

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 16, 2014, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by J. Albrecht, seconded by Johnson, to adopt the agenda with changing the time of Planning & Zoning to 9:15 AM and addressing 2015 salaries following Planning & Zoning. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Kramp, seconded by Schultz, to approve the minutes of the December 2, 2014 Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- Volunteers of America- Christmas Letter
- SD Civil Air Patrol- November 2014 Newsletter
- Grow SD- December 2014 Newsletter

**AUDITOR**

Theresa Hodges, Auditor, discussed the 2015 salaries of the Auditor and Auditor Deputies.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, gave an update of activities.

**HIGHWAY SUPERINTENDENT**

Jeff Haessig, Highway Superintendent, gave an update of activities and requested Shirley Howe be reclassified to Office Manager.

**PERSONNEL**

Motion was made by Johnson, seconded by Kramp, to reclassify Shirley Howe as Office Manager. All members voted aye. Motion carried.

**CHARLES MIX COUNTY PRISONER HOUSING CONTRACT**

Motion was made by J. Albrecht, seconded by Schultz, to sign the Charles Mix County Prisoner Housing Agreement contract beginning January 1, 2015, for \$50.00 per adult prisoner per day. All members voted aye. Motion carried.

**PERSONNEL**

Motion was made by Schultz, seconded by Kramp, to move Lisa Young, Dispatcher, to Dispatcher over 6 months pay step, at \$14.26/hr effective 12/2/14. All members voted aye. Motion carried.

Motion was made by Kramp, seconded by Johnson, to hire Shane Croeni as a Deputy Sheriff at \$16.56/hr effective 12/5/14. All members voted aye. Motion carried.

Motion was made by Johnson, seconded by Kramp, to add an additional Crossing Guard position for coverage at E 2<sup>nd</sup> St & 6<sup>th</sup> Ave in Redfield, with a trial period beginning on approximately 1/5/14 and running through the end of the school year, with Redfield School District reimbursing the County 1/3 of the cost. All members voted aye. Motion carried.

**PLANNING & ZONING**

At 9:17 AM motion was made by Kramp, seconded by Schultz, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 9:26 AM after having adjourned as a County Planning and Zoning Board.

**PERSONNEL**

Three county secretary position were to be discussed with the following present for the discussion: Mark & Natasha Noetlich, LeAnn Wasmoen, Paula Hamilton, Amy Rothacker, Audrey Helm, Amy Hermann, Beth Price, Joy Braun, Kim McGraw, Derek Keeling, Brian & Jamie Johnson, Kevin Schurch, Brenda Stover, Vic Fischbach and Kim Markley.

**EXTENSION OFFICE**

The full-time secretary position of the Extension Office was discussed. Beth Price, Natasha Noetlich, Jamie Johnson and Joy Braun all addressed the Commission in favor of keeping the position full-time. Kim McGraw, 4-H Supervisor, thanked the Commission for their support of the program. No action was taken, with the Commissioner's consensus to leave the position full-time. The Commission thanked those present for taking the time to be present and voice their opinions.

**COMMUNITY HEALTH SERVICES CONTRACT**

Motion was made by Schultz, seconded by J. Albrecht, to renew the contract with SD Department of Health for Community Health Nursing Services at the cost of \$6,180 annually, beginning January 1, 2015 and ending December 31, 2015. All members voted aye. Motion carried.

**HEALTH OFFICE**

Amy Rothacker, Community Health Nurse, and Audrey Helm, Health Office Secretary, addressed the Commission regarding the full-time secretary position in the Health Office. Commissioner Johnson did discuss possible talks with Community Memorial Hospital in running the health office out of that facility. No action was taken, with the Commissioner's consensus to leave the position full-time.

**DIRECTOR OF EQUALIZATION/REGISTER OF DEEDS**

Motion was made by Johnson, seconded by J. Albrecht, to allocate Lisa Zens', Planning & Zoning Director/Register of Deeds Deputy, time effective 1/1/2015, as 30 hours per week in the Director of Equalization Office and 10 hours per week in the Register of Deeds Office, with the understanding if she is needed to cover in the Register of Deeds Office more than 10 hours a week she may work on Planning & Zoning out of the Register of Deeds Office. All members voted aye. Motion carried.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, addressed the Commission regarding the full-time secretary position in the States Attorney's Office. No action was taken, with the Commissioner's consensus to leave the position full-time.

**EXECUTIVE SESSION**

At 10:19 AM a motion was made by Johnson, seconded by J. Albrecht, to go into executive session to discuss personnel. All members voted aye. Motion carried. Chairman D. Albrecht declared the board out of executive session at 11:35 AM with the following action taken:

**SALARIES 2015**

Motion was made by J. Albrecht, seconded by Schultz, to give all employees except Commissioners a 3% raise effective 12/26/14. All members voted aye. Motion carried.

Motion was made by Johnson, seconded by Schultz, to increase the Auditor's salary to be equal to the Director of Equalization effective 12/26/14. All members voted aye. Motion carried.

Motion was made by Kramp, seconded by Johnson, to set the Highway Office Manager hourly wage equal to that of a Certified Deputy effective 12/26/14. Roll call vote: D. Albrecht- aye, J. Albrecht-aye, Johnson-aye, Kramp-aye, Schultz-nay. Motion carried.

**EXPENSE REQUESTS**

Motion was made by Schultz, seconded by Kramp, to approve the following expense requests:

- Mike Esser, Weed Supervisor, Commercial Applicator Certification Classes, Aberdeen, SD, 1/9, 1/28 & 2/9/15;

All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by J. Albrecht, seconded by Kramp, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		CONNECTING POINT COMPUTER	247.86
THE REDFIELD PRESS	170.19	EXECUTIVE MANAGEMENT	1.58
		MCLEOD'S PRINTING & OFFICE SUP	84.08
ELECTION		NORTHERN WIRELESS	14.99
A & B BUSINESS SOLUTIONS, INC	50.25		
E S & S, INC.	2327.53	TREASURER	
EXECUTIVE MANAGEMENT	0.20	A & B BUSINESS SOLUTIONS, INC	127.86
		CONNECTING POINT COMPUTER	119.11
AUDITOR		EXECUTIVE MANAGEMENT	5.24
A & B BUSINESS SOLUTIONS, INC	614.56	NORTHERN WIRELESS	14.99

		VOLUNTEERS OF AMERICA	575.00
STATES ATTORNEY			
COMMUNITY MEMORIAL HOSPITAL	746.25	CARE OF POOR	
CONNECTING POINT COMPUTER	32.86	CONNECTING POINT COMPUTER	215.00
EXECUTIVE MANAGEMENT	9.18	EXECUTIVE MANAGEMENT	1.73
JANNELLE NELSON	203.75	NORTHERN WIRELESS	5.00
NORTHERN WIRELESS	5.00		
SOUTH DAKOTA STATE TREASURER	140.00	MENTALLY HANDICAPPED	
		SOUTH DAKOTA STATE TREASURER	180.00
CT APPT ATTY & CLERP			
RUSSELL H. BATTEY	4997.08	MENTAL HEALTH CENTER	
GINA J ROGERS	1653.00	CENTER FOR INDEPENDENCE	833.40
		NE MENTAL HEALTH CENTER	666.70
GOVERNMENT BUILDINGS			
CARPETS PLUS	6551.56	COUNTY FAIR	
CLAUSEN SANITATION INC.	249.00	CLAUSEN SANITATION INC.	160.00
COLE PAPERS, INC.	91.59	REDFIELD CITY	25.25
DAKOTA DATA SHRED	79.30		
EXECUTIVE MANAGEMENT	0.27	EXTENSION	
G&K SERVICES	388.03	A & B BUSINESS SOLUTIONS, INC	85.54
HOUSE OF GLASS INC	932.99	CLARK COUNTY AUDITOR	42.18
NORTHERN WIRELESS	5.00	CONNECTING POINT COMPUTER	247.85
REDFIELD ACE HARDWARE	212.73	EXECUTIVE MANAGEMENT	5.54
REDFIELD CITY	219.75	AMY HERMANN	72.83
		KIM MCGRAW	12.50
DIRECTOR EQUALIZ.		NORTHERN WIRELESS	9.99
A & B BUSINESS SOLUTIONS, INC	61.74	SDDAEP	45.00
APPEL OIL COMPANY	107.98		
CONNECTING POINT COMPUTER	32.86	WEED CONTROL	
DUCKWALL-ALCO STORES, INC.	144.87	EXECUTIVE MANAGEMENT	4.05
EXECUTIVE MANAGEMENT	10.82	GEMPLER'S INC.	309.40
NORTHERN WIRELESS	19.99	REDFIELD ACE HARDWARE	112.07
PHEASANTLAND INDUSTRIES	44.19		
		PLANNING BOARD	
REGISTER OF DEEDS		A & B BUSINESS SOLUTIONS, INC	157.73
A & B BUSINESS SOLUTIONS, INC	10.08	EXECUTIVE MANAGEMENT	0.35
ACTIVE DATA SYSTEMS	135.00	NORTHERN WIRELESS	5.00
CONNECTING POINT COMPUTER	32.86	THE REDFIELD PRESS	9.92
EXECUTIVE MANAGEMENT	6.74		
NORTHERN WIRELESS	9.99	INDUSTRIAL DEVELOP.	
		EXECUTIVE MANAGEMENT	3.56
VETERANS SERVICE			
A & B BUSINESS SOLUTIONS, INC	37.95	RD & BRG - ADMIN	
EXECUTIVE MANAGEMENT	9.34	A & B BUSINESS SOLUTIONS, INC	43.46
NORTHERN WIRELESS	5.00	A+ TIRE & AUTOMOTIVE SERVICE	280.00
THE REDFIELD PRESS	48.00	APPEL OIL COMPANY	3230.00
		BANK OF THE WEST INSURANCE	509.00
SHERIFF		BROWNLEE CONSTRUCTION CO.	63525.12
A & B BUSINESS SOLUTIONS, INC	281.71	BURDICK BROS. MACHINE & REPAIR	7.70
A+ TIRE & AUTOMOTIVE SERVICE	779.84	CLAUSEN SANITATION INC.	120.00
APPEL OIL COMPANY	1773.59	DAKOTA FIRE EQUIPMENT	663.85
EXECUTIVE MANAGEMENT	46.07	DIESEL MACHINERY, INC.	169.97
HEDAHLS INC.	54.65	EXECUTIVE MANAGEMENT	7.53
INTERSTATE ALL BATTERY CENTER	47.35	G&K SERVICES	21.94
JESSEN HEATING & REFRIDGE. INC	80.00	HEDAHLS INC.	2447.10
PHEASANTLAND INDUSTRIES	79.61	KIMLICKA CONSTRUCTION	1908.67
SHAWN CHASE FORD	995.64	MAC'S INC.	3.71
		NORTH CENTRAL FARMERS ELEVATOR	3640.99
JAIL		NORTHERN WIRELESS	39.95
BROWN COUNTY SHERIFF'S DEPT.	2720.00	NORTHWESTERN ENERGY	296.32
DT PHARMACY	340.68	ODLAND GRAVEL	2755.13

OVERHEAD DOOR CO OF WATERTOWN	9500.00	EMERGENCY MANAGEMENT	
POWER PLAN (RDO)	1905.39	APPEL OIL COMPANY	115.65
REDFIELD HARDWARE HANK	80.43	CONNECTING POINT COMPUTER	32.85
REDFIELD CITY	30.50	CONNECTING POINT COMPUTER	200.00
SD DEPT OF TRANSPORTATION	9507.16	DAKOTA ELECTRONICS	30.45
THEE GLASS DOKTOR	366.52	EXECUTIVE MANAGEMENT	0.37
TURTLE CREEK CONSTRUCTION, LLC	16468.15	NORTHERN WIRELESS	5.00
E-911		DOMESTIC ABUSE	
VENTURE COMMUNICATIONS COOP	164.78	FAMILY CRISIS CENTER, INC.	2200.00

## REPORTS

- November 2014 Ambulance Report
- October 2013-November 2014 Sheriff's Department Bank Statement
- November 2014 Sheriff's Report
- November 2014 Register of Deeds Statement of Fees Collected: \$8,008.05
- November 2014 Report of Payments Received to Reimburse Spink County for Poor Liens: \$5,372.66
- Auditor's Account with the County Treasurer

County General Fund	\$3,679,674.35
Special Revenue Funds	739,555.11
TIF Debt Service	612.16
Amount Held for Trust & Agency Funds	276,992.29
Amount Held for Schools	510,945.97
Amount Held for Townships	44,462.53
Amount Held for Municipalities	<u>121,373.17</u>
Total	\$5,373,615.58

Chairman Albrecht declared the meeting adjourned at 11:45 AM until 8:30 AM, Tuesday, December 30, 2014.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor  
Spink County, South Dakota

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