

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, July 26, 2011, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Brian Johnson, Craig Johnson and Jerry Zerbel. Chairman Dave Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by C. Johnson, seconded by J. Albrecht, to adopt the agenda with the addition of Larry Tebben, Emergency Manager, and an inquiry regarding the purchase of real estate assessment records. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Zerbel, seconded by B. Johnson, to approve the minutes of July 12, 2011. All members voted aye. Motion carried.

**CORRESPONDENCE**

- Invitation to Lake Region District meeting in Veblen on 8/25/11
- Hyde County Centennial celebration on 8/5/11
- Spink County Abstract & Title bond filed
- Safety Benefits Inc award applications
- James River Water Development District Notice of Meeting on 7/21/11
- 2011 County Achievement Award and Outstanding Service Award Applications
- Paid up Redfield City special assessments

**STATES ATTORNEY**

Vic Fischbach, States Attorney, reported on a tax deed property in Mellette that will be inspected and probably destroyed. Fischbach prepared a quit claim deed for the tax deed property which the City of Redfield wants.

**QUIT CLAIM DEED**

Motion was made by C. Johnson, seconded by J. Albrecht, to issue a quit claim deed to the City of Redfield for Myers 1st Block 2 Lot 4, Redfield City. All members voted aye. Motion carried.

**REPAYMENT OF TAXES AGREEMENTS**

Motion was made C. Johnson, seconded by J. Albrecht, to accept partial payments of back taxes and accrued interest due on the following:

- Brainerd's B1 L1-3, Mellette City, totaling \$5,046.10, pay \$800 week of 7/18/11 & then \$60/month beginning 8/10/11 until paid in full
- Myers 1st B1 L4, totaling \$4,040, pay \$330/month beginning 8/15/11 & continuing until paid in full
- University Re S-D OL A&B B15 L4&5, Redfield City; Ryan's B1 L13, 14&15, Ashton City; Original B14 L W15' 9, all 10 & E1/2 11, Ashton City; Outlot N85' 10, Ashton City, totaling \$15,662.11, pay at \$550/month beginning 8/15/11 until paid in full
- S-D OL ABD B31 L1&2, Frankfort City, totaling \$814.25, pay at \$200/month until paid in full
- SE1/4 19-118-62; SW1/4 20-118-62; S1/2 NE1/4 16-118-62; N1/2 NE1/4 16-118-62; W1/2 of SW1/4 5/117/62, NW1/4 8-117-62; 3 LS at Redfield Municipal Airport, totaling \$33,519.24, pay at \$900/month beginning 8/10/11 until paid in full
- Kizer's 1st Lts 24 & 25, Redfield City, totaling \$7,298.55 & pay \$4000/month, due bi-weekly on the 10th & 25th of each month until paid in full

All members voted aye. Motion carried.

**HIGHWAY SUPERINTENDENT**

Jeff Haessig, Highway Superintendent, reported on FEMA applications that have been sent to the state; a grade raise on Co. #17 near Tulare; gravel hauling; will begin chip sealing this week.

**APPLICATION FOR OCCUPANCY ON COUNTY HIGHWAYS**

Motion was made by J. Albrecht, seconded by B. Johnson, to grant Application for Occupancy to WEB Water Development Assoc, Inc, Aberdeen, SD to install a potable water line at Co #6 in 4-119-60, with the stipulation that it will be the responsibility of applicant to remove the water line for maintenance, drainage, fencing or construction of roads at no cost to the county. All members voted aye. Motion carried.

**BIDS FOR MOTOR GRADERS**

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Haessig would like to purchase two motor graders, delivery in January 2012 from the 2012 budget, off Faulk County's bid. Haessig filed copies of the bid specifications & proposals, affidavit of publication and a copy of the minutes wherein Faulk County accepted Butler Machinery's bid proposal.

Motion was made by C. Johnson, seconded by J. Albrecht, to purchase two 2011 model Caterpillar motor graders from Butler Machinery Company, Aberdeen, SD off Faulk County's base unit bid price of \$228,464 and to add a 2 foot blade extension at \$1,769, a 12 foot hydraulic snow wing at \$15,350, a front mounted hydraulic quick attach lift group at \$8,100, a seven year or 7,500 hour total machine warranty at \$4,550 and a poly fender front and rear at \$2,488 for each unit to total \$521,442. All members voted aye. Motion carried.

#### **DISCRETIONARY FORMULA**

Kim Markley, Director of Equalization, met with the Commissioners to explain how a discretionary formula is applied to new structures. A proposal will be drawn up and examined by the States Attorney before being brought to the next meeting.

#### **REQUEST FOR RECORDS/FEEES**

A business has requested real property assessment records in electronic format. Markley will bring a suggested fee policy for this type of request to the 8/2/11 Commission meeting.

#### **PERSONNEL**

Markley requested that the Planning & Zoning Administrator be allowed to work additional hours because, with the increased drainage requests coming into that office, work is becoming backlogged.

Motion was made by J. Albrecht, seconded by Zerbel, to allow Jessica Avery, Planning & Zoning Administrator, to work at 3/4 time until December 1 and at that time reassess the situation. All members voted aye. Motion carried.

#### **PLANNING AND ZONING**

At 10:00 AM motion was made by J. Albrecht, seconded by Zerbel, to recess as a Board of Commissioners and convene as a Planning and Zoning Board.

Board reconvened as a Board of County Commissioners at 10:25 AM.

#### **COUNTY HEALTH NURSE**

Amy Rothacker, County Health Nurse, gave her 2011 second quarter report. She also mentioned that she would like to have the Courthouse equipped with an Automated External Defibrillator. This suggestion will be researched.

Rothacker said that flu immunizations are being cut by the state and wondered whether the County could take on some of the expense. Commissioners suggested that Redfield Clinic be contacted and perhaps coordinate something between them.

#### **REZONING REQUEST HEARING**

At 10:30 AM, time set by public notice, a hearing was held to consider a request made by Rod Meisel to rezone Lot 7 Thompson Beach in 5-115-65 from Commercial to Residential. Present for the hearing was Jessica Avery, Planning & Zoning Administrator.

Motion was made by C. Johnson, seconded by B. Johnson, to approve rezoning the above property from Commercial to Residential. All members voted aye. Motion carried.

#### **EMERGENCY MANAGER**

Larry Tebben, Emergency Manager, reported that, during installation of Brentford's siren, a city water line was clipped. Parties involved are having liability issues.

#### **COURTHOUSE AIR CONDITIONING**

Brad Jessen, Jessen Heating & Refrigeration, was unable to attend the meeting so Lannie Arthurs, Courthouse Maintenance Supervisor, distributed information and described an air conditioning unit which would be less noisy and costly to operate than the window units currently being used.

#### **PROVISIONAL BUDGET**

Motion was made by C. Johnson, seconded by J. Albrecht, to approve the following Provisional Budget for 2012.

#### **GENERAL FUND:**

##### **General Government**

Spink County Commission – July 26, 2011

Legislative	
Board of County Commissioners	105,948.00
Contingency	300,000.00
Elections	35,588.00
Judicial System	13,138.00
Financial Administration	
Auditor	137,502.00
Treasurer	130,186.00
Legal Services	
States Attorney	93,950.00
CLERP & Court Appointed Attorney	54,500.00
Other	
General Government Building	132,470.00
Director of Equalization	178,436.00
Register of Deeds	84,020.00
Veteran's Service Officer	19,349.00
Predatory Animal (GFP)	6,103.00
<b>Total General Government</b>	<b>1,291,190.00</b>
<b>Public Safety</b>	
Law Enforcement	
Sheriff	610,911.00
Jail	131,161.00
Coroner	4,800.00
County Wide Law Enforcement	0.00
<b>Total Public Safety</b>	<b>746,872.00</b>
<b>Health &amp; Welfare</b>	
Economic Assistance	
Support of Poor	83,153.00
Public Welfare	5,360.00
Area IV Nutrition	2,500.00
Health Assistance	
County Nurse	41,878.00
Ambulance	12,450.00
Social Services	
Foster Grandparent	1,200.00
Youth at Risk	4,050.00
Mental Health Services	
Mentally Ill	8,000.00
Developmentally Disabled	16,000.00
Mental Health Board	3,500.00
<b>Total Health and Welfare</b>	<b>178,091.00</b>
<b>Culture and Recreation</b>	
Culture	
Museum	6,877.00
Recreation	
County Fair	10,046.00
Senior Citizens	24,168.00
<b>Total Culture and Recreation</b>	<b>41,091.00</b>
<b>Conservation of Natural Resources</b>	
Soil Conservation	
County Extension	58,885.00
Weed Control	104,546.00
<b>Total Conservation of Natural Resources</b>	<b>163,431.00</b>
<b>Urban and Economic Development</b>	
Urban Development	
Planning and Zoning	24,865.00
NESDCAP	5,000.00
Economic Development	
Tourism, Ind. & Rec.	745.00
Industrial Development/Grow Spink, Inc.	35,038.00
<b>Total Urban and Economic Development</b>	<b>65,648.00</b>
<b>Intergovernmental Expenditures</b>	<b>3,911.00</b>
<b>Other Uses</b>	
Other Financing Uses	

Operating Transfers Out to Road & Bridge	1,391,492.00
Operating Transfers Out to E911	90,585.00
Operating Transfers Out to Emergency Management	55,568.00
Operating Transfers Out to Domestic Abuse	2,200.00
Operating Transfers Out to WIC	1,824.00
Operating Transfers Out to 24/7 Sobriety	5,584.00
Operating Transfers Out to Debt Service	11,263.00
<b>Total Other Uses</b>	<b>1,558,516.00</b>
<b>TOTAL EXPENDITURE APPROPRIATIONS</b>	<b>4,048,750.00</b>
Capital Outlay Accumulations	100,000.00
<b>TOTAL APPROPRIATIONS</b>	<b>4,148,750.00</b>

## GENERAL FUND

Cash Balance Applied	1,022,042.00
Current Property Tax Levy	2,706,123.00
Less 25% to Cities	-7,440.00
Other Taxes	27,390.00
Net Total Taxes	2,726,073.00
Licenses & Permits	10,200.00
Intergovernmental Revenue	67,400.00
Charges for Goods & Services	503,890.00
Fines & Forfeits	7,000.00
Miscellaneous Revenue	30,500.00
Sub-Total	4,367,105.00
Less 5% (SDCL 7-21-18)	-218,355.00
Net Means of Finance	4,148,750.00

**TOTAL REVENUE APPROPRIATIONS 4,148,750.00**

## ROAD & BRIDGE FUND

### Public Works

Highways, Roads, & Bridges	2,690,092.00
<b>Total Public Works</b>	<b>2,690,092.00</b>

Intergovernmental Expenditures 45,000.00

**TOTAL EXPENDITURE APPROPRIATIONS 2,735,092.00**

## Road & Bridge Fund

Cash Balance Applied	0.00
Other Taxes	206,600.00
Net Total Taxes	206,600.00
Licenses and Permits	1,000.00
Intergovernmental Revenue	1,078,000.00
Charges for Goods & Services	13,000.00
Other Financing Sources	1,391,492.00
Sale of Inventory Items	45,000.00
Subtotal	2,735,092.00
Net Means of Finance	2,735,092.00

**TOTAL REVENUE APPROPRIATIONS 2,735,092.00**

## E911 FUND

### Public Safety

Protective & Emergency Services	
E911 Services	165,585.00

**Total Public Safety 165,585.00**

**TOTAL EXPENDITURE APPROPRIATIONS 165,585.00**

## E911 Fund

Cash Balance Applied	0.00
Other Taxes	65,000.00
Net Total Taxes	65,000.00
Charges for Goods & Services	10,000.00
Other Financing Sources	90,585.00
Net Means of Finance	165,585.00

**TOTAL REVENUE APPROPRIATIONS 165,585.00**

**EMERGENCY MANAGEMENT FUND****Public Safety**

Protective and Emergency Services	
Emergency and Disaster Services	74,068.00

**Total Public Safety** 74,068.00

**TOTAL EXPENDITURE APPROPRIATIONS** 74,068.00

**EMERGENCY MANAGEMENT FUND**

Cash Balance Applied	0.00
Intergovernmental Revenue	18,500.00
Other Financing Sources	55,568.00
Net Means of Finance	74,068.00

**TOTAL REVENUE APPROPRIATIONS** 74,068.00

**DOMESTIC ABUSE FUND****Health and Welfare**

Social Services	
Domestic Abuse	3,400.00

**Total Health and Welfare** 3,400.00

**TOTAL EXPENDITURE APPROPRIATIONS** 3,400.00

**DOMESTIC ABUSE FUND**

Licenses & Permits	800.00
Charges for Goods & Services	400.00
Other Financing Sources	2,200.00
Net Means of Finance	3,400.00

**TOTAL REVENUE APPROPRIATIONS** 3,400.00

**WIC FUND****Health and Welfare**

Health Assistance	
WIC	6,074.00

**Total Health and Welfare** 6,074.00

**TOTAL EXPENDITURE APPROPRIATIONS** 6,074.00

**WIC FUND**

Cash Balance Applied	1,824.00
Charges for Goods & Services	4,250.00
Net Means of Finance	6,074.00

**TOTAL REVENUE APPROPRIATIONS** 6,074.00

**24/7 SOBRIETY FUND****Public Safety**

Law Enforcement	
County Jail	9,584.00

**Total Public Safety** 9,584.00

**TOTAL EXPENDITURE APPROPRIATIONS** 9,584.00

**24/7 SOBRIETY FUND**

Charges for Goods & Services	4,000.00
Other Financing Sources	5,584.00
Net Means of Finance	9,584.00

**TOTAL REVENUE APPROPRIATIONS** 9,584.00

**DEBT SERVICE FUND**

Debt Service Principal	130,010.00
Debt Service Interest	83,990.00

**Total Debt Service** 214,000.00

**TOTAL EXPENDITURE APPROPRIATIONS** 214,000.00

**DEBT SERVICE FUND**

TIF Property Taxes	214,000.00
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**TOTAL REVENUE APPROPRIATIONS** 214,000.00

**TOTAL 2009 BUDGET APPROPRIATIONS** 7,356,553.00

## **NOTICE OF HEARING**

### **ADOPTION OF 2012 PROVISIONAL BUDGET FOR SPINK COUNTY, SOUTH DAKOTA**

NOTICE IS HEREBY GIVEN: That the Board of County Commissioners of Spink County will meet in the Courthouse at Redfield, South Dakota, on Tuesday, September 6, 2011, at 10:30 AM for the purpose of considering the foregoing Provisional Budget for the year 2012 and the various items, schedules, amounts and appropriations set forth therein and as many days thereafter as is deemed necessary until the final adoption of the budget on the 27th day of September, 2011, at 10:30 AM. At such times any interested person may appear either in person or by a representative and will be given an opportunity for a full and complete discussion of all purposes, objectives, items, schedules, appropriations, estimates, amounts and matters set forth and contained in the Provisional Budget.

Dated this 26th day of July 2011, at Redfield, South Dakota.

Cindy Schultz, Auditor  
Spink County, South Dakota

Two Publications: August 24 and August 31

### **QUOTES/COURTHOUSE UPKEEP**

Auditor filed two quotes for tuck pointing the Courthouse. Midwest Masonry restoration Co., Parkston, SD submitted a quote for \$14,602 and Mid-Continental Restoration Co, Fort Scott, KS submitted a \$42,747 quote. Commissioners would like to obtain customer comments and further information before making a decision.

### **AUDITOR/PURCHASE REQUEST**

Cindy Schultz, Auditor, requested that a new desktop computer be purchased for the Welfare Director/Deputy Auditor. Motion was made by C. Johnson, seconded by B. Johnson, to approve purchasing a HP Compaq 8200 Elite Convertible Minitower Desktop PC unit from Connecting Point, Watertown, SD for \$1738.00, which includes installation and mileage. All members voted aye. Motion carried.

### **LIABILITY INSURANCE**

Auditor reported that all lightening damage claims have been submitted to the County's liability insurance.

### **2010 CENSUS**

Auditor reported that she sent a letter to Hillside Colony requesting an estimate of residents there on April 1, 2010.

### **EXPENSE REQUESTS**

Motion was made by B. Johnson, seconded by C. Johnson, to approve the following expense requests:

- Larry Tebben, EM, to EM Conference, Yankton, 9/12-9/15/11
- Larry Tebben, EM, to Training & Planning Exercise & Workshop, Pierre, 8/18/11
- Gordon Richard, VSO, to Annual Veterans Benefits School, Pierre, 8/29-8/31-11

All members present voted aye. Motion carried.

### **CLAIMS AND REPORTS ALLOWED**

Motion was made by B. Johnson, seconded by Zerbel, to approve the following claims and reports. All members voted aye. Motion carried.

Misc: A'viand's Food & Svc Mgmt 8.00 care of prisoner, Russell Battey 707.00 court appointed attorney fees, Community Memorial 556.00 June blood draws, Faulk Co Sheriff 8820.00 June prisoner care, James Hare 1854.52 court appointed attorney fees, Hughes Co 720.00 June prisoner care, LCM Pathologists 2284.99 autopsy, Lewis & Clark BHS 242.00 MI hearing, Pennington Co Jail 63.00 care of prisoners, Mike Sanger LLC 787.50 July support, Jim Schwaiger, MD 12.82 care of prisoner, Christy Griffin Serr 164.00 MI hearing, SD Dept of Labor 3044.87 2nd qtr benefits; SD Treasurer: 175.00 lab services, 1545.00 health nurse payment; Spink Co Senior Citizens 2014.00 July support, Yankton Co Treas 103.75 MI hearing, Yankton Co Sheriff 25.00 serve papers;

Supplies and Repairs: Cole Papers 325.51, Connecting Point 1522.50, Detco 434.16, Duckwall-Alco 100.64, Gempler's 177.65, Jessen Heating 76.50, Johnson Oil 3133.00, Leaf 79.24, Pheasant Country Repair 93.98, Randall's 13.11, State Radio Communications 2250.50, West Group 423.50;

Travel: Register of Deeds: Comfort Inn 140.00 lodging; Treasurer: Comfort Inn 140.00 lodging;

Utilities: AT&T 38.62, Executive Management (BIT) 233.03, Northwestern Energy 1950.69, Qwest 432.28;

**Highway Department**

Construction Material: Beckler Construction 1915.15, Lien Transportation 17889.00, Odland Gravel 278.30, Turtle Creek Constr 2427.60, Jim Zens Trucking 18523.29;

Supplies & Repairs: Appel Oil 19784.11, Connecting Point 172.50, Dakota Fluid Power 622.27, Diamond Mowers 1944.43, Gempler's 117.45, Jessen Heating 82.11, Redfield body 267.00;

Utilities: AT&T 130.20, Executive Management (BIT) 36.14, Northwestern Energy 35.83, Qwest 175.12;

**E911**

Utilities: Qwest 943.14;

**Emergency Management Fund**

Utilities: Executive Management (BIT) 12.79, Qwest 35.08, Venture 164.78;

**Law Library**

Misc: West Group Payment Center 249.50.

**REPORTS**

- June 2011 Spink County Ambulance Activity Report
- June 2011 Register of Deeds Statement of Fees Collected: \$5,980.25
- General Fund Surplus Analysis as of March 31, 2011: \$1,553,737.47 Unassigned (42.78%)
- June 2011 Reimbursements to Spink County for Court Appointed Attorney Fees: \$3,433.17
- June 2011 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$274,835.30
Weed Department	<u>\$0.00</u>
Total	\$274,835.30

Chairman Albrecht declared the meeting adjourned at 11:20 AM until 8:30 AM, Tuesday, August 2, 2011.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:  
Cindy Schultz, Auditor  
Spink County, South Dakota

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