

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, September 22, 2015, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Schultz, seconded by Kramp, to approve the minutes of the September 1, 2015 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- SD Civil Air Patrol August 2015 Newsletter
- Spink County 4-H Leader's Meeting Minutes 9/15/15

REGISTER OF DEEDS/TRANSFER FEE

A deed was presented that a transfer fee was collected on, the transfer type was exempt from the transfer fee but the exemption was not stated on the original deed. A corrected deed has been filed and a request has been made to refund the transfer fee collected. Motion was made by J. Albrecht, seconded by Johnson, to refund Philip Leptien \$3,650 in transfer fees collected on the exempt transfer. All members voted aye. Motion carried.

PERSONNEL

Motion was made by Johnson, seconded by J. Albrecht, to raise Shane Croeni, Deputy Sheriff, to Certified Deputy, at \$17.58/hr and effective 9/2/15. All members voted aye. Motion carried.

RURAL ATTORNEY RECRUITMENT

Theresa Hodges, Auditor, gave an update that the Rural Attorney Recruit candidate passed the SD bar exam, but that Spink County will wait on approving the contract until Redfield Area Development Corporation takes action on paying the County's portion of the incentive payment.

STATES ATTORNEY

Vic Fischbach, States Attorney, gave an update of activities.

EM STATE & LOCAL AGREEMENT

Motion was made by Schultz, seconded by Kramp, to approve the Emergency Management FFY2016 SLA between the State of South Dakota and Spink County for agreed upon activities & products which will justify local funding assistance during the period 10/1/15 to 9/30/16. All members voted aye. Motion carried.

LONGEVITY POLICY

Motion was made by Johnson, seconded by Schultz, to amend the action taken 9/1/15 on the longevity policy to the following: \$25 per year of service, for years 5-9, \$45/year for years 10-14, \$65/year for years 15-19, \$85/year for years 20-24, and \$105/yr for years 25+. All members voted aye. Motion carried.

TAX DEED PROPERTIES

Theresa Hodges, Auditor, stated a plan needs to be devised on the maintenance of tax deed properties. Contact will be made with municipalities and addressed further at the next meeting.

COUNTY SITE ANALYSIS

Eric Senger, NEOG, Todd Kays, 1st Planning District, and Ty Eschenbaum, SD Dept. of Ag, were present to discuss the County Site Analysis. Kays did a PowerPoint presentation on the County Site Analysis report and Eschenbaum discussed what will now happen with the information gathered. Lisa Zens, Planning & Zoning Director, & Kim Markley, Director of Equalization, were appointed points of contacts for the County Site Analysis.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities and filed an application for occupancy of the right of way.

OCCUPANCY ON THE RIGHT OF WAY OF COUNTY HIGHWAYS

Motion was made by Kramp, seconded by J. Albrecht, to approve James Valley Telecommunication's Application for Occupancy on the Right-of-Way of County Highways for: Spink County 14, 27&34-118N-64W. All members voted aye. Motion carried.

PLANNING & ZONING

At 10:03 AM a motion was made by Kramp, seconded by Schultz, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:35 AM after having adjourned as the Planning and Zoning Board.

DISCRETIONARY FORMULA

Discussion was held on adopting a discretionary formula. Margot Gillette, BASEC, spoke in favor of the Commissioners adopting a discretionary formula.

RESOLUTION TO APPROVE DISCRETIONARY FORMULA(15-14)

WHEREAS, the County of Spink desires to promote the construction and improvement to industrial and commercial structures.

THEREFORE BE IT RESOLVED by the Board of County Commissioners of Spink County, South Dakota, that Spink County hereby adopts the following discretionary formula under authority of South Dakota Codified Law 10-6-35.2: Any real property qualifying for the discretionary formula shall be assessed as follows: First Year 20%; Second Year 40%, Third Year 60%, Fourth Year 80%; and Fifth Year 100%.

BE IT FURTHER RESOLVED that the following real property will qualify for the discretionary formula:

1. Industrial Structures. Any new or an addition to an existing structure, which the new structure or addition has a true and full value of thirty thousand dollars or more added to real property;
2. Commercial Structures. Any new commercial structure, except commercial residential structure, or addition to an existing structure, which the new structure or addition has a true and full value of thirty thousand dollars or more added to real property.

Nothing in this Resolution is intended to allow any refund or abatement of taxes levied prior to its passage in regards to the aforementioned discretionary formula.

Motion was made by Shultz, seconded by Johnson, to approve the resolution. All members present voted aye. Motion carried.

Dated this 22nd day of September, 2015.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

LEGISLATIVE AUDIT

Dave Schlosser, Legislative Audit, reported on the audit completed for years 2013 and 2014. Motion was made by Schultz, seconded by Johnson, to respond to the written comments of the audit with the following: Finding No. 2014-001: We have reviewed the applicable SDCL's and will monitor the unassigned fund balance at year end. Finding No. 2014-002: Snow Removal Reserve will be monitored at year end to ensure the cash balance in the Road & Bridge Fund is sufficient for the reserve amount. All members voted aye. Motion carried.

RESOLUTION (#15-15)

ADOPTION OF ANNUAL BUDGET FOR SPINK COUNTY, SOUTH DAKOTA

Whereas, (7-21-5 through 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto,

NOW, THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR SPINK COUNTY, SOUTH DAKOTA and all its institutions and agencies for calendar year beginning January

1, 2016 and ending December 31, 2016 and the same is hereby approved and adopted by the Board of County Commissioners of Spink County, South Dakota, this 22nd day of September, 2015.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Spink County, South Dakota. The accompanying taxes are levied by Spink County for the year January 1, 2016 through December 31, 2016.

Motion was made by Kramp, seconded by J. Albrecht, to adopt the 2016 Annual Budget with changes to the 2016 Provisional Budget as they appear below:

Tax levy increase due to growth:

	PROVISIONAL	ADOPTED
2016 General Fund Levy	\$3,003,900	*\$3,007,827
2016 Secondary Road Levy	\$30,000	*\$30,000

*County Valuation of 1,721,504,626 will have a 1.747 mil levy assessed for the General Fund; Secondary Road Valuation of 35,350,775 will have a 0.849 mil levy assessed.

The following budgets were changed to reflect changes in estimated revenues: decrease in contract with Redfield City for Deputy Sheriff Services, an increase due to updated Wheel Tax Ordinance, and growth in the TIF District; and to reflect changes in expenditures: per requests filed, separating expenditures to different functions, updated Wheel Tax Ordinance, growth in the TIF District, an increase in longevity pay, moving the Planning & Zoning Director to full-time & creating a full-time position between the Treasurer & Register of Deeds, and a lower health insurance renewal.

	PROVISIONAL	ADOPTED
GENERAL FUND:		
Contingency	300,000.00	420,000.00
Elections	36,290.00	37,391.00
Auditor	152,387.00	152,480.00
Treasurer	151,018.00	158,651.00
States Attorney	115,903.00	115,828.00
General Government Building	157,774.00	157,474.00
Director of Equalization	209,965.00	211,315.00
Register of Deeds	95,077.00	86,044.00
Sheriff	661,792.00	661,580.00
Jail	146,890.00	146,881.00
Public Transportation	0.00	11,000.00
WIC	6,045.00	6,008.00
Museum	8,000.00	12,000.00
Senior Citizens	25,668.00	17,280.00
County Extension	65,308.00	65,358.00
Weed Control	110,050.00	111,200.00
Planning and Zoning	45,092.00	56,422.00
Operating Transfers Out to Road & Bridge	1,279,292.00	1,443,535.00
Operating Transfers Out to E911	122,549.00	124,163.00
Operating Transfers Out to Emergency Management'	43,980.00	43,830.00
Operating Transfers Out to 24/7 Sobriety	4,601.00	4,559.00
Cash Balance Applied	824,568.00	1,167,915.00
Current Property Tax Levy	3,003,900.00	3,007,000.00
Charges for Goods & Services	523,664.00	497,684.00

ROAD & BRIDGE FUND

Public Works

Highways, Roads, & Bridges	3,955,292.00	3,960,279.00
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Intergovernmental Expenditures

Cash Balance Applied	53,000.00	67,000.00
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Other Taxes	486,297.00	305,040.00
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Intergovernmental Revenue	200,000.00	267,000.00
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Other Financing Sources (Transfers)	2,105,166.00	2,075,166.00
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E911 FUND

E911 Services	1,279,292.00	1,443,535.00
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Other Financing Sources (Transfers)	122,549.00	124,163.00
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EMERGENCY MANAGEMENT FUND

Emergency and Disaster Services	64,980.00	64,830.00
Other Financing Sources (Transfers)	43,980.00	43,830.00

24/7 SOBRIETY FUND

County Jail	8,601.00	8,669.00
Other Financing Sources (Transfers)	4,601.00	4,559.00

DEBT SERVICE FUND

Debt Service Principal	160,000.00	190,000.00
TIF Property Taxes	210,000.00	240,000.00

All members voted aye. Motion carried.

AUTOMATIC BUDGET SUPPLEMENTS/CASH TRANSFERS

Motion was made by Johnson, seconded by J. Albrecht, to make the following cash transfers and automatic budget supplements to the various county budgets:

Cash Transfer from 101-0-101.00 to: 508,145.00 201-0-101.00 Road & Bridge

Automatic Budget Supplements:

6,100.00	101-615-426.00 – Weed & Pest Grant
10,000.00	101-161-425.00 – Tuck-pointing Grant

All members voted aye. Motion carried.

COURTHOUSE OFFICES

Permission was given for Courthouse offices to close to watch the Redfield Homecoming parade.

CLAIMS AND REPORTS ALLOWED

Motion was made by J. Albrecht seconded by Schultz, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		COMMUNITY MEMORIAL HOSPITAL	895.50
APPEL OIL COMPANY	24.54	EXECUTIVE MANAGEMENT	4.99
BEST WESTERN RAMKOTA HOTEL	185.98	NORTHERN WIRELESS	5.00
CENTURY LINK	16.53	SOUTH DAKOTA STATE TREASURER	315.00
THE REDFIELD PRESS	297.21		
		GOVERNMENT BUILDINGS	
ELECTION		CENTURY LINK	33.06
EXECUTIVE MANAGEMENT	5.10	COLE PAPERS, INC.	135.61
		EXECUTIVE MANAGEMENT	2.20
JUDICIAL SYSTEMS		G&K SERVICES	334.62
KATIE DUFF	76.12	NORTHERN WIRELESS	5.00
MICHELLE GAIKOWSKI	148.20	REDFIELD HARDWARE HANK	175.89
KYLIE SODAWASSER	76.12	REDFIELD ACE HARDWARE	65.97
		REDFIELD CITY	802.75
AUDITOR			
A & B BUSINESS SOLUTIONS, INC	56.31	DIRECTOR EQUALIZ.	
CENTURY LINK	16.53	A & B BUSINESS SOLUTIONS, INC	170.89
EXECUTIVE MANAGEMENT	2.06	APPEL OIL COMPANY	50.25
NORTHERN WIRELESS	14.99	CENTURY LINK	33.06
PITNEY BOWES INC	622.83	EXECUTIVE MANAGEMENT	4.92
		NORTHERN WIRELESS	19.99
TREASURER			
A & B BUSINESS SOLUTIONS, INC	109.99	REGISTER OF DEEDS	
CENTURY LINK	16.53	A & B BUSINESS SOLUTIONS, INC	65.42
EXECUTIVE MANAGEMENT	12.04	ACTIVE DATA SYSTEMS	243.49
NORTHERN WIRELESS	14.99	CENTURY LINK	33.06
THE REDFIELD PRESS	58.80	EXECUTIVE MANAGEMENT	4.92
		NORTHERN WIRELESS	9.99
STATES ATTORNEY		REDFIELD ACE HARDWARE	1.99
CENTURY LINK	49.59	THE REDFIELD PRESS	58.80

VETERANS SERVICE		EXECUTIVE MANAGEMENT	11.08
BEST WESTERN RAMKOTA HOTEL	288.00	NORTHERN WIRELESS	9.99
CENTURY LINK	33.06	QUILL	141.33
EXECUTIVE MANAGEMENT	7.77	REGALIA	41.21
NORTHERN WIRELESS	5.00	WEED CONTROL	
THE REDFIELD PRESS	4.00	EXECUTIVE MANAGEMENT	1.04
SHERIFF		GCR TIRES & SERVICE	208.32
A & B BUSINESS SOLUTIONS, INC	320.43	REDFIELD ACE HARDWARE	70.91
BRUCE KOPPLIN	85.00	REDFIELD CITY	70.00
A+ TIRE & AUTOMOTIVE SERVICE	117.95	PLANNING BOARD	
ANIMAL HEALTH CENTER	32.54	A & B BUSINESS SOLUTIONS, INC	233.04
APPEL OIL COMPANY	1935.19	APPEL OIL COMPANY	35.81
CENTURY LINK	82.66	CENTURY LINK	16.53
EXECUTIVE MANAGEMENT	42.74	EXECUTIVE MANAGEMENT	1.79
FARNAMS GENUINE PARTS, INC.	93.67	NORTHERN WIRELESS	5.00
FEDEX	11.30	THE REDFIELD PRESS	98.17
HEDAHLS INC.	76.48	INDUSTRIAL DEVELOP.	
INTOXIMETERS, INC	298.40	CENTURY LINK	16.53
MATTHEW BENDER & CO., INC	61.24	EXECUTIVE MANAGEMENT	5.59
MIDCONTINENT COMMUNICATIONS	65.00	RD & BRG - ADMIN	
NORTHERN VALLEY COMMUNICATIONS	212.75	APPEL OIL COMPANY	8057.83
PRAIRIE WIND PROMOTIONS	233.15	BEST WESTERN RAMKOTA HOTEL	185.98
PUBLIC SAFETY CENTER	144.89	CENTURY LINK	49.59
REDFIELD ACE HARDWARE	74.32	COLE PAPERS, INC.	178.54
THE REDFIELD PRESS	78.40	DIESEL MACHINERY, INC.	556.83
REDFIELD HIGH SCHOOL	35.00	DOLAND CITY FINANCE OFFICE	51.00
SHAWN CHASE FORD	77.13	EXECUTIVE MANAGEMENT	16.40
JAIL		FARNAMS GENUINE PARTS, INC.	75.99
BEADLE COUNTY SHERIFF	11010.00	GCR TIRES & SERVICE	10105.84
COMMUNITY MEMORIAL HOSPITAL	109.00	HEDAHLS INC.	401.42
REDFIELD CLINIC	54.00	HUB INTERNATIONAL	1096.00
WALWORTH COUNTY SHERIFF'S DEPT	320.00	JCK SERVICE, INC	495.29
CARE OF POOR		JOHNSON OIL COMPANY, INC.	14.28
CENTURY LINK	16.53	LIEN TRANSPORTATION CO.	5718.90
EXECUTIVE MANAGEMENT	0.98	NASASP	39.00
NORTHERN WIRELESS	5.00	NORTHERN WIRELESS	39.95
THELEN FUNERAL HOME	2814.00	NORTHWESTERN ENERGY	59.78
MENTALLY HANDICAPPED		POWER PLAN (RDO)	898.91
SCHAEFER COURT REPORTING	30.00	QUILL	104.85
DEVELOPMENTALLY DISA		REDFIELD HARDWARE HANK	128.86
SOUTH DAKOTA STATE TREASURER	180.00	REDFIELD ACE HARDWARE	47.46
MENTAL HEALTH CENTER		REDFIELD CITY	30.50
CENTER FOR INDEPENDENCE	416.76	SAFETY SERVICE INC	24950.00
NE MENTAL HEALTH CENTER	333.33	SD FEDERAL PROPERTY AGENCY	601.00
COUNTY FAIR		THEE GLASS DOKTOR	146.98
NORTHWESTERN ENERGY	536.11	TRUE NORTH STEEL	8110.82
REDFIELD HARDWARE HANK	29.98	WILLIAMSON TRUCKING	18746.05
REDFIELD CITY	272.75	Z & S DUST CONTROL SYSTEMS	1242.44
EXTENSION		E-911	
A & B BUSINESS SOLUTIONS, INC	169.06	CENTURY LINK	955.51
CENTURY LINK	33.06	JAMES VALLEY TELECOMMUNICATION	209.10
CLARK COUNTY AUDITOR	60.69	VENTURE COMMUNICATIONS COOP	164.78
		EMERGENCY MANAGEMENT	
		APPEL OIL COMPANY	120.06
		CENTURY LINK	33.06

EXECUTIVE MANAGEMENT	0.09	ONE CALL NOW	1914.75
NORTHERN WIRELESS	5.00	LARRY TEBBEN	81.00

REPORTS

- August 2015 Spink County Ambulance Report
- August 2015 Report of Payments Received to Reimburse Spink County for Poor Liens: \$140.00
- August 2015 Register of Deeds Statement of Fees Collected: \$6,243.60
- August 2015 Report of Payments Received to Reimburse Spink County for CAA Liens: \$1,936.80
- August 2015 Sheriff’s Account Bank Statement
- August 2015 Sheriff’s Report
- August 2015 Comp & Overtime Report
- August 2015 Report of Monies received for copies, etc. - \$61.62
- August 2015 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$25.00
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- Auditor’s Account with the County Treasurer

County General Fund	\$3,528,908.42
Special Revenue Funds	350,612.48
TIF Debt Service	586.22
Amount Held for Trust & Agency Funds	312,312.41
Amount Held for Schools	27,215.97
Amount Held for Townships	1,703.75
Amount Held for Municipalities	<u>12,241.80</u>
Total	\$4,233,581.05

Chairman Albrecht declared the meeting adjourned at 12:27 PM until 8:30 AM, Tuesday, October 6, 2015.

Dave Albrecht, Chairman
 Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
 Spink County, South Dakota

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