

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, November 21, 2017, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Cindy Schultz and Suzanne Smith. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by J. Albrecht, seconded by Smith, to adopt the agenda with the addition for the Faulk County Prisoner Housing Agreement and the Dakota Access Pipeline Grant. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Schultz, seconded by J. Albrecht, to approve the minutes of the November 7, 2017 Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- Bennet County Commissioners Re: Tax Exempt Trust Lands
- Gillette Law Office Re: City of Northville vs. Berry, et al – Foreclosure
- Thank You from Spink County Employees Re: Holiday Leave

**AUTOMATIC BUDGET SUPPLEMENT**

Motion was made by J. Albrecht, seconded by Schultz, to make the following automatic budget supplements: 6,000 to 101-615-426 for Weed and Pest Grant reimbursement for weed control supplies; and 11,618.75 to 201-311-425.10 for insurance loss payment. All members voted aye. Motion carried.

**CHRISTMAS PARTY**

Spink County will be hosting the County/City of Redfield Employee Christmas Party this year and the date has been set as 12/5/17 at the Depot.

**AUDITOR/TREASURER/QUOTE**

Theresa Hodges, Auditor, filed a quote for a computer workstation. Motion was made by Smith, seconded by Johnson, to approve the purchase of 2 computers, one for the Auditor's and one for the Treasurer's Office, off of Connecting Point's, Watertown, SD, quote of \$1,646 for an HP Elitedesk 800, with Microsoft Office Home 2016 license, and onsite setup. All members voted aye. Motion carried.

**AFLAC**

An overview of the AFLAC enrollment numbers as of 10/12/17 was filed.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, gave an update of activities.

**SHERIFF**

Kevin Schurch, Sheriff, and Lisa Young, Chief Dispatcher, discussed personnel, and filed: a service contract for updating file management software; filed two quotes on information technology(IT) support; and Faulk County Jail Prisoner Housing Agreement. The file management software and IT support will be further discussed at the 12/5/17 meeting.

**PERSONNEL**

Motion was made by Schultz, seconded by Smith, to approve the transfer of Jerrod Peterson, Deputy Sheriff, to the Highway Department as an equipment operator effective 12/17/17 at \$16.72/hr. All members voted aye. Motion carried.

Motion was made by Johnson, seconded by Smith, to hire Kayla Reinert as full-time Deputy Sheriff, uncertified, as departmental promotion, effective 12/26/17 at \$18.10/hr. All members voted aye. Motion carried.

Motion was made by J. Albrecht, seconded by Schultz, to approve advertising for a full-time E-911 dispatcher. All members voted aye. Motion carried.

**PRISONER HOUSING AGREEMENT**

Motion was made by Johnson, seconded by Smith, to approve agreement with Faulk County for housing prisoners at the Faulk County Jail at \$85.00 per prisoner housing day; effective upon adoption through December 31, 2018. All members voted aye. Motion carried.

**MAINTENANCE SUPERVISOR**

Mike Siebrecht, Maintenance Supervisor, filed: a quote from Allied Climate Professionals, Aberdeen, SD, for \$1,632 for labor and materials to repipe existing radiator in Sheriff's garage or to repipe new customer proved unit heater; additional cost for a hydronic unit heater would be \$930 from Grainger; and a quote from DeYoung Electric, Ashton, SD, for \$1,735 for the wiring and installation of a 7500-watt electric hanging heater along with additional lights and outlets in the garage. A verbal quote from Burdick Brothers Inc, Redfield, SD, of \$912 for a new handrail on the south entrance of the courthouse was given, no action is required to be taken as it is under the procurement threshold of \$1000.

**GARAGE HEAT QUOTE**

Motion was made by Schultz, seconded by Smith, to approve DeYoung Electric's quote of \$1,735 for the wiring and installation of a 7500-watt electric hanging heater along with additional lights and outlets in the garage. 4 ayes, 1 nay. Motion carried.

**UNCOLLECTIBLE PROPERTY TAXES**

Amy Michlitsch, Deputy Treasurer, requested the taxes owing on the property be declared uncollectible due to the fact the mobile home the taxes are owing against has been destroyed and there is no other property to levy upon. Motion was made by Schultz, seconded by Johnson, to declare all taxes on property record #12108 and legally described as Leinen's Outlot 1 (LS-Mobile Home), Redfield City, Spink County, South Dakota, as uncollectible. All members voted aye. Motion carried.

**REGISTERS OF DEEDS OFFICE COVERAGE**

Sharon Jungwirth, Register of Deeds, and Amy Michlitsch, Deputy Treasurer, discussed the schedule changes to allow the Register of Deeds Office to remain open over the noon hour.

**CORONER TRAINING**

Motion was made by Schultz, seconded by Smith, to set the per diem for Coroner training at \$200/day plus meals, mileage and lodging. All members voted aye. Motion carried.

**GRANT AWARD**

A letter drafted by Larry Tebben, Emergency Manager, was filed requesting that the \$20,000 awarded to Spink County from Dakota Access Pipeline be split equally between Spink County, Redfield Rural Fire Department, and Tulare Fire Department. Motion was made by Schultz, seconded by Smith, to disburse to Redfield Rural Fire Department and Tulare Fire Department \$6,666.67 each and to retain \$6,666.66 for Spink County. All members voted aye. Motion carried.

**2018 SALARIES**

Motion was made by Johnson, seconded by J. Albrecht, to give all employees except Commissioners a 3% raise effective 12/26/17. Roll call vote: Smith-aye; Johnson-aye; Schultz-aye; J. Albrecht-aye; D. Albrecht-aye. Motion carried.

Motion was made by J. Albrecht, seconded by Smith, to approve an additional \$0.75/hr for the Chief Dispatcher position, and to approve a \$1.50/hr shift differential pay for the 10 PM to 6 AM shift for Deputy Sheriffs and E-911 Dispatchers. D. Albrecht abstained, all other members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by Schultz, seconded by J. Albrecht, to approve the following claims and reports. All members voted aye. Motion carried.

|                                |        |                                |         |
|--------------------------------|--------|--------------------------------|---------|
| <b>COMMISSIONERS</b>           |        | <b>TREASURER</b>               |         |
| CENTURY LINK                   | 16.55  | CENTURY LINK                   | 16.55   |
|                                |        | CONNECTING POINT COMPUTER      | 80.01   |
| <b>ELECTION</b>                |        | EXECUTIVE MANAGEMENT           | 6.00    |
| CONNECTING POINT COMPUTER      | 26.67  | NORTHERN VALLEY COMMUNICATIONS | 14.99   |
| EXECUTIVE MANAGEMENT           | 0.15   |                                |         |
| RAMKOTA HOTEL - PIERRE         | 114.00 | <b>STATES ATTORNEY</b>         |         |
|                                |        | CENTURY LINK                   | 49.65   |
| <b>JUDICIAL SYSTEMS</b>        |        | CONNECTING POINT COMPUTER      | 53.33   |
| JARED APPEL                    | 21.68  | EXECUTIVE MANAGEMENT           | 7.89    |
| MIKE SCHIFERL                  | 20.84  | NORTHERN VALLEY COMMUNICATIONS | 5.00    |
|                                |        | SDCLE INC                      | 290.00  |
| <b>AUDITOR</b>                 |        |                                |         |
| CENTURY LINK                   | 16.55  | CT APPT ATTY & CLERP           |         |
| CONNECTING POINT COMPUTER      | 53.33  | KRISTEN KOCHERIAN              | 767.68  |
| EXECUTIVE MANAGEMENT           | 4.08   | SCOTT T. KUCK                  | 746.40  |
| NORTHERN VALLEY COMMUNICATIONS | 14.99  | GINA J ROGERS                  | 1250.20 |
|                                |        | SIEGEL, BARNETT & SCHUTZ, LLP  | 206.80  |

|                                |         |                                |         |
|--------------------------------|---------|--------------------------------|---------|
|                                |         | NORTHERN VALLEY COMMUNICATIONS | 5.00    |
| GOVERNMENT BUILDINGS           |         | EXTENSION                      |         |
| APPEL OIL COMPANY              | 103.34  | CENTURY LINK                   | 33.10   |
| CENTURY LINK                   | 33.10   | EXECUTIVE MANAGEMENT           | 2.20    |
| CONNECTING POINT COMPUTER      | 26.67   | NORTHERN VALLEY COMMUNICATIONS | 9.99    |
| DAKOTA PRO STRIPING, LLC       | 775.51  | WEED CONTROL                   |         |
| EXECUTIVE MANAGEMENT           | 0.76    | SD FEDERAL PROPERTY AGENCY     | 14.00   |
| G&K SERVICES                   | 390.63  | PLANNING BOARD                 |         |
| NORTHERN VALLEY COMMUNICATIONS | 5.00    | CENTURY LINK                   | 16.55   |
| NORTHWESTERN ENERGY            | 2477.63 | CONNECTING POINT COMPUTER      | 53.33   |
| REDFIELD ACE HARDWARE          | 149.85  | NORTHERN VALLEY COMMUNICATIONS | 5.00    |
| DIRECTOR EQUALIZ.              |         | INDUSTRIAL DEVELOP.            |         |
| APPEL OIL COMPANY              | 150.58  | CENTURY LINK                   | 16.55   |
| CENTURY LINK                   | 33.10   | EXECUTIVE MANAGEMENT           | 9.53    |
| CONNECTING POINT COMPUTER      | 106.66  | RD & BRG - ADMIN               |         |
| EXECUTIVE MANAGEMENT           | 15.46   | BUTLER MACHINERY CO.           | 3798.94 |
| NORTHERN VALLEY COMMUNICATIONS | 19.99   | CENTURY LINK                   | 49.65   |
| REGISTER OF DEEDS              |         | CLARK-DOLAND CONCRETE          | 5033.50 |
| CENTURY LINK                   | 33.10   | EXECUTIVE MANAGEMENT           | 13.71   |
| CONNECTING POINT COMPUTER      | 106.66  | G&K SERVICES                   | 62.44   |
| EXECUTIVE MANAGEMENT           | 2.32    | GCR TIRES & SERVICE            | 500.75  |
| NORTHERN VALLEY COMMUNICATIONS | 9.99    | JEBRO INC                      | 100.00  |
| VETERANS SERVICE               |         | LYLE SIGNS, INC.               | 1420.00 |
| CENTURY LINK                   | 33.10   | MEYERS TRACTOR SALVAGE         | 350.00  |
| CONNECTING POINT COMPUTER      | 26.67   | NORTHERN VALLEY COMMUNICATIONS | 39.95   |
| EXECUTIVE MANAGEMENT           | 5.73    | NORTHWESTERN ENERGY            | 87.92   |
| NORTHERN VALLEY COMMUNICATIONS | 5.00    | PIERCE & HARRIS ENGINEERING CO | 340.40  |
| SHOPKO STORES OPERATING        | 32.21   | POWER PLAN (RDO)               | 557.05  |
| SHERIFF                        |         | QUILL                          | 141.72  |
| APPEL OIL COMPANY              | 2060.28 | REDFIELD ACE HARDWARE          | 5.78    |
| CENTURY LINK                   | 82.76   | THE REDFIELD PRESS             | 120.60  |
| CHUCK'S BODY AND GLASS         | 2645.92 | SD FEDERAL PROPERTY AGENCY     | 133.50  |
| EXECUTIVE MANAGEMENT           | 44.31   | SD ASSOC OF COUNTY HWY SUPT    | 275.00  |
| FARM & HOME PUBLISHERS, LTD    | 53.80   | SHEEHAN MACK SALES & EQUIPMENT | 199.42  |
| NORTHERN VALLEY COMMUNICATIONS | 235.70  | E-911                          |         |
| TERRY JANDEL                   | 537.05  | CENTURY LINK                   | 698.64  |
| JAIL                           |         | JAMES VALLEY TELECOMMUNICATION | 209.10  |
| A'VIANDS, LLC                  | 32.00   | VENTURE COMMUNICATIONS COOP    | 164.78  |
| BROWN COUNTY SHERIFF'S DEPT.   | 75.00   | EMERGENCY MANAGEMENT           |         |
| EDMUNDS COUNTY SHERIFF DEPT    | 3750.00 | REDFIELD RURAL FIRE DEPT       | 6666.67 |
| HURON REGIONAL MEDICAL CENTER  | 591.03  | TULARE FIRE DEPARTMENT         | 6666.67 |
| LUTHERAN SOCIAL SERVICES OF SD | 6931.46 | EMERGENCY MANAGEMENT           |         |
| WISE IMAGING INC               | 13.47   | APPEL OIL COMPANY              | 124.18  |
| CARE OF POOR                   |         | CENTURY LINK                   | 33.10   |
| CENTURY LINK                   | 16.55   | NORTHERN VALLEY COMMUNICATIONS | 5.00    |
| CONNECTING POINT COMPUTER      | 26.67   |                                |         |
| EXECUTIVE MANAGEMENT           | 1.32    |                                |         |

## REPORTS

- October 2017 Register of Deeds Statement of Fees Collected: \$5,435.70
- October 2017 Sheriff's Report - corrected
- October 2017 Sheriff's Bank Account Statement
- October 2017 Report of Monies Received for copies, etc.: \$439.97

**EXPENSE REQUESTS**

Motion was made by Smith, seconded by Johnson, to approve the following expense requests:

- Theresa Hodges, Auditor, Sioux Valley Commissioner District Meeting, 11/29/17, Watertown, SD;
- Ann Bottum, Welfare Director, Welfare Regional Training, 12/6/17, Huron, SD:

All members voted aye. Motion carried.

Chairman Albrecht declared the meeting adjourned at 10:32 AM until 8:30 AM, Tuesday, December 5, 2017.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor  
Spink County, South Dakota

Published at an approximate cost of .....