

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met for a reorganization meeting at 8:30 AM on Tuesday, January 5, 2016, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Theresa Hodges, Auditor, acting as Chairman Pro-Tem, opened the meeting with the Pledge of Allegiance.

ADOPT AGENDAS

Motion was made by Johnson, seconded by J. Albrecht, to adopt the agenda with the removal of the Community Memorial Board of Trustee Appointment. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Schultz, seconded by Kramp, to approve the minutes of the December 29, 2015 Commission meeting. All members voted aye. Motion carried.

CHAIRMAN NOMINATIONS

Hodges called for 2016 Spink County Commission Chairman nominations pursuant to SDCL 7-8-15.

Motion by J. Albrecht to nominate Dave Albrecht for 2016 Chairman and that nominations cease; seconded by Schultz. All members voted aye. Motion carried.

Chairman D. Albrecht then called for nominations for Vice Chairman. Motion by Schultz to nominate Jeff Albrecht for 2016 Vice Chairman and that nominations cease; seconded by Johnson. All members voted aye. Motion carried.

CORRESPONDENCE:

- US Dept. of the Interior US Geological Survey: Thank You for Support

COMMISSION APPOINTMENTS:

Motion was made by Kramp, seconded by Johnson, to approve the appointments of Commissioners to the following Boards for 2016:

County Employees Health Insurance	Cindy Schultz
Drainage	All Commissioners & Kim Markley, Administrator
E911	All Commissioners
4-H Expansion & Advisory Committee	Jeff Albrecht
Fair	Cindy Schultz
Grow Spink	Jeff Albrecht
Law Enforcement	Pat Kramp and Craig Johnson
LEPC	Pat Kramp
Northeast Council of Governments	Jeff Albrecht, Craig Johnson & Clayton Blachford (member at large)
Personnel Policy Board	Dave Albrecht
Spink County Ambulance	Pat Kramp
Weed Board	Cindy Schultz
Aberdeen Brown County Railroad Authority	Craig Johnson

All members voted aye. Motion carried.

APPOINTMENT OF DRAINAGE BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 5th day of January 2016, appoint the Spink County Board of Commissioners to the Spink County Drainage Board and also appoint Kim Markley as Drainage Administrator to be responsible for getting applications filled out, notifying County Commissioners and setting hearing dates.

FAIR BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 5th day of January 2016, appoints the following persons to a two-year term on the County Fair Board, effective January 1, 2016:

Bruce Bebo
Jim Ellenson

WEED & PEST BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 5th day of January 2016, appoints the following person to a four-year term on the Spink County Weed & Pest Board effective January 1, 2016:

District #3 Deb Schultz, Tulare

REGIONAL AGING COUNCIL

The Board of Spink County Commissioners, in session this 5th day of January 2016, appoint Mary O'Donnell to be Spink County's board member on the Regional Aging Council of Northeast South Dakota.

Motion was made by J. Albrecht, seconded by Kramp, to approve and adopt the above appointments to the four boards. All members present voted aye. Motion carried.

RESOLUTION DESIGNATING SPINK COUNTY BANK DEPOSITORIES FOR 2016 (#1)

WHEREAS, the Spink County Board of Commissioners is to designate the bank depositories for all County funds,

BE IT RESOLVED that the following financial banking systems within Spink County be named as bank depositories for county funds:

- Wells Fargo, Redfield Branch, Redfield
- Bank of the West, Redfield Branch, Redfield
- Great Western Bank, Redfield Branch, Redfield
- American Bank & Trust, Mellette
- Farmers State Bank, Turton
- Plains Commerce Bank, Conde
- Heartland State Bank, Redfield Branch, Redfield; Tulare Branch, Tulare
- And Dakotaland Federal Credit Union, Redfield;

BE IT FURTHER RESOLVED, that the following banking system within Spink County is the active depository for deposits and withdrawals of daily receipts of cash, checks, drafts and other cash items:

- Heartland State Bank, Redfield Branch, Redfield

RESOLUTION ESTABLISHING COMPENSATION FOR ELECTION BOARDS (#16-2)

WHEREAS, annually it is the duty of the Spink County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED by the Spink County Board of Commissioners, in session this 5th day of January, 2016, that the person delivering the poll books and ballot boxes to the proper authority to and from the polling place shall receive the current County rate for mileage for miles necessarily traveled in going to and returning from making such delivery, and

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive \$20.00 per diem in accordance with SDCL 12-15-7, \$140 per diem for Election day and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board and Absentee Board shall receive a minimum of \$35.00 or \$10.00 per hour if their time exceeds 3.5 hours, and

BE IT RESOLVED that aids providing assistance at the polling places shall receive \$8.00 per hour, and

BE RESOLVED that the polling places shall receive compensation of \$75.00 each for the Primary and General Elections.

RESOLUTION SETTING PER DIEM FOR BOARDS (#16-3)

WHEREAS, the Spink County Board of Commissioners is to set a per diem for the boards, such as Weed, County Fair, 4-H, E-911, and any other board pertaining to the County,

BE IT RESOLVED that each member of the boards shall receive the amount of \$35.00 per diem for each and every meeting attended, plus the current County rate per mile to and from each meeting, and

BE IT RESOLVED that when a telephone conference call is made instead of a meeting each Board member shall receive \$5.00 if contacted on telephone conference call, and

BE IT FURTHER RESOLVED that the County Commissioner who is a member of such board shall receive mileage at the County rate, but Commissioner's membership on such Board is part of the duties as a County Commissioner.

RESOLUTION TO DESIGNATE PLACE TO HOLD CHATTEL MORTGAGE SALES (#16-4)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate the place at which Chattel Mortgage sales may be held in Spink County,

THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners that the Court House in the City of Redfield is hereby designated as the place for holding Chattel Mortgage sales in Spink County.

RESOLUTION DESIGNATING OFFICIAL COUNTY NEWSPAPERS - SDCL 7-18-3 (#16-5)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate and appoint the Spink County Official Newspapers,

THEREFORE, BE IT RESOLVED by the Board of Spink County Commissioners that The Redfield Press, Redfield, South Dakota, The Conde News, Conde, South Dakota, and The Times-Record, Conde, South Dakota, be designated and appointed the Official Legal Newspapers for Spink County, South Dakota, for the year 2016, and

BE IT FURTHER RESOLVED, that such proceedings shall be published as soon after any meeting as practicable.

SPINK COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION (#16-6)

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Spink County Board of Commissioners desires to protect existing Spink County highways, ultimately saving tax dollars, and

WHEREAS, the Spink County Board of Commissioners desires the enforcement of weight limitation of Spink County roads as set forth and posted by the Spink County Highway Superintendent, and

WHEREAS, the limits on Spink County Highways shall be set at six (6) ton per axle and the speed limit shall be set at 40 miles per hour on all asphalt surface roads, plus six miles of gravel from Day County west to State Highway 37 and two and a half miles of gravel south of Frankfort on County Road 11 during the spring thaw period and when limit signs are in place,

NOW, THEREFORE BE IT RESOLVED, that the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Spink County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of load restrictions shall be as set forth in SDCL 32-22-55.

RESOLUTION SETTING BURIAL FEES (#16-7)

WHEREAS, it is the duty of the Spink County Board of Commissioners to establish an amount to be paid for services for County Burial in accordance with SDCL 28-17-4 and any amendments thereof,

BE IT HEREBY RESOLVED by the Spink County Board of Commissioners in regular session this 5th day of January 2016, that for a standard sized casket and the burial services the sum of \$1750.00 shall be allowed plus, \$700 for a vault if used, the invoice amount for the opening and closing of the grave, the state rate for mileage, and a flat fee of \$1750 for cremations.

RESOLUTION SETTING NUMBER OF DEPUTIES AND CLERKS (#16-8)

WHEREAS, law requires the Board of Commissioners to fix the number of deputies and clerks that shall be employed in the offices of the County Treasurer, Auditor, Coroner and Register of Deeds, the time of employment and the compensation which they shall receive,

NOW, THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners, in session this 5th day of January 2016, that in accordance with SDCL 7-7-20 deputies and clerks may be employed in these offices as follows:

- Treasurer – one full-time deputy and one permanent part-time deputy;
- Auditor – two full-time deputies;
- Coroner – one part-time deputy as needed;
- Register of Deeds – one part-time deputy.

BE IT FURTHER RESOLVED that a part-time clerk may be employed at times in any of the offices, as deemed necessary by the elected officer. Salaries are to be as set by this Board.

Motion was made by Schultz, seconded by J. Albrecht, to approve and adopt the above eight resolutions. All members present voted aye. Motion carried.

Dated this 5th day of January, 2016

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

FAIR BOARD RENTAL AGREEMENT

Dave Willis and Chris Rude, Hub International Insurance Spink County's Insurance agent, Vic Fischbach, States Attorney, Jim Ellenson, Fair Board, Kim McGraw, 4-H Supervisor, discussed requiring insurance coverage for rental of the 4-H building. Discussions of the requirement and revisions of the rental agreement will continue.

SHERIFF

Kevin Schurch, Sheriff, gave an update on activities.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities and will continue to look into a fee for occupancy of the right of way.

DIRECTOR OF EQUALIZATION

Kim Markley, Director of Equalization, introduced the new Planning & Zoning Director Tim Reinbold.

PLANNING & ZONING

At 9:57 AM a motion was made by Kramp, seconded by Johnson, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:35 AM after having adjourned as the Planning and Zoning Board.

VETERAN SERVICE OFFICER/APPOINTMENT

Gordon Richard, VSO, gave an update of activities, mentioning a live streaming of the Ambassador Peace Medal Presentation in the State Capitol Rotunda that can be viewed in the Commissioner's Chambers 1/12/16 with two recipients of the medal present. Motion was made by Johnson, seconded by J. Albrecht, to reappoint Gordon Richard as Spink County's Veteran Service Officer effective January 5, 2016 through the first Monday of January 2019. All members voted aye. Motion carried.

2016 SPINK COUNTY FEE SCHEDULE

Motion was made by Kramp, seconded by Schultz, to adopt the 2016 Spink County fees with no amendments from 2015. All members voted aye. Motion carried.

Fee schedule is available in related Departments and on the County website.

EMERGENCY MANAGER/SLA QUARTERLY REPORT

Chairman Albrecht signed the Emergency Manager's quarterly report.

MEETING DATES

April meeting dates were set as April 12th and April 19th.

DEPUTY CORONER

Motion was made by Kramp, seconded by Johnson, to approve the appointment of Frank Krumm as Deputy Coroner effective 1/1/2016. All members voted aye. Motion carried.

RECAPITULATION OF TAXES

Theresa Hodges, Auditor, filed the Recapitulation of Taxes for 2015 taxes payable in 2016.

4-H ADVISOR

Motion was made by Schultz, seconded by Kramp, to respond to SDSU Extension with the presented evaluation of the 4-H Advisor, Kim McGraw. All members voted aye. Motion carried.

VOLUNTEERS FILED- Deputy State's Attorneys: Tim Bormann, Larry Lovrien, Harvey Oliver, Kimberly Zachrison; 4-H: Rita Masat, Terry Hansen, Brent Mason, Alan Steinheuser, Don Masat, Caroline Masat, Skip Williams; LEPC: Lisa Manning, Amy Rothacker, Dr. Matthew Owens, Ted Price.

2016 SALARIES FILED – Highway Department: Ryan Anderson, 16.88/hr*, Dennis Baird 16.88/hr*, Barry Bawek 16.88/hr*, Delwin Bierman 16.88/hr*, Kevin Corkins 16.88/hr*, Greg Drayer 16.88/hr*, Brad Englund 16.88/hr, Michael Esser (Weed Supervisor) 16.88/hr*, Travis Fast 16.88/hr*, Roger Metzinger (Foreman) 17.85/hr*, Drew Meyer 16.23/hr, Jason Murray 16.88/hr*, Willis Rothacker (Mechanic/Supv) 18.41/hr plus*, Monty Wipf 16.88/hr plus*, Randy Woodward 16.88/hr*;

Clerks and Deputies: (Auditor, Treasurer, Register of Deeds, Extension, Health, Highway, States Attorney) Ann Bottum 15.56/hr, Janelle Cowles-Nelson 15.56/hr*, Audrey Helm 15.56/hr*, Amy Hermann 15.56/hr plus*, Amy Michlitsch 15.56/hr*, Chessa Quenzer 14.73/hr, Tamara Suchor 15.56/hr plus*, Ann Marie Youso-Wells 14.73/hr;

Certified Deputies: (Director of Equalization) Sally Schwab 15.72/hr*, Diane Tipton 15.72/hr *;

Office Manager: (Highway) Shirley Howe 15.72/hr*;

Sheriff's Dispatchers: Lisa Young(Chief Dispatcher) 17.06/hr*, Craig Richmond 15.97/hr*, Maxine Schurch 15.97/hr, Wes Warning 15.97/hr;

Sheriff's Deputies: Kathleen Adams 18.90/hr as Sergeant & 900.00/yr as Home Detention Monitor Supervisor*, Isaac Appel 17.57/hr, Shane Croeni 18.66/hr, Leroy Fuerst-Chief Deputy Sheriff 19.81/hr*, Jason Kraft 18.66/hr*, Jerrod Peterson 18.66/hr, Andrew Rindelaub-Supervisor 18.82/hr*;

Maintenance: Mike Siebrecht (Supervisor) 16.04/hr, Samantha Garrison 12.00/hr;

Elected and Appointed Officials Annual Salary: Commissioners: David Albrecht, Chair 12240.00/yr, Jeffrey Albrecht 11040.00/yr, Craig Johnson 11040.00/yr, Patrick Kramp 11040.00/yr, Cindy Schultz 11040/yr; States Attorney: Victor Fischbach 40523.09/yr, Sheriff: Kevin Schurch 51241.47/yr*, Register of Deeds: Sharon Jungwirth 39811.28/yr*, Highway Superintendent: Jeff Haessig 51241.47/yr*, Auditor: Theresa Hodges 42259.74/yr*, Treasurer: Kathy Ludwig 39811.28/yr*, Director of Equalization: Kimberly Markley 42259.74/yr*, Coroner: Kelly Hyke 58.00 per inquest and 50.00/hr for transport & other duties; EMS: Larry Tebben 38573.26/yr*; VSO: Gordon Richard 15.83/hr;

Planning & Zoning Administrator: Tim Reinbold 14.73/hr;

Crossing Guards 12.73/hr; Home Detention Monitors 14.23-14.81/hr; Dispatcher serving as Matron/regular hourly wage; Temps will receive \$9 to \$12/hr and Highway Temps will receive \$10-\$14/hr both depending upon experience, and at the discretion of supervisor.

*These employees receive longevity pay. Spink County's policy is \$25/year for years of service 5-9; \$45/year for years of service 10-14; \$65/year for 15-19; \$85/year for 20-24 and \$105/year for years of service 25 and beyond.

EXPENSE REQUESTS

Motion was made by Johnson, seconded by J. Albrecht, to approve the following expense requests:

- Mike Esser, Weed Supervisor, and one Weed Board member, to Supervisor Training & Weed and Pest Conference, 2/17-2/19/16, Aberdeen, SD;
- Theresa Hodges, Auditor, Annual Report Workshop, 1/20/16, Mitchell, SD;

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Schultz, seconded by Kramp, to approve the following claims and reports. All members voted aye. Motion carried.

DECEMBER 2015 PAYROLL		Sheriff	39781.73
Commissioners	5120.27	Home Detention	2396.09
Auditor	11194.80	Coroner	84.28
Treasurer	10599.81	Welfare	1024.96
States Attorney	8101.58	County Nurse	3199.16
Government Building	4547.86	Extension	3699.01
Director of Equalization	12039.61	Weed	3594.15
Register of Deeds	5316.48	Planning Administrator	1201.51
Veterans Service	1441.12	Highway	66501.16

E-911	14926.66	SD SHERIFFS' ASSOCIATION	542.45
Emergency Management	4226.64	SDML WORKERS' COMP FUND	6537.41
WIC	505.17		
24/7 Sobriety	482.93	JAIL	
Heartland State Bank-ACH FEE	25.00	SDML WORKERS' COMP FUND	228.25
		VERIZON WIRELESS	79.51
COMMISSIONERS			
NE COUNCIL OF GOVERNMENTS	9448.71	CARE OF POOR	
SD COUNTIES	1398.10	SDML WORKERS' COMP FUND	24.72
SDML WORKERS' COMP FUND	128.60		
		COUNTY NURSE	
ELECTION		SDML WORKERS' COMP FUND	64.30
SDML WORKERS' COMP FUND	11.86		
		MENTALLY HANDICAPPED	
AUDITOR		YANKTON CO. SHERIFF'S OFFICE	25.00
SD COUNTIES	324.69		
SDML WORKERS' COMP FUND	204.76	MENTAL ILLNESS BOARD	
		DENISE CODY	18.00
TREASURER		MARK KATTERHAGEN	18.00
SD COUNTIES	324.68	LUCY LEWNO	172.99
SDML WORKERS' COMP FUND	3511.58		
		COUNTY FAIR	
STATES ATTORNEY		NORTHWESTERN ENERGY	315.92
SDML WORKERS' COMP FUND	162.52	SDML WORKERS' COMP FUND	6.43
		EXTENSION	
CT APPT ATTY & CLERP		SDML WORKERS' COMP FUND	174.03
GINA J ROGERS	292.50		
GOVERNMENT BUILDINGS		WEED CONTROL	
TITAN MACHINERY	858.94	SDML WORKERS' COMP FUND	1544.42
		PLANNING BOARD	
DIRECTOR EQUALIZ.		SDML WORKERS' COMP FUND	64.30
AT & T MOBILITY	13.63		
IAAO	175.00	RD & BRG - ADMIN	
THE SCHNEIDER CORPORATION	9060.00	AT & T MOBILITY	133.30
		CRAWFORD TRUCKS & EQUIP., INC	53.31
REGISTER OF DEEDS		DOLAND CITY FINANCE OFFICE	46.00
SD COUNTIES	324.68	NORTHWESTERN ENERGY	898.10
		SDML WORKERS' COMP FUND	19964.84
VETERANS SERVICE		E-911	
AT & T MOBILITY	20.62	JAMES VALLEY	
DATASPEC INC	399.00	TELECOMMUNICATION	209.10
		SDML WORKERS' COMP FUND	192.90
SHERIFF		EMERGENCY MANAGEMENT	
FARM & HOME PUBLISHERS, LTD	43.60	SDML WORKERS' COMP FUND	772.08
MIDCONTINENT COMMUNICATIONS	65.00	VERIZON WIRELESS	67.57
NEVE'S UNIFORMS & EQUIPMENT	272.04		
NEVE'S UNIFORMS & EQUIPMENT	4490.00		
NORTHERN VALLEY			
COMMUNICATIONS	213.47		

REPORTS

- November 2015 Spink County Ambulance Report
- November 2015 Register of Deeds Statement of Fees Collected: \$7,682.20
- November 2015 Report of Payments Received to Reimburse for CAA: \$2,081.70
- December 2014 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$557,541.06
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Chairman Albrecht declared the meeting adjourned at 11:32 AM until 8:30 AM, Tuesday, January 19, 2016.

Dave Albrecht, Chairman

Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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