

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, January 4, 2022, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Brian Johnson, Brett Knox, Dustin Rische and Suzanne Smith. Theresa Hodges, Auditor, acting as Chairman Pro-Tem, opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Johnson, seconded by Knox, to adopt the agenda with the addition of the Charles Mix County Prisoner Housing Agreement and Jeff Haessig, Highway Superintendent, Weed & Pest Board. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Albrecht, seconded by Smith, to approve the minutes of the December 30, 2021 Commission meeting. All members voted aye. Motion carried.

CHAIRMAN NOMINATIONS

Hodges called for 2022 Spink County Commission Chairman nominations pursuant to SDCL 7-8-15.

Motion by Albrecht to nominate Suzanne Smith for 2022 Chair and that nominations cease; seconded by Rische. All members voted aye. Motion carried.

Chair Smith then called for nominations for Vice Chairman. Motion by Knox to nominate Brian Johnson for 2022 Vice Chairman and that nominations cease; seconded by Rische. All members voted aye. Motion carried.

PUBLIC COMMENT

No one was present.

SHERIFF

Frank Krumm, Sheriff, gave an update of activities, filed two prisoner housing agreements, and informed of a new hire.

PERSONNEL

Motion was made by Knox, seconded by Johnson, to approve the hiring of Tracie Schipke, as E-911 Dispatcher, effective 12/27/2021, at \$18.42/hr. All members voted aye. Motion carried.

PRISONER HOUSING AGREEMENT

Motion was made by Albrecht, seconded by Johnson, to approve the following agreements: with Edmunds County for housing prisoners at the Edmunds County Jail at \$75.00 per prisoner housing day; effective on January 4, 2022; and with Charles Mix County for housing prisoners at the Charles Mix County Law Enforcement Center at \$70.00 per prisoner housing day; effective on January 1, 2022 through December 31, 2022; All members voted aye. Motion carried.

EXECUTIVE SESSION

At 8:42 AM, motion was made by Johnson, seconded by Knox, to enter into executive session to discuss personnel. Frank Krumm, Sheriff, and Theresa Hodges, Auditor, were also present. At 9:13 AM, Chair Smith declared the board out of executive session with the following action taken: Motion was made by Knox, seconded by Albrecht, to approve the personnel disciplinary action of two days suspension without pay for an employee. All members voted aye. Motion carried.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, discussed the Weed & Pest Board.

RESOLUTION DESIGNATING SPINK COUNTY BANK DEPOSITORIES FOR 2022 (#22-1)

WHEREAS, the Spink County Board of Commissioners is to designate the bank depositories for all County funds,

BE IT RESOLVED that the following financial banking systems within Spink County be named as bank depositories for county funds:

Wells Fargo, Redfield Branch, Redfield
Bank of the West, Redfield Branch, Redfield
Great Western Bank, Redfield Branch, Redfield
American Bank & Trust, Mellette
Farmers State Bank, Turton
Plains Commerce Bank, Conde

Heartland State Bank, Redfield Branch, Redfield; Tulare Branch, Tulare
And Dakotaland Federal Credit Union, Redfield;

BE IT FURTHER RESOLVED, that the following banking system within Spink County is the active depository for deposits and withdrawals of daily receipts of cash, checks, drafts and other cash items:

Heartland State Bank, Redfield Branch, Redfield

RESOLUTION ESTABLISHING COMPENSATION FOR ELECTION BOARDS (#22-2)

WHEREAS, annually it is the duty of the Spink County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED by the Spink County Board of Commissioners, that the person delivering the poll books and ballot boxes to the proper authority to and from the polling place shall receive the current County rate for mileage for miles necessarily traveled in going to and returning from making such delivery, and

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive \$20.00 per diem in accordance with SDCL 12-15-7, \$200 per diem for Election day and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board and Absentee Board shall receive a minimum of \$50.00 or \$15.00 per hour if their time exceeds 3.5 hours, and

BE IT RESOLVED that aids providing assistance at the polling places shall receive \$11.00 per hour, and

BE RESOLVED that the polling places shall receive compensation of \$75.00 each for the Primary and General Elections.

RESOLUTION SETTING PER DIEM FOR BOARDS (#22-3)

WHEREAS, the Spink County Board of Commissioners is to set a per diem for the boards, such as Weed, County Fair, 4-H, E-911, and any other board pertaining to the County,

BE IT RESOLVED that each member of the boards shall receive the amount of \$35.00 per diem for each and every meeting attended, plus the current County rate per mile to and from each meeting, and

BE IT RESOLVED that when a telephone conference call is made instead of a meeting each Board member shall receive \$5.00 if contacted on telephone conference call, and

BE IT RESOLVED that when a Board member attends a multi-day state annual conference in accordance with grant requirements, the Board member shall receive the amount of \$100.00 per diem, and

BE IT FURTHER RESOLVED that the County Commissioner who is a member of such board shall receive mileage at the County rate, but Commissioner's membership on such Board is part of the duties as a County Commissioner.

RESOLUTION TO DESIGNATE PLACE TO HOLD CHATTEL MORTGAGE SALES (#22-4)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate the place at which Chattel Mortgage sales may be held in Spink County,

THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners that the Court House in the City of Redfield is hereby designated as the place for holding Chattel Mortgage sales in Spink County.

RESOLUTION DESIGNATING OFFICIAL COUNTY NEWSPAPERS - SDCL 7-18-3 (#22-5)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate and appoint the Spink County Official Newspapers,

THEREFORE, BE IT RESOLVED by the Board of Spink County Commissioners that The Redfield Press, Redfield, South Dakota, be designated and appointed the Official Legal Newspaper for Spink County, South Dakota, for the year 2022, and

BE IT FURTHER RESOLVED, that such proceedings shall be published as soon after any meeting as practicable.

SPINK COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION (#22-6)

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Spink County Board of Commissioners desires to protect existing Spink County highways, ultimately saving tax dollars, and

WHEREAS, the Spink County Board of Commissioners desires the enforcement of weight limitation of Spink County roads as set forth and posted by the Spink County Highway Superintendent, and

WHEREAS, the limits on Spink County Highways shall be set at six (6) ton per axle and the speed limit shall be set at 40 miles per hour on all asphalt surface roads, plus six miles of gravel from Day County west to State Highway 37, during the spring thaw period and when limit signs are in place,

NOW, THEREFORE BE IT RESOLVED, that the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Spink County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of load restrictions shall be as set forth in SDCL 32-22-55.

RESOLUTION SETTING BURIAL FEES (#22-7)

WHEREAS, it is the duty of the Spink County Board of Commissioners to establish an amount to be paid for services for County Burial in accordance with SDCL 28-17-4 and any amendments thereof,

BE IT HEREBY RESOLVED that for a standard sized casket and the burial services the sum of \$2500.00 shall be allowed plus, \$700 for a vault if used, the invoice amount for the opening and closing of the grave, the state rate for mileage, and a flat fee of \$2500.00 for cremations.

RESOLUTION SETTING NUMBER OF DEPUTIES AND CLERKS (#22-8)

WHEREAS, law requires the Board of Commissioners to fix the number of deputies and clerks that shall be employed in the offices of the County Treasurer, Auditor, Coroner and Register of Deeds, the time of employment and the compensation which they shall receive,

NOW, THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners, in session this 5th day of January 2021, that in accordance with SDCL 7-7-20 deputies and clerks may be employed in these offices as follows:

- Treasurer – one full-time deputy and one permanent part-time deputy;
- Auditor – two full-time deputies;
- Coroner – deputies as needed;
- Register of Deeds – one part-time deputy.

BE IT FURTHER RESOLVED that a part-time clerk may be employed at times in any of the offices, as deemed necessary by the elected officer. Salaries are to be as set by this Board.

Motion was made by Albrecht, seconded by Johnson, to approve and adopt the above eight resolutions. All members present voted aye. Motion carried.

Dated this 4th day of January, 2022,

Suzanne Smith, Chair
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

RESOLUTION DESIGNATING THE SPINK COUNTY COMMISSION AS THE SPINK COUNTY WEED AND PEST BOARD(22-09)

Be it hereby resolved that the resolution creating the Spink County Weed and Pest Board is hereby repealed.

Be it further resolved that the Spink County Commission be appointed to act as the Spink County Weed and Pest Board pursuant to SDCL 38-22-23 for the purposes of initiating, effecting, and carrying out the administrative functions and duties of said board.

The County Weed and Pest Supervisor shall be an ex officio member of the Spink County Weed and Pest Board.

This resolution shall go into effect on January 4, 2022 and shall remain in effect until repealed by the Spink County Board of County Commissioners.

A motion was made by Albrecht, seconded by Johnson, that the above Resolution be adopted. All members voted aye. Motion carried.

Dated this 4th day of January, 2022, at Redfield, South Dakota.

Suzanne Smith, Chair
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

COMMISSION APPOINTMENTS:

Motion was made by Knox, seconded by Johnson, to approve the appointments of Commissioners to the following Boards for 2022:

County Employees Health Insurance	Brian Johnson
Drainage	All Commissioners & Tracie Clemens, Interim Administrator
E911	All Commissioners
4-H Expansion & Advisory Committee	Brett Knox
Fair	Brian Johnson
Grow Spink	Dustin Rische
Law Enforcement	Suzanne Smith and Brian Johnson
LEPC	Suzanne Smith
Northeast Council of Governments	Brian Johnson, Dustin Rische & Clayton Blachford (member at large)
Personnel Policy Board	Dave Albrecht
Spink County Ambulance	Suzanne Smith
Aberdeen Brown County Railroad Authority	Dustin Rische and alternate Suzanne Smith

All members voted aye. Motion carried.

APPOINTMENT OF DRAINAGE BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 4th day of January 2022, appoint the Spink County Board of Commissioners to the Spink County Drainage Board and also appoint Tracie Clemens as Interim Drainage Administrator to be responsible for getting applications filled out, notifying County Commissioners and setting hearing dates.

FAIR BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 4th day of January 2022, appoints the following persons to a two-year term on the County Fair Board, effective January 1, 2021: James Ellenson, Lance Mason and Myron Odegaard.

REGIONAL AGING COUNCIL

The Board of Spink County Commissioners, in session this 4th day of January 2022, appoint Mary O'Donnell and Lisa Manning to be Spink County's board members on the Regional Aging Council of Northeast South Dakota.

Motion was made by Johnson, seconded by Knox, to approve and adopt the above appointments to the three boards. All members present voted aye. Motion carried.

2022 SPINK COUNTY FEE SCHEDULE

The proposed non-mandated fee schedule for 2022 was filed. Motion was made by Knox, seconded by Albrecht, to adopt the 2022 Spink County non-mandated fees as presented, which included no changes from 2021. All members voted aye. Motion carried. Fee schedule is available in related Departments and on the County website.

MEETING DATES

Motion was made by Albrecht, seconded by Knox, to set the March meeting dates as 3/8/22 and 3/22/22 and the April meeting dates as 4/12/22 and 4/19/22. All members voted aye. Motion carried.

CORONER

Motion was made by Albrecht, seconded by Knox, to accept Larry Tebben's resignation as Coroner effective 1/4/2022. All members voted aye. Motion carried.

EMERGENCY MANAGEMENT

The Chairman signed the Emergency Manager’s quarterly report.

VOLUNTEERS FILED- Deputy State’s Attorneys: Lorena Tamayo, Sara Newman; 4-H: Brent Mason, Reese Wagner, Rod Hansen, Rebecca Woodring. LEPC: Dave Bucholz, Lillie Bucholz, Stuart Bell.

2022 SALARIES FILED – Highway Department: Barry Bawek 20.96/hr *, Delwin Bierman 20.96/hr *, Kevin Corkins 20.96/hr *, Greg Drayer 20.96/hr *, Brad Englund 20.96/hr *, Travis Fast 20.96/hr *, Roger Metzinger (Foreman) 22.10/hr*, Jerome Morgan 20.96/hr, Jason Murray 20.96/hr *, Jerrod Peterson 20.96/hr *, Willis Rothacker 20.96/hr *, Monty Wipf 20.96/hr *, Randy Woodward 20.96/hr *;

Clerks and Deputies: (Auditor, Treasurer, Register of Deeds, Extension, Health, Highway, States Attorney) Ann Bottum 17.93/hr, Jannelle Cowles-Nelson 19.40/hr*, Audrey Helm 19.40/hr*, Amy Hermann 19.40/hr*, Heather Jatton 19.40/hr, Kristi Fliehe 19.25/hr*, Sonja Muellenberg 19.25/hr, Tamara Suchor 19.40/hr*, Yvette Albrecht 18.42/hr;

Certified Deputies: (Director of Equalization) Sally Schwab 19.58/hr*, Traci Clemens 19.58/hr;

Office Manager: (Highway) Shirley Howe 19.58/hr*;

Sheriff’s Dispatchers: Amy Akin 18.64/hr; Elizabeth Adema 18.42/hr, Christine Michlitsch 18.42/hr; Ryan Reed 17.93/hr, Cynthia Roe 19.88/hr*, Tracie Schipke 18.42/hr, Tomlyn Toy 19.10/hr; Dispatchers also receive a shift differential of \$0.50/hr for hours worked between 2 PM – 10 PM; and \$1.00/hr for hours worked between 10 PM – 6 AM;

Sheriff’s Deputies: Kathleen Adams 25.24/hr as Chief Deputy & 900.00/yr as Home Detention Monitor Supervisor*, Jenna Appel 24.18/hr* as Sergeant, Talese Aucoin 23.06/hr, Brett Christman 23.06/hr, Jason Kraft 23.06/hr*, Joshua Lee 23.06/hr & 2,394/yr as K-9 Deputy, Jacob Millett 23.06/hr, Dave Syverson 22.41/hr; Deputies also receive a shift differential of \$0.50/hr for hours worked between 2 PM – 10 PM; and \$1.00/hr for hours worked between 10 PM – 6 AM;

Maintenance: Lisa Otto 19.03/hr;

Elected and Appointed Officials Annual Salary: Commissioners: David Albrecht, 11040.00/yr, Brian Johnson 11040.00/yr, Brett Knox 11040.00/yr, Dustin Rische 11040.00/yr, Suzanne Smith, Chair 12240.00/yr; States Attorney: Victor Fischbach 49989.00/yr, Sheriff: Frank Krumm 62655.00/yr, Register of Deeds: Sharon Jungwirth 49148/yr*, Highway Superintendent: Jeff Haessig 62655.00/yr*, Auditor: Theresa Hodges 55913.00*, Treasurer: Amy Michlitsch 49148.00/yr*, Director of Equalization: 52041.00/yr, Coroner: currently vacant; EMS: Larry Tebben 47685.00/yr*; VSO: Steve Wollman 19.26/hr;

Planning & Zoning Administrator: Jamie Wagner-Lutter 19.58/hr*;

Crossing Guards 15.49/hr; Home Detention Monitors 17.33-18.03/hr; Dispatcher serving as Matron/regular hourly wage; Temps will receive \$10.50 to \$14.70/hr and Highway Temps will receive \$12-\$16/hr both depending upon experience, and at the discretion of supervisor.

*These employees receive longevity pay. Spink County’s policy is \$25/year for years of service 5-9; \$45/year for years of service 10-14; \$65/year for 15-19; \$85/year for 20-24 and \$105/year for years of service 25 and beyond.

CLAIMS AND REPORTS ALLOWED

Motion was made by Knox, seconded by Albrecht, to approve the following claims and reports. All members voted aye. Motion carried.

DECEMBER PAYROLL		Coroner	897.08
Commissioners	5104.01	Welfare Director	1084.41
Auditor	14577.71	County Nurse	3849.81
Treasurer	13228.84	WIC	490.93
States Attorney	9649.19	Extension	4330.94
Government Building	3875.86	Weed	286.52
Director of Equalization	16783.90	Planning Administrator	4370.65
Register of Deeds	5866.80	Highway	73092.78
Veterans Service	1229.76	E-911	16068.58
Sheriff	56752.26	Emergency Management	5107.52
Jail/Home Detention	662.50	24/7 Sobriety	488.54

Heartland State Bank-ACH FEE	25.00		
		RD & BRG - ADMIN	
COMMISSIONERS		OAKLEY GRAVEL & ROCK	97500.00
SHANE PEDERSEN	5000.00		

REPORTS

- December 2021 Comp & OT Report
- December 2021 Victim Witness Coordinator Report
- January 2022 Quotes on Diesel Fuel & Ethanol/Gas
- December 2021 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$3,295.84
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Chairman Albrecht declared the meeting adjourned at 10:15 AM until 8:30 AM, Tuesday, January 18, 2022.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

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