

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 19, 2023, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Kevin Siebrecht and Suzanne Smith. Chair Suzanne Smith opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Albrecht, seconded by Knox, to adopt the agenda with the addition of discussion on the WIC contract. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Siebrecht, seconded by Johnson, to approve the minutes of the December 5, 2023 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Spink County Weed & Pest Control Board Minutes 11/21/23
- SD State Historical Society Re: Turton Jail & Conde Municipal nomination to the National Register of Historic Places
- Churchill, Manolis, Freeman, Kludt & Burn LLP Notice & Admission of Service

PUBLIC COMMENT

Mark Schmidt, Glacial Lake Corn Processors Chairman, spoke in support of the carbon pipeline. Eric Baukol, Redfield Energy CEO, gave a recap of some 2023 figures; stated there was newly issued guidance on sustainable aviation fuel tax credits. Brent Niese, Summit Carbon Solutions, stated his company had filed 3 variances with Spink County Planning & Zoning prior to the meeting.

SHERIFF

Jenna Appel, Sheriff, gave an update of activities, reported a department promotion, and requested approval to apply for a grant.

PERSONNEL

Motion was made by Knox, seconded by Siebrecht, to approve the promotion of Amy Akin to Chief Dispatcher effective 12/26/23 at \$24.85/hr. All members voted aye. Motion carried.

APPLICATION TO SEEK GRANT

Motion was made by Johnson, seconded by Siebrecht, to approve applying for the Small, Rural and Tribal Body-Worn Camera Program grant monies, a 50/50 grant with cash or in-kind match. All members voted aye. Motion carried.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities, filed a bridge replacement agreement, and requested: authority to contract fuel; to give permanent part-time equipment operators the same raise as other employees for 2024; and authority to bid on a chip spreader, noting there is no remaining equipment budget for 2023.

SDDOT BRIDGE CONTRACT

Motion was made by Knox, seconded by Albrecht, to approve the State of South Dakota Department of Transportation Joint Powers and Funding Agreement for Bridge Replacement of structure number 58-290-388, project number BRO-B 8058(34) PCN 09MQ. All members voted aye. Motion carried.

CONTRACT FUEL

Motion was made by Johnson, seconded by Siebrecht, to approve Jeff Haessig, Highway Superintendent, to contract up to 40,000 gallons of fuel in the next six months. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Albrecht, seconded by Knox, to approve setting the wage for permanent part-time equipment operators at \$23.54/hr. effective 12/26/23 . All members voted aye. Motion carried.

EQUIPMENT

Motion was made by Siebrecht, seconded by Knox, to approve bidding up to \$12,000 for the purchase of a used chip spreader off of Purple Wave. All members voted aye. Motion carried.

Quotes for the purchase of new fans in the courtroom and rotunda were filed. Motion was made by Johnson, seconded by Knox, to approve the quotes from Swanson Electric, LLC for replacement of the courtroom ceiling

fans with two 100” fans \$2800 for materials and labor, and the replacement of the rotunda ceiling fan with a 100” fan for \$1,611. All members voted aye. Motion carried.

PDM PLAN AGREEMENT

Lesleann Palmer, NECOG, filed and discussed the Agreement for Pre-Disaster Mitigation Plan Assistance. Motion was made by Knox, seconded by Johnson, to approve the NECOG Agreement for Pre-Disaster Mitigation Plan Assistance. All members voted aye. Motion carried.

ABATEMENT APPLICATIONS

Motion was made by Johnson, seconded by Siebrecht, to approve the Application for Abatement of Property Taxes for the property described as: Lot 2 Ewalt Addition, Mellette City abating: \$358.46 of 2022 taxes pay 2023; and \$1153.52 of 2023 taxes pay 2024, due to the property being purchased by a tax-exempt entity and the instrument being filed 8/10/2022. All members voted aye. Motion carried. Motion was made by Siebrecht, seconded by Knox, to approve in part the Application for Abatement of Property Taxes for the property described as: South 36’ of Lot 2 Block 18 Subdivision of Outlot H and part of J, University Addition, Redfield City abating: \$206.07 of 2023 taxes pay 2024, due to the property being purchased by a tax-exempt entity and the instrument being filed 3/7/2023; and denying the abatement of \$780.42 of 2022 taxes pay 2023 and \$781.26 of 2021 taxes pay 2022, due to the property not being owned by a tax exempt entity at the time the liability of the taxes was incurred. All members voted aye. Motion carried.

POLICY BOARD

Heather Jatton, Deputy Auditor, discussed a proposed safety policy, suggested revisions from the Highway Superintendent were filed. The revisions will be sent out to the balance of the Personnel Policy Board, with a final draft to be filed at the next meeting.

BUILDING MAINTENANCE

A cost estimate from Helms & Associates for the replacement of the steps and ramp on the south entrance to the courthouse was filed. The board will reconsider the project in the 2025 budget.

REPORT OF SALE

Theresa Hodges, Auditor, presented a report of sale for the tax deed auction held December 12, 2023. Motion was made by Albrecht, seconded by Siebrecht, to approve the report of sale of the following tax deed properties: W ½ of Lot 1, B 2, Original, Doland City, Spink County, South Dakota, \$2,184; Lot 4, Block 2, Original Plat, Doland City, Spink County, South Dakota, \$4,371; Lot 8, B 10 Original, Turton Town, Spink County, South Dakota, \$7,900; Lakeside B 3, S 135’ of Lot C, Redfield City, Spink County, South Dakota, no sale. All members voted aye. Motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion was made by Albrecht, seconded by Johnson, to make an automatic budget supplement of grant monies, \$6,000 to Weed & Pest Mosquito Spraying 101-615-426.90, SDDOH West Nile prevention grant. All members voted aye. Motion carried.

POD AGREEMENT

Motion was made by Knox, seconded by Johnson, to approve the POD agreement with the SD Department of Health, for term of 6/1/23-5/31/24 for funding of \$3,000 to Spink County for a POD Manager. All members voted aye. Motion carried.

WIC CONTRACT

Hodges presented the proposed rate of reimbursement from the SDDOH regarding the WIC contract and updated listed of duties for the County employed support staff. The rate of reimbursement was acceptable, SDDOH will be contacted to draft a contract for 1/1/24-5/31/24.

PUBLIC COMMENT

Erik Schovanec, Summit Carbon Solutions, spoke to the restrictions to their route the current HLP ordinance setbacks cause.

CLAIMS AND REPORTS ALLOWED

Motion was made by Knox, seconded by Albrecht, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		WELLS FARGO REMITTANCE CENTER	360.00
DEPT. OF LEGISLATIVE AUDIT	14112.00		
HUB INTERNATIONAL	585.00	JUDICIAL SYSTEMS	
THE REDFIELD PRESS	285.91	CERTIFIED LANGUAGES INT	70.95
THE DAKOTA	75.19		
		AUDITOR	
ELECTION		A & B BUSINESS SOLUTIONS, INC	35.39

CONNECTING POINT COMPUTER	1195.00	CENTURY LINK	85.28
MCLEOD'S PRINTING & OFFICE SUP	112.18	CHUCK'S BODY SHOP LLC	507.50
NORTHERN VALLEY COMMUNICATIONS	12.15	COMMUNITY MEMORIAL HOSPITAL	116.48
THE REDFIELD PRESS	58.00	CONNECTING POINT COMPUTER	662.33
THE DAKOTA	75.19	HARR'S REDFIELD	350.20
WELLS FARGO REMITTANCE CENTER	75.00	REDFIELD CITY	87.00
		REDFIELD CLINIC	30.00
TREASURER		THE REDFIELD PRESS	57.00
A & B BUSINESS SOLUTIONS, INC	80.54	THE SHOP	673.76
CONNECTING POINT COMPUTER	84.00	WELLS FARGO REMITTANCE CENTER	262.50
NORTHERN VALLEY COMMUNICATIONS	12.15		
WELLS FARGO REMITTANCE CENTER	78.95	JAIL	
		CURA HOSPITALITY	4.00
STATES ATTORNEY		FAULK CO. SHERIFF'S OFFICE	5310.00
COMMUNITY MEMORIAL HOSPITAL	194.00	HUGHES COUNTY FINANCE OFFICE	1475.00
CONNECTING POINT COMPUTER	28.00		
NORTHERN VALLEY COMMUNICATIONS	4.05	CORONER	
REDWOOD TOXICOLOGY, INC	14.07	THE DODGE COMPANY	206.92
SD DEPARTMENT OF HEALTH	120.00		
WELLS FARGO REMITTANCE CENTER	255.40	CARE OF POOR	
		CONNECTING POINT COMPUTER	1010.96
CT APPT ATTY & CLERP		NORTHERN VALLEY COMMUNICATIONS	4.05
KRISTEN KOCHKIAN	2621.39		
RICHARDSON, WYLY, WISE, SAUCK	1872.10	MENTALLY HANDICAPPED	
SERR LAW OFFICE	7079.25	LEWIS & CLARK BHS	213.00
		LINCOLN COUNTY AUDITOR	403.47
GOVERNMENT BUILDINGS		SD DEPARTMENT OF REVENUE	1200.00
CINTAS CORPORATION	297.04		
COLE PAPERS, INC.	699.53	DEVELOPMENTALLY DISA	
CONNECTING POINT COMPUTER	28.00	SD DEPARTMENT OF REVENUE	60.00
GARRATT CALLAHAN CO	357.99		
NORTHERN VALLEY COMMUNICATIONS	4.05	MENTAL ILLNESS BOARD	
NORTHWESTERN ENERGY	3156.47	FOX LAW FIRM, PLLC	182.88
REDFIELD CITY	135.00	MARK KATTERHAGEN	21.00
		BILL SCHAEFFER	21.00
DIRECTOR EQUALIZ.			
A & B BUSINESS SOLUTIONS, INC	227.34	COUNTY FAIR	
APPEL OIL COMPANY	239.70	JIM ELLENSON	33.00
CONNECTING POINT COMPUTER	518.33	AMY HERMANN	69.88
ESRI	733.00	NORTHWESTERN ENERGY	416.28
NORTHERN VALLEY COMMUNICATIONS	16.20	REDFIELD ACE HARDWARE	168.19
SCHNEIDER GEOSPATIAL, LLC	5845.34	REDFIELD CITY	34.75
WELLS FARGO REMITTANCE CENTER	29.99		
		EXTENSION	
REGISTER OF DEEDS		A & B BUSINESS SOLUTIONS, INC	167.62
A & B BUSINESS SOLUTIONS, INC	58.96	BEADLE COUNTY EXTENSION SERV	20.00
THREE IN ONE, INC	199.50	CONNECTING POINT COMPUTER	56.00
CONNECTING POINT COMPUTER	84.00	AMY HERMANN	36.40
EXECUTIVE MANAGEMENT	6.25	KIM MCGRAW	257.26
NORTHERN VALLEY COMMUNICATIONS	8.10	NORTHERN VALLEY COMMUNICATIONS	8.10
VETERANS SERVICE		WEED CONTROL	
CONNECTING POINT COMPUTER	28.00	CONNECTING POINT COMPUTER	56.00
NORTHERN VALLEY COMMUNICATIONS	4.05	REDFIELD CITY	6000.00
		SOUTH DAKOTA ASSOCIATION OF	75.00
INFO TECHNOLOGY			
CONNECTING POINT COMPUTER	583.34	PLANNING BOARD	
PITNEY BOWES GLOBAL FINANCIAL	810.00	A & B BUSINESS SOLUTIONS, INC	37.08
		CONNECTING POINT COMPUTER	28.00
SHERIFF		NORTHERN VALLEY COMMUNICATIONS	4.05
APPEL OIL COMPANY	3046.87	THE REDFIELD PRESS	32.12

RD & BRG - ADMIN		POWER PLAN (RDO)	4885.26
AGTEGRA COOPERATIVE	18661.25	PRORATE SERVICES LLC	150.00
APPEL OIL COMPANY	2631.53	REDFIELD CITY	70.50
BURDICK BROS. MACHINE & REPAIR	803.10	SCHNEIDER GEOSPATIAL, LLC	2922.66
BUTLER MACHINERY CO.	4105.10	SD DEPT OF TRANSPORTATION	110672.59
CHUCK'S BODY SHOP LLC	100.00	CT SIBSON GRAVEL & CRUSHING	110500.00
CINTAS CORPORATION	87.00	THE SHOP	12295.52
CONNECTING POINT COMPUTER	112.00	TRANSOURCE TRUCK & EQP INC	773.62
DOLAND CITY FINANCE OFFICE	65.12	TRUE NORTH STEEL	8580.00
ESRI	367.00	E-911	
FOERSTER TESTING LIMITED	470.00	JAMES VALLEY TELECOMMUNICATION	209.10
H.F. JACOBS & SONS	623.61	WELLS FARGO REMITTANCE CENTER	294.19
HIGHWAY IMPROVEMENT INC	261184.00		
HOUSE OF GLASS INC	1523.58	EMERGENCY MANAGEMENT	
JOHNSON OIL COMPANY, INC.	12972.00	APPEL OIL COMPANY	145.53
MIDWEST FIRE AND SAFETY	766.50	CONNECTING POINT COMPUTER	28.00
NORTHERN VALLEY COMMUNICATIONS	40.00	DAKOTA ELECTRONICS	502.20
NORTHWESTERN ENERGY	812.77	NORTHERN VALLEY COMMUNICATIONS	4.05
ODLAND GRAVEL, LLC	74779.44		

REPORTS

- November 2023 Sheriff's Checking Account Statement
- 12/5/23 Bulk Fuel Quotes
- Auditor's Account with the County Treasurer – 11/30/2023

Checking Accounts	\$5,516,068.13
Savings Accounts	884,762.20
Certificates of Deposits	1,830,000.00
Cash Change Accounts	100.00
Cash & Cash Items	<u>61,051.89</u>
Total	\$ 8,291,982.22

Chair Smith declared the meeting adjourned at 10:30 AM until 8:30 AM, Thursday, December 28, 2023.

Suzanne Smith, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

Published at an approximate cost of