

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, November 22, 2022, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, and Suzanne Smith. Commissioner Brett Knox joined the meeting at 8:35 AM. Commissioner Dustin Rische was absent. Chair Suzanne Smith opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Johnson, seconded by Albrecht, to adopt the agenda with the addition of an Office Space Lease Agreement. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Albrecht, seconded by Johnson, to approve the minutes of the November 10, 2022, Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- SDHDA Re: copy of Motion for Judgement by Default and for Taxation of Costs

**PUBLIC COMMENT**

Ted Kimball, KQKD radio station, inquired on receiving a copy of the agenda. Dana Siefkes-Lewis, Carbon Summit Solutions, gave an update of the percentage landowners who have signed on to the project.

Enter Knox at 8:35 AM.

**SHERIFF**

Frank Krumm, Sheriff, filed quotes for a FOB system for the north door of the courthouse and the purchase of radios, Spink County has been awarded \$15,219 for the purchase of the radios. Discussion was held of the FOB system, more information will be gathered on system features prior to proceeding.

**RADIOS**

Motion was made by Johnson, seconded by Knox, to approve Two Way Solution, Inc.'s quote of \$18,75.35 for the purchase of 2 Motorola all band console digital radios, programming, and installation. All members voted aye. Motion carried.

**HIGHWAY SUPERINTENDENT**

Jeff Haessig, Highway Superintendent, gave an update of activities and informed the Commission the Governor has closed state offices 12/23/2022.

**PERSONNEL**

Motion was made by Albrecht, seconded by Knox, to close Spink County offices all day on Friday, December 23, 2022, as an additional day observing Christmas, with the following policy: each full-time employee will be compensated for eight hours regular pay on December 23rd. If an employee is required to work a full shift, eight hours will be added to their vacation record for December 23rd— under no circumstances will premium pay be paid for those hours. All members voted aye. Motion carried.

Eric Pederson, Globe Life, reviewed policies his company offers and requested to be able to meet with employees. It was the consensus of the board to allow him to meet with employees, with the logistics to be worked out with the Auditor.

**TREASURER/PERSONNEL**

Amy Michlitsch, Treasurer, requested personnel pay step increases for two employees. Motion was made by Knox, seconded by Johnson, to approve the following pay step increases: Kayla Haigh, to beginning Deputy at \$19.25/hr effective 10/26/22; and Mellisa Taylor, to beginning Deputy at \$19.25/hr effective 11/9/22. All members voted aye. Motion carried.

**PLANNING & ZONING**

At 9:58 AM a motion was made by Johnson, seconded by Knox, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:35 AM after having adjourned as the Weed & Pest Board.

**LEASE PURCHASE**

The lease purchase payment on the Law Enforcement Center is due 12/1, will review additional payment at the end of the year meeting after analyzing remaining budget.

**ARPA**

Theresa Hodges, Auditor, reported the seconded tranche in the amount of \$619,231.50 of American Rescue Plan Act monies have been received.

**TELEPHONE LINES**

Motion was made by Johnson, seconded by Albrecht, to approve the three-year contract with Midco Business for telephone lines and long-distance services. All members voted aye. Motion carried.

**MEETING DATES**

The January meeting dates were set as January 10<sup>th</sup> and 24<sup>th</sup>, 2023.

**PERSONNEL**

A County Christmas Party will be held on December 20, 2022, for all county employees; and state employees within the courthouse.

**GF&P LEASE AGREEMENT**

Motion was made by Johnson, seconded by Knox, to approve the State of South Dakota Lease Agreement for Game, Fish & Parks office space in the Law Enforcement Center beginning December 1, 2022 and commencing November 30, 2027 with tenant paying lessor \$96.00 the first day of every month. All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by Albrecht, seconded by Knox, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		CLAUSEN SANITATION INC.	401.00
CENTURY LINK	17.45	COLE PAPERS, INC.	326.32
REDFIELD ACE HARDWARE	7.99	EXECUTIVE MANAGEMENT	2.27
THE REDFIELD PRESS	221.53	GARRATT CALLAHAN CO	459.01
		NORTHERN VALLEY COMMUNICATIONS	4.05
ELECTION		TRUGREEN	359.00
THE REDFIELD PRESS	600.66		
ROWENA WIPF	14.38	DIRECTOR EQUALIZ.	
		A & B BUSINESS SOLUTIONS, INC	45.50
AUDITOR		AMERICAN SOLUTIONS	300.59
A & B BUSINESS SOLUTIONS, INC	32.17	CENTURY LINK	34.89
CENTURY LINK	17.45	EXECUTIVE MANAGEMENT	10.24
EXECUTIVE MANAGEMENT	13.31	NORTHERN VALLEY COMMUNICATIONS	16.20
NORTHERN VALLEY COMMUNICATIONS	12.15	THE REDFIELD PRESS	14.64
TREASURER		REGISTER OF DEEDS	
A & B BUSINESS SOLUTIONS, INC	79.42	A & B BUSINESS SOLUTIONS, INC	53.60
AMERICAN SOLUTIONS	24.20	CENTURY LINK	34.89
CENTURY LINK	17.45	EXECUTIVE MANAGEMENT	21.60
EXECUTIVE MANAGEMENT	18.47	NORTHERN VALLEY COMMUNICATIONS	8.10
NORTHERN VALLEY COMMUNICATIONS	12.15		
		VETERANS SERVICE	
STATES ATTORNEY		CENTURY LINK	34.89
CENTURY LINK	52.35	EXECUTIVE MANAGEMENT	12.31
COMMUNITY MEMORIAL HOSPITAL	388.00	NORTHERN VALLEY COMMUNICATIONS	4.05
EXECUTIVE MANAGEMENT	6.79		
NORTHERN VALLEY COMMUNICATIONS	4.05	PREDATORY ANIMAL	
REDWOOD TOXICOLOGY, INC	107.20	SD DEPARTMENT OF REVENUE	2436.09
THOMSON REUTERS - WEST	132.90		
		SHERIFF	
CT APPT ATTY & CLERP		A & B BUSINESS SOLUTIONS, INC	48.53
COGLEY LAW OFFICE, PROF LLC	405.60	CENTURY LINK	207.37
KRISTEN KOCHKIAN	277.74	EXECUTIVE MANAGEMENT	98.15
		THOMSON REUTERS - WEST	132.90
GOVERNMENT BUILDINGS		CARE OF POOR	
BALOUN-ARTHURS PLUMBING	106.10	CENTURY LINK	17.45
CENTURY LINK	34.89	NORTHERN VALLEY COMMUNICATIONS	4.05
CINTAS	180.25		

DEVELOPMENTALLY DISA		DEBT SERVICE	
SD DEPARTMENT OF REVENUE	60.00	AMERICAN BANK & TRUST	79784.82
COUNTY FAIR		RD & BRG - ADMIN	
CLAUSEN SANITATION INC.	50.00	CENTURY LINK	52.35
BRAD ENGLUND	300.00	CINTAS	76.10
EXTENSION		CLAUSEN SANITATION INC.	221.00
A & B BUSINESS SOLUTIONS, INC	120.33	EXECUTIVE MANAGEMENT	8.56
CENTURY LINK	34.89	NORTHERN VALLEY COMMUNICATIONS	39.95
EXECUTIVE MANAGEMENT	0.85	THE REDFIELD PRESS	113.20
NORTHERN VALLEY COMMUNICATIONS	8.10	SD DEPT OF TRANSPORTATION	11042.26
PLANNING BOARD		E-911	
A & B BUSINESS SOLUTIONS, INC	45.50	JAMES VALLEY TELECOMMUNICATION	209.10
CENTURY LINK	17.45	VENTURE COMMUNICATIONS COOP	164.78
NORTHERN VALLEY COMMUNICATIONS	4.05	EMERGENCY MANAGEMENT	
THE REDFIELD PRESS	46.42	CENTURY LINK	34.89
INDUSTRIAL DEVELOP.		NORTHERN VALLEY COMMUNICATIONS	4.05
CENTURY LINK	17.45	LARRY TEBBEN	27.28

## REPORTS

- Bulk Diesel Fuel Quotes

Chair Smith declared the meeting adjourned at 11:02 AM until 8:30 AM, Tuesday, December 6, 2022.

Suzanne Smith, Chair  
Spink County Board of Commissioners

## ATTEST:

Theresa Hodges, Auditor  
Spink County, South Dakota

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