

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, April 29, 2014, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Kramp, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Schultz, seconded by Kramp, to approve the minutes of the April 8, 2014 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE

- Markley Veteran's Lodges Brochure
- SD State Historical Society Dept. of Tourism 125th Statehood Anniversary traveling exhibit
- SD Dept. of Revenue - Director of Equalization Compliance Audit Findings
- SD Dept. of Environment & Natural Resources – Revised Phosphorus-Based Nutrient Management Plan(2)
- SDHDA- Notice of Entry of Order of Dismissal
- SDHDA- Notice of Entry of Judgment and Order
- Redfield Energy, LLC – Renewal Application to Store and/or Land Apply Solid Waste – Permit #GPLA 12-21-001
- SD Dept. of Environment & Natural Resources – SD's Free Abandoned Tank Removal Program
- RSVP/FGP Newsletter
- SD Wing Newsletter March 2014
- SD Dept. of Environment & Natural Resources – Glendale Colony Swine Pond Expansion Certificate of Compliance

GENERAL FUND SURPLUS ANALYSIS

Theresa Hodges, Auditor, filed the General Fund Surplus Analysis as of 3/31/14, with the unassigned fund balance being 39.45%.

LIEN SETTLEMENT

A verbal request for a lien settlement for Lien #520 was addressed with no action being taken at this time.

RESOLUTION AUTHORIZING RESOLUTION COUNTY SITE ANALYSIS (#14-15)

WHEREAS the Spink County Board of County Commissioners is interested in the analysis of rural sites for potential development; and

WHEREAS this research is based upon various infrastructure, road and land use factors; and

WHEREAS the research may identify sites that are suitable for development according to a classification scale, ranging from "good" to "best", and

WHEREAS granting permission for such research is not a public declaration of county support for any specific development activity or project; and

WHEREAS the cost of the research is being addresses by other sources, such as the South Dakota Department of Agriculture; and

WHEREAS the results of the research will be made available to the county commission and general public.

NOW THEREFORE BE IT RESOLVED by the Spink County Commission that it authorizes the South Dakota Department of Agriculture and its Partner Planning and Development Districts to conduct the research on behalf of the county and other interested parties.

BE IT ALSO RESLOVED that Spink County officials will cooperate in providing any readily available data or information that may be needed in conducting the research.

Motion was made by Johnson, seconded by Schultz, that the above Resolution be adopted. All members present voted "Aye". Motion carried.

Dated this 29th day of April, 2014, at Redfield, South Dakota.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

JUNE MEETING DATES

The June meeting dates were set as June 5th and 17th.

RESIGNATION

Motion was made by Kramp, seconded by J. Albrecht, to accept Jeanne Deuter's resignation as of May 25, 2014, after more than 19 years of service. All members voted aye. Motion carried.

STATES ATTORNEY

Vic Fischbach, States Attorney, gave an update of activities. Fischbach and Amy Michlitsch, Deputy Treasurer, discussed Tax Deed Property Record #8295, with it to be reviewed if the taxes may be abated and the City of Ashton can be deeded the property from the County since they were a record holder when tax deed was taken.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of activities and discussed a resolution for the sale of scrap iron.

VOLUNTEER

Haessig stated Jeremiah Kimlicka, Kimlicka Construction, would volunteer his time and equipment to aid in the removal of a tree northwest of the museum to prep the site for the placement of the Dieter schoolhouse.

RESOLUTION ESTABLISHING POLICIES & REQUIREMENTS FOR THE SALE OR TRANSFER OF SOLID WASTE OR BY-PRODUCTS, RECYCLABLE MATERIALS, OR SCRAP FROM RESTRICTED USE SITE (#14-14)

WHEREAS the Spink County Highway Department regularly collects solid waste or by-products, recyclable materials, and scrap materials; (hereinafter "such materials"); and

WHEREAS at times such materials have value, although often only slight value; and

WHEREAS it would be in the best interest of Spink County to sell or transfer such materials without the formality required of SDCL Chapter 6-13, for the disposal or surplus property, and

WHEREAS SDCL 34A-6-63.1 allows such disposal.

NOW THEREFORE BE IT RESOLVED by the Spink County Commission that it authorizes the Highway Superintendent to sell or transfer all such excess materials to any interested party. The Board of Commissioners may attempt to identify additional prospective buyers and negotiate the conditions of such transactions with prospective buyers, including price, delivery, transport, quantity, and length of contract, to obtain the price or condition most advantageous to the governing body, all as allowed by SDCL 34A-6-63.1. No Spink County Commissioner or other officer of the county may purchase or acquire the materials described in this resolution unless such materials are available for sale to or acquisition by the general public.

Motion was made by J. Albrecht, seconded by J. Kramp, that the above Resolution be adopted. All members present voted "Aye". Motion carried.

Dated this 29th day of April, 2014, at Redfield, South Dakota.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

HOLD HARMLESS AGREEMENT

Motion by Johnson, seconded by J. Albrecht, to update signatures on the Hold Harmless Agreement for independent contractors. All members voted aye. Motion carried.

TEMPORARY SUMMER HIGHWAY & WEED DEPARTMENT HIRES

Jeff Haessig, Highway Superintendent, discussed the individuals they would like to hire for the summer, their rate of pay and starting dates. Motion was made by Johnson and seconded by J. Albrecht, to approve the hiring of Mark Schaffer at \$14.00/hr, 5/19/14; Don Paulson at \$14.00/hr, 5/19/14; Valentine Suchor at \$14.00/hr, , 6/2/14 for the Highway Department and Mariah Oakley at \$11.00/hr, 5/12/14; Mollie Koester at \$9.50/hr, 5/12/14; and Kelsey Kissner at \$9.00/hr, 5/12/14 for the Weed Department. All members voted aye. Motion carried.

MAINTENANCE SUPERVISOR

Mike Siebrecht, Maintenance Supervisor, gave an update of activities, filed quotes for: plaster repair work, lawn mower purchase, and plumbing work.

QUOTES

Motion was made by Kramp, seconded by Schultz, to accept Jungwirth Construction's quote of \$3,495 for plaster repair work in the Judge's Chambers, Law Library, Rotunda and Extension Office. All members voted aye. Motion carried.

Motion was made by Johnson, seconded by Kramp, to accept Fink Plumbing's quote of \$4,500 for labor and materials to repair the 1st floor men's bathroom. All members voted aye. Motion carried.

No action was taken on the lawn mower quote of \$6,300 from Titan Machinery for a 2014 Cub Cadet, as the Commissioner feel a replacement is not needed at this time.

SHERIFF/EXTENSION

Kevin Schurch, Sheriff, and Kim McGraw, 4-H Supervisor, were present to discuss the office arrangements. It has been agreed upon by both offices that the Sheriff's Department will now occupy the south 2 offices of the Extension Office. Lighting at the 4-H building at the fairgrounds was also discussed.

Schurch also requested an update to the Work Release Fee, adopting a policy for pre-employment drug screening for employees in his office, a pay step increase for Wes Warning and filed a request to seek a grant for the replacement of body armor.

WORK RELEASE FEE

Motion by Johnson, seconded by J. Albrecht, to set the work release fee at \$25/day. All members voted aye. Motion carried.

GRANT APPLICATION

Motion was made by Kramp, seconded by Schultz, to approve the Sheriff's Department to apply for funding for body armor through the US Dept. of Justice Bulletproof Vest Partnership with the 50% County match to be approximately \$2,800. All members voted aye. Motion carried.

PERSONNEL

Motion was made by J. Albrecht, seconded by Johnson, to move Wes Warning, Dispatcher, to 2nd 6 months pay step, at \$14.26/hr effective 4/14/14. All members voted aye. Motion carried.

PRE-EMPLOYMENT DRUG SCREENING

Schurch stated during an audit of the E-911 PSAP it was noted that pre-employment drug screenings should be occurring. Schurch will draft a policy to be adopted at the next meeting.

PLANNING & ZONING

At 9:57 AM a motion was made by J. Albrecht, seconded by Schultz, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:48 AM after having adjourned as the Drainage Board.

VISION INSURANCE

Theresa Hodges, Auditor, filed the Avesis Group Vision Care Plan Renewal Agreement that was received April 8th, the renewal rate increases were reported to the Commission 9/24/13. Motion by Kramp, seconded by Schultz, to approve the Avesis Group Vision Care Renewal Agreement effective 10/1/13 through 9/30/15. All members voted aye. Motion carried.

ES&S AGREEMENT

Motion was made by Schultz, seconded by Johnson, to renew the agreement with Election Systems and Software and Spink County for 4/1/14-3/31/2018 for ballot layout and printing, coding and voice file services; M650 and AutoMARK hardware and firmware updates. All members voted aye. Motion carried.

DEADWOOD GRANT APPLICATION

Theresa Hodges, Auditor, reported that Spink County has been awarded \$10,000 from the 2014 Deadwood Fund Grant for re-pointing work on the Courthouse. Motion was made by Johnson, seconded by Schultz, to accept the Deadwood Grant Award of \$10,000 and to begin the bidding process on tuck pointing the courthouse. All members voted aye. Motion carried.

WELFARE DIRECTOR

Ann Bottum, Welfare Director, presented case #213, consisting of bills from Avera St. Luke's for \$7,329.37, and Community Memorial Hospital for \$564.93, stating the individual should have received prior approval for some dates of services, the client's ability to pay, and the client being indigent by design.

Motion was made by Johnson, seconded by J. Albrecht, to deny case #213 due to the fact the some services provided were not emergency in nature and required prior approval from the county SDCL 28-13-33, the client's ability to pay SDCL 28-13-32.9, and the client being indigent by design by not applying for health insurance through the Affordable Care Act SDCL 28-13-32.10. All members voted aye. Motion carried.

FAIR BOARD

Motion by Kramp, seconded by Schultz, to approve the Spink County Fair Board's Constitution and By-laws that were revised to update the number of board members and the composition of the members. All members voted aye. Motion carried.

EMERGENCY MANAGEMENT

Motion was made by J. Albrecht, seconded by Johnson, for the transfer of ownership of equipment received through the Federal/State Mitigation Grant program: One 25 KW lift station generator to the City of Doland; One Federal Signal Storm/Fire Siren to the City of Ashton; One Federal Signal Storm/Fire Siren to the City of Turton; and Three 25 KW lift station generators & One Federal Signal Storm/Fire Siren to the City of Redfield. All members voted aye. Motion carried.

COUNTY HOME CEMETERY

It was determined that grant assistance through the JRWDD would not be applied for in moving graves at the County Home Cemetery. Commissioner Johnson will be in contact with Pat Thelen, Coroner, about the permit and length of time to complete the work under it, and the Highway Department will be contacted regarding possibly moving the fence.

PAPER SHREDDING

Theresa Hodges, Auditor, presented two quotes for paper shredding services Goodwill of the Great Plains, Sioux Falls, SD, price of services a minimum of \$30 fee every 4 weeks with prices to vary depending on number of containers; Dakota Data Shred, Sioux Falls, SD, price of the services is \$0.16 per pound with a \$48.30 minimum for pick up with pick up to be once a month or on call. Motion was made by Johnson, seconded by Kramp, to accept Dakota Data Shred's quote, due to the ability for on call pick up. All members voted aye. Motion carried.

2015 WIC CONTRACT

Motion was made by J. Albrecht, seconded by Schultz, to approve renewal of the Women, Infants, Children contract between Spink County and the SD Department of Health, for the term beginning June 1, 2014 and ending May 31, 2015, for reimbursement of services not to exceed \$6,476. All members voted aye. Motion carried.

EXPENSE REQUESTS

Motion was made by Johnson, seconded by Kramp, to approve the following expense requests:

- Ann Bottum, Deputy Auditor, SDRS Authorized Agent Training, 5/6/14, Watertown, SD,
- Theresa Hodges, Auditor, Sharon Jungwirth, Register of Deeds, & Amy Michlitsch, Deputy Treasurer, SDACO Spring Workshop, 5/7-5/8/14, Pierre, SD,
- Larry Tebben, Emergency Manager, OEM Region Meeting, 4/29/14, Aberdeen, SD,
- Gordon Richard, VSO, SD Dept. of Veterans Affairs Mini-Conference, 5/7 or 5/8/14, Pierre or Brookings, SD,

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Schultz, seconded by J. Albrecht, to approve the following claims and reports. All members voted aye. Motion carried.

COMMISSIONERS		WELLS FARGO REMITTANCE CENTER	32.61
BANK OF THE WEST INSURANCE	77162.00	AUDITOR	
CENTURY LINK	16.52	CENTURY LINK	16.52
CONNECTING POINT COMPUTER	319.12	CONNECTING POINT COMPUTER	534.11
THE REDFIELD PRESS	342.70	REDFIELD ACE HARDWARE	3.49
ELECTION		SD ASSN OF COUNTY OFFICIALS	175.00
MCLEOD'S PRINTING & OFFICE SUP	346.27	TREASURER	
THE REDFIELD PRESS	34.02		

CENTURY LINK	16.52	PENNINGTON COUNTY SHERIFF	218.40
SD ASSN OF COUNTY OFFICIALS	175.00	VERIZON WIRELESS	79.35
		WELLS FARGO REMITTANCE CENTER	100.62
STATES ATTORNEY		WESTERN SD JUVENILE SERVICES	6000.00
CENTURY LINK	49.56		
COMMUNITY MEMORIAL HOSPITAL	597.00	CARE OF POOR	
CONNECTING POINT COMPUTER	534.11	CENTURY LINK	16.52
WELLS FARGO REMITTANCE CENTER	58.99		
		COUNTY NURSE	
CT APPT ATTY & CLERP		WELLS FARGO REMITTANCE CENTER	133.20
RUSSELL H. BATTEY	1708.40		
GINA J ROGERS	2352.75	MENTAL HEALTH CENTER	
SOUTH DAKOTA ASSOCIATION OF	2251.29	NE MENTAL HEALTH CENTER	333.33
GOVERNMENT BUILDINGS		COUNTY FAIR	
CARPETS PLUS	4992.21	BULLOCK PLUMBING & HEATING	235.72
CENTURY LINK	33.04	JESSEN HEATING & REFRIDGE. INC	103.50
CONNECTING POINT COMPUTER	319.11		
G&K SERVICES	400.68	EXTENSION	
JESSEN HEATING & REFRIDGE. INC	21075.75	CENTURY LINK	33.04
MENARDS	58.90	CONNECTING POINT COMPUTER	709.11
NORTHWESTERN ENERGY	2567.77		
ODLAND GRAVEL	142.05	PLANNING BOARD	
REDFIELD ACE HARDWARE	17.47	CENTURY LINK	16.52
WELLS FARGO REMITTANCE CENTER	187.47	THE REDFIELD PRESS	17.98
DIRECTOR EQUALIZ.		INDUSTRIAL DEVELOP.	
CENTURY LINK	33.04	CENTURY LINK	16.52
CONNECTING POINT COMPUTER	55.00		
DUCKWALL-ALCO STORES, INC.	8.59	RD & BRG - ADMIN	
THE REDFIELD PRESS	200.90	BURDICK BROS. MACHINE & REPAIR	881.00
WELLS FARGO REMITTANCE CENTER	299.90	CENTURY LINK	49.56
		CONNECTING POINT COMPUTER	709.11
REGISTER OF DEEDS		G&K SERVICES	19.94
CENTURY LINK	33.04	GCR TIRE CENTERS	1690.57
CONNECTING POINT COMPUTER	563.11	LYLE SIGNS, INC.	1986.00
DUCKWALL-ALCO STORES, INC.	11.99	NORTHWESTERN ENERGY	196.21
MCLEOD'S PRINTING & OFFICE SUP	40.00	ODLAND CONSTRUCTION INC	4948.99
SD ASSN OF COUNTY OFFICIALS	175.00	PIERCE & HARRIS ENGINEERING CO	14200.97
		REDFIELD ACE HARDWARE	30.46
VETERANS SERVICE		THE REDFIELD PRESS	25.20
CENTURY LINK	33.04	STEPHENSON CONSTRUCTION	6313.79
DUCKWALL-ALCO STORES, INC.	35.33	TURTLE CREEK CONSTRUCTION, LLC	25329.66
REDFIELD FOOD CENTER	32.12		
		E-911	
SHERIFF		CENTURY LINK	951.72
BRUCE KOPPLIN	120.00	REDFIELD ACE HARDWARE	38.99
BURDICK BROS. MACHINE & REPAIR	13.16	VENTURE COMMUNICATIONS COOP	164.78
CENTURY LINK	82.61	WELLS FARGO REMITTANCE CENTER	89.94
CONNECTING POINT COMPUTER	534.11		
DUCKWALL-ALCO STORES, INC.	7.39	EMERGENCY MANAGEMENT	
HEDAHL'S INC.	8.70	AMY AKIN	209.00
PUBLIC SAFETY CENTER	168.63	CENTURY LINK	33.04
REDFIELD ACE HARDWARE	14.48	CONNECTING POINT COMPUTER	534.11
TRANSUNION RISK & ALTERNATIVE	30.50	VERIZON WIRELESS	62.89
WELLS FARGO REMITTANCE CENTER	132.72		
		REGISTER OF DEEDS	
JAIL		ACTIVE DATA SYSTEMS	5474.60
BROWN COUNTY SHERIFF'S DEPT.	1100.00	SHARON JUNGWIRTH	129.50
CHARLES MIX COUNTY LAW	1150.00	PHEASANTLAND INDUSTRIES	1080.00

REPORTS

- March 2014 Spink County Ambulance Report
- March 2014 Sheriff’s Checking Account Statement
- March 2014 Sheriff’s Report
- March 2014 Register of Deeds Statement of Fees Collected: \$4,861.95
- March 2014 Report of Payments Received to Reimburse Spink County for CAA: \$1,997.15
- March 2014 Report of Payments Received to Reimburse Spink County for Poor Liens: \$1,503.93
- Auditor’s Account with the County Treasurer

County General Fund	\$2,723,414.34
Special Revenue Funds	1,163,359.51
TIF Debt Service	626.99
Amount Held for Trust & Agency Funds	341,663.84
Amount Held for Schools	384,489.28
Amount Held for Townships	36,885.44
Amount Held for Municipalities	<u>70,278.74</u>
Total	\$4,720,718.14

Chairman Albrecht declared the meeting adjourned at 11:36 AM until 8:30 AM, Tuesday, May 6, 2014.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

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