

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met for a reorganization meeting at 8:30 AM on Tuesday, January 3, 2012, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Brian Johnson, Craig Johnson and Jerry Zerbel. Cindy Schultz, Auditor, acting as Chairman Pro-Tem, opened the meeting with the Pledge of Allegiance.

Schultz called for 2012 Spink County Commission Chairman nominations pursuant to SDCL 7-8-15.

Motion by B. Johnson to nominate Dave Albrecht for 2012 Chairman and that nominations cease; seconded by J. Albrecht. All members voted aye. Motion carried.

Chairman D. Albrecht then called for nominations for Vice Chairman. Motion by C. Johnson to nominate Brian Johnson for 2012 Vice Chairman and that nominations cease; seconded by Zerbel. All members voted aye. Motion carried.

ADOPT AGENDAS

Motion was made by C. Johnson, seconded by J. Albrecht, to adopt the agenda. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Zerbel, seconded by B. Johnson, to approve the minutes of the December 29, 2011 Commission meeting. All members voted aye. Motion carried.

CORRESPONDENCE:

- NEOG letter regarding 2012 JCA dues for 1/1/2012 to 12/31/2012: \$8,850
- November & December 2011 Fair Board Minutes

COMMISSION APPOINTMENTS:

Motion was made by C. Johnson, seconded by J. Albrecht, to approve the appointments of Commissioners to the following Boards for 2012:

County Employees Health Insurance	Brian Johnson
Drainage	All Commissioners & Kim Markley, Administrator
E911	All Commissioners
4-H	Jeff Albrecht
Fair	Jerry Zerbel
Grow Spink	Jeff Albrecht
Law Enforcement	Brian Johnson and Craig Johnson
LEPC	Brian Johnson
Northeast Council of Governments	Jeff Albrecht, Craig Johnson & Scott Thompson (member at large)
Personnel Policy Board	Dave Albrecht
Spink County Ambulance	Jerry Zerbel
Weed Board	Brian Johnson

All members voted aye. Motion carried.

COMMISSIONER DISTRICT ORDINANCE

Motion was made by J. Albrecht, seconded by B. Johnson, to advertise reading of Ordinance Title 22, an ordinance to change Commissioner District Boundaries. All members voted aye. Motion carried.

NOTICE OF FIRST and SECOND READINGS

NOTICE IS HEREBY GIVEN THAT: The Board of County Commissioners, in and for the County of Spink in the City of Redfield, South Dakota, on the **31st** day of **January**, 2012, at the hour of 9:30 AM at the Spink County Courthouse in the County Commissioners' Chambers will meet in regular session to conduct the **first** reading of Ordinance Title 22, and

NOTICE IS HEREBY GIVEN THAT: The Board of County Commissioners, in and for the County of Spink in the City of Redfield, South Dakota, on the **7th** day of **February**, 2012, at the hour of 9:30 AM at the Spink County Courthouse in the County Commissioners' Chambers will meet in regular session to conduct the **second** reading of Ordinance Title 22, an ordinance to change Commissioner District Boundaries in Spink County, South Dakota, in order that each district shall be as regular and compact in form as practicable and contain as near as possible an equal number of residents, as determined by the 2010 federal decennial census (SDCL 7-8-10).

NOTICE IS FURTHER GIVEN THAT any person, persons, or their representatives who are interested in the approval or rejection of any such redistricting may appear at either or both times and be heard.

Dated at Redfield, South Dakota this 3rd day of January, 2012.

One publication: January 18, 2012

Cindy Schultz
Spink County Auditor

HIGHWAY SUPERINTENDENT

Jeff Haessig, Highway Superintendent, gave an update of current departmental activities.

DIRECTOR OF EQUALIZATION

Kim Markley, Director of Equalization, will advertise the Planning and Zoning Director position which will be vacant January 26, 2012.

Markley also discussed fee updates.

SHERIFF'S DECEMBER REPORT

Kevin Schurch, Sheriff, filed his December 2011 report of activities. He discussed the two open Deputy positions and is scheduling interviews. Fee changes for 2012 include a daily storage fee for impounded items and a fingerprinting fee increase. Suggestions were added to the county fees scheduled for adoption today.

EMC Insurance settlement for the wrecked patrol car is \$10,683.26 which includes \$1,500 to switch out equipment.

PLANNING AND ZONING

At 10:00 AM a motion was made by J. Albrecht and seconded by Zerbel, to recess as a Board of Commissioners and convene as a Planning and Zoning Board. All members voted aye. Motion carried.

Board reconvened as a Board of County Commissioners at 10:10 AM.

RESOLUTION TO APPROVE PLAT (#12-10)

It was moved by J. Albrecht, seconded by C. Johnson, motion carried that the plat of "WILBUR-ELLIS OUTLOT 1" a part of the SW1/4 of the SW1/4 of Section 23, Township 115 North, Range 64 West of the 5th Principal Meridian, Spink County, South Dakota, as described above and drawn hereon be approved and accepted and the Auditor hereby is instructed to endorse on such plat a copy of this resolution and to certify the same.

Dated at Redfield, South Dakota, this 3rd day of January, 2012.

All members present voted aye. Motion carried.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Cindy Schultz, Auditor
Spink County, South Dakota

HB Re TEMP NONRESIDENT WATERFOWL LICENSES

Norbe Barrie, Turton, met with the Commission to request that they approve a Resolution in support of a House Bill to revise issuance of temporary nonresident waterfowl licenses.

EMERGENCY MANAGER/SLA QUARTERLY REPORT

Chairman D. Albrecht signed the FY 2012 State and Local Agreement 1st Quarterly Activity Report.

QUOTE/PURCHASE

Motion was made by C. Johnson, seconded by B. Johnson, to approve the budgeted purchase of a 2007 Chevrolet Silverado 1500 LT3 pickup from Shawn Chase Ford at the quoted price of \$19,999. All members voted aye. Motion carried.

EXECUTIVE SESSION

At 10:45 AM motion was made by B. Johnson, seconded by J Albrecht to enter into Executive Session to discuss personnel with Vic Fischbach, States Attorney, present.

Chairman Dave Albrecht declared the Board out of Executive Session at 11:15 AM.

2012 SPINK COUNTY FEE SCHEDULE

Motion was made by B. Johnson, seconded by J. Albrecht, to adopt the 2012 Spink County fees as amended. All members voted aye. Motion carried.

Fee schedule is available in related Departments and on the County website.

RESOLUTION DESIGNATING SPINK COUNTY BANK DEPOSITORIES FOR 2012 (#1)

WHEREAS, the Spink County Board of Commissioners is to designate the bank depositories for all County funds,

BE IT RESOLVED that the following financial banking systems within Spink County be named as bank depositories for county funds:

Wells Fargo, Redfield Branch, Redfield
Bank of the West, Redfield Branch, Redfield
Great Western Bank, Redfield Branch, Redfield
American Bank & Trust, Mellette
Farmers State Bank, Turton
Mansfield State Bank, Mansfield
Plains Commerce Bank, Conde
Heartland State Bank, Redfield Branch, Redfield; Tulare Branch, Tulare
And Dakotaland Federal Credit Union, Redfield;

BE IT FURTHER RESOLVED, that the following banking system within Spink County is the active depository for deposits and withdrawals of daily receipts of cash, checks, drafts and other cash items:

Wells Fargo, Redfield Branch, Redfield

RESOLUTION ESTABLISHING COMPENSATION FOR ELECTION BOARDS (#12-2)

WHEREAS, annually it is the duty of the Spink County Board of Commissioners to establish an hourly rate to be paid to Superintendent and Deputies of each election and additional canvassing board, if appointed, in accordance with SDCL 12-15-11 and any amendments thereto, therefore,

BE IT RESOLVED by the Spink County Board of Commissioners, in session this 3rd day of January, 2012, that the person delivering the poll books and ballot boxes to the proper authority to and from polling place shall receive \$9.00 per hour and, in addition, the current County rate for mileage for miles necessarily traveled in going to and returning from making such delivery, and

BE IT RESOLVED that the Superintendent and Deputies who attend the Election School shall receive \$9.00 per hour in accordance with SDCL 12-15-7 and the current County rate for mileage for miles necessarily traveled in going to and returning from such school, and

BE IT RESOLVED that the Resolution Board shall receive \$9.00 per hour, and

BE IT RESOLVED that aids providing assistance at the polling places shall receive \$8.00 per hour, and

BE RESOLVED that the polling places shall receive compensation of \$50.00 each for the Primary and General Elections.

RESOLUTION SETTING PER DIEM FOR BOARDS (#12-3)

WHEREAS, the Spink County Board of Commissioners is to set a per diem for the boards, such as Weed, County Fair, 4-H, E-911, and any other board pertaining to the County,

BE IT RESOLVED that each member of the boards shall receive the amount of \$35.00 per diem for each and every meeting attended, plus the current County rate per mile to and from each meeting, and

BE IT RESOLVED that when a telephone conference call is made instead of a meeting each Board member shall receive \$5.00 if contacted on telephone conference call, and

BE IT FURTHER RESOLVED that the County Commissioner who is a member of such board shall receive mileage at the County rate, but Commissioner's membership on such Board is part of the duties as a County Commissioner.

RESOLUTION TO DESIGNATE PLACE TO HOLD CHATTEL MORTGAGE SALES (#12-4)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate the place at which Chattel Mortgage sales may be held in Spink County,

THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners that the Court House in the City of Redfield is hereby designated as the place for holding Chattel Mortgage sales in Spink County.

RESOLUTION DESIGNATING OFFICIAL COUNTY NEWSPAPERS - SDCL 7-18-3 (#12-5)

WHEREAS, it is the duty of the Spink County Board of Commissioners to designate and appoint the Spink County Official Newspapers,

THEREFORE, BE IT RESOLVED by the Board of Spink County Commissioners that The Redfield Press, Redfield, South Dakota, The Conde News, Conde, South Dakota, and The Times-Record, Conde, South Dakota, be designated and appointed the Official Legal Newspapers for Spink County, South Dakota, for the year 2012, and

BE IT FURTHER RESOLVED, that such proceedings shall be published as soon after any meeting as practicable.

SPINK COUNTY WEIGHT LIMIT ENFORCEMENT RESOLUTION (#12-6)

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, the Spink County Board of Commissioners desires to protect existing Spink County highways, ultimately saving tax dollars, and

WHEREAS, the Spink County Board of Commissioners desires the enforcement of weight limitation of Spink County roads as set forth and posted by the Spink County Highway Superintendent, and

WHEREAS, the limits on Spink County Highways shall be set at six (6) ton per axle on all asphalt surface roads and on six miles of gravel from Day County west to State Highway 37 during the spring thaw period and when limit signs are in place,

NOW, THEREFORE BE IT RESOLVED, that the South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Spink County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of load restrictions shall be as set forth in SDCL 32-22-55.

RESOLUTION SETTING BURIAL FEES (#12-7)

WHEREAS, it is the duty of the Spink County Board of Commissioners to establish an amount to be paid for services for County Burial in accordance with SDCL 28-17-4 and any amendments thereof,

BE IT HEREBY RESOLVED by the Spink County Board of Commissioners in regular session this 3rd day of January 2012, that for a standard sized casket and the burial services the sum of \$1750.00 shall be allowed plus, \$700 for a vault if used, the invoice amount for the opening and closing of the grave, the state rate for mileage, and a flat fee of \$1750 for cremations.

RESOLUTION SETTING NUMBER OF DEPUTIES AND CLERKS (#12-8)

WHEREAS, law requires the Board of Commissioners to fix the number of deputies and clerks that shall be employed in the offices of the County Treasurer, Auditor, Coroner and Register of Deeds, the time of employment and the compensation which they shall receive,

NOW, THEREFORE, BE IT RESOLVED by the Spink County Board of Commissioners, in session this 3rd day of January 2012, that in accordance with SDCL 7-7-20 deputies and clerks may be employed in these offices as follows:

- Treasurer – one full-time deputy and one permanent part-time deputy;
- Auditor – two full-time deputies and one permanent part-time deputy;
- Coroner – one part-time deputy as needed;
- Register of Deeds – one part-time deputy.

BE IT FURTHER RESOLVED that a part-time clerk may be employed at times in any of the offices, as deemed necessary by the elected officer. Salaries are to be as set by this Board.

PROCUREMENT POLICY OF SPINK COUNTY, SOUTH DAKOTA - RESOLUTION 12-9

WHEREAS it is customary and advisable for the counties of the State of South Dakota to set policy for acquiring equipment, materials, contracted labor and all other necessary things acquired for the proper operation of the county, and

WHEREAS counties operate under South Dakota Codified Laws, Rules and guidelines set forth and administered by the South Dakota Department of Legislative Audit, and

WHEREAS the South Dakota Local Government Guide for the Acquisition, Disposals and Exchanges (Bid Booklet) is provided and updated by the South Dakota Department of Legislative Audit,

THEREFORE, be it resolved that the Board of Spink County Commissioners declares this 3rd day of January, 2012, that the County of Spink will use the South Dakota Local Government Guide for the Acquisition, Disposals and Exchanges as a guide for acquiring equipment, materials, contracted labor and all other necessary items, and

FURTHER be it resolved that Spink County will follow the South Dakota Codified Laws, Rules and guidelines that the South Dakota Local Government Guide for the Acquisition, Disposals and Exchanges is based upon, and

BE IT FURTHER RESOLVED that acquisitions of \$1000 and more will require Commission approval, except the Highway Department whose acquisitions of \$5000 and more will require Commission approval.

Motion was made by B. Johnson, seconded by J. Albrecht, to approve and adopt the above nine resolutions. All members present voted aye. Motion carried.

Dated this 3rd day of January, 2012.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Cindy Schultz, Auditor
Spink County, South Dakota

2012 SALARIES FILED – Highway Department: Ryan Anderson, 15.00/hr, Dennis Baird 15.00/hr plus 1500.00 longevity, Barrie Bawek 15.00/hr plus 240.00 longevity, Delwin Bierman 15.00/hr plus 1450.00 longevity, Doug Carter 15.00/hr plus 220.00 longevity, James Coats 15.00/hr plus 450.00 longevity, Kevin Corkins 15.00/hr, Greg Drayer 15.00/hr plus 260.00 longevity, Michael Esser (Weed Supervisor) 15.00/hr plus \$880.00 longevity, Travis Fast 15.00/hr, Roger Metzinger 15.00/hr plus 260.00 longevity, Jason Murray 15.00/hr, Willis Rothacker (Mechanic/Supv) 16.35/hr plus 450.00 longevity, Monty Wipf 15.00/hr plus 450.00 longevity, Randy Woodward 15.00/hr plus 220.00 longevity;

Clerks and Deputies: (Auditor, Treasurer, Register of Deeds, Extension, Health, Highway, States Attorney) Jannelle Cowles-Nelson 13.83/hr plus 220.00 longevity, Sharlene Gilbert 13.83/hr, Audrey Helm 13.83/hr, Amy Hermann 13.83/hr plus 200.00 longevity, Theresa Hodges 13.83/hr, Shirley Howe 13.83/hr plus 280.00 longevity, Jamie Johnson 13.72/hr, Sandra McNeill 13.83/hr plus 1250.00 longevity, Amy Michlisch 13.56/hr, Yvonne Stulken 13.09/hr, Tamara Suchor 13.83/hr plus 260.00 longevity;

Certified Deputies: (Director of Equalization) Sally Filipek 13.97/hr plus 540.00 longevity, Diane Tipton 13.97/hr plus 260.00 longevity;

Sheriff's Dispatchers: Jeanne Deuter 13.83/hr plus 540.00 longevity, Deb Dugan 13.83/hr, Marleen Huckabay (Chief Dispatcher) 14.83/hr plus 450.00 longevity, Lois Paul 13.83/hr plus 960.00 longevity, Craig Richmond 13.83/hr plus 880.00 longevity;

Sheriff's Deputies: Kathleen Adams 16.30/hr as Sergeant & 900.00/yr as Home Detention Monitor Supervisor plus 260.00 longevity, Leroy Fuerst-Chief Deputy Sheriff 17.13/hr plus 450.00 longevity, Jason Kraft 16.08/hr, Jacob Miller 16.22/hr, Andrew Rindelaub 15.08/hr;

Maintenance: Lannie Arthurs (Supervisor) 14.78/hr plus 280.00 longevity, Peggy Fast (Assistant) 12:00/hr;

Elected and Appointed Officials Annual Salary: Commissioners: David Albrecht, Chair 12240.00/yr, Jeffrey Albrecht 11040.00/yr, Brian Johnson 11040.00/yr, Craig Johnson 11040.00/yr, Gerald Zerbel 11040.00/yr;

States Attorney: Victor Fischbach 35318.00/yr, Sheriff: Kevin Schurch 43000.00/yr, Register of Deeds: Sharon Jungwirth 34698.00/yr plus 510.00 longevity, Highway Superintendent: Jeff Haessig 44222.00/yr plus 880.00 longevity, Auditor: Cindy Schultz 36228.00/yr plus 800.00 longevity, Treasurer: Kathy Ludwig 34018.00/yr plus 880.00 longevity, Director of Equalization: Kimberly Markley 36832.00/yr plus 450.00 longevity, Coroner: Pat Thelen 58.00 per inquest and 50.00/hr for transport & other duties; EMS: Larry Tebben 34272.00/yr; VSO: Gordon Richard 14.07/hr;

Planning & Zoning Administrator: Jessica Avery 13.72/hr;

Crossing Guards 12.00/hr; Home Detention Monitors 12.65 to 13.16/hr; Dispatcher serving as Matron/regular hourly wage; Temps will receive \$9 to \$12/hr depending upon experience and at the discretion of supervisor; Museum Curator \$10.00/hr as set by Historical Society.

EXPENSE REQUESTS

Motion was made by C. Johnson, seconded by B. Johnson, to approve the following expense requests:

- Mike Esser, Weed Supervisor, Commercial Pesticide Applicators Training, Aberdeen, 2/8/12
- Larry Tebben, Emergency Manager, to EM Regional Meeting, Watertown, 1/11/12

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by Zerbel, seconded by C. Johnson, to approve the following claims and reports. All members voted aye. Motion carried.

December 2011 Salaries and Benefits: Commission 4700.00, Election 237.30, Auditor 6627.81, Treasurer 6623.93, States Attorney 5065.19, Maintenance 3024.80, Director of Equalization 7393.17, Register of Deeds 3784.03, VSO 1172.15, Sheriff 31065.12, Home Detention 868.35, Coroner 458.00, Poor 433.92, Health 1810.26, Fair 175.00, Extension 3254.40, Weed 1697.01, Planning & Zoning 1647.63; OASI & Medicare 6013.86; Retirement 4507.82; Insurance 13769.63;

Misc: SDML Workers' Comp Fund 12735.09 WC ins;

Travel: Auditor: SDACO 348.93 dues; Commissioners: SDACC 1332.67 dues; Coroner: Pat Thelen 155.40; Fair Board mileage: Jenae Hansen 31.08, Darla Knox 14.80, Natasha Noethlich 17.02; Home Detention: Donna Kegler 153.92, Mavis Ludemann 46.62; Register of Deeds: SDACO 348.92 dues; Treasurer 348.93 dues;

Highway Department

December 2011 Salaries and Benefits: Hwy. Admin. 6650.36, Hwy. Const. 33226.55; OASI & Medicare 2919.48; Retirement 2392.62; Insurance 10159.57;

Misc: SDML Workers' Comp Fund 19376.24 WC ins;

E911

December 2011 Salaries and Benefits: 9703.07; OASI & Medicare 731.01; Retirement 582.19; Insurance 2031.19;

Misc: SDML Workers' Comp Fund 223.00 WC ins;

Emergency Management Fund

December 2011 Salaries and Benefits: 2800.00; OASI & Medicare 208.22; Retirement 168.00; Insurance 615.89;

Capitol Assets: Shawn Chase Ford 19999.00 pickup;

Misc: SDML Workers' Comp Fund 744.67 WC ins;

WIC

December 2011 Salaries and Benefits: 359.34; OASI & Medicare 27.38; Retirement 21.56; Insurance 101.98;

24/7 Sobriety

December 2011 Salaries and Benefits: 554.40; OASI & Medicare 42.09; Retirement 33.26; Insurance 108.75.

REPORTS

- Auditor's Report of monies received for copies, etc. from 10/25 – 12/29/11: \$445.10

COUNTY WELFARE

Theresa Hodges, Welfare Director, filed an application for prior approval of services. Motion was made by J. Albrecht, seconded by B. Johnson, to approve payment for prior approval of applicant #196. All members voted aye. Motion carried.

Chairman Albrecht declared the meeting adjourned at 11:25 AM until 8:30 AM, Tuesday, January 17, 2012.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Cindy Schultz, Auditor
Spink County, South Dakota