

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, October 8, 2013, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Kramp, seconded by Johnson, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Johnson, seconded by Schultz, to approve the minutes of the September 24, 2013 Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- Aspire, Inc. – Newsletter
- SD Dept. of Natural & Environmental Resources – Bob Robinson Revised Phosphorus-Based NMP
- NACO – Participation & Membership Benefits Report
- Fifth Judicial District – Notice of Drawing Master Jury List

**JAIL**

Judge Portra, 5<sup>th</sup> Judicial District, discussed the new sentencing guidelines and the effect it will have on the County jail population.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, gave an update of activities and stated building permits do not have to be published, but do need to be available for public inspection.

**OIL DISTRIBUTOR BIDS OPENED**

At 9:00 a.m., time set by public notice, bids for the purchase of an Oil Distributor were opened and read. Jeff Haessig, Highway Superintendent and Toby Boyer, Sheehan Mack Sales & Equipment, were present. Copies of all bids and specifications are on file in the Auditor's Office and the Highway Department and open for inspection during normal working hours. Sheehan Mack Sales & Equipment was the only bidder, filing a bid for a 1996 Etnyre S2000 Distributor mounted on a 1996 International 4700 truck with a Detroit DT466 Diesel engine and 5 speed transmission for F.O.B. Etnyre Shop, Oregon, IL, \$58,000; F.O.B. Spink County Shop, Redfield, SD, \$60,000.

Motion was made by Johnson, seconded by J. Albrecht, to table the acceptance of the bid until October 22, 2013, so the machine can be examined by the Highway Superintendent prior to the purchase. All members voted aye. Motion carried.

**HIGHWAY SUPERINTENDENT**

Jeff Haessig, Highway Superintendent, gave an update of activities and requested to advertise for bids on bridge work.

**NOTICE TO BIDDERS**

Motion was made by Schultz, seconded by Kramp, to advertise bids to be opened on October 22, 2013 at 9:00 AM, Spink County Commissioners' Chambers, second floor, Spink County Courthouse, for labor and materials to shape bridge berms, install fabric and rip rap on Spink County Bridges 58-153-030-, 58-190-258 and 58-200-287. All members present voted aye. Motion carried.

**SHERIFF**

Kevin Schurch, Sheriff, gave an update of activities and filed his monthly report.

**TREASURER**

Amy Michlitsch, Deputy Treasurer, presented two Partial Payment Agreements and a quote from Connecting Point, Watertown, SD, for a HP Elite 8300 workstation with HP Monitor, Office 2013 and installation for \$1,645.

Motion was made by Kramp, seconded by Schultz, to purchase the workstation from Connecting Point. All members voted aye. Motion carried.

**PARTIAL PAYMENT AGREEMENT**

Motion was made by Johnson, seconded by J. Albrecht, to accept partial payments in the amount of \$250/month to apply towards all taxes due and owing to Spink County for Record #9757 and \$100 bi-monthly to apply towards all taxes due and owing to Spink County for Record #10549. All members voted aye. Motion carried.

### **MAINTENANCE SUPERVISOR**

Mike Siebrecht, Maintenance Supervisor, discussed the cause of the courthouse roof leaking, stating caulking on the ridge caps need to be replace and that he is working on getting quotes.

### **PERSONNEL POLICY BOARD**

Ann Bottum, Deputy Auditor/Welfare Director, presented a change to the Use of Cell Phones policy in the Personnel Policy Manual. Motion was made by Schultz, seconded by J. Albrecht, to adopt the changes as presented. All members voted aye. Motion carried.

### **WELFARE DIRECTOR**

Bottum, also presented a request for preapproval of services for client #211. Motion was made by Kramp, seconded by J. Albrecht, to pre-approve, as per SDCL 28-13-33, the request by client #211 for wound vac dressing changes 3 times per week beginning 10/11 through 12/12/13, pending the denial of other resources, noting the client's ability to pay \$7306.22. All members voted aye. Motion carried.

### **BURN BAN**

Discussion was held on lifting the burn ban due to recent rains and the long-term forecast. Motion was made by J. Albrecht, seconded by Schultz, to lift the burn ban effective immediately. All members voted aye. Motion carried.

### **ASSIGNMENT OF LIEN**

Discussion was held on assigning the County's interest in County liens that attach to Record #11010 and #11012 to the current owner of the property. Vic Fischbach, States Attorney, was present to answer questions.

### **STATE & LOCAL AGREEMENT**

Motion was made by Schultz, seconded by Johnson, to approve the SLA Quarterly Activity Report for the 4th quarter of FY 2013. All members voted aye. Motion carried.

### **EM STATE & LOCAL AGREEMENT**

Motion was made by J. Albrecht, seconded by Schultz, to approve the Emergency Management FY2014 SLA between the State of South Dakota and Spink County for agreed upon activities & products which will justify local funding assistance during the period 10/1/13 to 9/30/14. All members voted aye. Motion carried.

### **AUDITOR**

Theresa Hodges, Auditor, present a quote from A&B Business, Aberdeen, SD, for new desk system for \$2,373 for the Auditor's Office. Motion was made by Schultz, seconded by Johnson, to purchase the desk system from A&B Business. All members voted aye. Motion carried.

### **GENERAL FUND SURPLUS ANALYSIS**

Hodges also filed the General Fund Surplus Analysis as of 9/30/2013. The Unassigned General Fund balance as of 9/30/2013 is \$1,016,091.99 with the fund balance percentage being 35.13%.

### **PERSONNEL**

Motion was made by Schultz, seconded by Johnson, to move Micky Schurch, Dispatcher, to \$14.01/hr effective 9/26/13. All members voted aye. Motion carried.

### **EXPENSE REQUESTS**

Motion was made by Johnson, seconded by Schultz, to approve the following expense requests:

- Larry Tebben, Emergency Manager, School Shooting Exercise, Aberdeen, SD, 10/11/13;
- Larry Tebben, Emergency Manager, Beadle County POD Exercise, Huron, SD, 10/30/13;

All members voted aye. Motion carried.

### **CLAIMS AND REPORTS ALLOWED**

Motion was made by Kramp seconded by Johnson, to approve the following claims and reports. All members voted aye. Motion carried.

SEPTEMBER 2013 PAYROLL			
Commissioners	5934.29	Director of Equalization	12428.82
Elections	160.51	Register of Deeds	5526.98
Auditor	10198.09	Veterans Service	1580.91
Treasurer	9679.45	Sheriff	42822.61
States Attorney	7885.10	Home Detention	1971.14
Government Building	4856.35	Coroner	592.86
		Welfare	1692.25

County Nurse	3360.29
Fair	150.03
Extension	3964.23
Weed	3574.59
Planning & Zoning	2149.52
Highway	67453.82
E-911	12550.35
Emergency Management	4077.46
WIC	353.17
24/7 Sobriety	1871.60
Heartland State Bank-ACH FEE	25.00
COMMISSIONERS	
THE CONDE NEWS	662.34
HOLIDAY INN HOTEL & CONV	260.97
NACo	450.00
THE TIMES RECORD	662.34
AUDITOR	
A & B BUSINESS SOLUTIONS, INC	144.85
NORTHERN WIRELESS	14.28
TREASURER	
THE CONDE NEWS	43.46
KATHY LUDWIG	304.00
MCLEOD'S PRINTING & OFFICE SUP	289.80
NORTHERN WIRELESS	14.28
THE TIMES RECORD	43.46
STATES ATTORNEY	
NORTHERN WIRELESS	4.76
QUALITY QUICK PRINT, INC.	439.74
CT APPT ATTY & CLERP	
RUSSELL H. BATTEY	411.60
GOVERNMENT BUILDINGS	
MENARDS	139.98
NORTHERN WIRELESS	4.76
NORTHWESTERN ENERGY	1913.95
REDFIELD HARDWARE HANK	102.76
REDFIELD ACE HARDWARE	119.48
REDFIELD CITY	1176.25
SWANSON ELECTRIC, LLC	7342.98
DIRECTOR EQUALIZ.	
A & B BUSINESS SOLUTIONS, INC	84.03
APPEL OIL COMPANY	108.11
AT & T MOBILITY	12.87
NORTHERN WIRELESS	19.03
REGISTER OF DEEDS	
NORTHERN WIRELESS	9.52
VETERANS SERVICE	
A & B BUSINESS SOLUTIONS, INC	10.30
AT & T MOBILITY	19.86
NORTHERN WIRELESS	4.76
SHERIFF	
A & B BUSINESS SOLUTIONS, INC	92.77

APPEL OIL COMPANY	3103.91
AVAYA INC.	249.51
HEDAHLS INC.	12.95
MCLEOD'S PRINTING & OFFICE SUP	253.50
NORTHERN VALLEY COMMUNICATIONS	207.04
PRIORITY DISPATCH	39.00
REDFIELD ACE HARDWARE	9.99
TJ'S REPAIR	41.00
JAIL	
APPEL OIL COMPANY	54.88
BEADLE COUNTY SHERIFF	995.00
FAULKTON REXALL DRUG	13.55
CARE OF POOR	
TAMMY ERICKSON COURT REPORTING	106.05
NORTHERN WIRELESS	4.76
AMBULANCE	
SANGER MGMT & TRAINING L.L.C	787.50
MENTAL HEALTH CENTER	
CENTER FOR INDEPENDENCE	416.66
MENTAL ILLNESS BOARD	
FOX & YOUNGBERG, P.C.	175.24
LINCOLN COUNTY	60.50
COUNTY FAIR	
BAUMANN LUMBER INC	1238.00
NORTHWESTERN ENERGY	136.05
QUILL	51.07
REDFIELD CITY	14.25
SENIOR CITIZENS	
SPINK CO. SENIOR CITIZENS INC.	2139.00
EXTENSION	
A & B BUSINESS SOLUTIONS, INC	85.54
NORTHERN WIRELESS	14.28
QUILL	69.65
WEED CONTROL	
REDFIELD CITY	31.50
SD WHEAT GROWERS ASSN	27.90
PLANNING BOARD	
THE CONDE NEWS	290.88
NORTHERN WIRELESS	4.76
THE TIMES RECORD	290.88
RD & BRG - ADMIN	
A & B BUSINESS SOLUTIONS, INC	68.68
APPEL OIL COMPANY	3333.89
AT & T MOBILITY	124.21
BURDICK BROS. MACHINE & REPAIR	994.16
BUTLER MACHINERY CO.	1008.09
THE CONDE NEWS	7.61
CONNECTING POINT COMPUTER	89.00
DIAMOND MOWERS INC	1117.72

DOLAND CITY FINANCE OFFICE	81.00	TRUE NORTH STEEL	16950.26
HOUSE OF GLASS INC	521.00		
JEBRO INC	88349.21	E-911	
JOHNSON OIL COMPANY, INC.	133.52	JAMES VALLEY	
NASASP	39.00	TELECOMMUNICATION	209.10
NORTH CENTRAL FARMERS ELEVATOR	10421.54	EMERGENCY MANAGEMENT	
NORTHERN WIRELESS	39.95	APPEL OIL COMPANY	216.66
NORTHWESTERN ENERGY	466.82	JESSEN HEATING & REFRIDGE. INC	57437.73
PHEASANT COUNTRY REPAIR	26.62	NORTHERN WIRELESS	4.76
REDFIELD HARDWARE HANK	16.97		
REDFIELD ACE HARDWARE	29.98	JAIL	
REDFIELD CITY	34.00	REDFIELD HARDWARE HANK	15.54
THE TIMES RECORD	7.61		

## REPORTS

- September 2013 Sheriff Report
- September 2013 Comp & OT Earned Report
- September 2013 Report of Payments Received to Reimburse County for Poor Liens: \$335.00
- September 2013 Spink County Ambulance Report
- September 2013 Building Permits
- September 2013 Highway Superintendent's Report of Collections Made:  
Road & Bridge Fund \$18,002.17
- Auditor's Account with the County Treasurer

County General Fund	\$2,749,898.31
Special Revenue Funds	1,043,117.57
TIF Debt Service	627.00
Amount Held for Trust & Agency Funds	336,781.64
Amount Held for Schools	108,152.04
Amount Held for Townships	15,795.13
Amount Held for Municipalities	<u>26,076.30</u>
Total	\$4,280,447.99

Chairman Albrecht declared the meeting adjourned at 10:55 AM until 8:30 AM, Tuesday, October 22, 2013.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:  
Theresa Hodges, Auditor  
Spink County, South Dakota

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