

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met for a reorganization meeting at 8:30 AM on Tuesday, January 6, 2015, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Theresa Hodges, Auditor, acting as Chairman Pro-Tem, opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDAS**

Motion was made by J. Albrecht, seconded by D. Albrecht, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Kramp, seconded by Johnson, to approve the minutes of the December 30, 2014 Commission meeting. All members voted aye. Motion carried.

**CHAIRMAN NOMINATIONS**

Hodges called for 2015 Spink County Commission Chairman nominations pursuant to SDCL 7-8-15.

Motion by Johnson to nominate Dave Albrecht for 2015 Chairman and that nominations cease; seconded by J. Albrecht. All members voted aye. Motion carried.

Chairman D. Albrecht then called for nominations for Vice Chairman. Motion by Schultz to nominate Jeff Albrecht for 2015 Vice Chairman and that nominations cease; seconded by Johnson. All members voted aye. Motion carried.

**CORRESPONDENCE:**

- SD Wing Newsletter

**COMMISSION APPOINTMENTS:**

Motion was made by J. Albrecht, seconded by Kramp, to approve the appointments of Commissioners to the following Boards for 2015:

County Employees Health Insurance	Cindy Schultz
Drainage	All Commissioners & Kim Markley, Administrator
E911	All Commissioners
4-H Expansion & Advisory Committee	Jeff Albrecht
Fair	Cindy Schultz
Grow Spink	Jeff Albrecht
Law Enforcement	Pat Kramp and Craig Johnson
LEPC	Pat Kramp
Northeast Council of Governments	Jeff Albrecht, Craig Johnson & Clayton Blachford (member at large)
Personnel Policy Board	Dave Albrecht
Spink County Ambulance	Pat Kramp
Weed Board	Cindy Schultz

All members voted aye. Motion carried.

**APPOINTMENT OF DRAINAGE BOARD APPOINTMENT**

The Board of Spink County Commissioners, in session this 6<sup>th</sup> day of January 2015, appoint the Spink County Board of Commissioners to the Spink County Drainage Board and also appoint Kim Markley as Drainage Administrator to be responsible for getting applications filled out, notifying County Commissioners and setting hearing dates.

**FAIR BOARD APPOINTMENT**

The Board of Spink County Commissioners, in session this 6<sup>th</sup> day of January 2015, appoints the following persons to a two-year term on the County Fair Board, effective January 1, 2015:

Darla Knox  
Joe Lutter  
Jeff Vander Wal

**WEED & PEST BOARD APPOINTMENT**

The Board of Spink County Commissioners, in session this 6<sup>th</sup> day of January 2015, appoints the following person to a four-year term on the Spink County Weed & Pest Board effective January 1, 2015:

District #4                      Bret Bierman, Northville

Motion was made by Kramp, seconded by J. Albrecht, to approve and adopt the above appointments to the three boards. All members present voted aye. Motion carried.

**RESOLUTION DESIGNATING SPINK COUNTY BANK DEPOSITORIES FOR 2015 (#1)**

WHEREAS, the Spink County Board of Commissioners is to designate the bank depositories for all County funds,

BE IT RESOLVED that the following financial banking systems within Spink County be named as bank depositories for county funds:

Wells Fargo, Redfield Branch, Redfield  
Bank of the West, Redfield Branch, Redfield  
Great Western Bank, Redfield Branch, Redfield  
American Bank & Trust, Mellette  
Farmers State Bank, Turton  
Plains Commerce Bank, Conde  
Heartland State Bank, Redfield Branch, Redfield; Tulare Branch, Tulare  
And Dakotaland Federal Credit Union, Redfield;

BE IT FURTHER RESOLVED, that the following banking system within Spink County is the active depository for deposits and withdrawals of daily receipts of cash, checks, drafts and other cash items:

Heartland State Bank, Redfield Branch, Redfield

**RESOLUTION ESTABLISHING COMPENSATION FOR ELECTION BOARDS (#15-2)**

WHEREAS, annually it is the duty of the Spink County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED by the Spink County Board of Commissioners, in session this 6th day of January, 2015, that the person delivering the poll books and ballot boxes to the proper authority to and from the polling place shall receive the current County rate for mileage for miles necessarily traveled in going to and returning from making such delivery, and

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive \$20.00 per diem in accordance with SDCL 12-15-7, \$140 per diem for Election day and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board and Absentee Board shall receive a minimum of \$35.00 or \$10.00 per hour if their time exceeds 3.5 hours, and

BE IT RESOLVED that aids providing assistance at the polling places shall receive \$8.00 per hour, and

BE RESOLVED that the polling places shall receive compensation of \$75.00 each for the Primary and General Elections.

**RESOLUTION SETTING PER DIEM FOR BOARDS (#15-3)**

WHEREAS, the Spink County Board of Commissioners is to set a per diem for the boards, such as Weed, County Fair, 4-H, E-911, and any other board pertaining to the County,

BE IT RESOLVED that each member of the boards shall receive the amount of \$35.00 per diem for each and every meeting attended, plus the current County rate per mile to and from each meeting, and

BE IT RESOLVED that when a telephone conference call is made instead of a meeting each Board member shall receive \$5.00 if contacted on telephone conference call, and

BE IT FURTHER RESOLVED that the County Commissioner who is a member of such board shall receive mileage at the County rate, but Commissioner's membership on such Board is part of the duties as a County Commissioner.

**RESOLUTION TO DESIGNATE PLACE TO HOLD CHATTEL MORTGAGE SALES (#15-4)**

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate the place at which Chattel Mortgage sales may be held in Spink County,

THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners that the Court House in the City of Redfield is hereby designated as the place for holding Chattel Mortgage sales in Spink County.

**RESOLUTION DESIGNATING OFFICIAL COUNTY NEWSPAPERS - SDCL 7-18-3 (#15-5)**

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate and appoint the Spink County Official Newspapers,

THEREFORE, BE IT RESOLVED by the Board of Spink County Commissioners that The Redfield Press, Redfield, South Dakota, The Conde News, Conde, South Dakota, and The Times-Record, Conde, South Dakota, be designated and appointed the Official Legal Newspapers for Spink County, South Dakota, for the year 2015, and

BE IT FURTHER RESOLVED, that such proceedings shall be published as soon after any meeting as practicable.

**SPINK COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION (#15-6)**

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Spink County Board of Commissioners desires to protect existing Spink County highways, ultimately saving tax dollars, and

WHEREAS, the Spink County Board of Commissioners desires the enforcement of weight limitation of Spink County roads as set forth and posted by the Spink County Highway Superintendent, and

WHEREAS, the limits on Spink County Highways shall be set at six (6) ton per axle and the speed limit shall be set at 40 miles per hour on all asphalt surface roads, plus six miles of gravel from Day County west to State Highway 37 and two and a half miles of gravel south of Frankfort on County Road 11 during the spring thaw period and when limit signs are in place,

NOW, THEREFORE BE IT RESOLVED, that the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Spink County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of load restrictions shall be as set forth in SDCL 32-22-55.

**RESOLUTION SETTING BURIAL FEES (#15-7)**

WHEREAS, it is the duty of the Spink County Board of Commissioners to establish an amount to be paid for services for County Burial in accordance with SDCL 28-17-4 and any amendments thereof,

BE IT HEREBY RESOLVED by the Spink County Board of Commissioners in regular session this 6th day of January 2015, that for a standard sized casket and the burial services the sum of \$1750.00 shall be allowed plus, \$700 for a vault if used, the invoice amount for the opening and closing of the grave, the state rate for mileage, and a flat fee of \$1750 for cremations.

**RESOLUTION SETTING NUMBER OF DEPUTIES AND CLERKS (#15-8)**

WHEREAS, law requires the Board of Commissioners to fix the number of deputies and clerks that shall be employed in the offices of the County Treasurer, Auditor, Coroner and Register of Deeds, the time of employment and the compensation which they shall receive,

NOW, THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners, in session this 6th day of January 2015, that in accordance with SDCL 7-7-20 deputies and clerks may be employed in these offices as follows:

- Treasurer – one full-time deputy and one permanent part-time deputy;
- Auditor – two full-time deputies;
- Coroner – one part-time deputy as needed;
- Register of Deeds – one part-time deputy.

BE IT FURTHER RESOLVED that a part-time clerk may be employed at times in any of the offices, as deemed necessary by the elected officer. Salaries are to be as set by this Board.

Motion was made by Schultz, seconded by Kramp, to approve and adopt the above eight resolutions. All members present voted aye. Motion carried.

Dated this 6th day of January, 2015.

Dave Albrecht, Chairman

Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor  
Spink County, South Dakota

**STATES ATTORNEY**

Vic Fischbach, States Attorney, gave an update of activities.

**HIGHWAY SUPERINTENDENT**

Jeff Albrecht, Commissioner, gave an update on Highway Department activities he received from Jeff Haessig, Highway Superintendent.

**SHERIFF'S DECEMBER REPORT**

Kevin Schurch, Sheriff, gave an update on activities.

**2015 SPINK COUNTY FEE SCHEDULE**

Motion was made by Kramp, seconded by Schultz, to adopt the 2015 Spink County fees as amended. All members voted aye. Motion carried.

Fee schedule is available in related Departments and on the County website.

**EMERGENCY MANAGER/SLA QUARTERLY REPORT**

Chairman Albrecht signed the Emergency Manager's quarterly report and a form stating there had no changes to designated County Shelters.

**REGISTER OF DEEDS/PERSONNEL**

Sharon Jungwirth, Register of Deeds, presented her 2014 Annual Report and discussed her 2015 salary request.

**MOTION TO REAPPOINT**

Motion was made by J. Albrecht, seconded Johnson, to reappoint Jeff Haessig as Highway Superintendent for an additional two years, as per SDCL 31-11-1, beginning January 1, 2015. All members voted aye. Motion carried.

**MEETING DATES**

April meeting dates were discussed with no decision being made.

**VOLUNTEERS FILED-** Teen Court Judges: Russ Battey, Gina Rogers, Paul Gillette, Margot Gillette; Deputy State's Attorneys: Tim Bormann, Larry Lovrien, Harry Oliver; 4-H: Rita Masat, Terry Hansen, Brent Mason, Alan Steinheuser, Don Masat, Caroline Masat, Skip Williams; LEPC: Lisa Manning, Amy Rothacker, Dr. Matthew Owens, Ted Price.

**2015 SALARIES FILED** – Highway Department: Ryan Anderson, 16.39/hr, Dennis Baird 16.39/hr\*, Barrie Bawek 16.39/hr\*, Delwin Bierman 16.39/hr\*, Kevin Corkins 16.39/hr, Greg Drayer 16.39/hr\*, Brad Englund 16.39/hr, Michael Esser (Weed Supervisor) 16.39/hr\*, Travis Fast 16.39/hr, Roger Metzinger (Foreman) 17.33/hr\*, Jason Murray 16.39/hr, Willis Rothacker (Mechanic/Supv) 17.87/hr plus\*, Monty Wipf 16.39/hr plus\*, Randy Woodward 16.39/hr\*;

Clerks and Deputies: (Auditor, Treasurer, Register of Deeds, Extension, Health, Highway, States Attorney) Ann Bottum 15.11/hr, Janelle Cowles-Nelson 15.11/hr\*, Audrey Helm 15.11/hr, Amy Hermann 15.11/hr plus\*, Amy Michlitsch 15.11/hr, Chessa Quenzer 14.30/hr, Yvonne Stulken 14.86/hr, Tamara Suchor 15.11/hr plus\*;

Certified Deputies: (Director of Equalization) Sally Schwab 15.26/hr\*, Diane Tipton 15.26/hr\*;

Office Manager: (Highway) Shirley Howe 15.26/hr\*;

Sheriff's Dispatchers: Marleen Huckabay (Chief Dispatcher) 16.56/hr\*, Craig Richmond 15.50/hr\*, Maxine Schurch 15.50/hr, Wes Warning 14.86/hr, Lisa Young 14.69;

Sheriff's Deputies: Kathleen Adams 18.35/hr as Sergeant & 900.00/yr as Home Detention Monitor Supervisor\*, Brandon Black 17.06/hr, Shane Croeni 17.06/hr, Leroy Fuerst-Chief Deputy Sheriff 19.23/hr\*, Jason Kraft 18.12/hr\*, Jerrod Peterson 18.12/hr, Andrew Rindelaub-Supervisor 18.27/hr;

Maintenance: Mike Siebrecht (Supervisor) 15.57/hr, Samantha Garrison 11.67/hr;

Elected and Appointed Officials Annual Salary: Commissioners: David Albrecht, Chair 12240.00/yr, Jeffrey Albrecht 11040.00/yr, Craig Johnson 11040.00/yr, Patrick Kramp 11040.00/yr, Cindy Schultz 11040/yr; States Attorney: Victor Fischbach 39342.81/yr, Sheriff: Kevin Schurch 49749.00/yr, Register of Deeds: Sharon Jungwirth 38651.73/yr\*, Highway Superintendent: Jeff Haessig 49749.00/yr\*, Auditor: Theresa Hodges 41028.87/yr\*, Treasurer: Kathy Ludwig 38651.73/yr\*, Director of Equalization: Kimberly Markley 41028.87/yr\*, Coroner: Pat Thelen 58.00 per inquest and 50.00/hr for transport & other duties; EMS: Larry Tebben 37449.77/yr; VSO: Gordon Richard 15.37/hr;

Planning & Zoning Administrator: Lisa Zens 14.69/hr;

Crossing Guards 12.36/hr; Home Detention Monitors 13.82-14.38/hr; Dispatcher serving as Matron/regular hourly wage; Temps will receive \$9 to \$12/hr and Highway Temps will receive \$10-\$14/hr both depending upon experience, and at the discretion of supervisor.

\*These employees receive longevity pay. Spink County's policy is \$20/year for years of service 10-14; \$30/year for 15-19; \$40/year for 20-24 and \$50/year for 25-30; the maximum amount of longevity pay is \$1500.

**EXPENSE REQUESTS**

Motion was made by Johnson, seconded by J. Albrecht, to approve the following expense requests:

- Mike Esser, Weed Supervisor, and one Weed Board member, to Supervisor Training & Weed and Pest Conference, 2/18-2/20/15, Rapid City, SD;

All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by Schultz, seconded by Kramp, to approve the following claims and reports. All members voted aye. Motion carried.

DECEMBER 2014 PAYROLL		TREASURER	
Commissioners	5283.39	KATHY LUDWIG	17.47
Elections	164.14	SD COUNTIES	324.68
Auditor	10067.00		
Treasurer	9668.78	GOVERNMENT BUILDINGS	
States Attorney	7834.64	COLE PAPERS, INC.	95.43
Government Building	4702.49	SDML WORKERS' COMP FUND	34688.00
Director of Equalization	11706.10		
Register of Deeds	5360.41	DIRECTOR EQUALIZ.	
Veterans Service	1260.01	AT & T MOBILITY	13.04
Sheriff	43620.41	IAAO	175.00
Home Detention	854.37		
Coroner	62.44	REGISTER OF DEEDS	
Welfare	1374.29	SD COUNTIES	324.69
County Nurse	3425.70		
Fair	195.12	VETERANS SERVICE	
Extension	3609.78	AT & T MOBILITY	20.03
Weed	3355.54		
Planning Administrator	2395.64	SHERIFF	
Highway	62200.90	A+ TIRE & AUTOMOTIVE SERVICE	37.65
E-911	12513.34	JOHNSON OIL COMPANY, INC.	24.04
Emergency Management	4117.31	MIDCONTINENT COMMUNICATIONS	65.00
WIC	184.59	NORTHERN VALLEY	
24/7 Sobriety	530.54	COMMUNICATIONS	212.51
Heartland State Bank-ACH FEE	25.00		
		COUNTY FAIR	
COMMISSIONERS		NORTHWESTERN ENERGY	393.86
SANDRA MCNEILL	45.00		
SOUTH DAKOTA ASSOCIATION OF	1398.10	PLANNING BOARD	
SD DEPT OF HEALTH	475.00	SANDRA MCNEILL	20.00
ELECTION		RD & BRG - ADMIN	
SANDRA MCNEILL	5.00	AT & T MOBILITY	131.92
		CRAWFORD TRUCKS & EQUIP., INC	390.40
AUDITOR		DOLAND CITY FINANCE OFFICE	51.00
SD COUNTIES	324.68	HANTEN'S REPAIR	199.90
		NORTHWESTERN ENERGY	1509.04

E-911  
JAMES VALLEY

209.10

TELECOMMUNICATION  
SYNERGEM TECHNOLOGIES, INC

2383.22

**REPORTS**

- December 2014 Highway Superintendent Report of Collections Made:
  - Road & Bridge Fund \$275.00
- Auditor's Account with the County Treasurer
  - County General Fund \$3,586,442.73
  - Special Revenue Funds 318,868.86
  - TIF Debt Service 612.16
  - Amount Held for Trust & Agency Funds 305,653.47
  - Amount Held for Schools 41,359.22
  - Amount Held for Townships 14,833.49
  - Amount Held for Municipalities 18,536.61
  - Total \$4,286,306.61

Chairman Albrecht declared the meeting adjourned at 10:36 AM until 8:30 AM, Tuesday, January 20, 2015.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:  
Theresa Hodges, Auditor  
Spink County, South Dakota

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