

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, August 4, 2015, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Kramp, to adopt the agenda with the addition of a personnel pay step increase. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Kramp, seconded by Johnson, to approve the minutes of the July 21, 2015 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Spink County Weed Board Minutes 2/2/2015
- SDML Notice of Board of Trustee Election 10/7/15
- SD DOT Re: Aberdeen-Brown County Regional Railroad Authority Audit
- Spink County 4-H Leader's Meeting Minutes 7/22/15

PERSONNEL

Motion was made by Schultz, seconded by Kramp, to hire Drew Meyer as a full-time Highway Department equipment operator effective 7/27/2015 at \$15.76/hour. All members voted aye. Motion carried

PERSONNEL

Kathy Ludwig, Treasurer, and Sharon Jungwirth, Register of Deeds, were present to discuss advertising to hire a fulltime employee to work between the two offices, plus work in the Auditor's Office during election years, allowing the current fulltime employee shared between the Register of Deeds and Director of Equalization office to work fulltime in the Director of Equalization office. Motion was made Kramp, seconded by Schultz, to advertise for a fulltime employee to work between the Treasurer and Register of Deeds offices, plus work in the Auditor's Office during election years. All members voted aye. Motion carried.

REGISTER OF DEEDS

Sharon Jungwirth, Register of Deeds, requested approval to rent a 44" scanner to scan in the large plats on file in the office, the expense would be paid out of the Modernization and Preservation fund. Motion was made by Schultz, seconded by Johnson, to approve the rental of the scanner from Active Data System at the rate of \$2,000/month. All members voted aye. Motion carried.

SHERIFF

Kevin Schurch, Sheriff, gave an update of activities, reported the resignation of one of his deputies and requested the costs associated with the reimbursement agreement signed by the deputy be waived, requested to advertise for a Deputy Sheriff, and stated the mileage fee for paper services should be increased to comply with SDCL 7-12-18. A letter from the Beadle County Sheriff was also filed amending the contract rate for the Beadle County Juvenile Detention Center from \$220/day to \$200/day for the remainder of 2015.

PERSONNEL

The Commissioners acknowledged the resignation of Brandon Black, Deputy Sheriff, effective 8/4/15. The Commissioners did not approve waiving the costs associated with the reimbursement agreement signed by Deputy Black.

Motion was made by Kramp, seconded by Johnson, to advertise for a fulltime Deputy Sheriff. All members voted aye. Motion carried.

SHERIFF FEES

Motion was made by Johnson, seconded by J. Albrecht, to increase the mileage fee charged by the Sheriff's Department for paper services to \$0.45/mile. All members voted aye. Motion carried.

SECOND READING OF ORDINANCE CHANGES

At 9:30 AM, time given by public notice, the second reading of changes to Ordinance Title 18 Wheel Tax was conducted. No person or their representative appeared for or against the changes. Motion was made by Schultz, seconded by Kramp, to adopt the changes presented. All members voted aye. Motion carried.

PLANNING & ZONING

At 9:55 AM a motion was made by Kramp, seconded by J. Albrecht, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:35 AM after having adjourned as the Planning & Zoning Board.

DIRECTOR OF EQUALIZATION

Kim Markley, Director of Equalization, was present to discuss and answer questions in regards to adopting a discretionary formula. The Commissioners would like to further address it at their 9/1/15 meeting.

SENIOR CITIZEN BUDGET

Commissioner Johnson and Theresa Hodges, Auditor, gave a report from a meeting held with two City of Redfield officials and Angela Rice, Accountant, in regards to Spink County Transit following a request for additional monies to the Senior Citizen 2015 budget for transit operations. Motion was made by Johnson, seconded by Schultz, to make the following Contingency Budget transfer: \$2,500 to 101-525-454 – Grant to Senior Citizen Center, for public transit operations. All members voted aye. Motion carried.

AGREEMENT

Motion was made by Kramp, seconded by Johnson, to sign the state of South Dakota’s Department of Health Grant Agreement for enhancing mosquito control efforts for the grant award of \$8,546. All members voted aye. Motion carried.

PERSONNEL

Discussion was held implementing personnel action procedures.

PERSONNEL

Motion was made by Schultz, seconded by Johnson, to move Lisa Zens, Planning & Zoning Director/Deputy Register of Deeds, to Deputy pay step, at \$15.11/hr effective 7/27/15. All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by J. Albrecht, seconded by Kramp, to approve the following claims and reports. All members voted aye. Motion carried.

JULY 2015 PAYROLL		CENTURY LINK	16.53
Commissioners	5339.17	MIDSTATES GROUP	581.81
Auditor	10469.13		
Treasurer	9966.80	TREASURER	
States Attorney	7866.31	A & B BUSINESS SOLUTIONS, INC	71.85
Government Building	4670.01		
Director of Equalization	11727.02	STATES ATTORNEY	
Register of Deeds	5939.93	CENTURY LINK	49.59
Veterans Service	1467.31	COMMUNITY MEMORIAL HOSPITAL	149.25
Sheriff	44228.47	THOMSON REUTERS - WEST	292.50
Home Detention	236.95		
Welfare	1272.69	CT APPT ATTY & CLERP	
County Nurse	3200.59	SDACC	2154.79
Extension	3555.10		
Weed	7088.36	GOVERNMENT BUILDINGS	
Planning Administrator	2853.53	CENTURY LINK	33.06
Highway	63926.32	COLE PAPERS, INC.	352.82
E-911	12980.38	JESSEN HEATING & REFRIDGE. INC	326.00
Emergency Management	4220.61	NORTHWESTERN ENERGY	1792.06
WIC	360.33	POWER PLAN (RDO)	41.52
24/7 Sobriety	575.94	TITAN MACHINERY	715.29
Heartland State Bank-ACH FEE	25.00	WELLS FARGO REMITTANCE CENTER	219.50
COMMISSIONERS		DIRECTOR EQUALIZ.	
CENTURY LINK	16.53	A & B BUSINESS SOLUTIONS, INC	61.62
		AT & T MOBILITY	13.65
ELECTION		CENTURY LINK	33.06
A & B BUSINESS SOLUTIONS, INC	49.04	WELLS FARGO REMITTANCE CENTER	468.01
AUDITOR		REGISTER OF DEEDS	
A & B BUSINESS SOLUTIONS, INC	27.78	A & B BUSINESS SOLUTIONS, INC	25.43

CENTURY LINK	33.06	KIM MCGRAW	185.06
		SHERRY PERRION	62.80
VETERANS SERVICE		ANN PRICE	62.80
A & B BUSINESS SOLUTIONS, INC	36.48	PAM RAEDER	92.20
AT & T MOBILITY	20.64	VIVIAN REARICK	33.40
CENTURY LINK	33.06	MYSTY SCHAUNAMAN	190.32
SDVSOA	35.00	ANN SCHEEL	39.28
		KAY SOLBERG	25.00
SHERIFF		WELLS FARGO REMITTANCE CENTER	5.99
A & B BUSINESS SOLUTIONS, INC	89.00	LOIS WOOD	43.90
ANIMAL HEALTH CENTER	88.64	BEV WRIGHT	40.33
BURDICK BROS. MACHINE & REPAIR	79.25		
CENTURY LINK	82.66	WEED CONTROL	
GALLS/ LLC	128.73	SCHROEDER MOTORS, INC.	25.04
INTERSTATE ALL BATTERY CENTER	36.00	VAN DIEST SUPPLY COMPANY	5998.30
MIDCONTINENT COMMUNICATIONS	65.00		
SD DEPARTMENT OF PUBLIC SAFETY	2340.00	PLANNING BOARD	
SHAWN CHASE FORD	197.98	A & B BUSINESS SOLUTIONS, INC	42.44
THOMSON REUTERS - WEST	188.50	CENTURY LINK	16.53
TERRY JANDEL	971.87	SD PLANNERS ASSOC	80.00
WELLS FARGO REMITTANCE CENTER	326.58	SDSU-3C6B04	50.00
JAIL		INDUSTRIAL DEVELOP.	
BEADLE COUNTY SHERIFF	9040.00	CENTURY LINK	16.53
LEWIS DRUG, INC	127.78		
VERIZON WIRELESS	79.53	RD & BRG - ADMIN	
		ABERDEEN AREA RADIATOR, LLC	1575.00
AMBULANCE		AT & T MOBILITY	133.41
MICHAEL SANGER	833.33	BUTLER MACHINERY CO.	1613.29
		CENTURY LINK	49.59
MENTAL HEALTH CENTER		DOLAND CITY FINANCE OFFICE	46.00
CENTER FOR INDEPENDENCE	833.22	FLINT HILLS RESOURCES. LP	308876.14
NE MENTAL HEALTH CENTER	333.33	NORTHWESTERN ENERGY	514.46
		POWER PLAN (RDO)	11.95
MENTAL ILLNESS BOARD		SHARE CORPORATION	412.85
YANKTON COUNTY TREASURER	113.75		
		E-911	
COUNTY FAIR		CENTURY LINK	953.37
NORTHWESTERN ENERGY	264.77	JAMES VALLEY	
		TELECOMMUNICATION	209.10
SENIOR CITIZENS		VENTURE COMMUNICATIONS COOP	164.78
SPINK CO. SENIOR CITIZENS INC.	4639.00		
		EMERGENCY MANAGEMENT	
EXTENSION		CENTURY LINK	33.06
A & B BUSINESS SOLUTIONS, INC	85.54	VERIZON WIRELESS	212.51
MARY BOHN	50.00	WELLS FARGO REMITTANCE CENTER	61.60
KARON BOYD	25.00		
SUSAN BUSK	150.80	REGISTER OF DEEDS	
CENTURY LINK	33.06	PHEASANTLAND INDUSTRIES	875.00
JULIE FOSTER	48.10		
MIKE FREY	96.40	LEPC GRANT	
MIKE GRANN	96.28	WELLS FARGO REMITTANCE CENTER	32.10
DARLENE GRANT	58.60		
CHRIS HOWARD	62.80	LAW LIBRARY	
ROBERT KRAMER	192.04	THOMSON REUTERS - WEST	292.50

REPORTS

- July 2015 Comp & OT Report
- June 2015 Report of Payments Received to Reimburse Spink County for CAA: \$2,784.26
- June 2015 Sheriff's Bank Account Statement
- July 2015 Highway Superintendent Report of Collections Made:

EXPENSE REQUESTS

Motion was made by J. Albrecht, seconded by Schultz, to approve the following expense requests:

- Lisa Zens, Planning & Zoning Administrator, SDPA Conference, 10/28-10/29/15, Mitchell, SD;
- Shirley Howe, Highway Office Manager, ULTRA Highway Software User's Meeting, 8/20/15, Pierre, SD;
- Lisa Zens, Planning & Zoning Administrator, CAFO Class, 8/19/15, Huron, SD;
- Kim Markley, Director of Equalization, ULTRA Software Meeting, 8/19/15, Pierre, SD;
- Kim Markley, Director of Equalization, District 7 & 9 Meeting, 8/6/15, Orient, SD;

All members voted aye. Motion carried.

Chairman Albrecht declared the meeting adjourned at 12:21 PM until 8:30 AM, Tuesday, August 18, 2015.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

Published at an approximate cost of