

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, March 6, 2012, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Brian Johnson, Craig Johnson and Jerry Zerbel. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by B. Johnson, seconded by J. Albrecht, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by J. Albrecht, seconded by C. Johnson, to approve the minutes of February 28, 2012. All members voted aye. Motion carried.

CORRESPONDENCE

- Legislative Updates
- EPA National Award Application for Smart Growth Achievement
- Invitation to Towns & Townships Meeting on 3/9/12

WIC CONTRACT AMENDMENT

Motion was made by J. Albrecht and seconded by C. Johnson to approve that Auditor Cindy Schultz sign the WIC Contract amendment which raises the total FY 2012 contract amount from \$4,298 to \$5,248.00. All members voted aye. Motion carried.

HOLD HARMLESS AGREEMENT

Motion was made by J. Albrecht, seconded by B. Johnson, to adopt the Hold Harmless Agreement prepared by the States Attorney, which is to be signed by independent contractors who are working with the County. All members voted aye. Motion carried.

OPERATIONAL POLICY/CONTRACTORS/SUBCONTRACTORS INSURANCE COVERAGE

Motion was made by B. Johnson and seconded by Zerbel to incorporate the Hold Harmless Agreement into the Operational Policy Manual as follows: Spink County requires that ALL contractors/subcontractors carry full insurance which includes Liability and Workman Comp. Each contractor/subcontractor will be required to furnish Spink County a current Certificate of Insurance and/or sign a Hold Harmless Agreement. All members voted aye. Motion carried.

APPOINTMENT TO FAIR BOARD

Motion was made by B. Johnson, seconded by Zerbel, to appoint Bruce Bebo, Redfield, to a two year term (through 2013) on the Spink County Fair Board. All members voted aye. Motion carried.

STATES ATTORNEY

Vic Fischbach, States Attorney, reported that Home Federal Bank will secure personal property in Brentford for the county while he finds a Personal Representative for the property. If not a family member, then a county employee will assume the title.

COURTHOUSE AIR CONDITIONING

Brad Jessen, Jessen Heating & Refrigeration, Inc., met with the commissioners to outline a plan for installation of air conditioning in the Courthouse second floor.

COURTHOUSE ROOF

Several bad leaks have shown up in the Courthouse roof within the last month. Auditor has contacted the company which originally installed the Durolast roof in 1991 and found that there had been a 15 year warranty. Commissioners consider this to be an emergency and want the Auditor to obtain quotes on a new roof as soon as possible.

SHERIFF/ACTIVITIES

Kevin Schurch, Sheriff, gave an update which consisted of a repaired transmission to the 2006 patrol car, training of new Deputies, legislation, prisoner transport, a case currently being worked and local scams that have been reported. Schurch also filed his monthly Report of Activity.

COUNTY WELFARE

Theresa Hodges, Welfare Director, presented applicants #95 and #98.

Motion was made by C. Johnson and seconded by B. Johnson to deny applicant #95 because assets and income show an ability to pay. All members voted aye. Motion carried.

Applicant #198 is seeking prior approval and shows a partial ability to pay; Commissioners would like a possible agreement between the provider and County researched before making a decision. Motion was made by B. Johnson and seconded by C. Johnson to table applicant #198's request for assistance until the March 27, 2012 meeting. All members voted aye. Motion carried.

MEMORANDUM OF UNDERSTANDING

An updated Memorandum of Understanding was received from Kimberly McGraw, 4-H Program Advisor. SDSU Extension removed a statement from the original Memorandum that 4H-Advisors will submit expense vouchers to the 4-H Promotion and Expansion Committee for approval before it is presented to the County Commissioners for payment. It was removed because that isn't the procedure Spink County is supposed to use. Commissioners discussed the Memorandum.

JAMES RIVER VALLEY COMMISSIONER DISTRICT MEETING

Spink County hosts the JRVC District meeting in March and date, time and topic will be decided between Beadle, Spink and Brown Counties. Tentatively, the meeting will be held in the basement of the Courthouse.

CLAIMS AND REPORTS

Motion was made by Zerbel, seconded by C. Johnson, to approve the following claims and reports. All members voted aye. Motion carried.

Feb 2012 Salaries and Benefits: Commission 4700.00, Election 207.45, Auditor 6964.01, Treasurer 7001.63, States Attorney 5377.25, Maintenance 906.00, Director of Equalization 8436.77, Register of Deeds 4592.59, VSO 1273.34, Sheriff 27815.92, Home Detention 802.09, Coroner 58.00, Poor 629.27, Health 2088.33, Fair 280.00, Extension 2434.08, Weed 3172.70, Weed Board 105.00, Planning & Zoning 1073.38; OASI & Medicare 5863.39; Retirement 4300.92; Insurance 14299.30; Dakotacare Flex 457.20;

Misc: Ben Aery 6.26 prisoner meal, Beadle County Sheriff 3960.00 Feb prisoner care, Center for Independence 416.66 Feb support, James Hare 608.17 court appointed attorney fees, Koletzky Law 194.60 MI hearing, Language Line 40.95 interpretation, NE Mental Health 333.37 Jan support;

Supplies and Repairs: A+ Tire 33.81, Active Data 172.45, Appel Oil 2295.27, Duckwall-Alco 115.77, Hedahls 65.98, Redfield Hardware Hank 14.77, Cindy Schultz 13.53 (reimbursement), Shawn Chase Ford 2563.69;

Travel: Commissioners: Jeff Albrecht 62.16 mileage; Coroner: Kelly Hyke 25.90 mileage; Fair Board mileage: Jenae Hansen 31.08, Darla Knox 29.60; Home Detention mileage: Darcy Harford 77.70, Donna Kegler 132.46; Sheriff meals: Kathy Adams 12.00, Ben Aery 12.00, Kevin Schurch 18.00; Weed Board: Best Western 350.00 lodging, Bret Bierman 18.50 mileage, Lannie Mielke 21.46 mileage, Deb Schultz 19.24 mileage;

Utilities: AT&T Mobility 31.27, Northern Valley Comm 192.35, Northwestern Energy 85.98, Redfield City 109.75;

Highway Department

Feb 2012 Salaries and Benefits: Hwy Admin 7924.07, Hwy Const 36860.00; OASI & Medicare 3304.63; Retirement 2687.46; Insurance 10314.43, Dakotacare Flex 54.82;

Supplies & Repairs: Burdick Bros 145.13, Cole Papers 110.87, Connecting Point 345.00, Crady's 90.00, Crawford Trucks & Equip 520.00, Duckwall-Alco 63.85, Full Circle Ag 6.29, Hedahls 1643.23, JCK Service 225.00, Johnson Oil 138.90, Mac's 410.53, Machinery Trader 423.00, Menards 66.98, North Central Farmers Elev 6232.95, The Plastic Works 4540.00, Power Plan 300.55, Redfield Hardware Hank 9.19, Runnings 41.59;

Travel: Ryan Anderson, Dennis Baird, Delwin Bierman, Barry Bawek, Jim Coats, Kevin Corkins, Greg Drayer, Mike Esser, Travis Fast, Jeff Haessig, Roger Metzinger, Jason Murray, Willie Rothacker, Monty Wipf, Randy Woodward (meals \$9.00 each/MSHA safety meetings);

Utilities: AT&T Mobility 122.41, City of Doland 31.00, Northwestern Energy 191.13, Redfield City 45.00;

E911

Feb 2012 Salaries and Benefits: 8977.19; OASI & Medicare 673.57; Retirement 532.34; Insurance 2021.76;

Utilities: James Valley Telecomm 209.10;

Emergency Management Fund

Feb 2012 Salaries and Benefits: 2856.00; OASI & Medicare 212.50; Retirement 171.36; Insurance 615.89;

Supplies & Materials: Appel Oil 131.17;

WIC

Feb 2012 Salaries and Benefits: 345.75; OASI & Medicare 26.34; Retirement 20.74; Insurance 87.46;

24/7 Sobriety

Feb 2012 Salaries and Benefits: 428.90; OASI & Medicare 32.40; Retirement 25.72; Insurance 93.41.

REPORTS

- 2012 YTD Comp and Overtime Earned by Department
- February 2012 Sheriff's Report of Fees Collected: \$4,863.34
- February 2012 Auditor's Account with the County Treasurer

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| County General Fund | \$2,151,642.89 |
| Special Revenue Funds | 753,058.20 |
| TIF Debt Service | 559.79 |
| Amount Held for Trust & Agency Funds | 249,716.10 |
| Amount Held for Schools | 205,287.38 |
| Amount Held for Townships | 21,865.26 |
| Amount Held for Municipalities | <u>47,928.09</u> |
| Total | \$3,430,057.71 |
- SDML WC Fund – Open Claims Report as of 2/29/12
- Feb 2012 Budget Expenditure Totals Report

Chairman Dave Albrecht declared the meeting adjourned at 10:30 AM until 8:30 AM, Tuesday, March 13, 2012, when County liability insurance quotes will be heard and Highway & Weed supply bids will be opened. All members voted aye. Motion carried.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Cindy Schultz, Auditor
Spink County, South Dakota

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