

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, September 26, 2017, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Cindy Schultz and Suzanne Smith. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Johnson, to adopt the agenda with the addition of Law Enforcement Committee memo. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Schultz, seconded by Smith, to approve the minutes of the September 5, 2017 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Coteau Area Conservation Districts Legislative Banquet 10/16/17 Invite
- Application for Party Status Application by Geronimo Energy
- Joint 4-H Leader's Meeting Minutes 9/20/17
- SD State Historical Society Preservation Office Re:State Property Tax Moratorium & Deadwood Fund Grant Reminder
- SD Dept. of Environment & Natural Resources Re: Camrose Hutterian Bretheren Inc.(Camrose Colony) State General Permit Application Plans and Specifications Review
- Robert R. Nelson, Attorney at Law Admission of Service

Chairman D. Albrecht signed the admission of service.

STATES ATTORNEY

Vic Fischbach, States Attorney, gave an update of activities.

LOSS CONTROL/SAFETY COORDINATOR

Spink County's worker's compensation insurance audit recommend appointing a Loss Control/Safety Coordinator. Motion was made by J. Albrecht, seconded by Smith, to appoint Theresa Hodges as Spink County's Loss Control/Safety Coordinator. All members voted aye. Motion carried.

DISCRETIONARY FORMULA

Discussion was held on changing the language of the current Discretionary Formula Resolution to clearly state the exclusion of centrally assessed properties. Theresa Hodges, Auditor, will work the States Attorney to finalize the language of the resolution.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities and requested to advertise an open position.

PERSONNEL

Motion was made by Johnson, seconded by Smith, to advertise for the open full-time Equipment Operator position. All members voted aye. Motion carried.

SPINK COUNTY HISTORICAL SOCIETY

Jerry Hansen, Spink County Historical Society, gave an update of the museum activities and the progress on the Deiter schoolhouse.

2015/2016 AUDIT

Chairman Albrecht and Hodges, Auditor, sign the management representation letter for the 2015/2016 audit.

EMERGENCY MANAGEMENT

Motion was made by Smith, seconded by Schultz, to approve the Homeland Security Grant Award Agreement, the grant is in the amount of \$36,900 and is for a radio signal booster. All members voted aye. Motion carried. The radio signal booster will be placed on the roof of the courthouse, with State Radio covering the cost of installation.

SLA QUARTERLY REPORT

Chairman Albrecht signed the Emergency Manager's SLA Quarterly Report.

SECOND READING OF ORDINANCE CHANGES

At 9:45 AM, time given by public notice, the second reading of changes to Ordinance Title 17.07 Agricultural District(AG) and Appendix D was conducted. No person or their representative appeared for or against the

changes. Motion was made by Smith, seconded by Johnson, to adopt the changes to Ordinance Title 17.07 Agricultural District(AG) and Appendix D, as presented. All members voted aye. Motion carried.

LAW ENFORCEMENT COMMITTEE

A draft memo from the Law Enforcement Committee in regards of law enforcement space requirements to be approved by the Commission. Motion was made by Johnson, seconded by Schultz, to approve the memo as presented and to send out to all courthouse staff. All members voted aye. Motion carried.

RESOLUTION (#17-14)

ADOPTION OF ANNUAL BUDGET FOR SPINK COUNTY, SOUTH DAKOTA

Whereas, (7-21-5 through 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto,

NOW, THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR SPINK COUNTY, SOUTH DAKOTA and all its institutions and agencies for calendar year beginning January 1, 2018 and ending December 31, 2018 and the same is hereby approved and adopted by the Board of County Commissioners of Spink County, South Dakota, this 26nd day of September, 2017.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Spink County, South Dakota. The accompanying taxes are levied by Spink County for the year January 1, 2018 through December 31, 2018.

Motion was made by J. Albrecht, seconded by Smith, to adopt the 2018 Annual Budget with changes to the 2018 Provisional Budget as they appear below:

Tax levy increase due to growth:

	PROVISIONAL	ADOPTED
2018 General Fund Levy	\$3,003,900	*\$3,007,827
2018 Secondary Road Levy	\$30,000	*\$30,000

*County Valuation of 2,037,659,155 will have a 1.531 mil levy assessed for the General Fund; Secondary Road Valuation of 40,924,510 will have a 0.733 mil levy assessed.

The following budgets were changed to reflect changes in estimated revenues in the TIF District property taxes; and to reflect changes in expenditures due to the health insurance renewal increase.

2018 SPINK COUNTY BUDGET

GENERAL FUND:

	PROVISIONAL	ADOPTED
Elections	37,857.00	38,085.00
Auditor	157,849.00	161,473.00
Treasurer	166,231.00	170,189.00
States Attorney	124,255.00	127,055.00
General Government Building	168,656.00	170,056.00
Director of Equalization	225,290.00	229,490.00
Register of Deeds	91,476.00	93,278.00
Sheriff	823,795.00	837,998.00
Jail	184,520.00	184,548.00
Support of Poor	84,753.00	85,103.00
County Nurse	50,221.00	51,447.00
WIC	6,327.00	6,501.00
County Extension	69,034.00	70,434.00
Weed Control	128,702.00	129,834.00
Planning and Zoning	58,210.00	59,610.00
Operating Transfers Out to Road & Bridge	802,133.00	823,401.00
Operating Transfers Out to E911	150,591.00	155,800.00
Operating Transfers Out to Emergency		
Management'	45,838.00	47,238.00
Operating Transfers Out to Domestic Abuse	3,900.00	3,900.00
Operating Transfers Out to 24/7 Sobriety	5,559.00	5,755.00
Cash Balance Applied	765,940.00	780,211.00
Current Property Tax Levy	3,065,403.00	3,120,604.00

ROAD & BRIDGE FUND

Public Works

Highways, Roads, & Bridges	3,267,133.00	3,288,401.00
Other Financing Sources (Transfers)	802,133.00	823,401.00

E911 FUND

Public Safety

Protective & Emergency Services		
E911 Services	236,591.00	241,800.00
Other Financing Sources (Transfers)	150,591.00	155,800.00

EMERGENCY MANAGEMENT FUND

Public Safety

Protective and Emergency Services		
Emergency and Disaster Services	64,838.00	66,238.00
Other Financing Sources (Transfers)	45,838.00	47,238.00

24/7 SOBRIETY FUND

Public Safety

Law Enforcement		
County Jail	9,559.00	9,755.00
Other Financing Sources (Transfers)	5,559.00	5,755.00

DEBT SERVICE FUND

TIF Property Taxes	95,000.00	242,665.00
Cash Balance Applied	0.00	-147,665.00

WELFARE DIRECTOR

Ann Bottum, Welfare Director, presented Applicant #234. Motion was made by Johnson, seconded by Schultz, to approve Applicant #234, for cremation request. All members voted aye. Motion carried.

HEALTH OFFICE

Amy Rothacker, Community Health Nurse, filed her quarterly report. Julie Miller, SD Dept. of Health Regional Manager, was also present.

DECEMBER MEETING DATES

December meeting dates were set as the 5th, 19th and 28th (bills only).

CLAIMS AND REPORTS ALLOWED

Motion was made by J. Albrecht, seconded by Schultz, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		CENTURY LINK	16.54
CENTURY LINK	16.54	EXECUTIVE MANAGEMENT	5.16
THE CONDE NEWS	544.94	RUSHMORE PLAZA HOLIDAY INN	256.62
RUSHMORE PLAZA HOLIDAY INN	641.55	MCLEOD'S PRINTING & OFFICE SUP	216.75
THE REDFIELD PRESS	403.02	NORTHERN VALLEY COMMUNICATIONS	14.99
SHOPKO STORES OPERATING	23.96		
THE TIMES RECORD	544.94	STATES ATTORNEY	
		CENTURY LINK	49.62
ELECTION		COMMUNITY MEMORIAL HOSPITAL	468.60
SHOPKO STORES OPERATING	23.88	EXECUTIVE MANAGEMENT	32.73
		NORTHERN VALLEY COMMUNICATIONS	5.00
JUDICIAL SYSTEMS		SD FEDERAL PROPERTY AGENCY	100.00
MICHELLE GAIKOWSKI	210.00	SOUTH DAKOTA STATE TREASURER	335.00
AUDITOR		CT APPT ATTY & CLERP	
A & B BUSINESS SOLUTIONS, INC	66.61	KRISTEN KOCEKIAN	1151.52
CENTURY LINK	16.54	SCOTT T. KUCK	717.80
EXECUTIVE MANAGEMENT	2.66	GINA J ROGERS	1269.00
RUSHMORE PLAZA HOLIDAY INN	384.93	STODDARD LAW OFFICE	1312.70
NORTHERN VALLEY COMMUNICATIONS	14.99		
SHOPKO STORES OPERATING	8.91	GOVERNMENT BUILDINGS	
		APPEL OIL COMPANY	99.43
TREASURER		LANDON ARTHURS	76.78
A & B BUSINESS SOLUTIONS, INC	35.04	CENTURY LINK	33.08

EXECUTIVE MANAGEMENT	0.27		
FARMEN'S MOSQUITO CONTROL	200.00	CORONER	
AUTO VALUE REDFIELD	4.95	SANFORD	2300.00
LYLE SIGNS, INC.	51.69	SANFORD HEALTH PATHOLOGY CLINI	20.00
MENARDS	245.96		
NORTHERN VALLEY COMMUNICATIONS	5.00	CARE OF POOR	
NORTHWESTERN ENERGY	1731.56	CENTURY LINK	16.54
REDFIELD ACE HARDWARE	24.26	EXECUTIVE MANAGEMENT	2.24
REDFIELD CITY	695.75	RUSHMORE PLAZA HOLIDAY INN	384.93
TRUGREEN	374.00	NORTHERN VALLEY COMMUNICATIONS	5.00
DIRECTOR EQUALIZ.		MENTALLY HANDICAPPED	
A & B BUSINESS SOLUTIONS, INC	362.36	AVERA ST. LUKE'S	1399.00
APPEL OIL COMPANY	83.06		
CENTURY LINK	33.08	DEVELOPMENTALLY DISA	
CONNECTING POINT COMPUTER	137.50	SOUTH DAKOTA STATE TREASURER	120.00
EXECUTIVE MANAGEMENT	6.42		
NORTHERN VALLEY COMMUNICATIONS	19.99	MENTAL ILLNESS BOARD	
		LINCOLN COUNTY	18.80
REGISTER OF DEEDS		COUNTY FAIR	
A & B BUSINESS SOLUTIONS, INC	33.28	HUB INTERNATIONAL	120.00
CENTURY LINK	33.08	REDFIELD CITY	91.25
EXECUTIVE MANAGEMENT	2.77		
NORTHERN VALLEY COMMUNICATIONS	9.99	EXTENSION	
		A & B BUSINESS SOLUTIONS, INC	201.20
VETERANS SERVICE		CENTURY LINK	33.08
A & B BUSINESS SOLUTIONS, INC	135.56	EXECUTIVE MANAGEMENT	2.49
CENTURY LINK	33.08	NORTHERN VALLEY COMMUNICATIONS	9.99
EXECUTIVE MANAGEMENT	0.44		
NORTHERN VALLEY COMMUNICATIONS	5.00	WEED CONTROL	
		EXECUTIVE MANAGEMENT	0.48
INFO TECHNOLOGY		REDFIELD HARDWARE HANK	11.97
CONNECTING POINT COMPUTER	257.20	REDFIELD CITY	59.00
PITNEY BOWES INC	622.83	VAN DIEST SUPPLY COMPANY	10622.60
SHERIFF		PLANNING BOARD	
A & B BUSINESS SOLUTIONS, INC	238.89	A & B BUSINESS SOLUTIONS, INC	158.37
BRUCE KOPPLIN	40.00	CENTURY LINK	16.54
A+ TIRE & AUTOMOTIVE SERVICE	320.90	THE CONDE NEWS	104.01
ANIMAL HEALTH CENTER	42.99	NORTHERN VALLEY COMMUNICATIONS	5.00
APPEL OIL COMPANY	2023.57	THE REDFIELD PRESS	70.39
B & L COMMUNICATIONS	24.50	THE TIMES RECORD	104.01
CENTURY LINK	82.71		
EXECUTIVE MANAGEMENT	27.79	INDUSTRIAL DEVELOP.	
GALLS, LLC - DBA NEVE'S UNIFOR	15.00	CENTURY LINK	16.54
AUTO VALUE REDFIELD	79.72	EXECUTIVE MANAGEMENT	2.64
LIGHT AND SIREN	166.00		
MIDCONTINENT COMMUNICATIONS	125.00	RD & BRG - ADMIN	
MOBILE ELECTRONIC SERVICE INC	3826.21	A+ TIRE & AUTOMOTIVE SERVICE	601.50
NORTHERN VALLEY COMMUNICATIONS	234.50	BITUMINOUS PAVING INC	4600.00
PRIORITY DISPATCH CORP	49.00	BUTLER MACHINERY CO.	514.04
SHAWN CHASE FORD	235.52	CENTURY LINK	49.62
SPIK COUNTY TREASURER	21.20	DAKOTA FLUID POWER INC	869.17
TERRY JANDEL	150.50	DOLAND CITY FINANCE OFFICE	53.50
		EXECUTIVE MANAGEMENT	4.71
JAIL		G&K SERVICES	316.92
A'VIANDS, LLC	8.00	GCR TIRES & SERVICE	193.70
BEADLE COUNTY SHERIFF	7800.00	AUTO VALUE REDFIELD	6.49
BROWN COUNTY SHERIFF'S DEPT.	600.00	RUSHMORE PLAZA HOLIDAY INN	384.93
LEWIS DRUG	454.51	HOLLAWAY BRIDGE & CULVERT INC	71322.47
VERIZON WIRELESS	200.37		

JCK SERVICE, INC	581.85	SPENCER QUARRIES INC	2602.25
JOHNSON OIL COMPANY, INC.	279.60	PAUL WIPF	1900.00
NORTH CENTRAL FARMERS ELEVATOR	15981.82	THE SHOP	696.53
NORTHERN VALLEY COMMUNICATIONS	39.95		
NORTHWESTERN ENERGY	79.63	E-911	
ODLAND GRAVEL, LLC	24508.60	CENTURY LINK	697.98
POWER PLAN (RDO)	821.94	JAMES VALLEY TELECOMMUNICATION	219.40
REDFIELD HARDWARE HANK	9.44	VENTURE COMMUNICATIONS COOP	164.78
REDFIELD ACE HARDWARE	39.97		
REDFIELD CITY	30.50	EMERGENCY MANAGEMENT	
RICH'S REPAIR LLC INC	53.08	APPEL OIL COMPANY	82.29
RUNNINGS	544.90	CENTURY LINK	33.08
SD FEDERAL PROPERTY AGENCY	92.00	EXECUTIVE MANAGEMENT	0.36
SHEEHAN MACK SALES &	1077.31	NORTHERN VALLEY COMMUNICATIONS	5.00

REPORTS

- August 2017 Report of Payments Received to Reimburse for Poor Liens: \$100.00
- August 2017 Register of Deeds Statement of Fees Collected: \$7,801.60
- August 2017 Spink County Ambulance Report
- August 2017 Sheriff's Report
- August 2017 Sheriff's Bank Account Statement
- Auditor's Account with the County Treasurer

Checking Accounts	\$1,079,743.52
Savings Accounts	1,224,126.50
Certificates of Deposits	1,780,000.00
Cash Change Accounts	150.00
Cash & Cash Items	<u>32,496.62</u>
Total	\$4,116,516.64

EXPENSE REQUESTS

Motion was made by Johnson, seconded by Smith, to approve the following expense requests:

- Theresa Hodges, Auditor, Recognize & Prevent Cyber Attacks, 9/28/17, Watertown, SD;
- Kim Markley, Director of Equalization, Ag Land Task Force Meeting, 9/18/17, Pierre, SD;
- Larry Tebben, Emergency Manager, G 393 Class, 1/8-1/9/18, Pierre, SD;
- Larry Tebben, Emergency Manager, Annual Conference, 9/11-9/14/17, Deadwood, SD;
- Kathy Adams, Sargent, and Shane Croeni, Deputy Sheriff, Forensic Training, 10/2/17, Sioux Falls, SD;

All members voted aye. Motion carried.

Chairman Albrecht declared the meeting adjourned at 11:42 AM until 8:30 AM, Tuesday, October 3, 2017.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota