Motion carried.

SHERIFF

Jenna Appel, Sheriff, gave an update of activities, filed a quote for equipment purchase, requested to purchase a vehicle off the SD state bid, and discussed annual invoices per a five year contract that were not received by the department for two years.

GRANTS/QUOTES

Motion was made by Smith, seconded by Knox, to approve the quote from Motorola Solutions in the amount of \$11,149.29 for the purchase of an all band console under the SD DPS grant for E911 equipment. All members voted aye. Motion carried.

VEHICLE BID

Motion was made by Smith, seconded by Siebrecht, to purchase a 2026 Ford Police Interceptor SUV off the state bid, at the cost of \$45,951, base price plus additional options, from Lamb Motors. All members voted aye. Motion carried.

OFFICE SPACE

A certified letter from the State of South Dakota Bureau of Human Resources and Administration serving as written notice of cancellation of the DSS office space lease agreement dated January 1, 2023, was filed.

TAX DEED PROPERTY BID OPENING

At 9:00 a.m., time set by public notice, bids for the purchase of parcel #10641 – S 135' of Lot C, Block 3, Lakeside Addition, Redfield City, Spink County, South Dakota, were opened and read. Copies of all bids are on file in the Auditor's Office and open for inspection during normal working hours.

Motion was made by Siebrecht, seconded Smith, to accept the only bid in the amount of \$5,051 from RLTC, Inc. All members voted aye. Motion carried.

AMBULANCE

Eric Schueth, Spink County Ambulance, reviewed grants received, support of Wildcat Rescue and Doland responder with equipment and gave an overview of the AVEL unit and extrication system with manikin Spink County Ambulance is requesting \$30,000 in funding to purchase.

PLANNING & ZONING BOARD

At 9:25 AM a motion was made by Knox, seconded by Siebrecht, to recess as a Board of Commissioners and convene as the Planning & Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:27 AM after having adjourned as the Planning & Zoning Board.

DIRECTOR OF EQUALIZATION

Tracey Millar, Director of Equalization, requested an employee pay step increase.

TREASURER

Amy Michlitsch, Treasurer, requested an employee pay step increase, and reported on a timeframe for the new counter and desk system for her department.

EXTENSION

Kim McGraw, 4-H Educator, requested an employee pay step increase.

STATES ATTORNEY

A letter from Vic Fischbach, States Attorney, requesting an employee pay step increase was filed.

PERSONNEL

Motion was made by Knox, seconded by Smith, to approve the following personnel pay step increases: Ericka Dale, DOE Clerk, to clerk over 6 months at \$24.33/hr. effective 11/27/25; Amy Hermann, Deputy Treasurer, to deputy 1 year at \$24.90/hr. effective 12/9/25; Michelle Schmitt, 4-H Program Assistant, to clerk over 6 months at \$24.33/hr. effective 11/27/25; and Samantha Garrison, States Attorney Administrative Assistant, to clerk over 6 months at \$24.33/hr. effective 12/2/25. All members voted aye. Motion carried.

MOU

The memorandum of understanding between SDSU and Spink County regarding 4-H was discussed. A request for an official from SDSU to attend the next meeting will be made.

SALARIES

Discussion was held on setting the 2026 salaries. No action was taken.

CLAIMS AND REPORTS ALLOWED

Motion was made by Knox, seconded by Siebrecht, to approve the following claims and reports. All members voted aye. Motion carried.

NOVEMBER PAYROLL

Commissioners	6529.00	AUDITOR	
Elections	54.00	CONNECTING POINT	82.75
Auditor	20061.97	MIDCONTINENT COMMUNICATIONS	35.09
Treasurer	19298.74	WELLS FARGO REMITTANCE CENTER	409.98
States Attorney	12674.59		
Government Building	6051.21	TREASURER	
Director of Equalization	22633.42	CONNECTING POINT	120.75
Register of Deeds	9119.63	MIDCONTINENT COMMUNICATIONS	25.98
Veterans Service	1911.97		
Sheriff	78327.36	STATES ATTORNEY	
Jail	1214.57	CONNECTING POINT	42.50
Coroner	1351.59	MIDCONTINENT COMMUNICATIONS	86.01
Welfare Director	694.09	REDWOOD TOXICOLOGY, INC	46.74
WIC	5928.74		
Extension	5623.13	GOVERNMENT BUILDINGS	
Weed & Pest Control	646.36	COLE PAPERS, INC.	398.49
Planning & Zoning	5803.01	CONNECTING POINT	42.50
Highway	108603.12	GARRATT CALLAHAN CO	374.43
E-911	22405.48	MIDCONTINENT COMMUNICATIONS	51.89
Emergency Management	6708.01		
24/7 Sobriety	527.40	DIRECTOR EQUALIZ.	
Heartland State Bank-ACH FEE	40.00	CONNECTING POINT	441.83
		MIDCONTINENT COMMUNICATIONS	72.52
COMMISSIONERS		SCHNEIDER GEOSPATIAL, LLC	6058.83
MIDCONTINENT COMMUNICATIONS	25.96		
		REGISTER OF DEEDS	
ELECTION		CONNECTING POINT	118.50
THERESA HODGES	48.00	MIDCONTINENT COMMUNICATIONS	55.45
TAMMY SUCHOR	48.00		
WELLS FARGO REMITTANCE CENTER	61.00	VETERANS SERVICE	
		AT & T MOBILITY	42.86
JUDICIAL SYSTEMS		CONNECTING POINT	40.25
CHILD'S VOICE ROUTE #6361	850.00	MIDCONTINENT COMMUNICATIONS	54.16

INFO TECHNOLOGY		AT & T MOBILITY	40.04
CONNECTING POINT	660.59	EXTENSION	
SHERIFF		CONNECTING POINT	78.25
CENTURY LINK	85.28	MIDCONTINENT COMMUNICATIONS	51.90
CONNECTING POINT	1112.98	MICHELLE SCHMITT	28.00
MIDCONTINENT COMMUNICATIONS	341.05	SDAE - HP	60.00
SDDC	15.00	WEED CONTROL	
WELLS FARGO REMITTANCE CENTER	532.57	CONNECTING POINT	40.25
JAIL		PLANNING BOARD	
FAULKTON DRUG	104.35	CONNECTING POINT	40.25
CARE OF POOR		MIDCONTINENT COMMUNICATIONS	25.96
CONNECTING POINT	40.25	RD & BRG - ADMIN	
MIDCONTINENT COMMUNICATIONS	25.96	AT & T MOBILITY	126.36
MENTALLY HANDICAPPED		CONNECTING POINT	161.00
YANKTON CO. SHERIFF'S OFFICE	50.00	MIDCONTINENT COMMUNICATIONS	130.60
MENTAL ILLNESS BOARD		SCHNEIDER GEOSPATIAL, LLC	3029.42
FOX LAW FIRM, PLLC	207.57	SDRS SPECIAL PAY PLAN	45.00
MARK KATTERHAGEN	44.00	WILLIAMSON TRUCKING	8310.88
VAL LARSON	44.00	EMERGENCY MANAGEMENT	
LUCY LEWNO	197.24	AT & T MOBILITY	65.23
COUNTY FAIR		CONNECTING POINT	42.50
		MIDCONTINENT COMMUNICATIONS	53.65

REPORTS

- November 2025 Comp & OT Report
- November 2025 Register of Deeds Report of Fees Collected: \$7,912.50
- December 2025 Quotes on Diesel Fuel & Ethanol/Gas

Chairman Johnson declared the meeting adjourned at 11:20 AM until 8:30 AM, Tuesday, December 16, 2025.

Brian Johnson, Chairman
 Spink County Board of Commissioners

ATTEST:
 Theresa Hodges, Auditor
 Spink County, South Dakota

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