

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 7:00 AM on Tuesday, July 25, 2017, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Cindy Schultz and Suzanne Smith. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Schultz, seconded by Smith, to approve the minutes of the July 11, 2017 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- SDHDA Copy of Motion for Default Judgment and for Taxation of Costs
- Spink County Youth 4-H Program Advisor Re:2017 Achievement Days 7/26-7/28/17
- City of Aberdeen, Notice of Aberdeen-Brown County Regional Railroad Authority meeting 8/14/17

2018 BUDGET

Discussion was held on the 2018 budget.

SHERIFF

Kevin Schurch, Sheriff, requested shift differential pay for the 10 PM to 6 AM shifts in his department, and requested that the Deputy Sheriffs be paid for any holidays on the day of the holiday rather than the current policy of receiving a comp day to take off at a later time.

STATES ATTORNEY

Vic Fischbach, States Attorney, gave an update of activities.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities, filed three SDDOT Bridge Improvement Grant Agreement Preliminary Engineering for Spink County bridges: 58-140-224, 58-011-010 and 58-280-325; and discussed personnel vacation and sick leave payout. Also discussed was County owned property located in 3-115-64, the property is an old gravel pit which Haessig did not see a need for the County to keep. Theresa Hodges, Auditor, will follow up with the States Attorney regarding some questions on disposing of the land prior to action being taken to surplus and sell.

BIG GRANT AGREEMENTS

Motion was made by Johnson, seconded by Smith, to approve the SDDOT Bridge Improvement Grant Agreements for Preliminary Engineering on Spink County bridges: 58-140-224, 58-011-010 and 58-280-325. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Schultz, seconded by Smith, to approve waiving the payment of accrued vacation leave sick leave upon termination for an employee due to their employment being terminated during their probationary and the lack of a 10- working days written, signed and dated notice of intention to resign. All member voted aye. Motion carried.

WELFARE DIRECTOR

Ann Bottum, Welfare Director, presented Applicant #231. Motion was made by Johnson, seconded by J. Albrecht, to deny Applicant #231, which includes bills from Avera St. Luke's Hospital for dates of service 5/20-6/10/16 and 9/16-9/30/16, in the amount of \$18,168.97; because the application for assistance is incomplete and eligibility is unable to be determines as according to SDCL 28-13-1, and prior approval not being obtained for certain dates of service as required by SDCL 28-13-33. All members voted aye. Motion carried.

DIRECTOR OF EQUALIZATION

Kim Markley, Director of Equalization, gave a demonstration on the Beacon program.

AFLAC

Shon Ford and Robin Nefzger, AFLAC agents, reviewed the benefits of AFLAC and requested the authorization to meet with employees during work hours to review the benefits of AFLAC with them. The board did agree to allow a one year pilot program of the agents meeting with employees during work hours.

PLANNING & ZONING

At 10:27 AM a motion was made by Smith, seconded by J. Albrecht, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 11:03 AM after having adjourned as the Planning and Zoning Board.

MAINTENANCE SUPERVISOR

Mike Siebrecht, Maintenance Supervisor, filed a quote from Dakota Pro Striping, LLC, Mitchell, SD, for the striping and signs of two parking spots in the parking lot reserved for Law Enforcement Parking Only, at a cost of \$775.51. It was the consensus of the board to approve the work.

FAIRGROUNDS

Kim McGraw, 4-H Youth Supervisor, and Jim Ellenson and Jeff VanderWal, Fair Board Members, discussed plans to construct a covered show ring between the middle and north barn at the fairgrounds. The plans will be presented to the City of Redfield for FAA approval prior to work beginning.

EXECUTIVE SESSION

Kevin Schurch, Sheriff, requested an executive session to discuss personnel. At 11:23 AM a motion was made by Johnson, seconded by J. Albrecht, to enter into executive session to discuss personnel. All members voted aye. Motion carried. Chairman Dave Albrecht declared the Board out of executive session at 11:51 AM, with no action taken.

ABATEMENT

Motion was made by Johnson, seconded by Schultz, to approve the Application for Abatement of Property Taxes for record #6429 abating \$587.57 of 2016 taxes due in 2017, due to it a portion of the parcel being deeded to a tax exempt entity until 7/19/16. Johnson-abstained, all other members voted aye. Motion carried.

2018 PROVISIONAL BUDGET

Motion was made by Johnson, seconded by J. Albrecht, to approve the addition of a \$1.50 per hour shift differential for the 10 PM – 6 AM shifts for Deputy Sheriff and E-911 Dispatchers to the 2018 budget and to have holiday pay addressed through proper personnel policy changes. All members voted aye. Motion carried. Motion was made by Smith, seconded by Johnson, to approve the Provisional Budget with a 3% increase budgeted for salaries. All members voted aye. Motion carried.

2018 SPINK COUNTY PROVISIONAL BUDGET

GENERAL FUND:

General Government

Legislative	
Board of County Commissioners	108,387.00
Contingency	420,000.00
Elections	37,857.00
Judicial System	15,100.00
Financial Administration	
Auditor	157,849.00
Treasurer	166,231.00
Legal Services	
States Attorney	124,255.00
CLERP & Court Appointed Attorney	66,000.00
Victim Witness Coordinator	7,200.00
Other	
General Government Building	168,656.00
Director of Equalization	225,290.00
Register of Deeds	91,476.00
Veteran's Service Officer	24,300.00
Predatory Animal (GFP)	6,859.00
Information Technology	8,300.00
Total General Government	1,627,760.00

Public Safety

Law Enforcement	
Sheriff	823,795.00
Jail	184,520.00
Coroner	10,862.00
County Wide Law Enforcement	0.00
Total Public Safety	1,019,177.00

Public Works	
Spink County Transit	11,000.00
Total Public Works	11,000.00
Health & Welfare	
Economic Assistance	
Support of Poor	84,753.00
Public Welfare	6,000.00
Area IV Nutrition	3,000.00
Tri-County Good Samaritan Center	1,000.00
Health Assistance	
County Nurse	50,221.00
Ambulance	13,815.00
WIC	6,327.00
Social Services	
Foster Grandparent	1,200.00
Youth at Risk	4,050.00
Mental Health Services	
Mentally Handicapped	10,600.00
Mental Health Centers	16,920.00
Developmentally Disabled	2,272.00
Mental Health Board	3,600.00
Total Health and Welfare	203,758.00
Culture and Recreation	
Culture	
Museum	12,000.00
Recreation	
County Fair	14,227.00
Senior Citizens	17,280.00
Total Culture and Recreation	43,507.00
Conservation of Natural Resources	
Soil Conservation	
County Extension	69,034.00
Soil & Water	7,500.00
Weed Control	128,702.00
Total Conservation of Natural Resources	205,236.00
Urban and Economic Development	
Urban Development	
Planning and Zoning	58,210.00
NESDCAP	7,500.00
Economic Development	
Tourism, Ind. & Rec.	745.00
Industrial Development/Grow Spink, Inc.	35,038.00
Economic Development/CMH Physician Recruitment	25,000.00
Total Urban and Economic Development	126,493.00
Intergovernmental Expenditures	3,911.00
Other Uses	
Other Financing Uses	
Operating Transfers Out to Road & Bridge	802,133.00
Operating Transfers Out to E911	150,591.00
Operating Transfers Out to Emergency Management'	45,838.00
Operating Transfers Out to Domestic Abuse	3,900.00
Operating Transfers Out to 24/7 Sobriety	5,559.00
Total Other Uses	1,008,021.00
TOTAL EXPENDITURE APPROPRIATIONS	4,248,863.00

GENERAL FUND

Cash Balance Applied	765,940.00
Current Property Tax Levy	3,065,403.00
Less 25% to Cities	<u>-7,440.00</u>
Other Taxes	24,600.00
Net Total Taxes	3,082,563.00
Licenses & Permits	13,300.00
Intergovernmental Revenue	93,300.00
Charges for Goods & Services	500,884.00
Fines & Forfeits	1,500.00
Miscellaneous Revenue	15,000.00
Sub-Total	4,472,487.00
Less 5% (SDCL 7-21-18)	<u>-223,624.00</u>
Net Means of Finance	4,248,863.00
TOTAL REVENUE APPROPRIATIONS	4,248,863.00

ROAD & BRIDGE FUND

Public Works

Highways, Roads, & Bridges	3,267,133.00
Total Public Works	3,267,133.00

Intergovernmental Expenditures	75,000.00
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TOTAL EXPENDITURE APPROPRIATIONS	3,342,133.00
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Road & Bridge Fund

Cash Balance Applied	0.00
Current Property Tax Levy	30,000.00
Other Taxes	280,000.00
Licenses and Permits	1,500.00
Intergovernmental Revenue	2,068,000.00
Charges for Goods & Services	11,000.00
Miscellaneous Revenue	1,000.00
Other Financing Sources (Transfers)	802,133.00
Sale of Inventory Items	150,000.00
Sub-Total	3,343,633.00
Less 5% (SDCL 7-21-18)	<u>-1,500.00</u>
Net Means of Finance	3,342,133.00

TOTAL REVENUE APPROPRIATIONS	3,342,133.00
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E911 FUND

Public Safety

Protective & Emergency Services	
E911 Services	236,591.00
Total Public Safety	236,591.00

TOTAL EXPENDITURE APPROPRIATIONS	236,591.00
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E911 Fund

Intergovernmental Revenue	70,000.00
Charges for Goods & Services	16,500.00
Other Financing Sources (Transfers)	150,591.00
Net Means of Finance	<u>237,091.00</u>

TOTAL REVENUE APPROPRIATIONS	237,091.00
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EMERGENCY MANAGEMENT FUND

Public Safety

Protective and Emergency Services	
Emergency and Disaster Services	64,838.00
Total Public Safety	64,838.00

TOTAL EXPENDITURE APPROPRIATIONS	64,838.00
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EMERGENCY MANAGEMENT FUND

Intergovernmental Revenue	19,000.00
Other Financing Sources (Transfers)	45,838.00
Net Means of Finance	<u>64,838.00</u>
TOTAL REVENUE APPROPRIATIONS	64,838.00

DOMESTIC ABUSE FUND

Health and Welfare

Social Services	
Domestic Abuse	5,000.00
Total Health and Welfare	<u>5,000.00</u>

TOTAL EXPENDITURE APPROPRIATIONS	5,000.00
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DOMESTIC ABUSE FUND

Licenses & Permits	700.00
Charges for Goods & Services	400.00
Other Financing Sources (Transfers)	3,900.00
Net Means of Finance	<u>5,000.00</u>

TOTAL REVENUE APPROPRIATIONS	5,000.00
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24/7 SOBRIETY FUND

Public Safety

Law Enforcement	
County Jail	9,559.00
Total Public Safety	<u>9,559.00</u>

TOTAL EXPENDITURE APPROPRIATIONS	9,559.00
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24/7 SOBRIETY FUND

Charges for Goods & Services	4,000.00
Other Financing Sources (Transfers)	5,559.00
Net Means of Finance	<u>9,559.00</u>

TOTAL REVENUE APPROPRIATIONS	9,559.00
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REGISTER OF DEEDS M&P FUND

Other

Register of Deeds Modernization & Preservation	9,000.00
Total Public Safety	<u>9,000.00</u>

TOTAL EXPENDITURE APPROPRIATIONS	9,000.00
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REGISTER OF DEEDS M&P FUND

Cash Balance Applied	500.00
Charges for Goods & Services	8,500.00
Net Means of Finance	<u>9,000.00</u>

TOTAL REVENUE APPROPRIATIONS	9,000.00
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DEBT SERVICE FUND

Debt Service Principal	90,000.00
Debt Service Interest	5,000.00
Total Debt Service	<u>95,000.00</u>

TOTAL EXPENDITURE APPROPRIATIONS	95,000.00
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DEBT SERVICE FUND

TIF Property Taxes	95,000.00
TOTAL REVENUE APPROPRIATIONS	95,000.00

TOTAL 2018 BUDGET APPROPRIATIONS	8,010,984.00
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CLAIMS AND REPORTS ALLOWED

Motion was made by J. Albrecht, seconded by Johnson, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS

CENTURY LINK

16.54

HUB INTERNATIONAL	44.00	THE REDFIELD PRESS	91.60
THE REDFIELD PRESS	200.31		
		SHERIFF	
JUDICIAL SYSTEMS		CENTURY LINK	82.71
JODI SUDWEEKS	57.80	EXECUTIVE MANAGEMENT	41.35
SARA ZAHN	30.40	FARM & HOME PUBLISHERS, LTD	53.80
		GALLS SIOUX FALLS RETAIL SHWRM	109.05
AUDITOR		AUTO VALUE REDFIELD	127.34
CENTURY LINK	16.54	MIDWEST TRUCKING	550.00
EXECUTIVE MANAGEMENT	3.78	NORTHERN VALLEY COMMUNICATIONS	234.50
NORTHERN VALLEY COMMUNICATIONS	14.99	REDFIELD HARDWARE HANK	11.95
		REDFIELD ACE HARDWARE	29.95
TREASURER		SATELLITE TRACKING OF PEOPLE	260.00
CENTURY LINK	16.54	SPINK COUNTY TREASURER	11.20
EXECUTIVE MANAGEMENT	12.25	LARRY TEBBEN	10.88
NORTHERN VALLEY COMMUNICATIONS	14.99	THE SHOP	51.04
		THOMSON REUTERS - WEST	364.00
STATES ATTORNEY			
CENTURY LINK	49.62	JAIL	
COMMUNITY MEMORIAL HOSPITAL	447.75	LEWIS DRUG	381.97
EXECUTIVE MANAGEMENT	32.30		
JANNELLE NELSON	281.92	CORONER	
NORTHERN VALLEY COMMUNICATIONS	5.00	SANFORD HEALTH	2100.00
SOUTH DAKOTA STATE TREASURER	71.00		
THOMSON REUTERS - WEST	327.00	CARE OF POOR	
		CENTURY LINK	16.54
CT APPT ATTY & CLERP		EXECUTIVE MANAGEMENT	2.32
CHRISTOPHER DOHRER	480.80	NORTHERN VALLEY COMMUNICATIONS	5.00
		PRECISION REPORTING	127.25
GOVERNMENT BUILDINGS			
CENTURY LINK	33.08	COUNTY NURSE	
EXECUTIVE MANAGEMENT	0.46	SOUTH DAKOTA STATE TREASURER	1545.00
G&K SERVICES	248.54		
AUTO VALUE REDFIELD	-16.65	DEVELOPMENTALLY DISA	
LYLE SIGNS, INC.	105.57	SOUTH DAKOTA STATE TREASURER	120.00
MENARDS	450.06		
NORTHERN VALLEY COMMUNICATIONS	5.00	MENTAL ILLNESS BOARD	
REDFIELD HARDWARE HANK	29.99	CHRISTY GRIFFIN SERR	272.00
REDFIELD ACE HARDWARE	163.67	TAMMY STOLLE	110.00
DIRECTOR EQUALIZ.		COUNTY FAIR	
CENTURY LINK	33.08	NORTHWESTERN ENERGY	11.56
EXECUTIVE MANAGEMENT	7.06	REDFIELD HARDWARE HANK	202.18
NORTHERN VALLEY COMMUNICATIONS	19.99		
SDAO	900.00	EXTENSION	
		CENTURY LINK	33.08
REGISTER OF DEEDS		EXECUTIVE MANAGEMENT	1.44
CENTURY LINK	33.08	NORTHERN VALLEY COMMUNICATIONS	9.99
EXECUTIVE MANAGEMENT	6.32		
NORTHERN VALLEY COMMUNICATIONS	9.99	WEED CONTROL	
REDFIELD ACE HARDWARE	4.99	EXECUTIVE MANAGEMENT	0.14
		REDFIELD HARDWARE HANK	4.99
VETERANS SERVICE		REDFIELD ACE HARDWARE	1.79
CENTURY LINK	33.08		
EXECUTIVE MANAGEMENT	4.99	PLANNING BOARD	
NORTHERN VALLEY COMMUNICATIONS	5.00	CENTURY LINK	16.54

NORTHERN VALLEY COMMUNICATIONS	5.00	NORTHWESTERN ENERGY	84.31
THE REDFIELD PRESS	56.71	REDFIELD HARDWARE HANK	59.96
		REDFIELD ACE HARDWARE	27.97
INDUSTRIAL DEVELOP.		SD DEPT OF TRANSPORTATION	1101.82
CENTURY LINK	16.54	SHEEHAN MACK SALES & EQUIPMENT	732.96
EXECUTIVE MANAGEMENT	3.91	Z & S DUST CONTROL SYSTEMS	1474.98
RD & BRG - ADMIN		E-911	
ASPHALT PAVING & MATERIALS CO.	172289.00	CENTURY LINK	698.22
BAUMANN LUMBER INC	1098.60	JAMES VALLEY TELECOMMUNICATION	209.10
CENTURY LINK	49.62	VENTURE COMMUNICATIONS COOP	164.78
DIESEL MACHINERY, INC.	421.07		
EXECUTIVE MANAGEMENT	15.35	EMERGENCY MANAGEMENT	
G&K SERVICES	28.38	CENTURY LINK	33.08
GCR TIRES & SERVICE	6264.41	NORTHERN VALLEY COMMUNICATIONS	5.00
HIGHWAY IMPROVEMENT INC	199553.64		
HUB INTERNATIONAL	766.00	LAW LIBRARY	
JEBRO INC	238440.60	THOMSON REUTERS - WEST	327.00
NORTHERN VALLEY COMMUNICATIONS	39.95		

REPORTS

- June 2017 Sheriff's Report
- June 2017 Sheriff's Checking Account Bank Statement
- May & June 2017 Report of Monies Received for Copies, etc.

EXPENSE REQUESTS

Motion was made by J. Albrecht, seconded by Smith, to approve the following expense requests:

- Audrey Helm, Health Office Secretary, Family & Child Services & WIC Conference, 7/18-7/20/17, Pierre, SD;
- Shirley Howe, Highway Department Office Manager, ULTRA Software User's Meeting, 8/16/17, Pierre, SD;
- Jamie Wagner-Lutter, Diane Tipton, & Sally Schwab, DOE Office, Assessor's School, 10/16-10/20/17, Pierre, SD;

All members voted aye. Motion carried.

Chairman Albrecht declared the meeting adjourned at 11:58 AM until 8:30 AM, Tuesday, August 1, 2017.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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