

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, January 2, 2024, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, and Suzanne Smith. Commissioner Kevin Siebrecht was absent. Theresa Hodges, Auditor, acting as Chairman Pro-Tem, opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Albrecht, seconded by Knox, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Johnson, seconded by Albrecht, to approve the minutes of the December 28, 2023 Commission meeting. All members voted aye. Motion carried.

CHAIRMAN NOMINATIONS

Hodges called for 2024 Spink County Commission Chairman nominations pursuant to SDCL 7-8-15.

Motion by Johnson to nominate Suzanne Smith for 2024 Chair and that nominations cease; seconded by Knox. All members voted aye. Motion carried.

Chair Smith then called for nominations for Vice Chairman. Motion by Knox to nominate Brian Johnson for 2024 Vice Chairman and that nominations cease; seconded by Albrecht. All members voted aye. Motion carried.

PUBLIC COMMENT

Jamie Fisk, resident, informed the Board of a meeting regarding the pipeline to be held on 1/8/24 in the rotunda of the capitol in Pierre.

COMMISSION APPOINTMENTS:

Motion was made by Albrecht, seconded by Knox, to approve the appointments of Commissioners to the following Boards for 2024:

County Employees Health Insurance	Brian Johnson
Drainage	All Commissioners & Denise Fliehe, Administrator
E911	All Commissioners
4-H Expansion & Advisory Committee	Brett Knox
Fair	Brian Johnson
Grow Spink	Kevin Siebrecht
Law Enforcement	Suzanne Smith and Brian Johnson
LEPC	Suzanne Smith
Northeast Council of Governments	Brian Johnson, Brett Knox & Clayton Blachford (member at large)
Personnel Policy Board	Dave Albrecht
Spink County Ambulance	Suzanne Smith
Aberdeen Brown County Railroad Authority	Suzanne Smith and alternate Kevin Siebrecht

All members voted aye. Motion carried.

SHERIFF

Jenna Appel, Sheriff, gave an update of activities and filed prisoner housing agreements.

PRISONER HOUSING AGREEMENT

Motion was made by Johnson, seconded by Knox, to approve the following agreements: Charles Mix County Prisoner Housing Agreement with a term of January 1, 2024 to December 31, 2024, for \$90.00 per adult prisoner day; the Brown County Prisoner Housing Agreement with a term of January 1, 2024 to December 31, 2024, for \$100.00 per adult prisoner day; and Brown County Juvenile Detention Center Prisoner Housing Agreement with a term of January 1, 2024 to December 31, 2024, for \$350.00 per juvenile prisoner day. All members voted aye. Motion carried.

RESOLUTION DESIGNATING SPINK COUNTY BANK DEPOSITORIES FOR 2024 (#24-1)

WHEREAS, the Spink County Board of Commissioners is to designate the bank depositories for all County funds,

BE IT RESOLVED that the following financial banking systems within Spink County be named as bank depositories for county funds:

BMO, Redfield Branch, Redfield

First Interstate Bank, Redfield Branch, Redfield
American Bank & Trust, Mellette
Farmers State Bank, Turton
Plains Commerce Bank, Conde
Heartland State Bank, Redfield Branch, Redfield; Tulare Branch, Tulare
And Dakotaland Federal Credit Union, Redfield;

BE IT FURTHER RESOLVED, that the following banking system within Spink County is the active depository for deposits and withdrawals of daily receipts of cash, checks, drafts and other cash items:

Heartland State Bank, Redfield Branch, Redfield

RESOLUTION ESTABLISHING COMPENSATION FOR ELECTION BOARDS (#24-2)

WHEREAS, annually it is the duty of the Spink County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED by the Spink County Board of Commissioners, that the person delivering the poll books and ballot boxes to the proper authority to and from the polling place shall receive the current County rate for mileage for miles necessarily traveled in going to and returning from making such delivery, and

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive \$25.00 per diem in accordance with SDCL 12-15-7, \$250 per diem for Election Day and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board, Absentee Precinct Board, and Post-Election Audit Board members shall receive a minimum of \$60.00 or \$16.50 per hour if their time exceeds 3.5 hours, and

BE IT RESOLVED that aids providing assistance at the polling places shall receive \$12.00 per hour, and

BE RESOLVED that the polling places shall receive compensation of \$75.00 each for the Primary and General Elections.

RESOLUTION SETTING PER DIEM FOR BOARDS (#24-3)

WHEREAS, the Spink County Board of Commissioners is to set a per diem for the boards, such as County Fair, 4-H, E-911, and any other board pertaining to the County,

BE IT RESOLVED that each member of the boards shall receive the amount of \$35.00 per diem for each and every meeting attended, plus the current County rate per mile to and from each meeting, and

BE IT RESOLVED that when a telephone conference call is made instead of a meeting each Board member shall receive \$5.00 if contacted on telephone conference call, and

BE IT RESOLVED that when a Board member attends a multi-day state annual conference in accordance with grant requirements, the Board member shall receive the amount of \$100.00 per diem, and

BE IT FURTHER RESOLVED that the County Commissioner who is a member of such board shall receive mileage at the County rate, but Commissioner's membership on such Board is part of the duties as a County Commissioner.

RESOLUTION TO DESIGNATE PLACE TO HOLD CHATTEL MORTGAGE SALES (#24-4)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate the place at which Chattel Mortgage sales may be held in Spink County,

THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners that the Court House in the City of Redfield is hereby designated as the place for holding Chattel Mortgage sales in Spink County.

RESOLUTION DESIGNATING OFFICIAL COUNTY NEWSPAPERS - SDCL 7-18-3 (#24-5)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate and appoint the Spink County Official Newspapers,

THEREFORE, BE IT RESOLVED by the Board of Spink County Commissioners that The Redfield Press, Redfield, South Dakota, be designated and appointed the Official Legal Newspaper for Spink County, South Dakota, for the year 2024, and

BE IT FURTHER RESOLVED, that such proceedings shall be published as soon after any meeting as practicable.

SPINK COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION (#24-6)

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Spink County Board of Commissioners desires to protect existing Spink County highways, saving tax dollars, and

WHEREAS, the Spink County Board of Commissioners desires the enforcement of weight limitation of Spink County roads as set forth and posted by the Spink County Highway Superintendent, and

WHEREAS, the limits on Spink County Highways shall be set at six (6) ton per axle and the speed limit shall be set at 40 miles per hour on all asphalt surface roads, plus six miles of gravel from Day County west to State Highway 37, during the spring thaw period and when limit signs are in place,

NOW, THEREFORE BE IT RESOLVED, that the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Spink County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of load restrictions shall be as set forth in SDCL 32-22-55.

RESOLUTION SETTING BURIAL FEES (#24-7)

WHEREAS, it is the duty of the Spink County Board of Commissioners to establish an amount to be paid for services for County Burial in accordance with SDCL 28-17-4 and any amendments thereof,

BE IT HEREBY RESOLVED that for a standard sized casket and the burial services the sum of \$2500.00 shall be allowed plus, \$700 for a vault if used, the invoice amount for the opening and closing of the grave, the current IRS rate for mileage, and a flat fee of \$2500.00 for cremations.

RESOLUTION SETTING NUMBER OF DEPUTIES AND CLERKS (#24-8)

WHEREAS, law requires the Board of Commissioners to fix the number of deputies and clerks that shall be employed in the offices of the County Treasurer, Auditor, Coroner and Register of Deeds, the time of employment and the compensation which they shall receive,

NOW, THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners, in session this 10th day of January 2023, that in accordance with SDCL 7-7-20 deputies and clerks may be employed in these offices as follows:

- Treasurer – one full-time deputy and one permanent part-time deputy;
- Auditor – two full-time deputies;
- Coroner – deputies as needed;
- Register of Deeds – one part-time deputy.

BE IT FURTHER RESOLVED that a part-time clerk may be employed at times in any of the offices, as deemed necessary by the elected officer. Salaries are to be as set by this Board.

Motion was made by Knox, seconded by Albrecht, to approve and adopt the above eight resolutions. All members present voted aye. Motion carried.

Dated this 2nd day of January, 2024,

Suzanne Smith, Chair
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

VSO

Motion was made by Albrecht, seconded by Johnson, to reappoint Steve Wollman as Spink County’s Veteran Service Officer for a period of four years, through the first Monday in January 2028. All members voted aye. Motion carried.

2024 SPINK COUNTY FEE SCHEDULE

The proposed non-mandated fee schedule for 2024 was filed with recommended changes noted. Tracey Millar, Director of Equalization, discussed additional changes to the fee schedule. Motion was made by Johnson, seconded by Knox, to adopt the 2024 Spink County non-mandated fees with the following changes: copies, fax and emailed/scanned/data files increase to \$1.00/page; building permits change line one value to 0-99,999; add laminating fee of \$1.00/foot; increase building permit late fees to \$50 for 1st notice and \$75 for 2nd notice; increase variance and special exceptions/conditional use permits, drainage permit-no hearing and failure to appear to \$100; add Hazardous Liquid Pipeline waiver and set fee at variance fee plus postage; and add Hazardous Liquid Pipeline Conditional Use Permit and set fee at \$2,000 plus postage; and add Solar application and set fee at \$200. All members voted aye. Motion carried. Fee schedule is available in related Departments and on the County website.

PLANNING & ZONING BOARD

At 10:00 AM a motion was made by Knox, seconded by Albrecht, to recess as a Board of Commissioners and convene as the Planning & Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:06 AM after having adjourned as the Planning & Zoning Board.

APPOINTMENT OF DRAINAGE BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 2nd day of January 2024, appoint the Spink County Board of Commissioners to the Spink County Drainage Board and also appoint Denise Fliehe as Drainage Administrator to be responsible for getting applications filled out, notifying County Commissioners, and setting hearing dates.

FAIR BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 2nd day of January 2024, appoints the following persons to a two-year term on the County Fair Board, effective January 1, 2024: Jim Ellenson, Lance Mason and Myron Odegaard.

REGIONAL AGING COUNCIL

The Board of Spink County Commissioners, in session this 2nd day of January 2024, appoint Mary O'Donnell to be Spink County's board members on the Regional Aging Council of Northeast South Dakota.

DEVELOPMENTALLY DISABLED BOARD

The Board of Spink County Commissioners, in session this 2nd day of January 2024, appoint Amy Hermann and Paul Hodges to a three-year term on the Spink County's Developmentally Disabled Board.

Motion was made by Johnson, seconded by Albrecht, to approve and adopt the above appointments to the four boards. All members present voted aye. Motion carried.

MEEETING DATES

Motion was made by Albrecht, seconded by Johnson to alter the adopted schedule, and set as the following meeting dates: April, April 9th and 23rd; June, June 6th and 18th; November, November 7th and 19th. All members voted aye. Motion carried. January, February, March, May, July, August, September, October, and December meetings will remain on the adopted schedule, as the 1st and 3rd Tuesdays of the month.

SURPLUS

Motion was made by Knox, seconded by Johnson, to surplus and junk Auditor's Office HP Elitedesk computer workstation. All members voted aye. Motion carried.

VOLUNTEERS FILED- Deputy State's Attorneys: Alyssa Horn, Sovanna Beekman; 4-H: Reese Wagner, LeAnne Bawek, Amie Decker. LEPC: Dave Bucholz, Lillie Bucholz, Ted Price.

2024 SALARIES FILED – Highway Department: Barry Bawek 23.54/hr.; Delwin Bierman 23.66/hr. *, Kevin Corkins 23.66/hr. *, Greg Drayer 23.66/hr. *, Travis Fast 23.66/hr. *, Roger Metzinger (Foreman) 24.95/hr. *, Todd Miner 22.79/hr., Jerome Morgan 23.66/hr., Jason Murray(Lead Worker) 25.49/hr. *, Jerrod Peterson 23.66/hr. *, Willis Rothacker 23.66/hr. *, Garrett Salonen 22.79/hr., Randy Woodward 23.66/hr. *;

Clerks and Deputies: (Treasurer, Register of Deeds, Extension, Health, Highway, States Attorney) Ann Bottum 21.05/hr., Jannelle Cowles-Nelson 21.90/hr. *, Denise Fliehe 20.79/hr., Audrey Helm 21.90/hr. *, Amy Hermann 21.90/hr. *, Kayla Haigh 21.90/hr. *, Mellisa Taylor 21.90/hr.;

Certified Deputies: (Auditor, Director of Equalization) Heather Jatton 22.86/hr., Tamara Suchor 22.86/hr. *, Yvette Albrecht 22.86/hr., Sally Schwab 22.86/hr. *, Traci Clemens 22.86/hr. *;

Office Manager: (Highway) Shirley Howe 22.86/hr. *;

Sheriff's Dispatchers: Amy Akin 24.85/hr.(Chief); Colette Habbena 21.33/hr., Jessica Jolly 20.79/hr., Christine Michlitsch 22.44/hr.; Cynthia Roe 22.44/hr.*, Jason Kraft 21.95/hr.; Dispatchers also receive a shift differential of \$0.50/hr for hours worked between 2 PM – 10 PM; and \$1.00/hr for hours worked between 10 PM – 6 AM;

Sheriff's Deputies: Jalen Bame 25.29/hr., Levi Broker 25.50/hr., Brett Christman(Chief Deputy) 28.49/hr.*, Tonya Mayou 25.50/hr., Christopher McFall 24.58/hr., John Miller 25.29/hr., Branden Roe 24.58/hr., Bryan Warner 24.58/hr., Jerrin Wiman 24.58/hr.; Deputies also receive a shift differential of \$0.50/hr for hours worked between 2 PM – 10 PM; and \$1.00/hr for hours worked between 10 PM – 6 AM;

Maintenance: Lisa Otto 21.49/hr.;

Elected and Appointed Officials Annual Salary: Commissioners: David Albrecht, 12,240.00/yr., Brian Johnson 12,240.00/yr., Brett Knox 12,240.00/yr., Kevin Siebrecht 12,240.00/yr., Suzanne Smith, Chair 13,440.00/yr.; States Attorney: Victor Fischbach 56,431.00/yr., Sheriff: Jenna Appel 70,728.00/yr.*, Register of Deeds: Sonja Muellenberg 55,482.00/yr., Highway Superintendent: Jeff Haessig 70,728.00/yr.*, Auditor: Theresa Hodges 63,119.00/yr.*, Treasurer: Amy Michlitsch 55,482.00/yr.*, Director of Equalization: Tracey Millar 58,748.00/yr.*, Coroner: Kelly Hyke 11,288.00/yr. plus \$125.00 per inquest; EMS: Andrew Rindelaub 53,830.00/yr.*; VSO: Steve Wollman 21.74/hr.;

Crossing Guards 17.48/hr.; Home Detention Monitors 19.56-20.35/hr.; Dispatcher serving as Matron/regular hourly wage; Temps will receive \$15.00-18.50/hr and Highway Temps will receive \$18.00-22.00/hr both depending upon experience, and at the discretion of supervisor.

*These employees receive longevity pay. Spink County's policy is \$25/year for years of service 5-9; \$45/year for years of service 10-14; \$65/year for 15-19; \$85/year for 20-24 and \$105/year for years of service 25 and beyond.

EXPENSE REQUESTS

Motion was made by Albrecht, seconded by Knox, to approve the following expense requests:

- All Highway Department Personnel, Safety Benefit-MSHA Annual Refresher, Aberdeen, SD;
- Jeff Haessig, Highway Superintendent, 2024 State Weed & Pest Conference, Spearfish, SD;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Johnson, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

DECEMBER PAYROLL		SDML WORKERS' COMP FUND	195.28
Commissioners	5217.09		
Auditor	17162.94	ELECTION	
Treasurer	14847.76	E S & S, INC.	5349.75
States Attorney	10720.09	SDML WORKERS' COMP FUND	19.53
Government Building	4737.60		
Director of Equalization	19196.81	AUDITOR	
Register of Deeds	6983.33	SD COUNTIES	336.31
Veterans Service	1247.06	SDML WORKERS' COMP FUND	276.51
Sheriff	62222.78		
Jail	321.49	TREASURER	
Coroner	946.43	SD COUNTIES	336.31
Welfare Director	593.99	SDML WORKERS' COMP FUND	253.86
County Nurse	4249.14		
WIC	574.12	STATES ATTORNEY	
Extension	4823.26	SDML WORKERS' COMP FUND	193.10
Weed	507.28		
Planning & Zoning	4990.10	CT APPT ATTY & CLERP	
Highway	77871.65	KRISTEN KOCHKIAN	2275.41
E-911	22018.92		
Emergency Management	5679.46	GOVERNMENT BUILDINGS	
24/7 Sobriety	722.02	SDML WORKERS' COMP FUND	1181.09
Heartland State Bank-ACH FEE	25.00		
		DIRECTOR EQUALIZ.	
COMMISSIONERS		SDML WORKERS' COMP FUND	1924.74
SD COUNTIES	1904.00		

REGISTER OF DEEDS		COUNTY FAIR	
SD COUNTIES	336.31	SDML WORKERS' COMP FUND	9.76
SDML WORKERS' COMP FUND	117.17		
		EXTENSION	
VETERAN SERVICE OFFICER		SDML WORKERS' COMP FUND	130.00
SDML WORKERS' COMP FUND	320.79		
		WEED CONTROL	
SHERIFF		SDML WORKERS' COMP FUND	331.80
SD SHERIFFS' ASSOCIATION	690.83		
SDML WORKERS' COMP FUND	8801.86	PLANNING BOARD	
		SDML WORKERS' COMP FUND	97.64
JAIL			
SDML WORKERS' COMP FUND	256.63	RD & BRG - ADMIN	
		SDML WORKERS' COMP FUND	24937.27
CORONER		E-911	
SDML WORKERS' COMP FUND	33.03	SDML WORKERS' COMP FUND	292.92
		EMERGENCY MANAGEMENT	
CARE OF POOR		SDML WORKERS' COMP FUND	705.74
SDML WORKERS' COMP FUND	39.06		
		LEPC GRANT	
COUNTY NURSE		SDML WORKERS' COMP FUND	42.58
SDML WORKERS' COMP FUND	97.64		

REPORTS

- December 2023 Report of Monies Received for Copies, etc.: \$148.68
- December 2023 Comp & OT Report
- January 2024 Quotes on Diesel Fuel & Ethanol/Gas
- December 2023 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$349,677.62
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Chair Smith declared the meeting adjourned at 10:19 AM until 8:30 AM, Tuesday, January 16, 2024.

Suzanne Smith, Chair
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

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