

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, January 3, 2017, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Cindy Schultz, and Suzanne Smith. Theresa Hodges, Auditor, acting as Chairman Pro-Tem, opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Schultz, seconded by J. Albrecht, to adopt the agenda with the removal of Edmunds County Jail Agreement. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by D. Albrecht, seconded by Johnson, to approve the minutes of the December 29, 2016 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Spink County Fair Board Minutes 12/14/16

CHAIRMAN NOMINATIONS

Hodges called for 2017 Spink County Commission Chairman nominations pursuant to SDCL 7-8-15.

Motion by J. Albrecht to nominate Dave Albrecht for 2017 Chairman and that nominations cease; seconded by Johnson. All members voted aye. Motion carried.

Chairman D. Albrecht then called for nominations for Vice Chairman. Motion by Schultz to nominate Jeff Albrecht for 2017 Vice Chairman and that nominations cease; seconded by Johnson. All members voted aye. Motion carried.

COMMISSION APPOINTMENTS:

Motion was made by J. Albrecht, seconded by Schultz, to approve the appointments of Commissioners to the following Boards for 2017:

County Employees Health Insurance	Cindy Schultz
Drainage	All Commissioners & Kim Markley, Administrator
E911	All Commissioners
4-H Expansion & Advisory Committee	Jeff Albrecht
Fair	Cindy Schultz
Grow Spink	Jeff Albrecht
Law Enforcement	Suzanne Smith and Craig Johnson
LEPC	Suzanne Smith
Northeast Council of Governments	Jeff Albrecht, Craig Johnson & Clayton Blachford (member at large)
Personnel Policy Board	Dave Albrecht
Spink County Ambulance	Suzanne Smith
Weed Board	Cindy Schultz
Aberdeen Brown County Railroad Authority	Craig Johnson

All members voted aye. Motion carried.

APPOINTMENT OF DRAINAGE BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 3rd day of January 2017, appoint the Spink County Board of Commissioners to the Spink County Drainage Board and also appoint Kim Markley as Drainage Administrator to be responsible for getting applications filled out, notifying County Commissioners and setting hearing dates.

FAIR BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 3rd day of January 2017, appoints the following persons to a two-year term on the County Fair Board, effective January 1, 2017:

Darla Knox
Joe Lutter

WEED & PEST BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 3rd day of January 2017, appoints the following person to a four-year term on the Spink County Weed & Pest Board effective January 1, 2017:

District #1 Lannie Mielke, Mellette

REGIONAL AGING COUNCIL

The Board of Spink County Commissioners, in session this 3rd day of January 2017, appoint Mary O'Donnell to be Spink County's board member on the Regional Aging Council of Northeast South Dakota.

DEVELOPMENTALLY DISABLED BOARD

The Board of Spink County Commissioners, in session this 3rd day of January 2017, appoint Tim Reinbold and Tamara Suchor to a three-year terms on the Spink County's Developmentally Disabled Board.

Motion was made by Johnson, seconded by Schultz, to approve and adopt the above appointments to the five boards. All members present voted aye. Motion carried.

RESOLUTION DESIGNATING SPINK COUNTY BANK DEPOSITORIES FOR 2017 (#1)

WHEREAS, the Spink County Board of Commissioners is to designate the bank depositories for all County funds,

BE IT RESOLVED that the following financial banking systems within Spink County be named as bank depositories for county funds:

- Wells Fargo, Redfield Branch, Redfield
- Bank of the West, Redfield Branch, Redfield
- Great Western Bank, Redfield Branch, Redfield
- American Bank & Trust, Mellette
- Farmers State Bank, Turton
- Plains Commerce Bank, Conde
- Heartland State Bank, Redfield Branch, Redfield; Tulare Branch, Tulare
- And Dakotaland Federal Credit Union, Redfield;

BE IT FURTHER RESOLVED, that the following banking system within Spink County is the active depository for deposits and withdrawals of daily receipts of cash, checks, drafts and other cash items:

- Heartland State Bank, Redfield Branch, Redfield

RESOLUTION ESTABLISHING COMPENSATION FOR ELECTION BOARDS (#17-2)

WHEREAS, annually it is the duty of the Spink County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED by the Spink County Board of Commissioners, in session this 3rd day of January, 2017, that the person delivering the poll books and ballot boxes to the proper authority to and from the polling place shall receive the current County rate for mileage for miles necessarily traveled in going to and returning from making such delivery, and

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive \$20.00 per diem in accordance with SDCL 12-15-7, \$140 per diem for Election day and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board and Absentee Board shall receive a minimum of \$35.00 or \$10.00 per hour if their time exceeds 3.5 hours, and

BE IT RESOLVED that aids providing assistance at the polling places shall receive \$8.00 per hour, and

BE RESOLVED that the polling places shall receive compensation of \$75.00 each for the Primary and General Elections.

RESOLUTION TO DESIGNATE PLACE TO HOLD CHATTEL MORTGAGE SALES (#17-4)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate the place at which Chattel Mortgage sales may be held in Spink County,

THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners that the Court House in the City of Redfield is hereby designated as the place for holding Chattel Mortgage sales in Spink County.

RESOLUTION DESIGNATING OFFICIAL COUNTY NEWSPAPERS - SDCL 7-18-3 (#17-5)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate and appoint the Spink County Official Newspapers,

THEREFORE, BE IT RESOLVED by the Board of Spink County Commissioners that The Redfield Press, Redfield, South Dakota, The Conde News, Conde, South Dakota, and The Times-Record, Conde, South Dakota,

be designated and appointed the Official Legal Newspapers for Spink County, South Dakota, for the year 2016, and

BE IT FURTHER RESOLVED, that such proceedings shall be published as soon after any meeting as practicable.

SPINK COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION (#17-6)

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Spink County Board of Commissioners desires to protect existing Spink County highways, ultimately saving tax dollars, and

WHEREAS, the Spink County Board of Commissioners desires the enforcement of weight limitation of Spink County roads as set forth and posted by the Spink County Highway Superintendent, and

WHEREAS, the limits on Spink County Highways shall be set at six (6) ton per axle and the speed limit shall be set at 40 miles per hour on all asphalt surface roads, plus six miles of gravel from Day County west to State Highway 37 and two and a half miles of gravel south of Frankfort on County Road 11 during the spring thaw period and when limit signs are in place,

NOW, THEREFORE BE IT RESOLVED, that the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Spink County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of load restrictions shall be as set forth in SDCL 32-22-55.

RESOLUTION SETTING BURIAL FEES (#17-7)

WHEREAS, it is the duty of the Spink County Board of Commissioners to establish an amount to be paid for services for County Burial in accordance with SDCL 28-17-4 and any amendments thereof,

BE IT HEREBY RESOLVED by the Spink County Board of Commissioners in regular session this 3rd day of January 2017, that for a standard sized casket and the burial services the sum of \$1750.00 shall be allowed plus, \$700 for a vault if used, the invoice amount for the opening and closing of the grave, the state rate for mileage, and a flat fee of \$1750 for cremations.

RESOLUTION SETTING NUMBER OF DEPUTIES AND CLERKS (#16-8)

WHEREAS, law requires the Board of Commissioners to fix the number of deputies and clerks that shall be employed in the offices of the County Treasurer, Auditor, Coroner and Register of Deeds, the time of employment and the compensation which they shall receive,

NOW, THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners, in session this 3rd day of January 2017, that in accordance with SDCL 7-7-20 deputies and clerks may be employed in these offices as follows:

- Treasurer – one full-time deputy and one permanent part-time deputy;
- Auditor – two full-time deputies;
- Coroner – two part-time deputy as needed;
- Register of Deeds – one part-time deputy.

BE IT FURTHER RESOLVED that a part-time clerk may be employed at times in any of the offices, as deemed necessary by the elected officer. Salaries are to be as set by this Board.

Motion was made by J. Albrecht, seconded by Smith, to approve and adopt the above seven resolutions. All members present voted aye. Motion carried.

Dated this 3rd day of January, 2017,

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

RESOLUTION SETTING PER DIEM FOR BOARDS (#17-3)

WHEREAS, the Spink County Board of Commissioners is to set a per diem for the boards, such as Weed, County Fair, 4-H, E-911, and any other board pertaining to the County,

BE IT RESOLVED that each member of the boards shall receive the amount of \$35.00 per diem for each and every meeting attended, plus the current County rate per mile to and from each meeting, and

BE IT RESOLVED that when a telephone conference call is made instead of a meeting each Board member shall receive \$5.00 if contacted on telephone conference call, and

BE IT RESOLVED that when a Board member attends an annual conference in accordance with grant requirements, the Board member shall receive the amount of \$100.00 per diem, and

BE IT FURTHER RESOLVED that the County Commissioner who is a member of such board shall receive mileage at the County rate, but Commissioner's membership on such Board is part of the duties as a County Commissioner.

Motion was made by Schultz, seconded by J. Albrecht, to approve and adopt the above resolution. 4 ayes, 1 nay. Motion carried.

Dated this 3rd day of January, 2017,

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities.

APPOINTMENT OF HIGHWAY SUPERINTENDENT

Motion was made by Johnson, seconded J. Albrecht, to reappoint Jeff Haessig as Highway Superintendent for an additional two years, as per SDCL 31-11-1, beginning January 1, 2017. All members voted aye. Motion carried.

ABATEMENT APPLICATIONS

Motion was made by Schultz, seconded by J. Albrecht, to approve Applications for Abatement of Property Taxes for: Record #1212 abating \$21.08 of 2016 taxes pay 2017, due to an error on the number of acres used for valuation; Record #9531 abating \$689.28 of 2016 taxes pay 2017, and Record #9533 abating \$963.82 of 2016 taxes pay 2017, due to the property being purchased by a tax exempt entity. All members voted aye. Motion carried.

STATES ATTORNEY

Vic Fischbach, States Attorney, gave an update of activities.

SHERIFF

Kevin Schurch, Sheriff, gave an update of activities, and requested step increases for two employees.

PERSONNEL

Motion was made by Johnson, seconded by Schultz, to approve the payroll step increase for Isaac Appel, Deputy Sheriff, to Certified Deputy- over one year, at \$19.22/hr, effective 12/8/16, and to correct Jenna Appel, Deputy Sheriff, to Certified Deputy – 1st year, at \$18.65/hr, effective 12/26/16. All members voted aye. Motion carried.

CONDE & DOLAND FIRE DEPTS

David DeBarge, Conde Fire Department, and Roger Vick, Doland Fire Department, requested funding for the purchase of emergency scene ahead signs and flight site landing zone kits, to use at accident scenes. Motion was made by J. Albrecht, seconded by Smith, to approve \$1,550 in funding for the purchase of four signs and two light kits to be split by the departments. All members voted aye. Motion carried.

REZONING HEARING

At 9:45 AM, time set by public notice, a hearing was held to consider application to rezone a property, with LeAnne Bawek present. Motion was made by J. Albrecht, seconded by Johnson, to approve LeAnne Bawek's request to rezone Lot 1, Second Addition to Bawek East Park Addition, Doland City, Spink County, SD, from AG to Commercial. All members voted aye. Motion carried.

EMERGENCY MANAGER/SLA QUARTERLY REPORT

Chairman Albrecht signed the Emergency Manager's quarterly report and a personnel action form, to report the 2017 salary to SDOEM.

APRIL MEEETING DATES

The April meeting dates were set as April 11 and 18th.

TAX DEED PROPERTIES/SURPLUS

Motion was made by Schultz, seconded by J. Albrecht, to surplus the following tax deed properties: Record #8298 described as Ryan's B 1 L N 5' of 3, all of 4 & S 10' of 5, Ashton City, Spink County, SD; Record #8637 described as Herman's 4th, B 9 L 11 & 12, Conde City, Spink County, SD; Record #8675 described as Auditors Outlots 9, Conde City, Spink County, SD; Record #8503 described as Original B 6 L 17 & 18, Conde City, Spink County, SD; Record #8514 described as Original B 8 L 5 & 6, Conde City, Spink County, SD; and Record #10960 described as Original B 10 L 5 & 6, Turton Town, Spink County, SD. All members voted aye. Motion carried.

PLANNING & ZONING

At 10:01 AM a motion was made by J. Albrecht, seconded by Schultz, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:51 AM after having adjourned as the Planning and Zoning Board.

ORDINANCE REVISIONS

Recommendation for revisions to Ordinance Title 17.07 Agricultural District(AG) and Appendix D were received from the Planning and Zoning board. The 1st and 2nd readings of the ordinance changes will be held 2/7/17 and 2/21/17.

REGISTER OF DEEDS

Sharon Jungwirth, Register of Deeds, filed the Register of Deeds Yearly Report for 2016 and a quote for a copier she would like to purchase. Motion was made by Johnson, seconded by Smith, to accept A&B Business Solutions' quote of \$3,220 for the purchase of a Toshiba E-Studio 3508A copier. All members voted aye. Motion carried.

2017 SPINK COUNTY FEE SCHEDULE

Kim Markley, Director of Equalization, discussed the actual cost of associated with variances, special exception, etc. and that current fees are not covering the cost. Motion was made by Schultz, seconded by J. Albrecht, to adopt the 2017 Spink County fees with the following amendments: increase Variances to \$75.00, Special Exceptions to \$75.00, Rezoning to \$100, the failure to appear for all of these will increased to match the respected item, and to add GIS Date Export \$750. All members voted aye. Motion carried.

Fee schedule is available in related Departments and on the County website.

VOLUNTEERS FILED- Deputy State's Attorneys: Tim Bormann, Chris White, Harvey Oliver, Kimberly Zachrisson; 4-H: Kristie Binger, Rita Masat, Steve Masat, Terry Hansen, Brent Mason, Elly Jo Wagner, Reese Wagner, Alan Steinheuser, Caroline Masat, Jeff Gatzke, Don Masat, Doug Braun, Rod Hansen; LEPC: Lisa Manning, Amy Rothacker, Dr. Matthew Owens, Ted Price, Sheri Zens, Shiloh Appel, Mike Sanger, Mike Okeefe. Miscellaneous: Pat Kramp.

2017 SALARIES FILED – Highway Department: Dennis Baird 17.39/hr*, Barry Bawek 17.39/hr*, Delwin Bierman 17.39/hr*, Kevin Corkins 17.39/hr*, Greg Drayer 17.39/hr*, Brad Englund 17.39/hr, Michael Esser (Weed Supervisor) 17.39/hr*, Travis Fast 17.39/hr*, Roger Metzinger (Foreman) 18.39/hr*, Drew Meyer 17.39/hr, Jason Murray 17.39/hr*, Willis Rothacker (Mechanic/Supv) 18.96/hr plus*, Monty Wipf 17.39/hr plus*, Randy Woodward 17.39/hr*;

Clerks and Deputies: (Auditor, Treasurer, Register of Deeds, Extension, Health, Highway, States Attorney) Ann Bottum 16.03/hr*, Janelle Cowles-Nelson 16.03/hr*, Audrey Helm 16.03/hr*, Amy Hermann 16.03/hr*, Amy Michlitsch 16.03/hr*, Bridgett Nelson 15.17/hr, Chessa Quenzer 15.17/hr, Tamara Suchor 16.03/hr plus*;

Certified Deputies: (Director of Equalization) Sally Schwab 16.19/hr*, Diane Tipton 16.19/hr *;

Office Manager: (Highway) Shirley Howe 16.19/hr*;

Sheriff's Dispatchers: Yvette Albrecht 15.58/hr; Kayla Reinert 15.58/hr; Cynthia Roe 15.17/hr; Wes Warning 16.45/hr; Lisa Young (Chief Dispatcher) 17.57/hr;

Sheriff's Deputies: Kathleen Adams 19.47/hr as Sergeant & 900.00/yr as Home Detention Monitor Supervisor*, Isaac Appel 19.22/hr, Jenna Appel 18.65/hr, Shane Croeni 19.22/hr, Leroy Fuerst-Chief Deputy Sheriff 20.40/hr*, Jason Kraft 19.22/hr*, Jerrod Peterson 19.22/hr, Andrew Rindelaub-Supervisor 19.38/hr*;

Maintenance: Mike Siebrecht (Supervisor) 16.52/hr*, Joann Larsen 12.00;

Elected and Appointed Officials Annual Salary: Commissioners: David Albrecht, Chair 12240.00/yr, Jeffrey Albrecht 11040.00/yr, Craig Johnson 11040.00/yr, Cindy Schultz 11040.00/yr, Suzanne Smith 11040.00/yr; States Attorney: Victor Fischbach 41738.78/yr, Sheriff: Kevin Schurch 52778.71/yr*, Register of Deeds: Sharon Jungwirth 41005.62/yr*, Highway Superintendent: Jeff Haessig 52778.71/yr*, Auditor: Theresa Hodges 43527.53/yr*, Treasurer: Kathy Ludwig 41005.62/yr*, Director of Equalization: Kimberly Markley 43527.53/yr*, Coroner: Kelly Hyke 58.00 per inquest and 50.00/hr for transport & other duties; EMS: Larry Tebben 39730.46/yr*; VSO: Gordon Richard 16.30/hr;

Planning & Zoning Administrator: Jamie Wagner-Lutter 15.17/hr;

Crossing Guards 13.11/hr; Home Detention Monitors 14.66-15.25/hr; Dispatcher serving as Matron/regular hourly wage; Temps will receive \$9 to \$12/hr and Highway Temps will receive \$10-\$14/hr both depending upon experience, and at the discretion of supervisor.

*These employees receive longevity pay. Spink County's policy is \$25/year for years of service 5-9; \$45/year for years of service 10-14; \$65/year for 15-19; \$85/year for 20-24 and \$105/year for years of service 25 and beyond.

EXPENSE REQUESTS

Motion was made by J. Albrecht, seconded by Schultz, to approve the following expense requests:

- Kevin Schurch, Sheriff, Jenna Appel, Deputy Sheriff, Craig Johnson, Commissioner, and Pat Kramp, pick up 4 used vehicles, 1/3-1/4/17, Chicago, IL;
- Theresa Hodges, Auditor, Annual Report Workshop, 1/25/17, Mitchell, SD;
- Larry Tebben, Emergency Manager, & Jamie Wagner-Lutter, P&Z Administrator, Pipeline Briefing, 1/31/17, Aberdeen, SD;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Schultz, seconded by J. Albrecht, to approve the following claims and reports. All members voted aye. Motion carried.

DECEMBER 2016 PAYROLL

Commissioners	5212.67	ELECTION	
Election	331.88	THE REDFIELD PRESS	720.67
Auditor	11206.94	SDML WORKERS' COMP FUND	11.86
Treasurer	10473.66		
States Attorney	8076.71	AUDITOR	
Government Building	4666.28	SDML WORKERS' COMP FUND	204.76
Director of Equalization	11849.19		
Register of Deeds	4705.69	TREASURER	
Veterans Service	1559.23	SDML WORKERS' COMP FUND	167.98
Sheriff	46694.98		
Home Detention	699.62	STATES ATTORNEY	
Coroner	1193.85	SDML WORKERS' COMP FUND	148.56
Welfare	796.30		
County Nurse	3274.08	GOVERNMENT BUILDINGS	
WIC	265.47	NORTHWESTERN ENERGY	2895.57
Fair	37.68	SDML WORKERS' COMP FUND	1285.31
Extension	3534.22		
Weed	4049.48	DIRECTOR EQUALIZ.	
Planning Administrator	3388.61	CONNECTING POINT COMPUTER	137.50
Highway	64446.30	SDML WORKERS' COMP FUND	1706.49
E-911	10284.85		
Emergency Management	4361.19	REGISTER OF DEEDS	
24/7 Sobriety	496.02	SDML WORKERS' COMP FUND	77.53
Heartland State Bank-ACH FEE	25.00		
COMMISSIONERS		VETERANS SERVICE	
THE REDFIELD PRESS	189.71	SDML WORKERS' COMP FUND	284.42
SDML WORKERS' COMP FUND	128.60		

INFO TECHNOLOGY		SDML WORKERS' COMP FUND	132.91
CONNECTING POINT COMPUTER	257.20		
SHERIFF		WEED CONTROL	
B & L COMMUNICATIONS	133.00	SDML WORKERS' COMP FUND	1543.23
CHICAGO MOTORS INC	42550.00	PLANNING BOARD	
PROSTROLLO MOTOR SALES INC	111.85	THE REDFIELD PRESS	63.62
THE REDFIELD PRESS	14.87	SDML WORKERS' COMP FUND	64.61
SDML WORKERS' COMP FUND	6570.72		
JAIL		RD & BRG - ADMIN	
BEADLE COUNTY SHERIFF	5820.00	SDML WORKERS' COMP FUND	20129.16
SDML WORKERS' COMP FUND	227.53	E-911	
VERIZON WIRELESS	79.75	SDML WORKERS' COMP FUND	193.80
CARE OF POOR		EMERGENCY MANAGEMENT	
SDML WORKERS' COMP FUND	25.84	SDML WORKERS' COMP FUND	625.71
COUNTY NURSE		VERIZON WIRELESS	107.64
SDML WORKERS' COMP FUND	64.61	JAIL	
COUNTY FAIR		INTOXIMETERS	1050.00
SDML WORKERS' COMP FUND	6.50	LEPC GRANT	
EXTENSION		SDML WORKERS' COMP FUND	89.87

Chairman Albrecht declared the meeting adjourned at 11:34 AM until 8:30 AM, Tuesday, January 17, 2017.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

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