

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, May 28, 2013, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Pat Kramp and Cindy Schultz. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Johnson, seconded by Kramp, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Schultz, seconded by J. Albrecht, to approve the minutes of the May 14, 2013 Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- SDACC – Catastrophic County Poor Relief Claims Rule Changes
- SD Dept. of Environment & Natural Resources – Glendale Colony Underground Irrigation Piping As-Built Plans Review
- BIDKEY.NET - Construction Bid Advertising
- BW Insurance – Health Care Reform Overview Meetings
- NECOG – 5/29/13 Meeting Invitation

**REGISTER OF DEEDS**

Sharon Jungwirth, Register of Deeds, requested a contingency transfer to the Modernization and Preservation Relief Fund for the rebinding of books.

Theresa Hodges, Auditor, discussed the need for budget in the Dissolved Township Fund, as these road maintenance expenses were unknown and not budgeted in the 2013 budget.

**CONTINGENCY TRANSFER**

Motion was made by J. Albrecht, seconded by Schultz, to approve the following contingency budget transfers:

Modernization & Preservation Fund	250-163-425	\$1,500
Dissolved Township Fund	242-311-426.30	\$10,000

All members voted aye. Motion carried.

**BUDGET**

Copies of the 2014 Expense Budgets were distributed with general discussion on the budgets.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, gave a departmental update.

**HIGHWAY SUPERINTENDENT**

Jeff Haessig, Highway Superintendent, gave a department update, requested Spink County accept Brown County's bid for renting equipment for road grinding, stated he would like to promote Travis Fast to the Foreman position and presented an Application for Occupancy of the Right of Way.

**BID ACCEPTED**

Motion was made by Kramp, seconded by Johnson, to accept Brown County's low bid of \$0.69 per square yard from Asphalt Recycling Solutions, Inc, Oakdale, MN, for rental of milling/reclaiming equipment, effective 4/1/13 through 3/31/14. All members voted aye. Motion carried.

Bid specs, minutes, affidavit of publication and award letter are on file in the offices of the Spink County Highway Superintendent and the Spink County Auditor and are available for review during regular working hours.

**PERSONNEL**

Motion was made by Schultz, seconded by Kramp, to promote Travis Fast to Foreman, at \$16.34/hr effective 5/26/13. All members voted aye. Motion carried.

**OCCUPANCY ON THE RIGHT OF WAY OF COUNTY HIGHWAYS**

Motion was made by Johnson, seconded by J. Albrecht, to approve Northwestern Energy's Application for Occupancy on the Right-of-Way of County Highways for Spink County 18, 9 & 16-116N-64W. All members voted aye. Motion carried.

**EXTENSION OFFICE**

Amy Hermann, Extension Office, presented a quote from A&B Business for a copier lease agreement. Motion was made by Schultz, seconded by J. Albrecht, to accept the quote from A&B Business, Aberdeen, SD, for \$85.70/month for 60 months beginning 6/1/13. All members voted aye. Motion carried.

**PERSONNEL POLICY**

Ann Bottum, Auditor Clerk, gave an update from the 4/23/13 Personnel Policy Board meeting and presented a recommended change to the Sick Leave Policy. Motion was made by Johnson, seconded by Kramp, to adopt the addition to the Sick Leave Policy as filed. All members voted aye. Motion carried.

**EMERGENCY MANAGER**

Larry Tebben, Emergency Manager, reported on his exercise held 5/13/13 and stated the Spending Authority Policy need not be a formal policy.

Motion was made by Johnson, seconded by Schultz, to give the Emergency Manager the Spending Authority of \$15,000 in the event of an emergency when the Emergency Manager is unable to get ahold of the proper contacts. All members voted aye. Motion carried.

**TREASURER**

Kathy Ludwig, Treasurer, presented a Partial Payment Agreement, discussed concerns on beginning tax deed proceedings on properties Record #8758 & #8759, due to a shared roof with adjoining buildings, and discussed uncollectible tax bills on an Artesian well record #5766, the Auditor will work with the Director of Equalization to try and resolve this issue.

Motion was made by Johnson, seconded by J. Albrecht, to not pursue tax deed proceedings on properties Record #8758 & #8759. All members voted aye. Motion carried.

**PARTIAL PAYMENT AGREEMENT**

Motion was made by Schultz, seconded by Kramp, to accept partial payments in the amount of \$125/month to apply against current year taxes for Record #6667. All members voted aye. Motion carried.

**PLANNING & ZONING**

At 10:00 AM motion was made by Schultz and seconded by Johnson to recess as a Board of Commissioners and convene as a County Planning and Zoning Board. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 10:21 AM after having adjourned as a Planning and Zoning Board.

**JAMES RIVER WATER DEVELOPMENT DISTRICT**

Commissioner Schultz gave an update from a James River Water Development District meeting she attended May 16 and stated Spink County's concern on an engineer not being used on projects was voiced.

**SDRS**

Theresa Hodges, Auditor, discussed the new SRP Roth 457 program with the South Dakota Retirement System Supplemental Retirement Plan and recommended Spink County electing to participate.

Motion was made by Kramp, seconded by Schultz, to elect to participate in the SDRS SRP Roth 457 program. All members voted aye. Motion carried.

**EXPENSE REQUESTS**

Motion was made by Schultz, seconded by Kramp, to approve the following expense requests:

- Jeff Haessig, Highway Superintendent, SDACHS Summer Meeting, Pierre, SD, 6/12-6/13/13;

All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by Johnson, seconded by J. Albrecht, to approve the following claims and reports. All members voted aye. Motion carried.

**COMMISSIONERS**

CENTURY LINK	16.51
JUDICIAL SYSTEMS	
MICHELLE GAIKOWSKI	68.40
JASON KNIGGE	20.74
DALLAS SCHULTZ	20.37

AUDITOR	
CENTURY LINK	16.51
THERESA HODGES	76.50
TREASURER	
CENTURY LINK	16.51

CNA SURETY	50.00		
THERESA HODGES	34.50	MUSEUM	
AMY MICHLITSCH	42.00	CENTURY LINK	34.16
		NORTHWESTERN ENERGY	93.11
STATES ATTORNEY			
CENTURY LINK	49.53	EXTENSION	
COMMUNITY MEMORIAL HOSPITAL	597.00	CENTURY LINK	33.02
SOUTH DAKOTA ASSOCIATION OF	10.00	LEAF	79.24
		BEV WRIGHT	67.01
GOVERNMENT BUILDINGS			
CENTURY LINK	33.02	SOIL CONSERVATION	
DAKOTA FIRE EQUIPMENT	168.00	SPINK COUNTY CONSERVATION DIST	7500.00
NORTHWESTERN ENERGY	2611.10		
SD ASSOC OF RURAL WATER		PLANNING BOARD	
SYSTEM	50.00	CENTURY LINK	16.51
MIKE SIEBRECHT	116.50		
SWANSON ELECTRIC, LLC	289.39	INDUSTRIAL DEVELOP.	
		CENTURY LINK	16.51
DIRECTOR EQUALIZ.			
CENTURY LINK	33.02	RD & BRG - ADMIN	
SOUTH DAKOTA ASSOCIATION OF	20.00	APPEL OIL COMPANY	14993.00
		ASPHALT PAVING & MATERIALS CO.	1617.97
REGISTER OF DEEDS		CENTURY LINK	49.53
CENTURY LINK	33.02	LIEN TRANSPORTATION CO.	8054.09
SHARON JUNGWIRTH	130.80	LYCOX ENTERPRISES, INC	24890.00
		SD ASSOC OF COUNTY HWY SUPT	30.00
VETERANS SERVICE		TRUE NORTH STEEL	10628.00
CENTURY LINK	33.02	JIM ZENS TRUCKING	6629.39
GORDON RICHARD	140.60		
		E-911	
SHERIFF		CENTURY LINK	947.40
ANIMAL HEALTH CENTER	140.72	SD RETIREMENT SYSTEM	45.00
B & L COMMUNICATIONS	522.50	SYNERGEM TECHNOLOGIES, INC	2383.22
CENTURY LINK	82.56	VENTURE COMMUNICATIONS COOP	164.78
DAKOTA ELECTRONICS	19.00		
THE LODGE AT DEADWOOD	237.00	EMERGENCY MANAGEMENT	
MCLEOD'S PRINTING & OFFICE SUP	106.85	AT & T MOBILITY	80.19
PHEASANT COUNTRY REPAIR	66.83	CENTURY LINK	33.02
SOUTH DAKOTA ASSOCIATION OF	10.00	SOUTH DAKOTA ASSOCIATION OF	10.00
		VERIZON WIRELESS	62.81
JAIL			
A'VIANDS, LLC	16.00	REGISTER OF DEEDS	
EXTRADITION TRANS OF AMERICA	1415.77	PHEASANTLAND INDUSTRIES	840.00
FAULK CO. SHERIFF'S OFFICE	1500.00		
VERIZON WIRELESS	221.30	DEBT SERVICE	
		GREAT WESTERN BANK	108237.96
CARE OF POOR			
CENTURY LINK	16.51		
COUNTY NURSE			
AMY ROTHACKER	97.17		

## REPORTS

- April 2013 Register of Deeds Statement of Fees Collected: \$15,672.70

Chairman Albrecht declared the meeting adjourned at 10:31 AM until 8:30 AM, Tuesday, June 4, 2013.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor  
Spink County, South Dakota

Published at an approximate cost of .....