

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met for a reorganization meeting at 8:30 AM on Tuesday, January 7, 2014, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Theresa Hodges, Auditor, acting as Chairman Pro-Tem, opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDAS**

Motion was made by Johnson, seconded by J. Albrecht, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Schultz, seconded by D. Albrecht, to approve the minutes of the December 31, 2013 Commission meeting. All members voted aye. Motion carried.

**CHAIRMAN NOMINATIONS**

Hodges called for 2014 Spink County Commission Chairman nominations pursuant to SDCL 7-8-15.

Motion by J. Albrecht to nominate Dave Albrecht for 2014 Chairman and that nominations cease; seconded by Johnson. All members voted aye. Motion carried.

Chairman D. Albrecht then called for nominations for Vice Chairman. Motion by Kramp to nominate Jeff Albrecht for 2014 Vice Chairman and that nominations cease; seconded by Johnson. All members voted aye. Motion carried.

**CORRESPONDENCE:**

- US Dept of the Interior- Thank You for support of USGS
- SD Wing Newsletter

**COMMISSION APPOINTMENTS:**

Motion was made by Kramp, seconded by Johnson, to approve the appointments of Commissioners to the following Boards for 2014:

County Employees Health Insurance	Cindy Schultz
Drainage	All Commissioners & Kim Markley, Administrator
E911	All Commissioners
4-H Expansion & Advisory Committee	Jeff Albrecht
Fair	Cindy Schultz
Grow Spink	Jeff Albrecht
Law Enforcement	Pat Kramp and Craig Johnson
LEPC	Pat Kramp
Northeast Council of Governments	Jeff Albrecht, Craig Johnson & Scott Thompson (member at large)
Personnel Policy Board	Dave Albrecht
Spink County Ambulance	Pat Kramp
Weed Board	Cindy Schultz

All members voted aye. Motion carried.

**APPOINTMENT OF DRAINAGE BOARD APPOINTMENT**

The Board of Spink County Commissioners, in session this 7<sup>th</sup> day of January 2014, appoint the Spink County Board of Commissioners to the Spink County Drainage Board and also appoint Kim Markley as Drainage Administrator to be responsible for getting applications filled out, notifying County Commissioners and setting hearing dates.

**FAIR BOARD APPOINTMENT**

The Board of Spink County Commissioners, in session this 7<sup>th</sup> day of January 2014, appoints the following persons to a two-year term on the County Fair Board, effective January 1, 2014:

Bruce Bebo	2015
James Ellenson	2015

**WEED & PEST BOARD APPOINTMENT**

The Board of Spink County Commissioners, in session this 7<sup>th</sup> day of January 2014, appoints the following person to a four-year term on the Spink County Weed & Pest Board effective January 1, 2014:

District #2	Gary Felderman, Doland	2017
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Motion was made by Kramp, seconded by Johnson, to approve and adopt the above appointments to the three boards. All members present voted aye. Motion carried.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, gave an update of activities.

**HIGHWAY SUPERINTENDENT**

Jeff Haessig, Highway Superintendent, gave an update of activities.

**SHERIFF'S DECEMBER REPORT**

Kevin Schurch, Sheriff, gave an update on activities in his department and introduced his new Deputy Brandon Black.

**MAINTENANCE SUPERVISOR**

Mike Siebrecht, Maintenance Supervisor, gave an update of activities.

**PLANNING & ZONING**

At 9:53 AM a motion was made by Johnson, seconded by Schultz, to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:32 AM after having adjourned as a Planning and Zoning Board.

**RESOLUTION DESIGNATING SPINK COUNTY BANK DEPOSITORIES FOR 2014 (#1)**

WHEREAS, the Spink County Board of Commissioners is to designate the bank depositories for all County funds,

BE IT RESOLVED that the following financial banking systems within Spink County be named as bank depositories for county funds:

Wells Fargo, Redfield Branch, Redfield  
Bank of the West, Redfield Branch, Redfield  
Great Western Bank, Redfield Branch, Redfield  
American Bank & Trust, Mellette  
Farmers State Bank, Turton  
Plains Commerce Bank, Conde  
Heartland State Bank, Redfield Branch, Redfield; Tulare Branch, Tulare  
And Dakotaland Federal Credit Union, Redfield;

BE IT FURTHER RESOLVED, that the following banking systems within Spink County is the active depositories for deposits and withdrawals of daily receipts of cash, checks, drafts and other cash items:

Wells Fargo, Redfield Branch, Redfield  
Heartland State Bank, Redfield Branch, Redfield

**RESOLUTION ESTABLISHING COMPENSATION FOR ELECTION BOARDS (#14-2)**

WHEREAS, annually it is the duty of the Spink County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED by the Spink County Board of Commissioners, in session this 7th day of January, 2014, that the person delivering the poll books and ballot boxes to the proper authority to and from the polling place shall receive the current County rate for mileage for miles necessarily traveled in going to and returning from making such delivery, and

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive \$20.00 per diem in accordance with SDCL 12-15-7, \$140 per diem for Election day and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board and Absentee Board shall receive a minimum of \$35.00 or \$10.00 per hour if their time exceeds 3.5 hours, and

BE IT RESOLVED that aids providing assistance at the polling places shall receive \$8.00 per hour, and

BE RESOLVED that the polling places shall receive compensation of \$75.00 each for the Primary and General Elections.

**RESOLUTION SETTING PER DIEM FOR BOARDS (#14-3)**

WHEREAS, the Spink County Board of Commissioners is to set a per diem for the boards, such as Weed, County Fair, 4-H, E-911, and any other board pertaining to the County,

BE IT RESOLVED that each member of the boards shall receive the amount of \$35.00 per diem for each and every meeting attended, plus the current County rate per mile to and from each meeting, and

BE IT RESOLVED that when a telephone conference call is made instead of a meeting each Board member shall receive \$5.00 if contacted on telephone conference call, and

BE IT FURTHER RESOLVED that the County Commissioner who is a member of such board shall receive mileage at the County rate, but Commissioner's membership on such Board is part of the duties as a County Commissioner.

**RESOLUTION TO DESIGNATE PLACE TO HOLD CHATTEL MORTGAGE SALES (#14-4)**

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate the place at which Chattel Mortgage sales may be held in Spink County,

THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners that the Court House in the City of Redfield is hereby designated as the place for holding Chattel Mortgage sales in Spink County.

**RESOLUTION DESIGNATING OFFICIAL COUNTY NEWSPAPERS - SDCL 7-18-3 (#14-5)**

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate and appoint the Spink County Official Newspapers,

THEREFORE, BE IT RESOLVED by the Board of Spink County Commissioners that The Redfield Press, Redfield, South Dakota, The Conde News, Conde, South Dakota, and The Times-Record, Conde, South Dakota, be designated and appointed the Official Legal Newspapers for Spink County, South Dakota, for the year 2014, and

BE IT FURTHER RESOLVED, that such proceedings shall be published as soon after any meeting as practicable.

**SPINK COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION (#14-6)**

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Spink County Board of Commissioners desires to protect existing Spink County highways, ultimately saving tax dollars, and

WHEREAS, the Spink County Board of Commissioners desires the enforcement of weight limitation of Spink County roads as set forth and posted by the Spink County Highway Superintendent, and

WHEREAS, the limits on Spink County Highways shall be set at six (6) ton per axle on all asphalt surface roads and on six miles of gravel from Day County west to State Highway 37 during the spring thaw period and when limit signs are in place,

NOW, THEREFORE BE IT RESOLVED, that the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Spink County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of load restrictions shall be as set forth in SDCL 32-22-55.

**RESOLUTION SETTING BURIAL FEES (#14-7)**

WHEREAS, it is the duty of the Spink County Board of Commissioners to establish an amount to be paid for services for County Burial in accordance with SDCL 28-17-4 and any amendments thereof,

BE IT HEREBY RESOLVED by the Spink County Board of Commissioners in regular session this 7th day of January 2014, that for a standard sized casket and the burial services the sum of \$1750.00 shall be allowed plus, \$700 for a vault if used, the invoice amount for the opening and closing of the grave, the state rate for mileage, and a flat fee of \$1750 for cremations.

**RESOLUTION SETTING NUMBER OF DEPUTIES AND CLERKS (#14-8)**

WHEREAS, law requires the Board of Commissioners to fix the number of deputies and clerks that shall be employed in the offices of the County Treasurer, Auditor, Coroner and Register of Deeds, the time of employment and the compensation which they shall receive,

NOW, THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners, in session this 7th day of January 2014, that in accordance with SDCL 7-7-20 deputies and clerks may be employed in these offices as follows:

- Treasurer – one full-time deputy and one permanent part-time deputy;
- Auditor – two full-time deputies and one permanent part-time deputy;
- Coroner – one part-time deputy as needed;
- Register of Deeds – one part-time deputy.

BE IT FURTHER RESOLVED that a part-time clerk may be employed at times in any of the offices, as deemed necessary by the elected officer. Salaries are to be as set by this Board.

**RESOLUTION TO PROHIBIT CAMPAIGNING IN COURTHOUSE (#14-9)**

WHEREAS, SDCL 12-18-3 states that except for sample ballots and materials and supplies necessary for the conduct of the election, no person may, in any polling place or within or on any building in which a polling place is located or within one hundred feet from any entrance leading into a polling place, maintain an office or communications center or public address system or display campaign posters, signs, or other campaign materials or by any like means solicit any votes for or against any person or political party or position on a question submitted. No person may engage in any practice which interferes with the voter’s free access to the polls or disrupts the administration of the polling place, or conduct, on the day of an election, any exit poll or public opinion poll with voters within one hundred feet of a polling place. A violation of this section is a Class 2 misdemeanor; and

WHEREAS, the courthouse and/or other locations may be designated as polling places for absentee voting; and

WHEREAS, the Spink County Commission considers any and all location, whether for absentee voting or election day voting, designated as polling places to be in compliance with SDCL 12-18-3.

NOW, THEREFORE BE IT RESOLVED that the Board of Spink County Commissioners will prohibit any political campaigning within 100' of the Spink County Courthouse, or any other location within the County that has been established for early absentee voting, for the period of time that early absentee voting is being conducted for an election which is administered by the Auditor's office.

Motion was made by Johnson, seconded by Kramp, to approve and adopt the above nine resolutions. All members present voted aye. Motion carried.

Dated this 7th day of January, 2014.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor  
Spink County, South Dakota

**2014 SPINK COUNTY FEE SCHEDULE**

Motion was made by Johnson, seconded by J. Albrecht, to adopt the 2014 Spink County fees as amended. All members voted aye. Motion carried.

Fee schedule is available in related Departments and on the County website.

**DIRECTOR OF EQUALIZATION/AUDITOR**

Theresa Hodges, Auditor, filed two quotes for copiers from A&B Business: for the Director of Equalization for a Ricoh Aficio MP C2051, with cabinet, fax option and surge protector for \$4,600.00; and for the Auditor’s Office for a Toshiba E-Studio 356, with cabinet, fax option and surge protector for \$2,943.84. Kim Markley, Director of Equalization, was present to answer questions. Motion was made by J. Albrecht, seconded by Schultz, to approve the purchase of both copiers from A&B Business’s quotes. All members voted aye. Motion carried.

## **ABATEMENTS**

Motion was made by Johnson, seconded by J. Albrecht, to approve the Applications for Abatement of Property Taxes for record #12718 abating \$1,776.44, and record #6604 abating \$1,537.34 due to the Director of Equalization not applying discretionary formula after annexation into Redfield City and record #6733 abating \$2.74 due to the Director of Equalization missing the flooded land application. All members voted aye. Motion carried.

## **EMERGENCY MANAGER/SLA QUARTERLY REPORT**

Motion was made by Schultz, seconded by Kramp, to sign the Emergency Manager's SLA FY 2014 1<sup>st</sup> quarter report. All members voted aye. Motion carried.

## **TREASURER'S TAX DEEDS TO COUNTY**

Motion was made by Kramp, seconded by Johnson, to accept the Treasurer's tax deed on the following:

Wilson, Grant Parker

RR Right-of-Way in SE ¼ 3-116-62

Frankfort Township

All members voted aye. Motion carried.

## **BROADBAND GRANT AWARD AGREEMENT**

Motion was made by J. Albrecht, seconded by Schultz, to sign the Technology Planning Program Community Anchor Institution Subgrant Award Agreement with the SD Bureau of Information and Telecommunications for awards through the State Broadband Initiative Program. All members voted aye. Motion carried.

## **CMH BOARD**

Discussion was held over Redfield City's ordinance 2.36.020 that the Spink County Commissioners appoint two trustees to the Community Memorial Hospital Board and at this time the Commission would like to request that Redfield City update the ordinance removing that requirement.

**VOLUNTEERS FILED-** Teen Court Judges: Russ Battey, Gina Rogers, Paul Gillette, Margot Gillette; Deputy State's Attorneys: Tim Bormann, Larry Lovrien, Harry Oliver; 4-H: Rita Masat, Jordan Hansen, Terry Hansen, Brent Mason, Alan Steinheuser, Rebecca Woodring, Jeff Gatzke, Don Masat, Rod Hansen, Chris Styles, Kristi Binger, Korie Braun, Sheila Gatzke, Caroline Masat, Laura Steward; LEPC: Simon Appel, Kerry Baird, Stuart Bell, Kellie Blume, Terry Bohl, Nick Brandner, Justin Bucholz, Wayne Fischbach, Russ Franks, Rich Gruenwald, Adam Hahler, Russell Jessen, Robert Leidholdt, Lisa Manning, Amy Rothacker, Craig Oberle, Leonard Oberle, Jason O'Daniel, Philip Overby, Dr. Matthew Owens, Ted Price, Mike Sanger, Gene Stellmacher, Rory Troske, Roger Vick, Ron Worlie, Sheri Zens.

**2013 SALARIES FILED** – Highway Department: Ryan Anderson, 15.91/hr, Dennis Baird 15.91/hr\*, Barrie Bawek 15.91/hr\*, Delwin Bierman 15.91/hr plus\*, Kevin Corkins 15.91/hr, Greg Drayer 15.91/hr, Michael Esser (Weed Supervisor) 15.91/hr\*, Travis Fast (Foreman) 16.83/hr, Roger Metzinger 15.91/hr\*, Jacob Miller 15.91/hr, Jason Murray 15.91/hr, Willis Rothacker (Mechanic/Supv) 17.35/hr plus\*, Monty Wipf 15.91/hr plus\*, Randy Woodward 15.91/hr\*;

Clerks and Deputies: (Auditor, Treasurer, Register of Deeds, Extension, Health, Highway, States Attorney) Ann Bottum 14.67/hr, Janelle Cowles-Nelson 14.67/hr\*, Sharlene Gilbert 14.43/hr, Audrey Helm 14.67/hr, Amy Hermann 14.67/hr plus\*, Shirley Howe 14.67/hr\*, Amy Michlitsch 14.67/hr, Chessa Quenzer 13.88/hr, Yvonne Stulken 14.43/hr, Tamara Suchor 14.67/hr plus\*;

Certified Deputies: (Director of Equalization) Sally Schwab 14.82/hr\*, Diane Tipton 14.82/hr\*;

Sheriff's Dispatchers: Jeanne Deuter 15.05/hr\*, Marleen Huckabay (Chief Dispatcher) 16.08/hr\*, Craig Richmond 15.05/hr\*, Maxine Schurch 14.43/hr, Wes Warning 13.88/hr;

Sheriff's Deputies: Kathleen Adams 17.74/hr as Sergeant & 900.00/yr as Home Detention Monitor Supervisor\*, Benjamin Aery 17.59/hr, Leroy Fuerst-Chief Deputy Sheriff 18.67/hr\*, Jason Kraft 17.59/hr\*, Jerrod Peterson 17.59/hr, Andrew Rindelaub 17.74/hr;

Maintenance: Mike Siebrecht (Supervisor) 14.68/hr, Samantha Garrison 11.33/hr;

Elected and Appointed Officials Annual Salary: Commissioners: David Albrecht, Chair 12240.00/yr, Jeffrey Albrecht 11040.00/yr, Craig Johnson 11040.00/yr, Patrick Kramp 11040.00/yr, Cindy Schultz 11040/yr; States Attorney: Victor Fischbach 38196.90/yr, Sheriff: Kevin Schurch 48300.00/yr, Register of Deeds: Sharon Jungwirth 37525.95/yr\*, Highway Superintendent: Jeff Haessig 48300.00/yr\*, Auditor: Theresa Hodges 39,180.75 Treasurer: Kathy Ludwig 37525.95/yr\*, Director of Equalization: Kimberly Markley 39833.85/yr\*, Coroner: Pat Thelen 58.00 per inquest and 50.00/hr for transport & other duties; EMS: Larry Tebben 36359.00/yr; VSO: Gordon Richard 14.92/hr;

Planning & Zoning Administrator: position currently vacant;

Crossing Guards 12.00/hr; Home Detention Monitors 13.42-13.96/hr; Dispatcher serving as Matron/regular hourly wage; Temps will receive \$9 to \$12/hr and Highway Temps will receive \$10-\$14/hr both depending upon experience, and at the discretion of supervisor.

\*These employees receive longevity pay. Spink County's policy is \$20/year for years of service 10-14; \$30/year for 15-19; \$40/year for 20-24 and \$50/year for 25-30; the maximum amount of longevity pay is \$1500.

**EXPENSE REQUESTS**

Motion was made by J. Albrecht, seconded by Kramp, to approve the following expense requests:

- Mike Esser, Weed Supervisor, and one Weed Board member, to Supervisor Training & Weed and Pest Conference, 2/19-2/21/14, Aberdeen, SD;
- Larry Tebben, Emergency Manager, Yearly Pipeline Safety Briefing, 2/5/14, Aberdeen, SD;
- Wes Warning, Dispatcher, 911 Basic Certification & 3 day EMD Course, 6/2-6/13/14, Pierre, SD;

All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by Schultz, seconded by Johnson, to approve the following claims and reports. All members voted aye. Motion carried.

DECEMBER 2013 PAYROLL		FEDEX	11.47
Commissioners	5170.35	HEDAHL INC.	20.40
Elections	224.93	MID-STATES ORGANIZED CRIME	100.00
Auditor	9696.15	NORTHERN VALLEY	
Treasurer	9226.52	COMMUNICATIONS	207.49
States Attorney	7751.77	REDFIELD ACE HARDWARE	30.95
Government Building	4726.73		
Director of Equalization	11536.48	JAIL	
Register of Deeds	4133.25	APPEL OIL COMPANY	42.27
Veterans Service	1268.03	FAULKTON AREA MEDICAL CENTER	842.00
Sheriff	36060.53	HEDAHL INC.	22.58
Home Detention	2252.00		
Welfare	1605.52	MENTALLY HANDICAPPED	
County Nurse	3291.61	AVERA MCKENNAN HOSPITAL	1214.60
Extension	3598.98	AVERA MEDICAL GROUP	
Weed	2214.95	UNIVERSITY	203.78
Highway	63277.67		
E-911	13484.27	MENTAL ILLNESS BOARD	
Emergency Management	4091.71	SHEPHERD REPORTING, LLC	30.00
WIC	306.63		
24/7 Sobriety	2256.66	COUNTY FAIR	
Heartland State Bank-ACH FEE	25.00	DUCKWALL-ALCO STORES, INC.	18.78
COMMISSIONERS		NORTHWESTERN ENERGY	226.58
APPEL OIL COMPANY	48.20	REDFIELD CITY	25.25
DUCKWALL-ALCO STORES, INC.	7.49		
		WEED CONTROL	
AUDITOR		SOUTH DAKOTA ASSOCIATION OF	50.00
PITNEY BOWES INC	512.19		
		RD & BRG - ADMIN	
GOVERNMENT BUILDINGS		A+ TIRE & AUTOMOTIVE SERVICE	85.00
REDFIELD CITY	84.25	BUTLER MACHINERY CO.	1003.22
		CLEBERG TIRE SERVICE	622.00
DIRECTOR EQUALIZ.		CRAWFORD TRUCKS & EQUIP., INC	6650.83
APPEL OIL COMPANY	39.48	DOLAND CITY FINANCE OFFICE	56.00
IAAO	175.00	HEDAHL INC.	44.26
		NORTHWESTERN ENERGY	1146.13
SHERIFF		ODLAND GRAVEL	1668.34
A+ TIRE & AUTOMOTIVE SERVICE	109.81	POWER PLAN (RDO)	495.86
APPEL OIL COMPANY	2352.95	REDFIELD ACE HARDWARE	24.95
AVAYA INC.	249.51	REDFIELD CITY	39.50
DAKOTA ELECTRONICS	77.90	SHEEHAN MACK SALES &	
DUCKWALL-ALCO STORES, INC.	84.55	EQUIPMENT	72.62

**REPORTS**

- December 2013 Highway Superintendent Report of Collections Made:
  - Road & Bridge Fund \$96,039.05
- December 2013 Sheriff's Report of Receipts: \$8,132.35
- Recapitulation of Tax List Year Pay 2014
- Auditor's Account with the County Treasurer
  - County General Fund \$3,469,265.64
  - Special Revenue Funds 603,718.99
  - TIF Debt Service 626.99
  - Amount Held for Trust & Agency Funds 300,380.56
  - Amount Held for Schools 24,923.18
  - Amount Held for Townships 12,808.77
  - Amount Held for Municipalities 15,652.92
  - Total \$4,427,377.05

Chairman Albrecht declared the meeting adjourned at 11:27 AM until 8:30 AM, Tuesday, January 21, 2014.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:  
Theresa Hodges, Auditor  
Spink County, South Dakota

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