

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, July 19, 2016, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by J. Albrecht, seconded by Schultz, to adopt the agenda with removal of Jeff Haessig, Highway Superintendent from the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Kramp, seconded by Johnson, to approve the minutes of the July 5, 2016 Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- Vic Fischbach, States Attorney, Re: WEB Water Moratorium
- Notice of Review of Owner Occupied Status
- SDHDA Re: Motion for Default Judgment & Taxation Costs
- Spink County 4-H Program: Invitation to 2016 Spink County Achievement Days 7/27-7/29/16
- Thank You from Joan Eaton Re: Board of Commissioners Position of Deep Borehole Project

**COMPUTER QUOTES**

The following quotes were filed for replacement of the E-911 dispatching computer: Best Buy, Sioux Falls, SD, a Lenovo Yoga Home 900 27" all-in-one computer, Intel Core i5, 8GB memory, 256GB solid state drive & Office Home & Business 2016- \$1,729.98; Connecting Point, Watertown, SD, a HP ProOne 600 G2 21.5" all-in-one computer, Intel Core i5, 8GB memory, 1TB solid state drive, Office Home & Business 2016 and onsite setup - \$1,585.05. Motion was made by J. Albrecht, seconded by Johnson, to approve purchasing a replacement E-911 computer with Connecting Point's low quote. All members voted aye. Motion carried.

**PERSONNEL**

Motion was made by Kramp, seconded by J. Albrecht, to approve the hire of Jamie Wagner-Lutter as Planning and Zoning Administrator effective 7/13/16 at the rate of \$14.73/hr. All members voted aye. Motion carried.

Motion was made by Johnson, seconded by Schultz, to approve the step increase for Isaac Appel, Deputy Sheriff, to Certified Deputy 1<sup>st</sup> year at \$18.11/hr effective June 3, 2016. All members voted aye. Motion carried.

Motion was made by Schultz, seconded by Kramp, to acknowledge the resignation of Ann Marie Youso-Wells, Deputy Treasurer/Register of Deeds effective 7/25/16. All members voted aye. Motion carried. It was noted that phone/email approval was given to advertise the open position.

**NOVEMBER MEETING DATES**

The November meeting dates were set as November 1<sup>st</sup> and 10<sup>th</sup>.

**AUTOMATIC BUDGET SUPPLEMENT/CASH TRANSFERS**

Motion was made by Schultz, seconded by Johnson, to make a budgeted cash transfer of \$3,900 from 101-0-101.00 General Fund Cash to 229-0-101.00 Domestic Abuse Fund Cash. All members voted aye. Motion carried.

**EMERGENCY MANAGER/STATE & LOCAL AGREEMENT**

Chairman Albrecht signed off on the Emergency Manager's SLA Quarterly Activity Report of 3<sup>rd</sup> Quarter FY2016.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, gave an update of activities.

**BRIDGE IMPROVEMENT GRANT AGREEMENT**

Motion was made by Schultz, seconded by Kramp, to approve the Bridge Improvement Grant Agreement with SD DOT for Preliminary Engineering on structure 58-323-060 project # BRF 6299(00)16-1 PCN 05PV. All members voted aye. Motion carried.

**GROW SPINK**

Lisa Zens, Grow Spink Executive Director, gave an update of activities. Dick Gallup, Grow Spink Board President, was also present.

## NE MENTAL HEALTH

Janell Shottenkirk, Counselor, gave an update of activities.

## PLANNING & ZONING

At 9:58 AM a motion was made by Kramp, seconded by Johnson, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 11:28 AM after having adjourned as the Planning and Zoning Board. Commissioner Schultz left the meeting at 11:14 AM.

## AFLAC

Robin Nefzger, AFLAC agent, reviewed the benefits of AFLAC and requested the authorization to meet with employees during work hours to review the benefits of AFLAC with them. No action was taken on the request.

## MAINTENANCE SUPERVISOR/QUOTES

Mike Siebrecht, Maintenance Supervisor, filed the following estimates for the lighting of the veterans' memorial and the U.S. and SD state flags: DeYoung Electric, Ashton, SD, \$4,800; Jessen Heating, Refrigeration & Electric Inc., Redfield, SD, \$5,253.88. Motion was made by Johnson, seconded by J. Albrecht, to accept DeYoung Electric's quote for the lighting project. All members voted aye. Motion carried.

## PERMIT TO OCCUPY R-O-W

An application to the SD DOT to occupy the right-of-way for the veterans' memorial lighting in the NW corner of the courthouse grounds was filed. Motion was made by Kramp, seconded by Johnson, to sign the SD DOT application for permit to occupy right-of-way: encroachment, for the lighting of the veterans' memorial. All members voted aye. Motion carried.

## CITY OF REDFIELD

Dave Moeller, Redfield City Councilman, Tom Lesselyoung, Redfield City Water Superintendent, and Mike Siebrecht, Maintenance Supervisor/Redfield City Councilman, discussed the drainage of the courthouse roof and parking lot going into the City's sanitary sewer system, the need to get it rerouted into the storm sewer system and the desire for the project to be completed by the Fall of 2016. Siebrecht will be in contact with Pierce & Harris Engineering, Huron, SD, to find possible options to resolve the issue.

## ORDINANCE REVISIONS

Recommendation for revisions to Ordinance Title 17 Zoning and Appendices A, D & E were received from the Planning and Zoning board. The 1<sup>st</sup> and 2<sup>nd</sup> readings of the ordinance changes will be held 8/2/16 and 8/16/16.

## 2017 BUDGET

Motion was made by Kramp, seconded by J. Albrecht, to approve the Provisional Budget. All members voted aye. Motion carried.

## 2017 SPINK COUNTY PROVISIONAL BUDGET

### GENERAL FUND:

#### General Government

Legislative	
Board of County Commissioners	126,672.00
Contingency	420,000.00
Elections	11,291.00
Judicial System	15,100.00
Financial Administration	
Auditor	159,648.00
Treasurer	166,187.00
Legal Services	
States Attorney	119,644.00
CLERP & Court Appointed Attorney	58,000.00
Other	
General Government Building	261,562.00
Director of Equalization	223,102.00
Register of Deeds	88,705.00
Veteran's Service Officer	23,850.00
Predatory Animal (GFP)	6,859.00
Information Technology	16,144.00
<b>Total General Government</b>	<b>1,696,764.00</b>

#### Public Safety

Law Enforcement	
Sheriff	764,971.00
Jail	150,043.00
Coroner	6,662.00

County Wide Law Enforcement	0.00
<b>Total Public Safety</b>	<b>921,676.00</b>
<b>Public Works</b>	
Spink County Transit	11,000.00
<b>Total Public Works</b>	<b>11,000.00</b>
<b>Health &amp; Welfare</b>	
Economic Assistance	
Support of Poor	84,603.00
Public Welfare	6,000.00
Area IV Nutrition	3,000.00
Tri-County Good Samaritan Center	1,000.00
Health Assistance	
County Nurse	49,172.00
Ambulance	13,300.00
WIC	6,185.00
Social Services	
Foster Grandparent	1,200.00
Youth at Risk	4,050.00
Mental Health Services	
Mentally Handicapped	10,600.00
Mental Health Centers	16,920.00
Developmentally Disabled	2,000.00
Mental Health Board	3,600.00
<b>Total Health and Welfare</b>	<b>201,630.00</b>
<b>Culture and Recreation</b>	
Culture	
Museum	12,000.00
Recreation	
County Fair	14,227.00
Senior Citizens	17,280.00
<b>Total Culture and Recreation</b>	<b>43,507.00</b>
<b>Conservation of Natural Resources</b>	
Soil Conservation	
County Extension	67,537.00
Soil & Water	7,500.00
Weed Control	113,106.00
<b>Total Conservation of Natural Resources</b>	<b>188,143.00</b>
<b>Urban and Economic Development</b>	
Urban Development	
Planning and Zoning	56,672.00
NESDCAP	7,500.00
Economic Development	
Tourism, Ind. & Rec.	745.00
Industrial Development/Grow Spink, Inc.	35,038.00
Economic Development/CMH Physician Recruitment	25,000.00
<b>Total Urban and Economic Development</b>	<b>124,955.00</b>
<b>Intergovernmental Expenditures</b>	<b>3,911.00</b>
<b>Other Uses</b>	
Other Financing Uses	
Operating Transfers Out to Road & Bridge	963,256.00
Operating Transfers Out to E911	131,023.00
Operating Transfers Out to Emergency Management'	49,105.00
Operating Transfers Out to Domestic Abuse	3,900.00
Operating Transfers Out to 24/7 Sobriety	4,797.00
<b>Total Other Uses</b>	<b>1,152,081.00</b>
<b>TOTAL EXPENDITURE APPROPRIATIONS</b>	<b>4,343,667.00</b>
<b>GENERAL FUND</b>	
Cash Balance Applied	850,959.00
Current Property Tax Levy	3,030,386.00
Less 25% to Cities	-7,440.00
Other Taxes	25,000.00
Net Total Taxes	3,047,946.00

Licenses & Permits	12,700.00
Intergovernmental Revenue	66,675.00
Charges for Goods & Services	500,784.00
Fines & Forfeits	1,500.00
Miscellaneous Revenue	15,500.00
Sub-Total	4,496,064.00
Less 5% (SDCL 7-21-18)	-152,397.00
Net Means of Finance	4,343,667.00
<b>TOTAL REVENUE APPROPRIATIONS</b>	<b>4,343,667.00</b>

## ROAD & BRIDGE FUND

### Public Works

Highways, Roads, & Bridges	4,319,347.00
<b>Total Public Works</b>	<b>4,319,347.00</b>

Intergovernmental Expenditures	75,000.00
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<b>TOTAL EXPENDITURE APPROPRIATIONS</b>	<b>4,394,347.00</b>
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## Road & Bridge Fund

Cash Balance Applied	935,925.00
Current Property Tax Levy	30,000.00
Other Taxes	300,000.00
Licenses and Permits	1,500.00
Intergovernmental Revenue	2,083,166.00
Charges for Goods & Services	11,000.00
Miscellaneous Revenue	1,000.00
Other Financing Sources (Transfers)	963,256.00
Sale of Inventory Items	70,000.00
Sub-Total	4,395,847.00
Less 5% (SDCL 7-21-18)	-1,500.00
Net Means of Finance	4,394,347.00
<b>TOTAL REVENUE APPROPRIATIONS</b>	<b>4,394,347.00</b>

## E911 FUND

### Public Safety

Protective & Emergency Services	
E911 Services	217,523.00
<b>Total Public Safety</b>	<b>217,523.00</b>
<b>TOTAL EXPENDITURE APPROPRIATIONS</b>	<b>217,523.00</b>

## E911 Fund

Intergovernmental Revenue	70,000.00
Charges for Goods & Services	16,500.00
Other Financing Sources (Transfers)	131,023.00
Net Means of Finance	217,523.00
<b>TOTAL REVENUE APPROPRIATIONS</b>	<b>217,523.00</b>

## EMERGENCY MANAGEMENT FUND

### Public Safety

Protective and Emergency Services	
Emergency and Disaster Services	70,105.00
<b>Total Public Safety</b>	<b>70,105.00</b>
<b>TOTAL EXPENDITURE APPROPRIATIONS</b>	<b>70,105.00</b>

## EMERGENCY MANAGEMENT FUND

Intergovernmental Revenue	21,000.00
Other Financing Sources (Transfers)	49,105.00
Net Means of Finance	70,105.00
<b>TOTAL REVENUE APPROPRIATIONS</b>	<b>70,105.00</b>

## DOMESTIC ABUSE FUND

### Health and Welfare

Social Services	
Domestic Abuse	5,000.00
<b>Total Health and Welfare</b>	<b>5,000.00</b>
<b>TOTAL EXPENDITURE APPROPRIATIONS</b>	<b>5,000.00</b>

**DOMESTIC ABUSE FUND**

Licenses & Permits	700.00
Charges for Goods & Services	400.00
Other Financing Sources (Transfers)	3,900.00
Net Means of Finance	5,000.00

**TOTAL REVENUE APPROPRIATIONS 5,000.00**

**24/7 SOBRIETY FUND**

**Public Safety**

Law Enforcement	
County Jail	8,797.00

**Total Public Safety 8,797.00**

**TOTAL EXPENDITURE APPROPRIATIONS 8,797.00**

**24/7 SOBRIETY FUND**

Charges for Goods & Services	4,000.00
Other Financing Sources (Transfers)	4,797.00
Net Means of Finance	8,797.00

**TOTAL REVENUE APPROPRIATIONS 8,797.00**

**REGISTER OF DEEDS M&P FUND**

**Other**

Register of Deeds Modernization & Preservation	9,500.00
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**Total Public Safety 9,500.00**

**TOTAL EXPENDITURE APPROPRIATIONS 9,500.00**

**REGISTER OF DEEDS M&P FUND**

Cash Balance Applied	1,000.00
Charges for Goods & Services	8,500.00
Net Means of Finance	9,500.00

**TOTAL REVENUE APPROPRIATIONS 9,500.00**

**DEBT SERVICE FUND**

Debt Service Principal	210,000.00
Debt Service Interest	60,000.00

**Total Debt Service 270,000.00**

**TOTAL EXPENDITURE APPROPRIATIONS 270,000.00**

**DEBT SERVICE FUND**

TIF Property Taxes	270,000.00
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**TOTAL REVENUE APPROPRIATIONS 270,000.00**

**TOTAL 2017 BUDGET APPROPRIATIONS 9,318,939.00**

**EXPENSE REQUESTS**

Motion was made by Kramp, seconded by Johnson, to approve the following expense requests:

- Ann Bottum, Welfare Director, District Training, Huron, SD, 8/3/16;
- Theresa Hodges, Auditor, and Sharon Jungwirth, Register of Deeds, James River Valley Commissioner District Meeting, Aberdeen, SD, 7/20/16;

All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by Johnson, seconded by J. Albrecht, to approve the following claims and reports. All members voted aye. Motion carried.

<b>COMMISSIONERS</b>		<b>JUDICIAL SYSTEMS</b>	
CENTURY LINK	16.54	DAKOTA ELECTRONICS	283.90
EXECUTIVE MANAGEMENT	5.23		
PAT KRAMP	104.16	<b>AUDITOR</b>	
SANDRA MCNEILL	250.00	A & B BUSINESS SOLUTIONS, INC	184.40
		CENTURY LINK	16.54
<b>ELECTION</b>		EXECUTIVE MANAGEMENT	5.30
SANDRA MCNEILL	30.00	NORTHERN ELECTRIC COOP. INC.	14.99
SPINK COUNTY TREASURER	1.41	PITNEY BOWES INC	622.83

TREASURER		HEDAHLS INC.	47.96
A & B BUSINESS SOLUTIONS, INC	105.00	LINCOLN AUTO	75.00
CENTURY LINK	16.54	SANDRA MCNEILL	25.00
EXECUTIVE MANAGEMENT	6.72	NEVE'S UNIFORMS & EQUIPMENT	284.15
NORTHERN ELECTRIC COOP. INC.	14.99	NORTHERN VALLEY COMMUNICATIONS	214.18
SPINK COUNTY TREASURER	1.51	REDFIELD ACE HARDWARE	39.98
		REDFIELD CLINIC	98.00
STATES ATTORNEY		SD FEDERAL PROPERTY AGENCY	69.00
CENTURY LINK	49.62	SD LAW ENFORCEMENT TRAINING	10.00
EXECUTIVE MANAGEMENT	33.53	SPINK COUNTY TREASURER	12.22
NORTHERN ELECTRIC COOP. INC.	5.00	TERRY JANDEL	114.19
THOMSON REUTERS - WEST	307.50		
		JAIL	
CT APPT ATTY & CLERP		BEADLE COUNTY SHERIFF	960.00
GINA J ROGERS	1816.00	BROWN COUNTY SHERIFF'S DEPT.	3745.00
CHRISTY GRIFFIN SERR	398.00	JIM SCHWAIGER MD	37.41
		WALWORTH COUNTY SHERIFF'S DEPT	1360.00
GOVERNMENT BUILDINGS			
APPEL OIL COMPANY	102.58	CARE OF POOR	
CENTURY LINK	33.08	CENTURY LINK	16.54
EXECUTIVE MANAGEMENT	0.39	EXECUTIVE MANAGEMENT	3.26
G&K SERVICES	455.92	NORTHERN ELECTRIC COOP. INC.	5.00
SANDRA MCNEILL	10.00		
MENARDS	103.02	MENTALLY HANDICAPPED DEAN SCHAEFER COURT REPORTING	45.00
NORTHERN ELECTRIC COOP. INC.	5.00		
ORCHARD ROOFING	4673.10	COUNTY FAIR	
REDFIELD HARDWARE HANK	117.25	BRAD ENGLUND	200.00
REDFIELD ACE HARDWARE	312.84	REDFIELD HARDWARE HANK	20.98
REDFIELD CITY	320.75	REDFIELD CITY	96.75
DIRECTOR EQUALIZ.		EXTENSION	
A & B BUSINESS SOLUTIONS, INC	20.28	A & B BUSINESS SOLUTIONS, INC	85.54
APPEL OIL COMPANY	115.54	CENTURY LINK	33.08
CENTURY LINK	33.08	EXECUTIVE MANAGEMENT	1.40
EXECUTIVE MANAGEMENT	4.10	NORTHERN ELECTRIC COOP. INC.	9.99
SANDRA MCNEILL	20.00	SPINK COUNTY TREASURER	1.24
NORTHERN ELECTRIC COOP. INC.	19.99		
SHOPKO STORES OPERATING	6.37	WEED CONTROL	
SPINK COUNTY TREASURER	0.49	CONDE CITY	55.00
		EXECUTIVE MANAGEMENT	3.60
REGISTER OF DEEDS		FARNAMS GENUINE PARTS, INC.	110.46
A & B BUSINESS SOLUTIONS, INC	28.20	HEDAHLS INC.	129.81
CENTURY LINK	33.08	HEPPER'S	1765.11
EXECUTIVE MANAGEMENT	6.47	SANDRA MCNEILL	5.00
SANDRA MCNEILL	10.00	REDFIELD HARDWARE HANK	19.96
NORTHERN ELECTRIC COOP. INC.	9.99	REDFIELD ACE HARDWARE	103.43
SPINK COUNTY TREASURER	1.78	REDFIELD CITY	75.50
		SD WHEAT GROWERS ASSN	5.04
VETERANS SERVICE		THE SHOP	2154.29
CENTURY LINK	33.08		
EXECUTIVE MANAGEMENT	7.42	PLANNING BOARD	
NACVSO	40.00	A & B BUSINESS SOLUTIONS, INC	11.99
NORTHERN ELECTRIC COOP. INC.	5.00	CENTURY LINK	16.54
		EXECUTIVE MANAGEMENT	6.15
SHERIFF		SANDRA MCNEILL	240.00
A & B BUSINESS SOLUTIONS, INC	356.81	NORTHERN ELECTRIC COOP. INC.	5.00
A+ TIRE & AUTOMOTIVE SERVICE	71.43	TOBY BROWN, SDPA SEC/TREAS	25.00
APPEL OIL COMPANY	2068.59		
B & L COMMUNICATIONS	74.50	INDUSTRIAL DEVELOP.	
CENTURY LINK	82.71		
EXECUTIVE MANAGEMENT	27.42		

CENTURY LINK	16.54	ODLAND GRAVEL	8785.68
EXECUTIVE MANAGEMENT	4.87	POWER PLAN (RDO)	242.93
GROW SPINK, INC.	17000.00	REDFIELD ACE HARDWARE	33.70
		REDFIELD CITY	46.00
RD & BRG - ADMIN		SAFETY SERVICE INC	24950.00
A & B BUSINESS SOLUTIONS, INC	22.70	SHEEHAN MACK SALES & EQUIPMENT	533.54
A+ TIRE & AUTOMOTIVE SERVICE	100.00	VANDER HAAG'S INC	1250.00
APPEL OIL COMPANY	1910.62	Z & S DUST CONTROL SYSTEMS	1084.68
BUTLER MACHINERY CO.	2873.02		
CENTURY LINK	49.62	E-911	
DOLAND CITY FINANCE OFFICE	46.00	CENTURY LINK	955.68
EXECUTIVE MANAGEMENT	20.66	JAMES VALLEY	
FARNAMS GENUINE PARTS, INC.	4.39	TELECOMMUNICATION	209.10
G&K SERVICES	25.80	VENTURE COMMUNICATIONS COOP	164.78
GUY HANLON	920.00		
HEDAHL'S INC.	205.84	EMERGENCY MANAGEMENT	
JCK SERVICE, INC	82.00	APPEL OIL COMPANY	36.11
JOHNSON OIL COMPANY, INC.	755.40	CENTURY LINK	33.08
SANDRA MCNEILL	5.00	EXECUTIVE MANAGEMENT	4.80
MENARDS	193.00	NORTHERN ELECTRIC COOP. INC.	5.00
NORTH CENTRAL FARMERS ELEVATOR	11706.58	PENGUIN MANAGEMENT, INC	5110.00
NORTHERN CON-AGG LLP.	8414.97		
NORTHERN ELECTRIC COOP. INC.	39.95	24/7 SOBRIETY PROG	
NORTHWESTERN ENERGY	83.16	SPINK COUNTY TREASURER	2.00

## REPORTS

- June 2016 Register of Deeds Statement of Fees Collected: \$5,607.25
- June 2016 Spink County Ambulance Report
- June 2016 Sheriff's Bank Account Statement
- June 2016 Sheriff's Report
- The Hartford Steam Boiler Inspection & Insurance Company Loss Prevention Report
- June 2016 Report of Payments Received to Reimburse Spink County for Poor Liens: \$3,353.74
- Auditor's Account with the County Treasurer

County General Fund	\$4,185,900.22
Special Revenue Funds	2,462,012.84
TIF Debt Service	443.92
Amount Held for Trust & Agency Funds	334,105.92
Amount Held for Schools	269,085.75
Amount Held for Townships	8,451.98
Amount Held for Municipalities	<u>31,477.08</u>
Total	\$7,291,477.71

Chairman Albrecht declared the meeting adjourned at 12:43 PM until 8:30 AM, Tuesday, August 2, 2016.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor  
Spink County, South Dakota

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