

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, November 21, 2023, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Kevin Siebrecht and Suzanne Smith. Chair Suzanne Smith opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Albrecht, seconded by Knox, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Siebrecht, seconded by Johnson, to approve the minutes of the November 7, 2023 Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- SD Dept. of Ag & Natural Resources Re: Hillside Hutterian Brethren, Inc. Animal Mortality Composting Facility(Not using manure or process wastewater)
- SD Housing Re: copy of Notice of Dismissal

**POLICY BOARD**

The County's worker's compensation insurance carrier recommended adopting policies on an accident investigation form and building safety inspections. The Commission requests that the personnel policy board draft forms and policies for review.

**SHERIFF**

Jenna Appel, Sheriff, gave an update of activities, reported a new hire, requested a part-time/reserve Deputy Sheriff position, filed a copy of state bid pricing for vehicle purchase, and requested approval of a memorandum of understanding. Appel also discussed costs associated with an email domain for the department.

**PERSONNEL**

Motion was made by Johnson, seconded by Knox, to approve the new hire Christopher McFall as Deputy Sheriff at \$22.97/hr. effective 11/13/23. All members voted aye. Motion carried.

Motion was made by Knox, seconded by Johnson, to approve the hire of John Miller as a part-time/reserve Deputy Sheriff at \$23.64/hr. effective 11/21/23. All members voted aye. Motion carried.

**VEHICLE**

Motion was made by Knox, seconded by Johnson, to approve purchasing a 2024 Dodge Durango off the state bid with Wegner Auto for base bid price of \$42,076 plus \$2,935 in additional options, to be delivered and paid for in 2024. All members voted aye. Motion carried.

**NESD CRIMINAL ENFORCEMENT TEAM MOU**

Motion was made by Johnson, seconded by Albrecht, to approve the Northeast South Dakota Multi-Jurisdictional Criminal Enforcement Team Memorandum of Understanding. All members voted aye. Motion carried.

**EMAIL DOMAIN**

Motion was made by Johnson, seconded by Knox, to approve Connecting Point's quote of \$1,435 for the full migration and setup of emails under the spinkcounty.com domain for the Sheriff's Department.

**BRIDGE INSPECTIONS**

Mike Gutenkauf, Engineer with IMEG, reviewed the 2023 bridge inspections.

**BIG GRANT AGREEMENT AMENDMENT**

Vanessa Victor, Engineer with Ulteig, presented an amendment for a time extension to complete construction work under the BIG grant award agreement. Motion was made by Knox, seconded Albrecht, to approve the Amendment Number 1 Agreement Number 717175, between Spink County and SD Department of Transportation, amending the work completed by date to no later than May 31, 2025. All members voted aye. Motion carried.

**REZONING HEARING**

At 9:45 AM, time set by public notice, a hearing was held to consider an application to rezone a property. The application was read aloud, with no one present for or against the application. Motion was made by Knox, seconded by Johnson, to approve the request to rezone the NW ¼ of the NW ¼ 11-114-64 EX Rd. and EX L H-2, from AG to Industrial. All members voted aye. Motion carried.

## **HIGHWAY SUPERINTENDENT**

Jeff Haessig, Highway Superintendent, gave an update of activities, recommended approval to participate in the SD 511 program, filed a snow policy for review and a donation of right away agreement for approval.

## **SD 511**

Motion was made by Albrecht, seconded by Siebrecht, to approve participating in the SD 511 traveler information service and to have the Highway Superintendent the designee in determining road closures, with the Emergency Manager and Sheriff additional designees to access the system. All members voted aye. Motion carried.

## **AGREEMENT**

Motion was made Johnson, seconded by Siebrecht, to approve the Agreement for Voluntary Right of Way Donation for a temporary easement on 0.80 acres more or less in the NE ¼ 29-117N-63W and on 0.80 acres more or less in the NW ¼ 28-117N-63W . All members voted aye. Motion carried.

## **SUMMIT CARBON SOLUTIONS**

Brent Niese, Summit Carbon Solutions, presented information pertaining to pipeline construction.

## **PUBLIC COMMENT**

No one present took the floor.

## **WEED & PEST BOARD**

At 10:17 AM a motion was made by Knox, seconded by Siebrecht, to recess as a Board of Commissioners and convene as the Weed & Pest Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:31 AM after having adjourned as the Weed & Pest Board.

## **SDSU EXTENSION MOU**

Motion was made by Knox, seconded by Johnson, to approve the Memorandum of Understanding between SDSU Extension and Spink County in carrying out the 4-H and Youth Development education programs for the calendar year of 2024. All members voted aye. Motion carried.

## **SDDOH**

A letter was filed from the SDDOH in regard to partnering with counties to have Naloxone available in the courthouse, as allowed by HB1162. More details on the program will be gathered and reported at the next meeting.

## **TAX DEED**

Interest in viewing a home that is on the tax deed sale 12/12/23 has been received by the Auditor's Office. The consensus of the Commission was to allow a viewing following an inspection for safety, with time and date to be determined by the Auditor.

## **2024 SALARIES**

Motion was made by Knox, seconded by Siebrecht, to give the Commissioners a \$1,200 annual raise and all other full-time and part-time employees a 7% raise effective 12/26/2023. All members voted aye. Motion carried.

## **EXECUTIVE SESSION**

At 11:15 AM, motion was made by Siebrecht, seconded by Knox, to enter into executive session to discuss personnel. At 11:45 AM, Chair Smith declared the board out of executive session with no action taken.

## **WIC CONTRACT**

No additional information from the SDDOH on the WIC Contract has been received, Spink County will draft a formal letter with concerns in regard to the contact.

## **PERSONNEL**

The County Christmas party was set for December 19, 2023.

## **EXPENSE REQUESTS**

Motion was made by Johnson, seconded by Albrecht, to deny the following expense requests:

- Audrey Helm, Health Office Secretary, Regional Public Health Services & WIC Staff Meeting, Pierre & Watertown, SD;

All members voted aye. Motion carried.

## **CLAIMS AND REPORTS ALLOWED**

Motion was made by Albrecht, seconded by Siebrecht, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS

DEUEL COUNTY	14.00	PREDATORY ANIMAL	
WEB WATER	25.00	SD DEPARTMENT OF REVENUE	2436.09
ELECTION		INFO TECHNOLOGY	
APPEL OIL COMPANY	38.59	CONNECTING POINT COMPUTER	583.34
POSTAGE BY PHONE	100.00	SHERIFF	
JUDICIAL SYSTEMS		A & B BUSINESS SOLUTIONS, INC	53.38
CERTIFIED LANGUAGES INTL	16.50	APPEL OIL COMPANY	2402.26
AUDITOR		CENTURY LINK	85.28
A & B BUSINESS SOLUTIONS, INC	35.39	BRETT CHRISTMAN	48.88
CONNECTING POINT COMPUTER	56.00	CHUCK'S BODY SHOP LLC	5204.30
DEUEL COUNTY	14.00	CONNECTING POINT COMPUTER	662.33
NORTHERN VALLEY COMMUNICATIONS	12.15	GALLS, LLC	278.63
POSTAGE BY PHONE	500.00	JASON KRAFT	40.00
TREASURER		POSTAGE BY PHONE	100.00
A & B BUSINESS SOLUTIONS, INC	93.68	REDFIELD CLINIC	60.00
CONNECTING POINT COMPUTER	84.00	SD COUNTIES	10.00
J.D. POWER	375.00	TWO-WAY SOLUTIONS, INC	615.99
NORTHERN VALLEY COMMUNICATIONS	12.15	BRYAN WARNER	15.01
POSTAGE BY PHONE	2500.00	JAIL	
STATES ATTORNEY		COMMUNITY MEMORIAL DURABLE MED	385.00
COMMUNITY MEMORIAL HOSPITAL	970.00	COMMUNITY MEMORIAL HOSPITAL	438.81
CONNECTING POINT COMPUTER	28.00	MINNEHAHA COUNTY JUV DET CTR	746.94
NORTHERN VALLEY COMMUNICATIONS	4.05	NORTHEASTERN DENTAL CENTER	212.65
QUILL	373.05	CORONER	
REDWOOD TOXICOLOGY, INC	84.42	SD COUNTIES	10.00
CT APPT ATTY & CLERP		CARE OF POOR	
CGI, LLC	2048.75	CONNECTING POINT COMPUTER	28.00
TALIAFERRO LAW FIRM P.C.	1300.65	NORTHERN VALLEY COMMUNICATIONS	4.05
GOVERNMENT BUILDINGS		MENTALLY HANDICAPPED	
CINTAS CORPORATION	222.15	LEWIS & CLARK BHS	213.00
CONNECTING POINT COMPUTER	28.00	DEVELOPMENTALLY DISABLED	
CUMMINS SALES & SERVICE	1547.49	SD DEPARTMENT OF REVENUE	60.00
NORTHERN VALLEY COMMUNICATIONS	4.05	MENTAL ILLNESS BOARD	
NORTHWESTERN ENERGY	2091.04	FOX LAW FIRM, PLLC	172.88
REDFIELD ACE HARDWARE	7.74	MARK KATTERHAGEN	18.00
DIRECTOR EQUALIZ.		VAL LARSON	18.00
A & B BUSINESS SOLUTIONS, INC	69.78	COUNTY FAIR	
APPEL OIL COMPANY	194.44	HILLYARD	424.56
CONNECTING POINT COMPUTER	358.33	NORTHWESTERN ENERGY	336.60
NORTHERN VALLEY COMMUNICATIONS	16.20	QUILL	119.23
POSTAGE BY PHONE	300.00	EXTENSION	
REGISTER OF DEEDS		A & B BUSINESS SOLUTIONS, INC	83.81
A & B BUSINESS SOLUTIONS, INC	58.96	CONNECTING POINT COMPUTER	56.00
CONNECTING POINT COMPUTER	84.00	NORTHERN VALLEY COMMUNICATIONS	8.10
NORTHERN VALLEY COMMUNICATIONS	8.10	OFFICE PEEPS	21.35
VETERANS SERVICE		QUILL	140.71
CONNECTING POINT COMPUTER	28.00	WEED CONTROL	
NORTHERN VALLEY COMMUNICATIONS	4.05		

CONNECTING POINT COMPUTER	56.00	PRORATE SERVICES LLC	85.00
REDFIELD ACE HARDWARE	16.99	QUILL	469.76
		SBS LUMBER & HARDWARE	40.34
PLANNING BOARD		SD COUNTIES	10.00
A & B BUSINESS SOLUTIONS, INC	69.78	SD ASSOC OF COUNTY HWY SUPT	350.00
CONNECTING POINT COMPUTER	28.00	SHERATON SIOUX FALLS	119.00
NORTHERN VALLEY COMMUNICATIONS	4.05	TRANSOURCE TRUCK & EQUIPMENT I	121.45
RD & BRG - ADMIN		E-911	
APPEL OIL COMPANY	18210.60	JAMES VALLEY TELECOMMUNICATION	209.10
CONNECTING POINT COMPUTER	112.00	VENTURE COMMUNICATIONS COOP	164.78
FARM TIRE SERVICE	435.00		
HF JACOBS & SON CONSTRUCTION	19684.35	EMERGENCY MANAGEMENT	
HOLLAWAY BRIDGE & CULVERT, INC	413225.00	APPEL OIL COMPANY	229.62
NORTHERN VALLEY COMMUNICATIONS	40.00	CONNECTING POINT COMPUTER	28.00
NORTHWESTERN ENERGY	621.63	NORTHERN VALLEY COMMUNICATIONS	4.05
POWER PLAN (RDO)	846.63		

## REPORTS

- October 2023 Sheriff's Report
- October 2023 Sheriff's Checking Account Statement

Chair Smith declared the meeting adjourned at 11:50 AM until 8:30 AM, Tuesday, December 5, 2023.

Suzanne Smith, Chairman  
Spink County Board of Commissioners

ATTEST:  
Theresa Hodges, Auditor  
Spink County, South Dakota

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