

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, November 1, 2016, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Kramp, seconded by J. Albrecht, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Schultz, seconded by Johnson, to approve the minutes of the October 18, 2016 Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- SDHDA Motion for Oder to Reduce Redemption Period, Affidavit in Support of Motion, Notice of Hearing & Certificate of Service

**SD GF&P**

Bob Curtis, SD Game Fish and Parks, spoke on the Animal Damage Control System ran by the SD GF&P and the County's contribution to the system.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, gave an update of activities.

**HIGHWAY SUPERINTENDENT**

Jeff Haessig, Highway Superintendent, gave an update of activities.

**SHERIFF**

Kevin Schurch, Sheriff, gave an update of activities and requested to hire a temporary part-time dispatch.

**PERSONNEL**

Motion was made by Kramp, seconded by Schultz, to approve hiring Maxine Schurch as a temporary part-time dispatcher effective 11/1/16 at the rate of \$15.97/hr. All members voted aye. Motion carried.

**PLANNING & ZONING**

At 9:57 AM a motion was made by Kramp, seconded by Schultz, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 11:18 AM after having adjourned as the Planning and Zoning Board.

**PERSONNEL**

Theresa Hodges, Auditor, presented proposed changes to the personnel policies Job Announcements, to clarify the intent of the policy allowing to hire from the current applicant pool, and to Hours of Work, to address salaried employees and upcoming changes to federal minimum wage and overtime provisions. Motion was made by Kramp, seconded by J. Albrecht to adopt the changes as presented to the Job Announcements policy. All members voted aye. Motion carried. Chairman Albrecht and Hodges will be meet with salaried employees affected before action is taken on Hours of Work policy.

**LIQUOR LICENSE RENEWALS**

Motion was made by Johnson, seconded by Schultz, to approve the renewal of the Retail (on-sale) liquor license for the renewal year 2017 for Fisher Grove County Club. All members voted aye. Motion carried.

**SPINK COUNTY TRANSIT**

Motion was made by Schultz, seconded by J. Albrecht, to appoint Theresa Hodges, Auditor, as Spink County's appointee to the Spink County Transit Board. All members voted aye. Motion carried.

**PERSONNEL**

Motion was made by Johnson, seconded by Kramp, to grant the same leave as given by the State of South Dakota to employees, and close Spink County offices all day on Friday, November 25, 2016, and at noon on Friday, December 23, 2016, with the following policy: each full time employee will be compensated for eight hours regular pay on November 25<sup>th</sup> and four hours regular pay on December 23<sup>rd</sup>. If an employee is required to work a full shift, eight hours will be added to their vacation record for November 25<sup>th</sup> and four hours will be

added to their vacation record for December 23<sup>rd</sup> – under no circumstances will premium pay be paid for those hours. All members voted aye. Motion carried.

**SDDC PROPERTY**

Discussion continued on plans the City of Redfield has to acquire part of the South Dakota Developmental Center’s grounds from the State and any interest the County may have in buildings that set on the grounds that are proposed to be acquired. The Commissioners would like to see in writing the terms of agreeing to acquire one of the buildings. Chairman Albrecht will speak to the city.

**2016 HMEP GRANT SUBAWARD AGREEMENT**

Motion was made by Schultz, seconded by Johnson, to sign the 2016 Hazardous Materials Emergency Preparedness(HMEP) Grant Subaward Agreement for grant funds award 9/30/16 in the amount of \$4,400. All members voted aye. Motion carried.

**EXPENSE REQUESTS**

Motion was made by Johnson, seconded by Kramp, to approve the following expense requests:

- Gordon Richard, VSO, SDDVA Mini Conference, 12/7/16. Pierre, SD;

All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by J. Albrecht, seconded by Kramp, to approve the following claims and reports. All members voted aye. Motion carried.

OCTOBER 2016 PAYROLL		COMMUNITY MEMORIAL HOSPITAL	298.50
Commissioners	5231.15	EXECUTIVE MANAGEMENT	27.00
Election	694.86		
Auditor	10753.18	CT APPT ATTY & CLERP	
Treasurer	10822.65	RICHARDSON, WYLY, WISE, SAUCK,	2889.95
States Attorney	8430.42		
Government Building	5046.54	GOVERNMENT BUILDINGS	
Director of Equalization	13687.82	ALLIED CLIMATE PROFESSIONALS	2462.69
Register of Deeds	4907.51	NORTHWESTERN ENERGY	1611.98
Veterans Service	1601.18		
Sheriff	47589.51	DIRECTOR EQUALIZ.	
Home Detention	101.28	AT & T MOBILITY	13.71
Coroner	814.68	CONNECTING POINT COMPUTER	3084.17
Welfare	890.39	WELLS FARGO REMITTANCE CENTER	23.81
County Nurse	3540.11		
WIC	282.38	VETERANS SERVICE	
Mental Health Board	95.30	AT & T MOBILITY	41.70
Extension	3817.17		
Weed	5891.48	SHERIFF	
Planning Administrator	3673.21	KATHY ADAMS	37.62
Highway	67841.90	LINCOLN AUTO	40.00
E-911	14448.25	REDFIELD CLINIC	54.00
Emergency Management	4361.20	WELLS FARGO REMITTANCE CENTER	1343.32
24/7 Sobriety	675.16		
Heartland State Bank-ACH FEE	25.00	JAIL	
		A'VIANDS, LLC	16.00
COMMISSIONERS		BROWN COUNTY SHERIFF'S DEPT.	225.00
THE CONDE NEWS	152.00		
THE TIMES RECORD	152.00	CORONER	
		SANFORD HEALTH	2350.00
JUDICIAL SYSTEMS			
CERTIFIED LANGUAGES	44.55	AMBULANCE	
DAKOTA COUNSELING GROUP LLC	2100.00	MICHAEL SANGER	858.33
AUDITOR		MENTALLY HANDICAPPED	
A & B BUSINESS SOLUTIONS, INC	36.03	YANKTON CO. SHERIFF'S OFFICE	50.00
TREASURER		EXTENSION	
A & B BUSINESS SOLUTIONS, INC	83.03	KIM MCGRAW	214.72
		SDAE4-HP	17.50
STATES ATTORNEY			

PLANNING BOARD		PRESSURE WASHER CENTRAL	602.83
A & B BUSINESS SOLUTIONS, INC	68.18	WELLS FARGO REMITTANCE CENTER	30.45
THE CONDE NEWS	102.51	E-911	
CONNECTING POINT COMPUTER	1430.83	SDRS	45.00
THE TIMES RECORD	102.51	VENTURE COMMUNICATIONS COOP	164.78
RD & BRG - ADMIN		LEPC GRANT	
AT & T MOBILITY	133.69	WELLS FARGO REMITTANCE CENTER	475.53
FLAT RATE, INC	550.00		
JAMES RIVER EQUIPMENT LLC	56.45		

## REPORTS

- September 2016 Sheriff's Bank Account Statement

Chairman Albrecht declared the meeting adjourned at 12:23 PM until 8:30 AM, Thursday, November 10, 2016.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:  
Theresa Hodges, Auditor  
Spink County, South Dakota

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