

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 5, 2017, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Cindy Schultz and Suzanne Smith. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Johnson, to adopt the agenda with the removal of States Attorney Vic Fischbach from the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Schultz, seconded by Smith, to approve the minutes of the November 21, 2017, Commission meeting. All members voted aye. Motion carried.

TAX DEED PROPERTY

Several lots in Brentford Town's park are still currently legally owned by Spink County from a tax deed dated in 1946, the town is requesting to be deeded the lots in order to be eligible for grant monies. Motion was made by Smith, seconded by J. Albrecht, to surplus and deed the following tax deed property to the Brentford Town: Original B 13 Lots 8-10, Brentford Town, Spink County, SD. All members voted aye. Motion carried.

TAX DEED PROPERTIES

Motion was made by J. Albrecht, seconded by Johnson, to sell at public auction on December 21, 2017, at 10:00 AM in the rotunda of the Courthouse the following tax deed property: Record #11016 described as Outlot M except H-1(19.22 acres), Turton Town, Spink County, SD assessed at \$7,430 with a minimum bid of \$2,000; and to deed the following surplus properties to the municipalities: to Frankfort City Record #9057 described as S-D ABD B 30 Lots 8 & 9, Frankfort City, Record #9015 described as Original B 10 Lots 1' S Side of 11 & all of 12, Frankfort City, Record #12316 described as Original B 10 Lots 15 & N 16.5' of 16, Frankfort City; to Turton Town Record #10954 described as Original B 9 Lots 11 & 12, Turton Town. All members voted aye. Motion carried.

PERSONNEL

Theresa Hodges, Auditor, reviewed with the Commission the County's policies for employees seeking to run for public office.

COMMISSIONER ASSOCIATION DISTRICT

Spink County is now a member of the Sioux Valley Commissioner Association District.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities.

SHERIFF

Kevin Schurch, Sheriff, gave an update of activities, filed a prisoner housing agreement, requested approval to update their file management system and for salary step increases.

PRISONER HOUSING AGREEMENT

Motion was made by Schultz, seconded by Smith, to approve the agreement with Walworth County for housing prisoners at the Walworth County Jail at \$95.00 per adult prisoner housing day and \$195.00 per juvenile prisoner housing day; effective on January 1, 2018 through December 31, 2018. All members voted aye. Motion carried.

SERVICE CONTRACT

Motion was made by Johnson, seconded by Smith, to approve the service contract between Soliant Consulting, Inc. and Spink County, for 60 hours of work at \$195/hours for the conversion of 12 files from FileMaker Pro 10 to Filemaker Pro 16. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Smith, seconded by Schultz, to approve the following payroll step increases: Kayla Reinert, E-911 Dispatcher, to \$16.45/hr effective 12/6/17; Yvette Albrecht, E-911 Dispatcher, to \$16.45/hr effective 12/20/17; and Cynthia Roe, E-911 Dispatcher, to \$15.77/hr effective 12/26/17. D. Albrecht abstained, all other members voted aye. Motion carried.

LAW ENFORCEMENT COMMITTEE

Dean Marske, HKG Architects, filed updated site plan options for law enforcement offices on the courthouse grounds, to give an idea of the space desired by the Law Enforcement Committee and approximate costs

associated. Also present were Kevin Schurch, Sheriff, Mike Siebrecht, Maintenance Supervisor, and Lisa Zens, Grow Spink.

PLANNING & ZONING

At 10:34 AM a motion was made by Schultz, seconded by J. Albrecht, to adjourn as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:51 AM after having adjourned as the Planning and Zoning Board.

DIRECTOR OF EQUALIZATION/FEE WAIVER

Kim Markley, Director of Equalization, filed a request for waiving the fee for the parcel GIS data layer from South Dakota One Call/South Dakota 811. Motion was made by Johnson, seconded by J. Albrecht, to approve the request to waive the fee for the parcel GIS data layer for the South Dakota One/South Dakota 811, a department of the State of South Dakota. All members voted aye. Motion carried.

EMERGENCY MANAGEMENT

Larry Tebben, Emergency Manager, spoke on the City of Conde's water tower coming down in January 2018, a repeater for the tornado and fire sirens in Brentford, Conde, Turton and Doland is currently located on top of the water tower. Tebben requested approval for a new narrow banded repeater for the courthouse roof that the sirens will be redirected to receive signal from. Motion was made by Smith, seconded by Johnson, to approve spending up to \$2,000 on a narrow banded repeater, including installation. All members voted aye. Motion carried.

NECOG

Motion was made by J. Albrecht, seconded by Schultz, to approve the 2018 Joint Cooperative Agreement between Spink County and the Northeast Council of Governments for their assistance in applying for funding opportunities, with a local share cost of \$9,763.09. All members voted aye. Motion carried.

COMMUNITY HEALTH SERVICES CONTRACT

Motion was made by J. Albrecht, seconded by Schultz, to renew the contract with SD Department of Health for Community Health Nursing Services at the cost of \$6,180 annually, beginning January 1, 2018 and ending December 31, 2018. 4 ayes, 1 nay. Motion carried.

EXPENSE REQUESTS

Motion was made by Smith, seconded by Schultz, to approve the following expense requests:

- Mike Esser, Weed Supervisor, Commercial Applicator Recertification, 2/23/18, Aberdeen, SD;
- Mike Esser, Weed Supervisor, & Deb Schultz, Board Member, Annual Weed & Pest Conference, 2/14-2/16/18, Rapid City, SD;
- Jamie Wagner-Lutter, Planning & Zoning Administrator, 15 Hour USPAP Course, 2/5-2/6/18, Chamberlain, SD;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by J. Albrecht, seconded by Schultz, to approve the following claims and reports. All members voted aye. Motion carried.

NOVEMBER 2017 PAYROLL			
Commissioners	5372.39	Weed	3693.97
Election	56.30	Planning Administrator	4013.98
Auditor	12118.64	Highway	72447.48
Treasurer	12614.66	E-911	13935.61
States Attorney	9175.25	Emergency Management	4620.00
Government Building	5177.09	24/7 Sobriety	497.36
Director of Equalization	13181.45	Heartland State Bank-ACH FEE	25.00
Register of Deeds	4960.18	COMMISSIONERS	
Veterans Service	1528.31	DAVE ALBRECHT	63.00
Sheriff	54672.38	CODINGTON COUNTY	22.00
Home Detention	102.33	THE CONDE NEWS	337.81
Coroner	730.91	THE REDFIELD PRESS	225.38
Welfare	1121.92	THE TIMES RECORD	337.81
County Nurse	3745.77	AUDITOR	
WIC	323.66	A & B BUSINESS SOLUTIONS, INC	98.94
Fair	83.75	CODINGTON COUNTY	11.00
Extension	4560.08		

TREASURER		AMBULANCE	
A & B BUSINESS SOLUTIONS, INC	33.28	MICHAEL SANGER	1716.70
STATES ATTORNEY		MENTALLY HANDICAPPED	
SD STATE'S ATTORNEYS ASSOC	782.00	SERR LAW OFFICE	117.50
CT APPT ATTY & CLERP		COUNTY FAIR	
CHRISTOPHER DOHRER	433.80	CLAUSEN SANITATION INC.	260.00
GOVERNMENT BUILDINGS		QUILL	227.58
A & B BUSINESS SOLUTIONS, INC	11.98	EXTENSION	
CLAUSEN SANITATION INC.	234.00	A & B BUSINESS SOLUTIONS, INC	85.54
COLE PAPERS, INC.	240.37	KIM MCGRAW	107.14
NORTHWESTERN ENERGY	82.24	QUILL	350.77
TRUGREEN	374.00	WEED CONTROL	
WELLS FARGO REMITTANCE CENTER	554.94	SOUTH DAKOTA ASSOCIATION OF	50.00
DIRECTOR EQUALIZ.		PLANNING BOARD	
A & B BUSINESS SOLUTIONS, INC	329.45	A & B BUSINESS SOLUTIONS, INC	83.19
AT & T MOBILITY	14.03	RD & BRG - ADMIN	
CONNECTING POINT COMPUTER	137.50	AT & T MOBILITY	144.58
ESRI	666.67	CLAUSEN SANITATION INC.	120.00
THE SCHNEIDER CORPORATION	5181.00	DAKOTA FIRE EQUIPMENT	602.50
SALLY SCHWAB	10.58	DOLAND CITY FINANCE OFFICE	53.00
STEINLEY REAL ESTATE APPRAISAL	315.00	ESRI	333.33
REGISTER OF DEEDS		FARNAMS GENUINE PARTS, INC.	15.49
A & B BUSINESS SOLUTIONS, INC	430.30	AUTO VALUE REDFIELD	461.93
CONNECTING POINT COMPUTER	22.95	HURD ALIGNMENT & MACHINE, INC	115.00
VETERANS SERVICE		JOHNSON OIL COMPANY, INC.	408.80
AT & T MOBILITY	43.02	MAC'S INC.	200.32
STATE FLAG ACCOUNT	56.92	NORTHWESTERN ENERGY	780.50
WELLS FARGO REMITTANCE CENTER	117.14	ODLAND GRAVEL, LLC	112500.00
INFO TECHNOLOGY		POWER PLAN (RDO)	281.18
CONNECTING POINT COMPUTER	257.20	PRORATE SERVICES LLC	65.00
SHERIFF		RUNNINGS	14.98
A & B BUSINESS SOLUTIONS, INC	168.82	THE SCHNEIDER CORPORATION	2669.00
THE REDFIELD PRESS	28.94	TRUE NORTH STEEL	15680.90
KEVIN SCHURCH	97.74	WEBSTER SCALE INC	8341.85
VERIZON WIRELESS	53.00	WILLIAMSON TRUCKING	16308.77
WELLS FARGO REMITTANCE CENTER	302.88	EMERGENCY MANAGEMENT	
JAIL		AMY ROTHACKER	68.14
KEVIN SCHURCH	4.72	TX RX SYSTEMS INC	33660.52
VERIZON WIRELESS	80.10	VERIZON WIRELESS	67.64
		DEBT SERVICE	
		GREAT WESTERN BANK	111332.56

REPORTS

- November 2017 Comp & Overtime Report
- October 2017 Report of Payments Received to Reimburse for CAA Liens: \$802.67
- October 2017 Spink County Ambulance Report
- November 2017 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$22,219.08
Weed Department	6,000.00

Chairman Albrecht declared the meeting adjourned at 11:32 AM until 8:30 AM, Tuesday, December 19, 2017.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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