

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 6, 2016, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Schultz, to adopt the agenda with the addition of, surplus DAV van. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Kramp, seconded by Johnson, to approve the minutes of the November 10, 2016 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- SD Dept. of Environment & Natural Resources Re: Camrose Colony Revised Swine Manure Management System Plans & Specs Review
- SDHDA Re:Notice of Entry of Order Reducing Redemption Period
- Robert R. Nelson, Avera Attorney, Re: Admission of Service

Chairman Albrecht, signed the admission of service.

LIQUOR LICENSE RENEWALS

Motion was made by Schultz, seconded by Kramp, to approve the renewal of the Retail (on-sale) liquor license for the renewal year 2017 for Pheasant Phun Inc. All members voted aye. Motion carried.

EMERGENCY MANAGER/STATE & LOCAL AGREEMENT

Motion was made by Johnson, seconded by J. Albrecht, to sign the 2016 Emergency Management State and Local Agreement Amendment #2, which awards Spink County with \$5,010.81 for essential county emergency management expenses. All members voted aye. Motion carried.

COMMUNITY HEALTH SERVICES CONTRACT

Motion was made by Kramp, seconded by Schultz, to renew the contract with SD Department of Health for Community Health Nursing Services at the cost of \$6,180 annually, beginning January 1, 2017 and ending December 31, 2017. All members voted aye. Motion carried.

STATES ATTORNEY

Vic Fischbach, States Attorney, gave an update of activities.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities, and requested to: advertise a notice to bidders; purchase a loader off Minnesota State's bid; and purchase of semi-tractor off Brown County's bid.

BID NOTICE

Motion was made by Schultz, seconded by Kramp, to advertise for bids County Road 18(174th St) 10 mile(between 386th-374th Ave) Overlay Project. All members voted aye. Motion carried.

BIDS ACCEPTED

Motion was made by Johnson, seconded by J. Albrecht, to purchase a 2016 John Deere 644K Loader for \$247,445 off the Minnesota State Bid to be delivered and paid for in 2017 pending appropriation of funds in the 2017 budget. All members voted aye. Motion carried.

Motion was made by J. Albrecht, seconded by Schultz, to accept Brown County's low bid from Sheehan Mack Sales & Equip., Aberdeen, SD, for a new current model 2017 Mack Tandem Axle Semi Tractor with electronic shifted manual transmission for \$112,650 to be delivered and paid for in 2017 pending appropriation of funds in the 2017 budget. All members voted aye. Motion carried.

SHERIFF

Kevin Schurch, Sheriff, filed a prisoner housing agreement and requested to: change a start date of a new full-time employee; and to purchase PBT supplies.

PERSONNEL

Motion was made by Johnson, seconded by Kramp, to approve moving the full-time start date of Jenna Appel, Deputy Sheriff, from 1/1/2017(previous action taken 9/20/16) to 12/26/2016. All members voted aye. Motion carried.

QUOTE

Motion was made by Schultz, seconded by J. Albrecht, to approve the purchase of 10,000 personal breath test tubes from Intoximeters in the amount of \$1300. All members voted aye. Motion carried.

PRISONER HOUSING AGREEMENT

Motion was made by Kramp, seconded by Johnson, to approve agreements with Charles Mix County for housing prisoners at the Charles Mix County Law Enforcement Center at \$50.00 per prisoner housing day; effective on January 1, 2017 through December 31, 2017. All members voted aye. Motion carried.

VSO/SURPLUS

Gordon Richard, VSO, requested to surplus and sell the old DAV van. Motion was made by Johnson, seconded by Kramp, to surplus the 2008 Ford Taurus X VIN# 1FMDK05W58GA36788 and to sell it by sealed bid, with a minimum bid of \$3,000, for the bid opening to be held 12/29/16, and for the proceeds from the sale to be given to the DAV van account currently held by the VFW. All members voted aye. Motion carried.

DRAINAGE

At 9:44 AM a motion was made by Kramp, seconded by Schultz, to recess as a Board of Commissioners and convene as a County Drainage Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:51 AM after having adjourned as the Planning and Zoning Board.

EXECUTIVE SESSION/PERSONNEL/FMLA LEAVE

At 10:54AM a motion was made by Kramp, seconded by Schultz, to enter into executive session to discuss personnel with Theresa Hodges, Auditor, Ann Bottum, Deputy Auditor, and Suzanne Smith, Commissioner District 4-elect, present. All members voted aye. Motion carried. Chairman Dave Albrecht declared the Board out of executive session at 10:56 AM, with the following action taken: Motion was made by J. Albrecht, seconded by Schultz, to grant leave to an individual according to the specifications required under the Family Medical Leave Act. All members voted aye. Motion carried.

PERSONNEL

Theresa Hodges, Auditor, stated a Federal Judge has put on hold indefinitely the changes to the US Dept. of Labor’s overtime rule and salary exemptions. Motion was made by J. Albrecht, seconded by Johnson, to suspend the changes to the Spink County personnel policy adopted 11/10/16, that were adopted to address the federal mandates, until a final ruling is issued. 3 members voted aye; 2 members voted nay. Motion carried.

NECOG

Motion was made by J. Albrecht, seconded by Kramp, to approve the 2017 Joint Cooperative Agreement between Spink County and the Northeast Council of Governments for their assistance in applying for funding opportunities, with a local share cost of \$9,604.61. All members voted aye. Motion carried.

SALARIES 2017

Motion was made by Johnson, seconded by Kramp, to give all employees except Commissioners a 3% raise effective 12/26/16. 4 members voted aye; 1 member voted nay. Motion carried.

CASH & CONTINGENCY TRANSFERS

Motion was made by Kramp, seconded by J. Albrecht, to make the following transfers from the Commissioners’ Contingency Budget to the various county budgets:

Budget Contingency Transfers:

6,200.00	101-171-422.00	– Information Technology/Offsite backup
500.00	101-412-426.20	– Dept. of Social Services/Postage
250.00	101-442-429.00	– Developmentally Disabled

All members voted aye. Motion carried.

COURTHOUSE PARKING LOT PROJECT SCOPE

Randy Hoscheid, Pierce and Harris Engineering, presented a surface elevation diagram of the land surrounding the courthouse on the west side and addressed the drainage of runoff from the courthouse roof out to the west curb. Also presented was a layout plan for parking lot surface area and sidewalk that would be replaced, to address the parking lot run off draining to the east curb into the storm sewer system rather than the current drain, that will be filled in, that drains into the sanitary sewer system. Mike Siebrecht, Maintenance Supervisor, was also present. Motion was made by Kramp, seconded by Schultz, to approve the scope of the plans as presented. All members voted aye. Motion carried.

SPINK COUNTY TRANSIT

Theresa Hodges, Auditor, stated a response to the SDDOT review has been submitted and SCT is currently awaiting a response.

EXPENSE REQUESTS

Motion was made by Schultz, seconded by Johnson, to approve the following expense requests:

- Mike Esser, Weed Supervisor, Commercial Applicator Certification Classes, 1/9 & 1/26/17. Aberdeen, SD;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by J. Albrecht, seconded by Kramp, to approve the following claims and reports. All members voted aye. Motion carried.

NOVEMBER 2016 PAYROLL		NORTHERN ELECTRIC COOP. INC.	14.99
Commissioners	5452.91	POSTAGE BY PHONE	2000.00
Election	2410.96		
Auditor	9687.35	STATES ATTORNEY	
Treasurer	10887.86	CENTURY LINK	49.62
States Attorney	8430.40	COMMUNITY MEMORIAL HOSPITAL	192.30
Government Building	5132.36	NORTHERN ELECTRIC COOP. INC.	5.00
Director of Equalization	12703.67	POSTAGE BY PHONE	300.00
Register of Deeds	5117.68		
Veterans Service	1439.26	CT APPT ATTY & CLERP	
Sheriff	46798.85	LAW OFFICE OF ADAM H. ALTMAN	318.60
Home Detention	561.25	RICHARDSON, WYLY, WISE, SAUCK,	1029.40
Coroner	249.76	GILLETTE LAW OFFICE, P.C.	802.50
Welfare	801.58	SIEGEL, BARNETT & SCHUTZ, LLP	1513.60
County Nurse	3500.84		
WIC	463.12	GOVERNMENT BUILDINGS	
Extension	4595.26	A+ TIRE & AUTOMOTIVE SERVICE	180.00
Weed	3983.63	CENTURY LINK	33.08
Planning Administrator	3773.65	CLAUSEN SANITATION INC.	234.00
Highway	76332.54	COLE PAPERS, INC.	157.98
E-911	9658.18	MENARDS	348.41
Emergency Management	4361.19	NORTHERN ELECTRIC COOP. INC.	5.00
24/7 Sobriety	494.10	NORTHWESTERN ENERGY	2129.17
Heartland State Bank-ACH FEE	25.00	REDFIELD HARDWARE HANK	20.96
		REDFIELD CITY	189.75
COMMISSIONERS		TRUGREEN	374.00
A+ TIRE & AUTOMOTIVE SERVICE	525.88	WELLS FARGO REMITTANCE CENTER	78.19
CENTURY LINK	16.54		
THE REDFIELD PRESS	207.69	DIRECTOR EQUALIZ.	
SHAWN CHASE FORD	54.67	A & B BUSINESS SOLUTIONS, INC	250.25
SHERATON HOTELS & RESORTS	238.00	AT & T MOBILITY	13.71
		CENTURY LINK	33.08
ELECTION		CONNECTING POINT COMPUTER	137.50
E S & S, INC.	2025.49	ESRI	667.00
POSTAGE BY PHONE	195.00	NORTHERN ELECTRIC COOP. INC.	19.99
THE REDFIELD PRESS	1632.65	POSTAGE BY PHONE	2400.00
SEACHANGE PRINT INNOVATIONS	175.00	THE REDFIELD PRESS	45.00
		THE SCHNEIDER CORPORATION	5260.00
JUDICIAL SYSTEMS			
SUSAN SUELTZ	53.60	REGISTER OF DEEDS	
VENIESSA TODORAVA	20.00	A & B BUSINESS SOLUTIONS, INC	90.46
		CENTURY LINK	33.08
AUDITOR		NORTHERN ELECTRIC COOP. INC.	9.99
A & B BUSINESS SOLUTIONS, INC	444.66	POSTAGE BY PHONE	300.00
CENTURY LINK	16.54		
FARM & HOME PUBLISHERS, LTD	635.00	VETERANS SERVICE	
NORTHERN ELECTRIC COOP. INC.	14.99	AT & T MOBILITY	41.70
POSTAGE BY PHONE	1000.00	CENTURY LINK	33.08
THE REDFIELD PRESS	48.00	NORTHERN ELECTRIC COOP. INC.	5.00
		THE REDFIELD PRESS	48.00
TREASURER		WELLS FARGO REMITTANCE CENTER	63.89
A & B BUSINESS SOLUTIONS, INC	614.47		
CENTURY LINK	16.54	INFO TECHNOLOGY	

CONNECTING POINT COMPUTER	257.20	A & B BUSINESS SOLUTIONS, INC	13.95
SHERIFF		GEMPLER'S INC.	404.20
A & B BUSINESS SOLUTIONS, INC	82.97	POSTAGE BY PHONE	100.00
BRUCE KOPPLIN	40.00	PLANNING BOARD	
A+ TIRE & AUTOMOTIVE SERVICE	954.38	A & B BUSINESS SOLUTIONS, INC	153.12
B & L COMMUNICATIONS	445.50	CENTURY LINK	16.54
CENTURY LINK	82.71	NORTHERN ELECTRIC COOP. INC.	5.00
CONNECTING POINT COMPUTER	55.00	THE REDFIELD PRESS	84.51
DAKOTA ELECTRONICS	75.70	WELLS FARGO REMITTANCE CENTER	248.72
FARM & HOME PUBLISHERS, LTD	88.40	INDUSTRIAL DEVELOP.	
FARNAMS GENUINE PARTS, INC.	136.99	CENTURY LINK	16.54
MATTHEW BENDER & CO., INC	36.44	RD & BRG - ADMIN	
MCLEOD'S PRINTING & OFFICE SUP	318.53	A & B BUSINESS SOLUTIONS, INC	45.80
MOBILE ELECTRONIC SERVICE	98.00	A+ TIRE & AUTOMOTIVE SERVICE	1414.02
NEVE'S UNIFORMS & EQP	180.67	AT & T MOBILITY	178.69
NORTHERN VALLEY COMMUNICATIONS	234.72	CENTURY LINK	49.62
PRIORITY DISPATCH	49.00	CLAUSEN SANITATION INC.	120.00
REDFIELD HARDWARE HANK	24.48	COLE PAPERS, INC.	138.19
THE REDFIELD PRESS	228.30	CRAWFORD TRUCKS & EQUIP., INC	130.75
WELLS FARGO REMITTANCE CENTER	424.29	DAKOTA FIRE EQUIPMENT	710.00
WHOLESALE ELECTRONICS, INC	165.09	DOLAND CITY FINANCE OFFICE	51.00
JAIL		ESRI	333.00
BROWN COUNTY SHERIFF'S DEPT.	5135.00	FORTERRA PIPE & PRECAST	4833.00
VERIZON WIRELESS	79.75	HIGHWAY IMPROVEMENT INC	179999.30
WELLS FARGO REMITTANCE CENTER	39.02	JCK SERVICE, INC	65.00
CARE OF POOR		JESSEN HEATING & REFRIDGE. INC	168.81
CENTURY LINK	16.54	JOHNSON OIL COMPANY, INC.	548.40
NORTHERN ELECTRIC COOP. INC.	5.00	LIEN TRANSPORTATION CO.	1575.60
AMBULANCE		MAC'S INC.	375.97
MICHAEL SANGER	858.37	NORTH CENTRAL FARMERS ELEVATOR	16815.41
MENTALLY HANDICAPPED		NORTHERN ELECTRIC COOP. INC.	39.95
CHRISTY GRIFFIN SERR	92.00	NORTHWESTERN ENERGY	618.21
MENTAL ILLNESS BOARD		ODLAND GRAVEL	10954.34
HORN LAW OFFICE, PROF. L.L.C.	207.40	POSTAGE BY PHONE	300.00
MARK KATTERHAGEN	30.00	POWER PLAN (RDO)	493.82
LUCY LEWNO	299.42	PRORATE SERVICES LLC	65.00
DARCY LOCKWOOD	15.00	REDFIELD CITY	30.50
KAREN SWANDA	15.00	THE SCHNEIDER CORPORATION	2590.00
COUNTY FAIR		SD DEPT OF TRANSPORTATION	9895.73
CLAUSEN SANITATION INC.	145.00	SIEBRECHT TREE MOVING	2000.00
NORTHWESTERN ENERGY	181.99	THE SHOP	88.66
QUILL	396.38	TRUE NORTH STEEL	2389.04
REDFIELD CITY	129.75	WELLS FARGO REMITTANCE CENTER	735.54
WELLS FARGO REMITTANCE CENTER	199.50	E-911	
EXTENSION		CENTURY LINK	956.36
A & B BUSINESS SOLUTIONS, INC	85.54	JAMES VALLEY	
CENTURY LINK	33.08	TELECOMMUNICATION	209.10
NORTHERN ELECTRIC COOP. INC.	9.99	VENTURE COMMUNICATIONS COOP	164.78
POSTAGE BY PHONE	950.00	EMERGENCY MANAGEMENT	
QUILL	169.44	A & B BUSINESS SOLUTIONS, INC	14.07
WEED CONTROL		CENTURY LINK	33.08
		NORTHERN ELECTRIC COOP. INC.	5.00
		LARRY TEBBEN	90.50
		VERIZON WIRELESS	217.59
		DEBT SERVICE	

REPORTS

- October 2016 Spink County Ambulance Monthly Report
- November 2016 Comp and OT Report
- September 2016 Report of Payments Received to Reimburse for CAA: \$271.91
- October 2016 Report of Payments Received to Reimburse for CAA: \$346.00
- October 2016 Sheriff’s Bank Account Statement
- October 2016 Register of Deeds Statement of Fees Collected: \$6,184.05
- October 2016 Report of Payments Received to Reimburse for Poor Liens: \$20.00
- November 2016 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$235.32
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- Auditor’s Account with the County Treasurer

County General Fund	\$4,194,464.07
Special Revenue Funds	1,468,144.75
TIF Debt Service	443.92
Amount Held for Trust & Agency Funds	328,538.74
Amount Held for Schools	630,138.04
Amount Held for Townships	53,555.97
Amount Held for Municipalities	<u>111,536.74</u>
Total	\$6,786,822.23

Chairman Albrecht declared the meeting adjourned at 11:49 AM until 8:30 AM, Tuesday, December 20, 2016.

Dave Albrecht, Chairman
 Spink County Board of Commissioners

ATTEST:
 Theresa Hodges, Auditor
 Spink County, South Dakota

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