

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, July 11, 2017, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Cindy Schultz and Suzanne Smith. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Johnson, seconded by J. Albrecht, to adopt the agenda with the appointment of alternate to the Developmentally Disabled Board. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Schultz, seconded by Smith, to approve the minutes of the June 20, 2017, Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- SD Dept. of Labor & Regulation Re; Sponsoring and/or Energizing Carnival and Celebrations
- Spink County States Attorney Re; Impoundment of Rex Spears Livestock
- SDDOT 2018-2021 Tentative STIP Plan

**DEVELOPMENTALLY DISABLED BOARD**

Motion was made by J. Albrecht, seconded by Smith, to appoint Amy Michlitsch as an alternate on the Spink County's Developmentally Disabled Board with a term ending 12/31/19. All members voted aye. Motion carried.

**EMERGENCY MANAGER**

Larry Tebben, Emergency Manager, discussed with the Commissioners continuing the burn ban. The burn ban will be left in place considering the long term forecast.

**VICTIM WITNESS COORDINATOR**

Alaina Henning, Victim Witness Coordinator, gave an update of activities, presented information on time spent serving the 11 counties in the program and presented their request for 2018.

**2017 STEAM BOILER & IMPROVEMENTS PROJECT**

Travis Sichmeller, Mettler Sichmeller Engineering, presented a change order to the 2017 Steam Boiler and Improvement project bid, the change is due to being unable to tie onto existing pipe without compromising the courthouse chimney and is for labor and materials to install a high temp sump pit and a high temp pump. Motion was made by J. Albrecht, seconded by Schultz, to approve Change Order #1 that is in the amount of \$11,271.00. All members voted aye. Motion carried.

**SHERIFF**

Kevin Schurch, Sheriff, gave an update of activities of the Sheriff's Department.

**COURTHOUSE ROOF DRAIN QUOTE**

Mike Siebrecht, Maintenance Supervisor, filed a quote from Fink Plumbing for diverting the Courthouse Roof drains from the City of Redfield's sanitary sewer system to drain onto the west lawn. Motion was made by Johnson, seconded by Smith, to approve the \$4,000 quote from Fink Plumbing. All members voted aye. Motion carried.

**PERSONNEL**

Motion was made by Johnson, seconded by Schultz, to approve the termination of Kristopher Morgan, Equipment Operator, effective 6/26/17. All members voted aye. Motion carried.

Motion was made by Smith, seconded by Johnson, to approve the following payroll step increases: Jamie Wagner-Lutter, Planning & Zoning Administrator, to \$15.77/hr effective 7/13/17. All members voted aye. Motion carried.

**AGREEMENT**

Motion was made by Schultz, seconded by Smith, to sign the state of South Dakota's Department of Health Grant Agreement for enhancing mosquito control efforts for the grant award of \$5,862. All members voted aye. Motion carried.

**REGIONAL AGING COUNCIL**

The Board of Spink County Commissioners, in session this 11th day of July 2017, appoint Lisa Manning to be one of Spink County's board member on the Regional Aging Council of Northeast South Dakota.

**COUNTY OWNED PROPERTY**

Theresa Hodges, Auditor, stated there had been interested expressed in County owned property in the SW ¼ of 3-155-64. Hodges

**PLANNING & ZONING**

At 9:54 AM a motion was made by Smith, seconded by Schultz, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 11:53 AM after having adjourned as the Planning and Zoning Board.

**DRIVER LICENSING PROGRAM**

The SD Dept of Public sent notification the Redfield licensing location will be closing August 23, 2017.

**LEGISLATIVE AUDIT**

Dave Schlosser, Legislative Audit, gave his closing comments on the 2015 and 2016 fiscal years audit and filed a draft copy of the management letter. A final copy of the management letter will be filed once the audit has been reviewed by Schlosser’s supervisor.

**2018 BUDGET**

Discussion was held on the 2018 budget, the provisional budget will be adopted 7/25/17.

**EXPENSE REQUESTS**

Motion was made by Johnson, seconded by J. Albrecht, to approve the following expense requests:

- Kim Markley, Director of Equalization, District 7 & 9 Meeting, 7/19/17, Orient, SD;
- Kim Markley, Director of Equalization, Diane Tipton, Deputy DOE, Jamie Wagner-Lutter, Planning & Zoning Administrator, & Larry Tebben, Emergency Manager, FEMA Training New Flood Maps, 9/26 & 9/27/17, Aberdeen, SD;
- Kim Markley, Director of Equalization, & Jamie Wagner-Lutter, Planning & Zoning Administrator, ULTRA Software Meeting, 8/17/17, Pierre, SD;
- Gordon Richard, VSO, SD Annual Benefit School, 8/14-8/17/17, Pierre, SD;

All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by J. Albrecht, seconded by Schultz, to approve the following claims and reports. All members voted aye. Motion carried.

JUNE 2017 PAYROLL		COMMISSIONERS	
Commissioners	5246.90	SANDRA MCNEILL	45.00
Auditor	10936.88		
Treasurer	11162.36	ELECTION	
States Attorney	8327.84	EXECUTIVE MANAGEMENT 0.39	
Government Building	4994.21		
Director of Equalization	12410.01	JUDICIAL SYSTEMS	
Register of Deeds	4837.38	MICHELLE GAIKOWSKI	121.60
Veterans Service	1361.58		
Sheriff	50259.64	AUDITOR	
Home Detention	750.34	APPEL OIL COMPANY	12.68
Coroner	1000.10	CONNECTING POINT COMPUTER	3922.33
Welfare	1525.47	EXECUTIVE MANAGEMENT	4.69
County Nurse	4069.97		
WIC	261.29	TREASURER	
Extension	3763.37	A & B BUSINESS SOLUTIONS, INC	233.61
Weed	7562.86	CONNECTING POINT COMPUTER	2482.33
Planning Administrator	3682.77	EXECUTIVE MANAGEMENT	7.65
Highway	66284.46		
E-911	13969.92	STATES ATTORNEY	
Emergency Management	4468.71	COMMUNITY MEMORIAL HOSPITAL	447.75
24/7 Sobriety	597.19	EXECUTIVE MANAGEMENT	7.16
Heartland State Bank-ACH FEE	25.00	SOUTH DAKOTA STATE TREASURER	71.00
		SHOPKO STORES OPERATING	23.98

CT APPT ATTY & CLERP  
 CHRISTOPHER DOHRER 768.20  
 SD COUNTIES 2764.30  
 CHRISTY GRIFFIN SERR 779.00

THE SHOP 49.58  
 TERRY JANDEL 322.25  
 VERIZON WIRELESS 52.96  
 WELLS FARGO REMITTANCE CENTER 53.81

VICTIM WITNESS COORD  
 BEADLE COUNTY 1650.00

JAIL  
 A'VIANDS, LLC 16.00  
 BEADLE COUNTY SHERIFF 8240.00  
 VERIZON WIRELESS 79.75

GOVERNMENT BUILDINGS  
 A+ TIRE & AUTOMOTIVE SERVICE 178.00  
 APPEL OIL COMPANY 135.71  
 BIG-O-CONCRETE LLC 82033.23  
 CARPETS PLUS 771.36  
 COLE PAPERS, INC. 21.87  
 EXECUTIVE MANAGEMENT 0.37  
 JESSEN HEATING & REFRIDGE. INC 266.00  
 MENARDS 83.81  
 NORTHWESTERN ENERGY 1789.47  
 REDFIELD CITY 1394.25  
 WELLS FARGO REMITTANCE CENTER 793.05

CARE OF POOR  
 EXECUTIVE MANAGEMENT 1.98  
 COUNTY NURSE  
 AMY J ROTHACKER 39.95  
 SOUTH DAKOTA STATE TREASURER 1545.00

DIRECTOR EQUALIZ.  
 A & B BUSINESS SOLUTIONS, INC 70.43  
 APPEL OIL COMPANY 61.02  
 AT & T MOBILITY 13.96  
 CONNECTING POINT COMPUTER 3559.83  
 EXECUTIVE MANAGEMENT 9.10  
 WELLS FARGO REMITTANCE CENTER 537.30

AMBULANCE  
 MICHAEL SANGER 858.33  
 DEVELOPMENTALLY DISA  
 SOUTH DAKOTA STATE TREASURER 120.00

REGISTER OF DEEDS  
 A & B BUSINESS SOLUTIONS, INC 130.46  
 APPEL OIL COMPANY 12.68  
 EXECUTIVE MANAGEMENT 4.41

COUNTY FAIR  
 NORTHWESTERN ENERGY 323.23  
 REDFIELD CITY 25.25  
 EXTENSION  
 A & B BUSINESS SOLUTIONS, INC 85.54  
 MARY JO ALEXANDER 68.60  
 EXECUTIVE MANAGEMENT 2.27  
 JOE ROWE 284.40  
 STATE 4-H OFFICE ATTN:JOHN 25.00

VETERANS SERVICE  
 A & B BUSINESS SOLUTIONS, INC 135.56  
 AT & T MOBILITY 42.95  
 EXECUTIVE MANAGEMENT 3.46  
 SDVSOA 75.00

WEED CONTROL  
 EXECUTIVE MANAGEMENT 0.49  
 AUTO VALUE REDFIELD 27.51  
 JCK SERVICE, INC 285.90  
 REDFIELD CITY 53.50

INFO TECHNOLOGY  
 CONNECTING POINT COMPUTER 257.20

PLANNING BOARD  
 APPEL OIL COMPANY 12.46  
 EXECUTIVE MANAGEMENT 0.25  
 SANDRA MCNEILL 70.00

SHERIFF  
 A & B BUSINESS SOLUTIONS, INC 442.44  
 A+ TIRE & AUTOMOTIVE SERVICE 115.90  
 ANIMAL HEALTH CENTER 1189.75  
 APPEL OIL COMPANY 2224.67  
 CONNECTING POINT COMPUTER 1677.00  
 EXECUTIVE MANAGEMENT 49.28  
 FARMERS UNION COOP ASS'N 20.00  
 FARNAMS GENUINE PARTS, INC. 50.97  
 MIDCONTINENT COMMUNICATIONS 88.00  
 MOBILE ELECTRONIC SERVICE 3620.00  
 DOUG PRICE 192.00  
 SHAWN CHASE FORD 261.65

INDUSTRIAL DEVELOP.  
 EXECUTIVE MANAGEMENT 9.47  
 RD & BRG - ADMIN  
 3-D SPECIALTIES, INC 1244.00  
 A & B BUSINESS SOLUTIONS, INC 59.44  
 A+ TIRE & AUTOMOTIVE SERVICE 88.00  
 ABERDEEN AREA RADIATOR LLC 198.00  
 APPEL OIL COMPANY 5410.79  
 ASPHALT PAVING & MATERIALS CO. 1877.40  
 AT & T MOBILITY 134.23

BOYER TRUCKS	58.01	SAFETY SERVICE INC	2.95
BURDICK BROS. MACHINE & REPAIR	24.50	SHAWN CHASE FORD	33934.00
CONNECTING POINT COMPUTER	1437.00	SPINK COUNTY TREASURER	21.20
DOLAND CITY FINANCE OFFICE	53.50	THE SHOP	60.44
EXECUTIVE MANAGEMENT	20.23		
HAWKINS, INC	397.60	E-911	
AUTO VALUE REDFIELD	109.57	VENTURE COMMUNICATIONS COOP	164.78
JOHNSON OIL COMPANY, INC.	123.00		
KIMLICKA CONSTRUCTION	11253.85	EMERGENCY MANAGEMENT	
LYLE SIGNS, INC.	347.72	APPEL OIL COMPANY	52.80
MAC'S INC.	290.54	EXECUTIVE MANAGEMENT	2.92
SANDRA MCNEILL	5.00	SANDRA MCNEILL	5.00
MENARDS	152.64	VERIZON WIRELESS	67.60
NORTH CENTRAL FARMERS ELEVATOR	17920.98	DOMESTIC ABUSE	
NORTHWESTERN ENERGY	579.24	FAMILY CRISIS CENTER, INC.	5000.00
POWER PLAN (RDO)	348.03		
REDFIELD CITY	30.50		

## REPORTS

- June 2017 Comp and OT Report
- June 2017 Register of Deeds Statement of Fees Collected: \$5,671.50
- June 2017 Spink County Ambulance Report
- June 2017 Report of Payments Received to Reimburse Poor Liens: \$206.27
- June 2017 Highway Superintendent Report of Collections Made:
 

Road & Bridge Fund	\$312,432.95
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- Auditor's Account with the County Treasurer
 

Checking Accounts	\$3,354,949.24
Savings Accounts	1,223,929.78
Certificates of Deposits	1,780,000.00
Cash Change Accounts	150.00
Cash & Cash Items	<u>43,085.15</u>
Total	\$6,402,114.17

Chairman Albrecht declared the meeting adjourned at 12:42 PM until 8:30 AM, Tuesday, July 25, 2017.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:  
Theresa Hodges, Auditor  
Spink County, South Dakota

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