

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met for a reorganization meeting at 8:30 AM on Tuesday, January 8, 2013, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Pat Kramp and Cindy Schultz. Theresa Hodges, Auditor, acting as Chairman Pro-Tem, opened the meeting with the Pledge of Allegiance.

ADOPT AGENDAS

Motion was made by Kramp, seconded by D. Albrecht, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by J. Albrecht, seconded by D. Albrecht, to approve the minutes of the December 27, 2012 Commission meeting. All members voted aye. Motion carried.

Hodges called for 2013 Spink County Commission Chairman nominations pursuant to SDCL 7-8-15.

Motion by J. Albrecht to nominate Dave Albrecht for 2013 Chairman and that nominations cease; seconded by Kramp. All members voted aye. Motion carried.

Chairman D. Albrecht then called for nominations for Vice Chairman. Motion by Kramp to nominate Jeff Albrecht for 2013 Vice Chairman and that nominations cease; seconded by Schultz. All members voted aye. Motion carried.

CORRESPONDENCE:

- Clark Engineering Christmas Card
- Conde Senior Citizen Center Christmas Card
- 5th Judicial Circuit setting Court Appointed Attorney fees at \$84.00/hr
- SD Public Assurance Alliance quote opportunity

COMMISSION APPOINTMENTS:

Motion was made by Schultz, seconded by J. Albrecht, to approve the appointments of Commissioners to the following Boards for 2013:

County Employees Health Insurance	Cindy Schultz
Drainage	All Commissioners & Kim Markley, Administrator
E911	All Commissioners
4-H Expansion & Advisory Committee	Jeff Albrecht
Fair	Cindy Schultz
Grow Spink	Jeff Albrecht
Law Enforcement	Pat Kramp and Craig Johnson
LEPC	Pat Kramp
Northeast Council of Governments	Jeff Albrecht, Craig Johnson & Scott Thompson (member at large)
Personnel Policy Board	Dave Albrecht
Spink County Ambulance	Pat Kramp
Weed Board	Cindy Schultz

All members voted aye. Motion carried.

STATES ATTORNEY

Vic Fischbach, States Attorney, and Kathy Ludwig, Treasurer, met with the Commissioners to answer questions on the process of taking properties for tax deed. Fischbach stated that there is a 60 day redemption period on properties taken and that up to \$200 in attorney fees may be added to the redemption amount. Also discussed was how to proceed on occupied properties that were taken for tax deed. Fischbach also mentioned another property that they are beginning tax deed proceedings on.

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, requested approval from the Commissioners to exchange \$262,000 federal Surface Transportation Program(STP) allocation funds for state funds, for the purpose of crushing gravel, grinding 3 miles of highway and crack sealing. Haessig also addressed the City of Ashton's request for the removal of 4 structures and stated he would meet with the City Finance Officer to discuss the privately owned properties.

STP FUNDS

Motion was made by J. Albrecht, seconded Schultz to exchange Spink County's federal Surface Transportation Program(STP) allocation funds for state funds. All members voted aye. Motion carried.

MOTION TO REAPPOINT

Motion was made by Schultz, seconded Kramp, to reappoint Jeff Haessig as Highway Superintendent for an additional two years, as per SDCL 31-11-1, beginning January 1, 2013. All members voted aye. Motion carried.

SHERIFF'S DECEMBER REPORT

Kevin Schurch, Sheriff, gave an update on activities in his department. Schurch mentioned that the E-911 contract with Faulk County had been signed by Faulk County and discussed jail agreements and costs with the Commissioners.

VETERAN SERVICE OFFICER

Gordon Richard, VSO, gave an overview of what his office does and stated he will be on vacation 1/14-1/25/2012 and has made the proper arrangement to cover his duties. Richard also mentioned the state reimbursement to counties for VSO salaries that was cut in 2011 may be reinstated and urged the Commissioners to contact State officials, Commissioner Dave Albrecht will contact Bob Wilcox with the SDACC.

REGISTER OF DEEDS

Sharon Jungwirth, Register of Deeds, filed an annual report of fees collected by her office and discussed fee changes that have happened in the office in the past year.

DIRECTOR OF EQUALIZATION/PLANNING & ZONING

Kim Markley, Director of Equalization, and Heather Jordan, Planning and Zoning Administrator, met with the Commissioners to provide information on and discuss fees charged by their office.

RESOLUTION DESIGNATING SPINK COUNTY BANK DEPOSITORIES FOR 2013 (#1)

WHEREAS, the Spink County Board of Commissioners is to designate the bank depositories for all County funds,

BE IT RESOLVED that the following financial banking systems within Spink County be named as bank depositories for county funds:

- Wells Fargo, Redfield Branch, Redfield
- Bank of the West, Redfield Branch, Redfield
- Great Western Bank, Redfield Branch, Redfield
- American Bank & Trust, Mellette
- Farmers State Bank, Turton
- Plains Commerce Bank, Conde
- Heartland State Bank, Redfield Branch, Redfield; Tulare Branch, Tulare
- And Dakotaland Federal Credit Union, Redfield;

BE IT FURTHER RESOLVED, that the following banking systems within Spink County is the active depositories for deposits and withdrawals of daily receipts of cash, checks, drafts and other cash items:

- Wells Fargo, Redfield Branch, Redfield
- Heartland State Bank, Redfield Branch, Redfield

RESOLUTION ESTABLISHING COMPENSATION FOR ELECTION BOARDS (#13-2)

WHEREAS, annually it is the duty of the Spink County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED by the Spink County Board of Commissioners, in session this 8th day of January, 2013, that the person delivering the poll books and ballot boxes to the proper authority to and from polling place shall receive \$9.00 per hour and, in addition, the current County rate for mileage for miles necessarily traveled in going to and returning from making such delivery, and

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive \$9.00 per hour in accordance with SDCL 12-15-7 and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board shall receive \$9.00 per hour, and

BE IT RESOLVED that aids providing assistance at the polling places shall receive \$8.00 per hour, and

BE RESOLVED that the polling places shall receive compensation of \$50.00 each for the Primary and General Elections.

RESOLUTION SETTING PER DIEM FOR BOARDS (#13-3)

WHEREAS, the Spink County Board of Commissioners is to set a per diem for the boards, such as Weed, County Fair, 4-H, E-911, and any other board pertaining to the County,

BE IT RESOLVED that each member of the boards shall receive the amount of \$35.00 per diem for each and every meeting attended, plus the current County rate per mile to and from each meeting, and

BE IT RESOLVED that when a telephone conference call is made instead of a meeting each Board member shall receive \$5.00 if contacted on telephone conference call, and

BE IT FURTHER RESOLVED that the County Commissioner who is a member of such board shall receive mileage at the County rate, but Commissioner's membership on such Board is part of the duties as a County Commissioner.

RESOLUTION TO DESIGNATE PLACE TO HOLD CHATTEL MORTGAGE SALES (#13-4)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate the place at which Chattel Mortgage sales may be held in Spink County,

THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners that the Court House in the City of Redfield is hereby designated as the place for holding Chattel Mortgage sales in Spink County.

RESOLUTION DESIGNATING OFFICIAL COUNTY NEWSPAPERS - SDCL 7-18-3 (#13-5)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate and appoint the Spink County Official Newspapers,

THEREFORE, BE IT RESOLVED by the Board of Spink County Commissioners that The Redfield Press, Redfield, South Dakota, The Conde News, Conde, South Dakota, and The Times-Record, Conde, South Dakota, be designated and appointed the Official Legal Newspapers for Spink County, South Dakota, for the year 2013, and

BE IT FURTHER RESOLVED, that such proceedings shall be published as soon after any meeting as practicable.

SPINK COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION (#13-6)

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Spink County Board of Commissioners desires to protect existing Spink County highways, ultimately saving tax dollars, and

WHEREAS, the Spink County Board of Commissioners desires the enforcement of weight limitation of Spink County roads as set forth and posted by the Spink County Highway Superintendent, and

WHEREAS, the limits on Spink County Highways shall be set at six (6) ton per axle on all asphalt surface roads and on six miles of gravel from Day County west to State Highway 37 during the spring thaw period and when limit signs are in place,

NOW, THEREFORE BE IT RESOLVED, that the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Spink County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of load restrictions shall be as set forth in SDCL 32-22-55.

RESOLUTION SETTING BURIAL FEES (#13-7)

WHEREAS, it is the duty of the Spink County Board of Commissioners to establish an amount to be paid for services for County Burial in accordance with SDCL 28-17-4 and any amendments thereof,

BE IT HEREBY RESOLVED by the Spink County Board of Commissioners in regular session this 8th day of January 2013, that for a standard sized casket and the burial services the sum of \$1750.00 shall be allowed plus, \$700 for a vault if used, the invoice amount for the opening and closing of the grave, the state rate for mileage, and a flat fee of \$1750 for cremations.

RESOLUTION SETTING NUMBER OF DEPUTIES AND CLERKS (#13-8)

WHEREAS, law requires the Board of Commissioners to fix the number of deputies and clerks that shall be employed in the offices of the County Treasurer, Auditor, Coroner and Register of Deeds, the time of employment and the compensation which they shall receive,

NOW, THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners, in session this 8th day of January 2013, that in accordance with SDCL 7-7-20 deputies and clerks may be employed in these offices as follows:

- Treasurer – one full-time deputy and one permanent part-time deputy;
- Auditor – two full-time deputies and one permanent part-time deputy;
- Coroner – one part-time deputy as needed;
- Register of Deeds – one part-time deputy.

BE IT FURTHER RESOLVED that a part-time clerk may be employed at times in any of the offices, as deemed necessary by the elected officer. Salaries are to be as set by this Board.

Motion was made by J. Albrecht, seconded by Kramp, to approve and adopt the above eight resolutions. All members present voted aye. Motion carried.

Dated this 8th day of January, 2013.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Theresa Hodges, Auditor
Spink County, South Dakota

APPOINTMENT OF COMMISSIONERS TO THE HOUSING AND REDEVELOPMENT COMMISSION OF SPINK COUNTY, SOUTH DAKOTA

The Board of Spink County Commissioners, in session this 8th day of January 2013, appoints the following persons to a five year term (limit two terms) on the Housing and Redevelopment Commission of Spink County, South Dakota, effective January 1, 2013, until December 31 of the year appearing after his or her name.

- | | |
|---------------|----------|
| Craig Johnson | 2017 (2) |
| Pat Kramp | 2017 (1) |

APPOINTMENT OF DRAINAGE BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 8th day of January 2013, appoint the Spink County Board of Commissioners to the Spink County Drainage Board and also appoint Kim Markley as Drainage Administrator to be responsible for getting applications filled out, notifying County Commissioners and setting hearing dates.

FAIR BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 8th day of January 2013, appoints the following persons to a two-year term on the County Fair Board, effective January 1, 2013 :

- | | |
|------------|------|
| Darla Knox | 2014 |
|------------|------|

and that Cindy Schultz be the member of the Board representing the County Commissioners until December 31, 2013, and that the 4-H Advisor be a voting member of the Fair Board.

WEED & PEST BOARD APPOINTMENT

The Board of Spink County Commissioners, in session this 8th day of January 2013, appoints the following person to a four-year term on the Spink County Weed & Pest Board effective January 1, 2013:

- | | | |
|-------------|-------------------------|------|
| District #1 | Lannie Mielke, Mellette | 2016 |
|-------------|-------------------------|------|

Cindy Schultz will be the member of the Board representing the County Commissioners until December 31, 2013.

Motion was made by Kramp, seconded by Schultz, to approve and adopt the above appointments to the four boards. All members present voted aye. Motion carried.

2013 SPINK COUNTY FEE SCHEDULE

Motion was made by J. Albrecht, seconded by Kramp, to adopt the 2013 Spink County fees as amended. All members voted aye. Motion carried.

Fee schedule is available in related Departments and on the County website.

LEASE AGREEMENT

The Commissioners reviewed a lease agreement between Spink County and the State of South Dakota for courthouse office space used by the Department of Social Services. The Commissioners would like the State's Attorney to review it before signing it.

EXTENSION/4-H

The Commissioners reviewed a Memorandum of Understanding SDSU Extension and Counties of South Dakota 2013. The Commissioners would like a report from Kim McGraw, 4-H Advisor, on a quarterly basis on office activities and changes made by SDSU Extension.

SALARY INCREASE

Motion was made by Kramp and seconded by Schultz to raise Clerk to Treasurer Yvonne Stulken to the Clerk one year position at \$14.01/hour effective 12/26/12. All members voted aye. Motion carried.

VOLUNTEERS FILED- Teen Court Judges: Russ Battey, Gina Rogers, Paul Gillette, Margo Gillette; Deputy State's Attorneys: Tim Bormann, Larry Lovrien, Harry Oliver; 4-H: Rita Masat, Lance Mason, Terry Hansen, Brent Mason, Alan Williams, Alan Steinheuser, Rebecca Woodring, Jeff Gatzke, Don Masat, Rod Hansen, Kristi Binger, Doug Price, Doreen Binger, Rita Kelsey, Korie Braun, Sheila Gatzke, Caroline Masat.

2013 SALARIES FILED – Highway Department: Ryan Anderson, 15.45/hr, Dennis Baird 15.45/hr plus 1500.00 longevity, Barrie Bawek 15.45/hr plus 260.00 longevity, Delwin Bierman 15.45/hr plus 1500.00 longevity, Doug Carter 15.45/hr plus 240.00 longevity, Kevin Corkins 15.45/hr, Greg Drayer 15.45/hr plus 280.00 longevity, Michael Esser (Weed Supervisor) 15.45/hr plus \$920.00 longevity, Travis Fast 15.45/hr, Roger Metzinger 15.45/hr plus 280.00 longevity, Jason Murray 15.45/hr, Willis Rothacker (Mechanic/Supv) 16.84/hr plus 480.00 longevity, Monty Wipf 15.45/hr plus 480.00 longevity, Randy Woodward 15.45/hr plus 240.00 longevity;

Clerks and Deputies: (Auditor, Treasurer, Register of Deeds, Extension, Health, Highway, States Attorney) Ann Bottum 13.48/hr, Janelle Cowles-Nelson 14.24/hr plus 240.00 longevity, Sharlene Gilbert 14.24/hr, Audrey Helm 14.24/hr, Amy Hermann 14.24/hr plus 220.00 longevity, Shirley Howe 14.24/hr plus 450.00 longevity, Amy Michlisch 13.97/hr, Yvonne Stulken 14.01/hr, Tamara Suchor 14.24/hr plus 280.00 longevity;

Certified Deputies: (Director of Equalization) Sally Filipek 14.39/hr plus 570.00 longevity, Diane Tipton 14.39/hr plus 280.00 longevity;

Sheriff's Dispatchers: Jeanne Deuter 14.61/hr plus 570.00 longevity, Marleen Huckabay (Chief Dispatcher) 15.61/hr plus 480.00 longevity, Lois Paul 14.61/hr plus 1250.00 longevity, Chessa Quenzer 13.48, Craig Richmond 14.61/hr plus 920.00 longevity, Maxine Schurch 13.48/hr;

Sheriff's Deputies: Kathleen Adams 17.30/hr as Sergeant & 900.00/yr as Home Detention Monitor Supervisor plus 280.00 longevity, Benjamin Aery 16.08/hr, Jason Erwin 16.57/hr, Leroy Fuerst-Chief Deputy Sheriff 18.13/hr plus 480.00 longevity, Jason Kraft 17.08/hr plus 200.00 longevity, Jerrod Peterson 16.57/hr, Andrew Rindelaub 17.08/hr;

Maintenance: Mike Siebrecht (Supervisor) 14.68/hr;

Elected and Appointed Officials Annual Salary: Commissioners: David Albrecht, Chair 12240.00/yr, Jeffrey Albrecht 11040.00/yr, Craig Johnson 11040.00/yr, Patrick Kramp 11040.00/yr, Cindy Schultz 11040/yr; States Attorney: Victor Fischbach 36378.00/yr, Sheriff: Kevin Schurch 46000.00/yr, Register of Deeds: Sharon Jungwirth 35739.00/yr plus 540.00 longevity, Highway Superintendent: Jeff Haessig 46000.00/yr plus 920.00 longevity, Auditor: Theresa Hodges 36715.00 (37315.00 after 6 mo), Treasurer: Kathy Ludwig 35039.00/yr plus 920.00 longevity, Director of Equalization: Kimberly Markley 37937.00/yr plus 480.00 longevity, Coroner: Pat Thelen 58.00 per inquest and 50.00/hr for transport & other duties; EMS: Larry Tebben 35300.00/yr; VSO: Gordon Richard 14.49/hr;

Planning & Zoning Administrator: Heather Jordan 13.84/hr;

Crossing Guards 12.00/hr; Home Detention Monitors 13.03-13.55/hr; Dispatcher serving as Matron/regular hourly wage; Temps will receive \$9 to \$12/hr and Highway Temps will receive \$10-\$14/hr both depending upon experience, and at the discretion of supervisor; Museum Curator \$10.00/hr as set by Historical Society.

EXPENSE REQUESTS

Motion was made by J. Albrecht, seconded by Kramp, to approve the following expense requests:

- Theresa Hodges, Auditor, and Ann Bottum, Auditor Clerk, to TOTALVOTE Training on 1/11/13 in Watertown, SD,

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Schultz, seconded by J. Albrecht, to approve the following claims and reports. All members voted aye. Motion carried.

December 2012 Salaries and Benefits: Commission 4700.00, Election 504.80, Auditor 9625.25, Treasurer 6706.93, States Attorney 5391.08, Maintenance 3364.50, Director of Equalization 7990.26, Register of Deeds 3825.03, VSO 956.76, Sheriff 30446.06, Home Detention 1966.68, Coroner 600.00, Poor 359.58, Health 2219.72, Museum 120.00, Fair 70.00, Extension 2434.08, Weed 1780.38, Planning & Zoning 1861.44; OASI & Medicare 6398.88; Retirement 4604.60 Insurance 17466.75;

Travel: Dave Albrecht 92.50, Jeff Albrecht 132.46, Brian Johnson 26.64, Jerry Zerbel 56.24; VSO: Gordon Richard 82.26; Coroner: Pat Thelen 81.40; Fair Board mileage: Jenae Hansen 18.50; Home Detention: Mavis Ludemann 133.20, Lori Morrissette 160.21; Jail: Ben Aery 6.58, prisoner meal;

Misc: Dakota Security Systems 3297.57, camera K-9 car, DataSpec Inc. 399.00, 2013 contract, Tammy Erickson 204.90, court reporting, Faulkton Rexall Drug 112.56, prisoner meds, Mid-States Organized Crime Information Center 100.00, 2013 membership, Otis Elevator Co. 821.67, maintenance contract, The Schneider Corporation 9060.00, 2013 web hosting, Mary Schwartz 390.99, software for museum, SDACC 1398.10, dues, SDACO 974.05, dues, SD Sheriff's Assoc. 542.45, dues, SMDL Worker's Comp Fund 13757.27, worker's comp coverage, Wells Fargo Remittance Center 760.76, Sheriff computer, CarFax reports, gas, med supplies and blinds, DAKOTACARE Flex 1349.37;

Capital Assets: SD Federal Property Agency 9900.00, 09 Crown Victoria;

Supplies & Repair: A+ Tire & Automotive Service 740.36, Appel Oil Co. 2071.01, Johnson Oil Co. Inc. 622.98, Retail Acquisition & Development 62.98, Uline 393.62;

Utilities: AT&T Mobility 32.93, Avaya Inc. 249.51, Northern Valley Communications 204.57, Northwestern Energy 75.57, Verizon Wireless 91.59;

Highway Department

December 2012 Salaries and Benefits: Hwy. Admin. 10492.97, Hwy. Const. 36858.00; OASI & Medicare 3331.11; Retirement 2696.46; Insurance 10804.43;

Misc: SDRS 45.00, participant fee, SMDL Worker's Comp Fund 21094.66, worker's comp coverage;

Repairs & Supplies: Butler Machinery Co. 244.48, General Equipment & Supplies Inc. 1558.50, Titan Machinery 246.07;

Utilities: AT&T Mobility 124.80, City of Doland 41.00, Northwestern Energy 1066.12;

E911

December 2012 Salaries and Benefits: 8082.92; OASI & Medicare 605.80; Retirement 484.96; Insurance 1552.95;

Misc: SMDL Worker's Comp Fund 240.29, worker's comp coverage;

Utilities: James Valley Telecommunications 219.40;

Emergency Management Fund

December 2012 Salaries and Benefits: 2856.00; OASI & Medicare 216.35; Retirement 171.36; Insurance 729.23;

Misc: SMDL Worker's Comp Fund 846.78, worker's comp coverage, Larry Tebben 47.81, POD mtg food;

Repairs & Supplies: Appel Oil Co. 101.18;

Utilities: Verizon Wireless 62.85;

WIC

December 2012 Salaries and Benefits: 214.37; OASI & Medicare 16.35; Retirement 12.87; Insurance 64.24;

24/7 Sobriety

December 2012 Salaries and Benefits: 485.26; OASI & Medicare 36.74; Retirement 29.14; Insurance 110.39.

REPORTS

- December 2012 Highway Superintendent Report of Collections Made:
Road & Bridge Fund \$41,460.68
- December 2012 Sheriff's Report of Receipts: \$4300.69
- October 23 – December 31, 2012 Auditor's Report of monies collected for copies, etc.: \$743.02
- Recapitulation of Tax List Year Pay 2013

Chairman Albrecht declared the meeting adjourned at 12:09 PM until 8:30 AM, Tuesday, January 15, 2013.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Theresa Hodges, Auditor
Spink County, South Dakota

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