

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 15, 2015, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson and Pat Kramp. Commissioner Cindy Schultz was absent. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Kramp, seconded by Johnson, to approve the minutes of the December 1, 2015 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Regional Aging Council of NE SD: Appointment to Board
- Spink County Leader's Meeting Minutes 11/19/15
- Admission of Service: Davenport Evans Lawyers was signed by Chairman D. Albrecht

SHERIFF

A letter from Kevin Schurch, Sheriff, was read. It informed the Commission of a new hire, stated applications are being accepted for a dispatcher and requested approval for the purchase of body armor vests. Motion was made by Kramp, seconded by J. Albrecht, to approve the purchase of up to 8 body armor vests at the cost \$650 each. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Johnson, seconded by J. Albrecht, to approve hiring Isaac Appel as a Deputy Sheriff effective 12/8/15 at \$17.06/hr. All members voted aye. Motion carried. Motion was made by Johnson, seconded by Kramp, to approve moving Shane Croeni, Deputy Sheriff, to the pay step Deputy Sheriff Certified over 1 year at \$18.12/hr effective 12/5/15. All members voted aye. Motion carried.

CITY OF REDFIELD/SPINK COUNTY LAW ENFORCEMENT AGREEMENT

Motion was made by Johnson, seconded by Kramp, to approve the updated Law Enforcement Services Agreement between Spink County and the City of Redfield, for the period beginning January 1, 2016 through December 31, 2016, at \$325,000, to be paid in monthly increments of \$27,083.33, continuing on a year to year basis. All members voted aye. Motion carried.

PRISONER HOUSING AGREEMENT

Motion was made by Kramp, seconded by J. Albrecht, to approve agreements with Beadle County for housing prisoners at the Regional Correction Center at \$80.00 per prisoner housing day; effective on January 1, 2016 through December 31, 2016. All members voted aye. Motion carried.

STATES ATTORNEY

Vic Fischbach, States Attorney, gave an update of activities.

APPOINTMENT OF CORONER

Motion was made by Kramp, seconded by Johnson, to appoint Kelly Hyke, Deputy Coroner, as Spink County Coroner, effective December 1, 2015, to fill the remaining one year and one month of retiring Coroner Patrick Thelen's four year term. All members voted aye. Motion carried.

DUMP TRUCK BIDS

At 9:00 a.m., time set by public notice, bids for the purchase of one or more new 2017 or newer Twin Screw Diesel Dump Truck, Cab and Chassis were opened and read. Jeff Haessig, Highway Superintendent, and Eric Hamiel, Sheehan Mack, were present. Sheehan Mack Sales & Equipment was the only bidder. Motion was made by J. Albrecht, seconded by Johnson, to accept Sheehan Mack Sales & Equipment's bid of \$112,500 from Sheehan Mack Sales & Equipment, Aberdeen, SD, for a 2017 Twin Screw Tandem Diesel Truck, Cab and Chassis. All members voted aye. Motion carried. Copies of all bids and specifications are on file in the Auditor's Office and the Highway Department and open for inspection during normal working hours.

REDFIELD SCHOOL BOND ELECTION

A letter was filed from Marilyn Hodges, Redfield School's Business Manager, requesting that the Spink County Auditor's Office conduct the absentee voting for the Redfield School Bond Election that will be held February 2, 2016. Motion was made by Johnson, seconded by J. Albrecht, to approve the Auditor's Office conducting the absentee voting for the absentee period of December 18, 2015, to February 1, 2016, for the Redfield School

Bond Election with the following conditions: Redfield School will be responsible for all ballots and other materials needed, will reimburse any postage costs, will publish all notices in regards to the election, and will pay an administrative fee to be determined. All members voted aye. Motion carried.

PLANNING & ZONING

At 10:00 AM a motion was made by Kramp, seconded by Johnson, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:30 AM after having adjourned as the Planning and Zoning Board.

DIRECTOR OF EQUALIZATION/PERSONNEL

Kim Markley, Director of Equalization, stated she hired a new employee for the open Planning & Zoning Director position. Motion was made by J. Albrecht, seconded by Kramp, to approve hiring Tim Reinbold as the Planning & Zoning Director, effective 12/22/15 at \$14.30/hr. All members voted aye. Motion carried.

EMERGENCY MANAGER

Larry Tebben, Emergency Manager, gave a report of activities and stated three projects that were awarded grant money.

4-H SUPERVISOR

Kim McGraw, 4-H Supervisor, gave a quarterly report of activities.

WELFARE DIRECTOR

Ann Bottum, Welfare Director, presented an application for Client #222. Motion was made by Johnson, seconded by Kramp, to deny the application for assistance for medical bills from Avera St. Luke's in the amount of \$4,818.83 for Client #222, due to the client's ability to pay as defined in SDCL 28-13-32.9. All members voted aye. Motion carried.

AUDITOR

Theresa Hodges, Auditor, filed a quote from Connecting Point for the purchase of a new computer. Motion as made by J. Albrecht, seconded by Kramp, to approve Connecting Point's, Watertown, SD, quote of \$1,510.00 for an HP EliteDesk 800 G1 Desktop Computer, Office Home & Business 2016 license, and onsite setup. All members voted aye. Motion carried.

SALARIES 2016

Motion was made by Johnson, seconded by J. Albrecht, to give all employees except Commissioners a 3% raise effective 12/26/15. All members voted aye. Motion carried. Chairman D. Albrecht also signed of report of personnel action for the SD Office of Emergency Management to report the salary adjustment for grant purposes.

TAX DEED PROPERTIES

Motion was made by Johnson, seconded by Kramp, to quit claim deed tax deed properties Record #11439 & #12549 described as Original B 10 Lots 13 & 14, Frankfort City, Spink County, SD, to the City of Frankfort. All members voted aye. Motion carried.

COMMUNITY HEALTH SERVICES CONTRACT

Motion was made by Kramp, seconded by J. Albrecht, to renew the contract with SD Department of Health for Community Health Nursing Services at the cost of \$6,180 annually, beginning January 1, 2016 and ending December 31, 2016. All members voted aye. Motion carried.

FAIR RENTAL AGREEMENT

A copy of the updated Rental Agreement for the Fairgrounds and Buildings was filed by the Spink County Fair Board for approval. No action was taken as the Commissioners would like to see the agreement include verbiage that proof of insurance is required of all renters.

CLAIMS AND REPORTS ALLOWED

Motion was made by J. Albrecht, seconded by Kramp, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		ELECTION	
JEFFREY ALBRECHT	469.98	APPEL OIL COMPANY	29.82
THE CONDE NEWS	120.18		
EXECUTIVE MANAGEMENT	1.15	JUDICIAL SYSTEMS	
PAT KRAMP	104.16	MICHELLE GAIKOWSKI	98.80
THE TIMES RECORD	120.18		
		AUDITOR	

EXECUTIVE MANAGEMENT	3.22	APPEL OIL COMPANY	1679.34
THERESA HODGES	301.92	B & L COMMUNICATIONS	95.50
MCLEOD'S PRINTING & OFFICE SUP	88.39	DAKOTA ELECTRONICS	198.90
NORTHERN WIRELESS	14.99	EXECUTIVE MANAGEMENT	48.55
POSTAGE BY PHONE	500.00	HEDAHLS INC.	63.12
		MIDCONTINENT COMMUNICATIONS	65.00
TREASURER		NEVE'S UNIFORMS & EQP	405.76
A & B BUSINESS SOLUTIONS, INC	204.77	NORTHERN VALLEY COMMUNICATIONS	212.48
EXECUTIVE MANAGEMENT	11.39	POSTAGE BY PHONE	300.00
NORTHERN WIRELESS	14.99	THE REDFIELD PRESS	73.99
POSTAGE BY PHONE	3000.00	SD LAW ENFORCEMENT TRAINING	80.00
		TERRY JANDEL	42.50
STATES ATTORNEY		WALWORTH COUNTY SHERIFF'S DEPT	5.75
EXECUTIVE MANAGEMENT	5.35		
JANNELLE NELSON	224.13	JAIL	
NORTHERN WIRELESS	5.00	APPEL OIL COMPANY	37.76
SOUTH DAKOTA STATE TREASURER	115.00	BEADLE COUNTY SHERIFF	12115.00
SEVEN CORNERS PRINTING	385.00	BROWN COUNTY SHERIFF'S DEPT.	650.00
		DALE A GIBSON D.D.S.	700.00
CT APPT ATTY & CLERP		WALWORTH COUNTY SHERIFF'S DEPT	320.00
RONAYNE & COGLEY, P.C.	2463.00		
		CARE OF POOR	
GOVERNMENT BUILDINGS		EXECUTIVE MANAGEMENT	0.90
APPEL OIL COMPANY	46.87	NORTHERN WIRELESS	5.00
EXECUTIVE MANAGEMENT	0.52		
G&K SERVICES	380.84	AMBULANCE	
NORTHERN WIRELESS	5.00	MICHAEL SANGER	833.37
REDFIELD ACE HARDWARE	115.80		
REDFIELD CITY	89.75	MENTALLY HANDICAPPED	
WELLS FARGO REMITTANCE CENTER	217.00	LEWIS & CLARK BHS	160.00
DIRECTOR EQUALIZ.		DEVELOPMENTALLY DISA	
A & B BUSINESS SOLUTIONS, INC	228.20	SOUTH DAKOTA STATE TREASURER	180.00
APPEL OIL COMPANY	157.65		
AT & T MOBILITY	13.63	MENTAL HEALTH CENTER	
ESRI	667.00	CENTER FOR INDEPENDENCE	833.40
EXECUTIVE MANAGEMENT	10.42		
NORTHERN WIRELESS	19.99	COUNTY FAIR	
POSTAGE BY PHONE	1000.00	BURDICK BROS. MACHINE & REPAIR	77.35
REDFIELD HARDWARE HANK	16.99	JIM ELLENSON	210.25
THE SCHNEIDER CORPORATION	5260.00	QUILL	130.97
		REDFIELD HARDWARE HANK	26.94
REGISTER OF DEEDS		REDFIELD CITY	63.75
A & B BUSINESS SOLUTIONS, INC	353.75	WELLS FARGO REMITTANCE CENTER	862.61
ACTIVE DATA SYSTEMS	165.00		
EXECUTIVE MANAGEMENT	2.74	SENIOR CITIZENS	
SHARON JUNGWIRTH	147.00	SPINK CO. SENIOR CITIZENS INC.	2139.00
NORTHERN WIRELESS	9.99		
POSTAGE BY PHONE	600.00	EXTENSION	
REGISTER OF DEEDS	42.06	A & B BUSINESS SOLUTIONS, INC	85.54
		EXECUTIVE MANAGEMENT	0.33
VETERANS SERVICE		NORTHERN WIRELESS	9.99
AT & T MOBILITY	20.62	POSTAGE BY PHONE	500.00
EXECUTIVE MANAGEMENT	6.41	QUILL	204.93
NORTHERN WIRELESS	5.00	SDAAEP	45.00
SHOPKO STORES OPERATING	27.32	SHOPKO STORES OPERATING	89.99
STATE FLAG ACCOUNT	67.87		
		WEED CONTROL	
SHERIFF		EXECUTIVE MANAGEMENT	0.04
A & B BUSINESS SOLUTIONS, INC	105.48	GEMPLER'S INC.	468.20
A+ TIRE & AUTOMOTIVE SERVICE	618.82		

PLANNING BOARD		GCR TIRES & SERVICE	1112.52
THE CONDE NEWS	8.55	GUY HANLON	213.55
EXECUTIVE MANAGEMENT	1.08	HEDAHLS INC.	397.15
NORTHERN WIRELESS	5.00	JCK SERVICE, INC	279.90
POSTAGE BY PHONE	500.00	JOHNSON OIL COMPANY, INC.	9400.00
THE TIMES RECORD	8.55	NORTH CENTRAL FARMERS ELEVATOR	9564.22
INDUSTRIAL DEVELOP.		NORTHERN WIRELESS	39.95
EXECUTIVE MANAGEMENT	6.82	NORTHWESTERN ENERGY	123.16
RD & BRG - ADMIN		POWER PLAN (RDO)	139.71
A+ TIRE & AUTOMOTIVE SERVICE	453.00	PRODUCTIVITY PLUS ACCT	694.39
APPEL OIL COMPANY	2390.18	REDFIELD CITY	40.50
AT & T MOBILITY	133.30	THE SCHNEIDER CORPORATION	2590.00
BURDICK BROS. MACHINE & REPAIR	3470.91	SHAWN CHASE FORD	68.40
BUTLER MACHINERY CO.	79.62	SHEEHAN MACK SALES & EQUIPMENT	106.06
CLARK COUNTY AUDITOR	400.00	THE TIMES RECORD	21.72
THE CONDE NEWS	21.72	WHEELCO	46.25
CRAWFORD TRUCKS & EQUIP., INC	21641.98	WILLIAMSON TRUCKING	4555.27
DOLAND CITY FINANCE OFFICE	51.00	E-911	
EQUIPMENT BLADES INC	3912.00	JAMES VALLEY TELECOMMUNICATION	219.40
ESRI	333.00	EMERGENCY MANAGEMENT	
EXECUTIVE MANAGEMENT	8.28	APPEL OIL COMPANY	68.20
FARNAMS GENUINE PARTS, INC.	48.99	NORTHERN WIRELESS	5.00
G&K SERVICES	51.60		

REPORTS

- November 2015 Report of Payments Received to Reimburse Spink County for Poor Liens: \$388.00
- November 2015 Register of Deeds Statement of Fees Collected: \$7,652.20
- November 2015 Sheriff's Account Bank Statement
- November 2015 Sheriff's Report
- November 2015 Comp & OT Report
- Auditor's Account with the County Treasurer

County General Fund	\$3,976,539.56
Special Revenue Funds	951,062.24
TIF Debt Service	815.65
Amount Held for Trust & Agency Funds	348,625.81
Amount Held for Schools	828,419.80
Amount Held for Townships	78,492.54
Amount Held for Municipalities	<u>142,002.69</u>
Total	\$6,325,958.29

Chairman Albrecht declared the meeting adjourned at 11:35 AM until 8:30 AM, Tuesday, December 29, 2015.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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