

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, February 16, 2016, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Schultz, seconded by Kramp, to approve the minutes of the February 2, 2016 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- USDA NRCS Request to Assist in Identifying Historic Properties

ABATEMENTS

Motion was made by J. Albrecht, seconded by Kramp, to approve the Application for Abatements of Property Taxes for: record #9498 abating \$299.18 of 2015 taxes due in 2016; record #453 abating \$37.46 of 2015 taxes dues in in 2016; and record #9066 abating \$328.00; due to the County taking tax deed 5/13/15 and it being held by a tax exempt entity until 12/1/15. All members voted aye. Motion carried.

Motion was made by Kramp, seconded by Schultz, to approve the Application for Abatement of Property Taxes for record #6860 abating \$237.44 due to the Director of Equalization error on classifying the record NonAg Other, when it should have been classified Owner Occupied. All members voted aye. Motion carried.

BEADLE COUNTY JUVENILE DETENTION CENTER HOUSING CONTRACT

Motion was made by Johnson, seconded by J. Albrecht, to sign the Beadle County Juvenile Detention Center Housing Agreement contract beginning January 1, 2016, for \$200.00 per juvenile prisoner per day. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Schultz, seconded by Kramp, to approve hiring Sam Johnson as a temporary Prisoner Guard effective 2/9/16 at \$12.00/hr. Johnson-abstained, all other members voted aye. Motion carried.

SECOND READING OF ORDINANCE

At 9:00 AM, time given by public notice, the second reading of changes to Ordinance Title 23 County Highway Utility Crossing was conducted. Jeff Haessig, Highway Superintendent was present. No person or their representative appeared for or against the changes. Motion was made by Johnson, seconded by Kramp, to adopt the ordinance as presented. All members voted aye. Motion carried.

RESOLUTION UTILITIES CROSSING (#16-10)

A Resolution for Approval of Promulgation of Criteria, Rules, and Forms for Permitting Utilities Crossing Highways Under Spink County Jurisdiction

WHEREAS, it is in the best interest of the County to develop and preserve safe highway operations and roadsides by assuring that standard guidelines and permitting processes for utility facility crossings of Spink County highways be put in place; and,

WHEREAS, Spink County Ordinance Title 23, permits the Spink County Highway Superintendent to promulgate criteria, rules, and forms for the permitting of utility facilities crossing highways under his jurisdiction within Spink County; and,

WHEREAS, the Spink County Commission, in accordance with Spink County Ordinance Title 23, seek to adopt said criteria, rules, and forms by resolution for enforcement as contemplated by the Ordinance;

NOW THEREFORE, by the Spink County Board of Commissioners, that the attached document "ACCOMODATION OF UTILITIES ON COUNTY HIGHWAY RIGHT-OF-WAY", including its Appendices, be adopted as the enforceable criteria, rules, and forms for highway utility crossings pursuant to Spink County Ordinance Title 23, Section 2, and such provisions not inconsistent with the provisions of the Ordinance shall have the same force and effect of the provisions of the Ordinance.

A motion was made by Kramp, seconded by Schultz, to approve and adopt the above Resolution. All members present voted aye. Motion carried.

Dated at Redfield, South Dakota, this 16th day of February 2016.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

FEES

Motion was made by Schultz, seconded by Kramp, to set the Utility Permit Fee Schedule as followed: Private Service (occupancy, no crossing) \$0.00, Private Service, Crossing \$0.00; Standard Utility (occupancy) \$25.00, Plus additional per each crossing \$0.00, Plus additional per each longitudinal parallel mile \$0.00*; Hazardous Utility (occupancy) \$250.00, Plus additional per each crossing \$1,500.00, Plus additional per each longitudinal parallel mile \$1,800.00*; Open cut crossing \$1,500.00**, Plus additional per day road closed \$500.00; Open cut, partial crossing \$500.00, Plus additional per day lane closure \$500.00**; Bridge attachment varies, The County requires a structural review by a professional engineer for all utilities to be attached to a bridge. The County will provide this service and pass on the cost to the applicant, or, the applicant can provide a signed and stamped review by a structural professional engineer at their expense. * Distance in miles will always be rounded up to the nearest mile, i.e., a 400-foot parallel run will be charged a mile and a 1.3 mile parallel run will be charged 2 miles, and so on. If the utility enters and leaves the right-of-way intermittently for a total of 0.1 miles in a distance of X miles, the fee will be based on 1 mile. ** Open cuts are discouraged but may be the only practicable alternative. By special circumstance only will open cuts be allowed. Above fees will be waived for US Government, State, City, County, Township, or other governmental entities. All members voted aye. Motion carried.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities, requested to: advertise a bid notice, surplus two pieces of equipment, and to advertise for temporary summer help. Phil Kappen, Steffes Group Inc, an online auction company, was present to discuss the company’s policies and fees for selling surplus equipment.

SUPLUS PROPERTY

Motion was made by J. Albrecht, seconded by Johnson, to surplus a 2009 CAT 140A Road Grader Serial# 1HTSHAAR21H368190 and 2001 International Dump Truck Serial#: D9G00187, and sell them on Steffes Group, Inc. online auction with a \$90,000 reserve for the Road Grader and the auction closing 3/10/16. All members voted aye. Motion carried.

BID NOTICE

Motion was made by Schultz, seconded by Johnson, to advertise for bids County Road 13(391st Ave) 7 mile(between 183rd -190th St) Overlay Project. All members voted aye. Motion carried.

WEED SUPERVISOR

Mike Esser, Weed Supervisor, requested to advertise for temporary summer help.

TEMPORARY SUMMER HELP

Motion was made by Johnson, seconded by Kramp, to approve advertising for two temporary summer positions in the Highway Department and three temporary positions in the Weed Department. All members vote aye. Motion carried.

EXPENSE REQUESTS

Motion was made by Kramp, seconded by Schultz, to approve the following expense requests:

- Jeff Haessig, Highway Superintendent, SDACHS Annual Short Course, Oacoma, SD, 3/22 -3/24/16;
- Ann Bottum, Welfare Director, Welfare Officials Spring Workshop, Pierre, SD, 3/17/16;
- Kim Markley, Director of Equalization, SDAAO Executive Board Meeting, Ft. Pierre, SD 2/29/16;
- Craig Richmond, E-911 Dispatcher, Sex Offender Registry, Deadwood, SD, 3/29-3/30/16;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Johnson, seconded by Kramp, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS

THE CONDE NEWS	269.88	AUDITOR	
EXECUTIVE MANAGEMENT	12.18	APPEL OIL COMPANY	7.60
NORTHERN WIRELESS	14.99	EXECUTIVE MANAGEMENT	1.86
THE TIMES RECORD	269.88	NORTHERN WIRELESS	5.00

TREASURER		AMBULANCE	
EXECUTIVE MANAGEMENT	6.54	MICHAEL SANGER	1716.66
STATES ATTORNEY		MENTALLY HANDICAPPED	
EXECUTIVE MANAGEMENT	10.31	YANKTON CO. SHERIFF'S OFFICE	25.00
JANNELLE NELSON	191.85	MENTAL HEALTH CENTER	
NORTHERN WIRELESS	5.00	CENTER FOR INDEPENDENCE	5000.00
SOUTH DAKOTA STATE TREASURER	70.00	MENTAL ILLNESS BOARD	
CT APPT ATTY & CLERP		KENNEDY PIER KNOFF LOFTUS, LLP	193.00
CHRISTOPHER DOHRER	387.00	LUCY LEWNO	150.49
RONAYNE & COGLEY, P.C.	480.40	CATHY REHFUSS	15.00
GOVERNMENT BUILDINGS		DEAN SCHAEFER COURT REPORTING	36.00
EXECUTIVE MANAGEMENT	2.31	KAREN SWANDA	15.00
JOHNSON CONTROLS, INC.	1429.92	DEVELOPMENTALLY DISABLED	
NORTHERN WIRELESS	5.00	SOUTH DAKOTA TREASURER	180.00
ODLAND GRAVEL	294.80	COUNTY FAIR	
REDFIELD ACE HARDWARE	214.85	JESSEN HEATING & REFRIDGE. INC	2599.93
REDFIELD CITY	238.25	REDFIELD CITY	1052.75
DIRECTOR EQUALIZ.		EXTENSION	
APPEL OIL COMPANY	23.98	EXECUTIVE MANAGEMENT	1.67
EXECUTIVE MANAGEMENT	8.33	NORTHERN WIRELESS	9.99
MANATRON, INC	990.26	SOIL CONSERVATION	
NORTHERN WIRELESS	19.99	SPINK COUNTY CONSERVATION DIST	7500.00
SHOPKO STORES OPERATING	6.99	WEED CONTROL	
REGISTER OF DEEDS		EXECUTIVE MANAGEMENT	0.11
ACTIVE DATA SYSTEMS	5740.00	G&K SERVICES	554.30
EXECUTIVE MANAGEMENT	8.15	PLANNING BOARD	
MCLEOD'S PRINTING & OFFICE SUP	33.50	THE CONDE NEWS	48.23
NORTHERN WIRELESS	9.99	EXECUTIVE MANAGEMENT	1.04
VETERANS SERVICE		NORTHERN WIRELESS	5.00
EXECUTIVE MANAGEMENT	7.96	THE TIMES RECORD	48.23
NORTHERN WIRELESS	5.00	IND., TOURISM & REC.	
SHERIFF		GLACIAL LAKES & PRAIRIES	745.00
BRUCE KOPPLIN	60.00	INDUSTRIAL DEVELOP.	
APPEL OIL COMPANY	1318.80	EXECUTIVE MANAGEMENT	2.98
EXECUTIVE MANAGEMENT	55.01	RD & BRG - ADMIN	
HEDAHLS INC.	157.71	BURDICK BROS. MACHINE & REPAIR	236.16
NEVE'S UNIFORMS & EQUIPMENT	16.49	BUTLER MACHINERY CO.	283091.76
JAIL		CAMROSE INDUSTRY	965.65
A'VIANDS, LLC	32.00	CRAWFORD TRUCKS & EQUIP., INC	28.18
APPEL OIL COMPANY	25.71	EXECUTIVE MANAGEMENT	17.43
BROWN COUNTY SHERIFF'S DEPT.	880.00	G&K SERVICES	51.60
DAKOTA DENTAL	144.00	GCR TIRES & SERVICE	2372.67
LEWIS DRUG INC	70.56	HAWKINS, INC	352.00
MIDWESTERN ENDOCRINOLOGY LTD	66.58	HEDAHLS INC.	1091.76
MILLER DRUG INC.	35.80	JESSEN HEATING & REFRIDGE. INC	5248.47
WALWORTH COUNTY SHERIFF'S DEPT	2080.00	MAC'S INC.	795.56
CARE OF POOR		NORTH CENTRAL FARMERS ELEV	7601.81
NORTHERN WIRELESS	14.99	NORTHERN WIRELESS	39.95
COUNTY NURSE			
SOUTH DAKOTA STATE TREASURER	1,545.00		

NORTHWESTERN ENERGY	330.30		
POWER PLAN (RDO)	1085.79	EMERGENCY MANAGEMENT	
PRODUCTIVITY PLUS ACCT	15.40	APPEL OIL COMPANY	153.41
REDFIELD HARDWARE HANK	172.12	EXECUTIVE MANAGEMENT	0.30
REDFIELD CITY	40.50	NORTHERN WIRELESS	5.00
SAFETY SERVICE INC	2321.29		

REPORTS

- January 2016 Ambulance Report
- January 2016 Sheriff’s Report
- January 2016 Sheriff’s Bank Account Statement
- January 2016 Register of Deeds Statement of Fees Collected: \$10,043.10
- December 2015 Report of Payments Received to Reimburse Spink County for CAA: \$1,002.00
- January 2016 Report of Payments Received to Reimburse Spink County for CAA: \$1,362.07
- January 2016 Report of Payments Received to Reimburse Spink County for Poor Liens: \$125.00
- December 2015 Comp and Overtime Report
- Auditor’s Account with the County Treasurer

County General Fund	\$3,506,310.45
Special Revenue Funds	1,503,391.68
TIF Debt Service	815.65
Amount Held for Trust & Agency Funds	316,080.73
Amount Held for Schools	107,952.55
Amount Held for Townships	5,807.98
Amount Held for Municipalities	<u>30,568.86</u>
Total	\$5,470,927.90

Chairman Albrecht declared the meeting adjourned at 10:02 AM until 8:30 AM, Tuesday, March 1, 2016.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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