

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 19, 2017, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Cindy Schultz and Suzanne Smith. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Schultz, seconded by Smith, to approve the minutes of the November 21, 2017 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Town of Hitchcock Copy of Renewal Application to Operate a Restricted Use Storage & Disposal Facility

YEAR END CASH BALANCE

Theresa Hodges, Auditor, presented an estimated 12/31/17 cash balance that included a comparison to the preceding 3 years actual cash balances at year end.

STATES ATTORNEY

Vic Fischbach, States Attorney, gave an update of activities.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities and requested approval to apply for a grant.

GRANT APPLICATION

Motion was made by Schultz, seconded by J. Albrecht, to approve applying for a grant through BIG Funds for bridge replacement of bridge 58-323-060, application amount \$450,552, the grant is an 80/20 split. All members voted aye. Motion carried.

SHERIFF

Kevin Schurch, Sheriff, discussed personnel, and filed: a quote on information technology(IT) support; GeoComm Agreement, and Beadle County Jail Prisoner Housing Agreement.

PERSONNEL/2018 SALARIES

Motion was made by Johnson, seconded by Smith, to approve a 3% increase plus \$0.75/hr for 2018 salaries for the Chief Deputy and Sergeant positions in the Sheriff's Department and for the following shift differentials for the E-911 Dispatchers and Deputy Sheriffs: \$0.50/hr for shifts from 2 PM to 10 PM and \$1.00/hr for shifts from 10 PM to 6:00 AM. D. Albrecht abstained, 3 ayes, 1 nay. Motion carried.

LAW ENFORCEMENT CENTER

Dean Marske, HKG Architects, was present to discuss plans for a law enforcement center. Also present were: Kevin Schurch, Sheriff; Mike Siebrecht, Maintenance Supervisor; and Lisa Young, Chief Dispatcher. A public meeting for input on the project has been set for 1/16/18 at 6 PM.

IT SUPPORT

Motion was made by J. Albrecht, seconded by Smith, to accept Connecting Point's quote for standard managed services for 10 personal computers in the Sheriff's Department at the cost of \$100/month plus a one-time installation cost of \$460. All members voted aye. Motion carried.

GEOCOMM CONTRACT

Motion was made by Schultz, seconded by Johnson, to approve the GeoComm contract for GIS Data Maintenance & Software Support services for \$5,013 effective 3/1/18-2/28/19. All members voted aye. Motion carried.

PRISONER HOUSING AGREEMENT

Motion was made by Johnson, seconded by Smith, to approve the agreement with Beadle County for housing prisoners at the Regional Correction Center at \$80.00 per prisoner housing day; effective on January 1, 2018 through December 31, 2018. All members voted aye. Motion carried.

EMERGENCY MANAGEMENT

Larry Tebben, Emergency Manager, gave an update of activities, requested to approval on spending the Dakota Access Pipeline grant monies retained by the County, and filed his quarterly SLA report. Chairman D. Albrecht signed the SLA quarterly report.

EQUIPMENT PURCHASE

Motion was made by Johnson, seconded by Smith, to use \$4,300 of the DAPL grant monies for the purchase of: 3 desktop workstations plus monitors and keyboards from Best Buy at an approximate price of \$2,219.91, plus \$1800 for programming from B&L Communications, Platte, SD, for E-911 Dispatching. All members voted aye. Motion carried.

Motion was made by Schultz, seconded by J. Albrecht, to use \$1,500 of the DAPL grant monies for the purchase of: Inspire 1 remote controller-\$429; cable=\$18; Hoodman Screen Shade-\$120; 2-TB48 Battery, \$199/each; Stork Drop System-\$170; 2-Props-\$10/set; from Aerial Horizons UAS, LLC, Sioux Falls; and an iPad 2 for 329.99 from Best Buy; all items are for use with the drone. All members voted aye. Motion carried.

WELFARE DIRECTOR

Ann Bottum, Welfare Director, presented Applicant #235. Motion was made by Schultz, seconded by Smith, to deny the following bills for Applicant #235, denial on bills from Avera Heart Hospital for dates of service 6/26-6/27/17, in the amount of \$20,483.32; because prior approval was not obtained for dates of service as required by SDCL 28-13-33; and to approve the bill from Avera St. Luke’s Hospital for dates of service 5/21-5/22/17 in the amount of \$3,758.75 less the ability to pay of \$3,280.34, because the services provided were emergency services. All members voted aye. Motion carried.

DEPARTMENT OF SOCIAL SERVICES LEASE AGREEMENT

Motion was made by J. Albrecht, seconded by Smith, to sign the State of South Dakota Lease Agreement for Department of Social Services office space beginning January 1, 2018 and commencing December 31, 2022, with tenant paying lessor \$736.17 the first day of every month. All members voted aye. Motion carried.

PERSONNEL

Theresa Hodges, Auditor, presented proposed changes to the personnel policies Hours of Work and Holiday Leave, to address paying Deputy Sheriffs for Holiday Leave rather than giving them comp time to use. Motion was made by Smith, seconded by Johnson, to approve the changes as presented, effective 1/1/2018. All members voted aye. Motion carried.

CASH & CONTINGENCY TRANSFERS

Motion was made by Johnson, seconded by Schultz, to make a \$481,628.00 budgeted cash transfers from 101-0-101, General Fund Cash, to 201-0-101.00, Road & Bridge Fund Cash. All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by J. Albrecht, seconded by Smith, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		CENTURY LINK	16.55
DAVE ALBRECHT	63.00	EXECUTIVE MANAGEMENT	5.66
CENTURY LINK	16.55	NORTHERN VALLEY COMMUNICATIONS	14.99
LEO'S GOOD FOOD	939.38	POSTAGE BY PHONE	2000.00
THE REDFIELD PRESS	229.55	THE REDFIELD PRESS	48.00
ELECTION		STATES ATTORNEY	
EXECUTIVE MANAGEMENT	0.64	CENTURY LINK	49.65
POSTAGE BY PHONE	400.00	EXECUTIVE MANAGEMENT	39.34
AUDITOR		JANNELLE NELSON	328.71
A & B BUSINESS SOLUTIONS, INC	73.14	NORTHERN VALLEY COMMUNICATIONS	5.00
APPEL OIL COMPANY	22.26	SOUTH DAKOTA STATE TREASURER	35.00
CENTURY LINK	16.55	THOMSON REUTERS - WEST	64.58
EXECUTIVE MANAGEMENT	14.78	WELLS FARGO REMITTANCE CENTER	254.94
NORTHERN VALLEY COMMUNICATIONS	14.99	CT APPT ATTY & CLERP	
POSTAGE BY PHONE	1200.00	KRISTEN KOCHKIAN	1190.63
WELLS FARGO REMITTANCE CENTER	929.99	STODDARD LAW OFFICE	683.84
TREASURER		GOVERNMENT BUILDINGS	
A & B BUSINESS SOLUTIONS, INC	411.65	BURDICK BROS. MACHINE & REPAIR	912.95

CENTURY LINK	33.10		
EXECUTIVE MANAGEMENT	2.96	CARE OF POOR	
G&K SERVICES	260.42	AVERA ST. LUKE'S	478.41
MENARDS	900.06	CENTURY LINK	16.55
NORTHERN VALLEY COMMUNICATIONS	5.00	EXECUTIVE MANAGEMENT	0.09
RUNNINGS	429.98	NORTHERN VALLEY COMMUNICATIONS	5.00
SD FEDERAL PROPERTY AGENCY	241.00		
		MENTALLY HANDICAPPED	
DIRECTOR EQUALIZ.		LEWIS & CLARK BHS	160.00
APPEL OIL COMPANY	78.03	SOUTH DAKOTA STATE TREASURER	600.00
CENTURY BUSINESS PRODUCTS, INC	115.61	YANKTON CO. SHERIFF'S OFFICE	50.00
CENTURY LINK	33.10		
EXECUTIVE MANAGEMENT	23.79	DEVELOPMENTALLY DISA	
NORTHERN VALLEY COMMUNICATIONS	19.99	SOUTH DAKOTA STATE TREASURER	120.00
POSTAGE BY PHONE	1000.00		
SDAAO	300.00	COUNTY FAIR	
WELLS FARGO REMITTANCE CENTER	45.00	AMY HERMANN	24.06
		JESSEN HEATING & REFRIDGE. INC	158.50
REGISTER OF DEEDS		NORTHWESTERN ENERGY	238.36
ACTIVE DATA SYSTEMS	165.00	WELLS FARGO REMITTANCE CENTER	15.95
CENTURY LINK	33.10		
EXECUTIVE MANAGEMENT	11.09	EXTENSION	
NORTHERN VALLEY COMMUNICATIONS	9.99	CENTURY LINK	33.10
		EXECUTIVE MANAGEMENT	0.78
VETERANS SERVICE		AMY HERMANN	165.15
CENTURY LINK	33.10	NORTHERN VALLEY COMMUNICATIONS	9.99
EXECUTIVE MANAGEMENT	6.74	OFFICE PEEPS, INC	11.79
NORTHERN VALLEY COMMUNICATIONS	5.00	POSTAGE BY PHONE	500.00
THE REDFIELD PRESS	48.00	WELLS FARGO REMITTANCE CENTER	195.08
INFO TECHNOLOGY		WEED CONTROL	
PITNEY BOWES INC	622.83	A+ TIRE & AUTOMOTIVE SERVICE	1079.30
		REDFIELD CITY	5862.00
SHERIFF		WEED & PEST CONFERENCE	265.00
A & B BUSINESS SOLUTIONS, INC	85.55	WELLS FARGO REMITTANCE CENTER	50.00
BRUCE KOPPLIN	40.00		
A+ TIRE & AUTOMOTIVE SERVICE	606.93	PLANNING BOARD	
KATHY ADAMS	20.00	CENTURY LINK	16.55
ANIMAL HEALTH CENTER	42.99	EXECUTIVE MANAGEMENT	0.27
APPEL OIL COMPANY	2174.04	NORTHERN VALLEY COMMUNICATIONS	5.00
CENTURY LINK	82.76	THE REDFIELD PRESS	11.56
EXECUTIVE MANAGEMENT	61.91		
GEFFDOG DESIGNS	129.35	INDUSTRIAL DEVELOP.	
AUTO VALUE REDFIELD	81.53	CENTURY LINK	16.55
INTERSTATE ALL BATTERY CENTER	61.00	EXECUTIVE MANAGEMENT	10.58
MIDCONTINENT COMMUNICATIONS	125.00		
MOBILE ELECTRONIC SERVICE	3650.00	RD & BRG - ADMIN	
NORTHERN VALLEY COMMUNICATIONS	235.70	A+ TIRE & AUTOMOTIVE SERVICE	266.00
PROSTROLLO MOTOR SALES INC	90.36	APPEL OIL COMPANY	2137.93
THE REDFIELD PRESS	60.30	BURDICK BROS. MACHINE & REPAIR	3596.76
SD FEDERAL PROPERTY AGENCY	150.00	CARR CONSTRUCTION	4922.80
WELLS FARGO REMITTANCE CENTER	619.43	CENTURY LINK	49.65
		EXECUTIVE MANAGEMENT	18.41
JAIL		FORTERRA PIPE & PRECAST	39619.00
A'VIANDS, LLC	16.00	G&K SERVICES	31.22
BEADLE COUNTY SHERIFF	6240.00	H.F. JACOBS & SON CONSTRUCTION	31000.00
BROWN COUNTY SHERIFF'S DEPT.	675.00	GUY HANLON	60000.00
LUTHERAN SOCIAL SERVICES	6086.16	JOHNSON OIL COMPANY, INC.	10937.55
		NORTH CENTRAL FARMERS ELEVATOR	9743.92
CORONER		NORTHERN VALLEY COMMUNICATIONS	39.95
SANFORD HEALTH	2350.00	NORTHWESTERN ENERGY	189.35

ODLAND GRAVEL, LLC	10144.83	JENNA APPEL	237.50
QUILL	173.47	APPEL OIL COMPANY	85.52
REDFIELD HARDWARE HANK	198.19	CINDI BACHMAN	237.50
REDFIELD CITY	20.50	BURDICK BROS. MACHINE & REPAIR	138.99
SD DEPT OF TRANSPORTATION	9957.85	CENTURY LINK	33.10
		EXECUTIVE MANAGEMENT	3.79
E-911		NORTHERN VALLEY COMMUNICATIONS	5.00
CENTURY LINK	699.02	WENDI OWENS	237.50
JAMES VALLEY TELECOMMUNICATION	209.10	JOANN PAULSON	3607.84
SOLIANT CONSULTING, INC	2925.00		
VENTURE COMMUNICATIONS COOP	164.78	LAW LIBRARY	
		THOMSON REUTERS - WEST	64.58
EMERGENCY MANAGEMENT			

REPORTS

- November 2017 Register of Deeds Statement of Fees Collected: \$4,894.95
- November 2017 Sheriff's Report
- November 2017 Sheriff's Bank Account Statement
- November 2017 Spink County Ambulance Report
- November 2017 Report of Payments Received to Reimburse for Poor Liens: \$0.00
- Auditor's Account with the County Treasurer

Checking Accounts	\$2,693,797.49
Savings Accounts	1,224,394.47
Certificates of Deposits	1,780,000.00
Cash Change Accounts	150.00
Cash & Cash Items	<u>79,961.28</u>
Total	\$5,778,303.24

EXPENSE REQUESTS

Motion was made by Smith, seconded by Johnson, to approve the following expense requests:

- County Highway/Weed Department, Equipment Operators, Safety Benefit – MSHA Annual Refresher, 1/25/18, Aberdeen, SD;

All members voted aye. Motion carried.

Chairman Albrecht declared the meeting adjourned at 11:30 AM until 8:30 AM, Thursday, December 28, 2017.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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