

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, January 25, 2011 at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Brian Johnson, Craig Johnson and Gerald Zerbel.

**ADOPT AGENDAS**

Motion was made by C. Johnson, seconded by B. Johnson, to adopt the agenda. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by B. Johnson, seconded by J. Albrecht, to approve the minutes of the January 19, 2011 Special Commission meeting. All members voted aye. Motion carried.

**CORRESPONDENCE**

- Press Release: Anderson Seed Company cuts Ribbon at Redfield Facility
- SD Dept of Revenue & Regulation: Consumer Price Index for 2011 ó Taxes Payable 2012: 2.1%
- Gov Daugaard's Budget Proposal Outline schedule for community meetings
- SDACC invitation to County Day at the Legislature on 2/14/11

**SUPPORT SERVICES CONTRACT**

Auditor stated that the GeoComm contract is due to be renewed at the end of February 2011. The license remains at \$1,000.00; however, the data maintenance portion is up to \$2,100.00 from \$1,650.00.

Motion was made by J. Albrecht, seconded by Zerbel, to approve renewing the maintenance contract between Spink County and GeoComm for the period March 1, 2011 through February 28, 2012 for support services that include license at \$1,000.00 and GIS Data Maintenance Services at \$2,100.00. All members voted aye. Motion carried.

**GRANT REQUESTS**

Commissioners ask that department heads use a request form when intending to seek a grant.

**EXTENSION BOARD**

Motion was made by Zerbel, seconded by J. Albrecht, to appoint Jeff VanderWal, Brentford, to the Extension Board to replace Joy Braun for the four year term ending December 31, 2014. All members voted aye. Motion carried.

**STATES ATTORNEY**

Vic Fischbach, States Attorney, gave an update of current activities and of snow in right of way violations.

**HIGHWAY PERSONNEL**

Jeff Haessig, Highway Superintendent, would like to advertise for an equipment operator as the department has been a man short since last October. Motion was made by B. Johnson, seconded by C. Johnson, to advertise for a Highway Department Equipment Operator position. All members voted aye. Motion carried.

Haessig would like to hire Richard Dunsmore on a part time basis whenever a mechanic is required at the shop. Motion was made by C. Johnson, seconded by B. Johnson, to approve the hiring of Richard Dunsmore, effective January 24, 2011, at \$20.00/hour and not to include benefits, when needed for mechanic work. All members voted aye. Motion carried.

**FUEL QUOTES FOR JANUARY**

Motion was made by C. Johnson, seconded by J. Albrecht, to approve the following quotes:

Redfield:	E85, Ethanol and Unleaded:	20.3¢ below pump price	
	Ethanol Bulk	2.895	Appel
	#1 Diesel	3.19	Appel/North Central
	#2 Diesel	2.89	Appel
Conde & Doland:			
	#1 Diesel	3.35	McGillvrey
	#2 Diesel	3.35	McGillvrey
Brentford & Northville:			

	#1 Diesel	3.19	North Central
Tulare	#1 Diesel	3.30	McGillvrey

All members voted aye. Motion carried.

Haessig discussed purchasing a larger fuel tank for the Redfield shop and, if purchased, would like to move the two smaller tanks to the outer shops.

Haessig reported that the Highway Department has been granted an extension by the SD Office of Emergency Management until July 30, 2011 for completing 2009 Disaster repairs.

**VETERANS SERVICE OFFICE**

Gordon Richard, VSO, and Steve Oliva, State Field Officer, met with the Commissioners to discuss a new software program ó VetraSpec. Oliva explained how the program will help the VSO access and share data and reports and help to manage claims.

Motion was made by C. Johnson, seconded by Zerbel, to approve the purchase of VetraSpec software data from DataSpec, LLC, Sandusky, MI, at a \$399.00 annual user fee plus a signature pad at \$230.00. All members voted aye. Motion carried.

Oliva added that the SD Division of Veterans Affairs is very pleased with the work Gordon is doing.

**NORTHEAST COUNCIL OF GOVERNMENTS**

Eric Senger, Executive Director, and Jennifer Seitsema, Community Development Specialist, NEOCG, Aberdeen, met to update the Commission on activities. Senger filed the 2010 Performance Report. Plans to revamp the dues structure haven't come about so the policy remains the same as in the past.

**PLANNING & ZONING**

At 10:00 AM motion was made by B. Johnson, seconded by J. Albrecht, to recess as a Board of County Commissioners and convene as a Planning & Zoning Board with Kim Markley, Director of Equalization, and Jessica Avery, Planning and Zoning Administrator, present. All members voted aye. Motion carried.

The Board of County Commissioners reconvened at 11:00 AM after having adjourned as a Planning and Zoning Board.

**DIRECTOR OF EQUALIZATION**

Kim Markley, Director of Equalization, has received a request by the State Bureau of Information and Technology for Spink County to share a GIS parcel layer which BIT will use in gathering broadband technology information. The State has received a federal grant for this project and will pay \$1,500 for our information. Motion was made by C. Johnson, seconded by J. Albrecht, to accept the State's \$1,500 offer for Spink County's GIS parcel layer. All members voted aye. Motion carried.

**BEACON UPGRADE**

Markley would like to add an enhancement to Beacon whereby GIS attachments could be included with a client search. Motion was made by B. Johnson, seconded by J. Albrecht, to upgrade Beacon at \$50.00 per month so that attachments can be linked. All members voted aye. Motion carried.

**SCANNER RENTAL**

Sharon Jungwirth, Register of Deeds, explained that she has old books which still need to be scanned so that records can be permanently retained. Kim Markley, Director of Equalization, assisted with the presentation. Jungwirth can rent a scanner from Active Data Systems for two months at a reduced price to accomplish the job. Motion was made by J. Albrecht, seconded by C. Johnson, to approve that the Register of Deeds rent a book2net Spirit scanner from Active Data Systems, Sioux Falls, SD for two months at \$750/month plus \$150 set-up and delivery. All members voted aye. Motion carried.

**IRA CONTRIBUTION**

Theresa Hodges, Deputy Auditor, informed the Commissioners that the new Sheriff is satisfied with an arrangement for the County to pay him an additional 8% in lieu of the 8% salary contribution to SDRS. Hodges also stated that Schurch has asked to voluntarily set up a payroll deduction to have that amount contributed to an IRA post-tax. Motion was made by C Johnson, seconded by Zerbel, to

increase the sheriff's salary by 8% in lieu of the 8% salary contribution to SDRS. All members voted aye. Motion carried.

### **DONATION OF LEAVE**

Hodges also filed a request from an individual for donated leave. Motion was made by B. Johnson, seconded by Zerbel, to allow vacation and sick leave to be donated to the requesting individual in accordance with the Personnel Policy Manual. All members voted aye. Motion carried.

### **2011 NON-MANDATED FEES**

Motion was made by C. Johnson, seconded by B. Johnson, to approve the list of 2011 Non-mandated Fees as presented. All members voted aye. Motion carried.

### **EXPENSE REQUESTS:**

Motion was made by J. Albrecht, seconded by Zerbel, to approve the following expense requests:

- Larry Tebben, Emergency Manager, to attend a pipeline safety emergency response program in Pierre, February 9, 2011
- Kim Markley, Director of Equalization, to a Drainage Forum in Brookings, 1/26/11
- Kim Markley, DOE, and Cindy Schultz, Auditor, to County Day at the Legislature, Pierre, 2/14/11

All members voted aye. Motion carried.

### **CLAIMS ALLOWED**

Motion was made by C. Johnson, seconded by B. Johnson, to approve the following claims and reports. All members voted aye. Motion carried.

#### **County General Fund**

Misc: Russell Battey 205.00 court appointed attorney fees, David Bergendahl 55.00 MI hearing, Community Memorial Hospital 1112.00 Dec blood draws, Grow Spink 17519.00 first 1/2 2011 support, Diana Larson 959.75 prep of pipeline grant, NE Mental Health 333.37 Dec 2010 support, Gina Rogers 1579.00 court appointed attorney fees, Sanger Mgmt & Training 787.50 Jan ambulance support, Spink County Senior Citizens 2014.00 Jan support, Juror Fees 301.72;

Supplies and Repairs: B&L Food Pride 37.83, ES&S 4200.00, Filemaker 606.00, Fink Plumbing 142.85, Glacial Lakes 745.00, Leaf 79.24, McCleod's printing 129.15, Soliant Consulting 971.25, US Postal 52.50, State Radio Communications 2250.00, Wells Fargo Bank 1527.71;

Travel: Commissioners: SDSU 60.00 registration; Director of Equalization: SDSU 30.00 registration; Sheriff: SD Sheriffs' Assoc 573.62 dues; Weed: SD Assn of Co Weed & Pest Bd 110.00 registrations, SD Assn of Co Weed & Pest Supv 50.00 registrations;

Utilities: Alltel 21.34, MidContinent Comm 72.13, Qwest 380.24, Verizon 106.69;

#### **Highway Department**

Supplies and Repairs: A&B Business 7.65, Harvey's Sinclair 4105.65, Little Falls Machine 546.20;

Utilities: Alltel 103.96, Northwestern Energy 357.07, Qwest 130.19;

#### **E911**

Utilities: Qwest 943.47, Venture 164.78;

#### **Emergency Management**

Travel: Larry Tebben 316.35 mileage & 61.00 meals;

Utilities: Qwest 35.06, Verizon 13.39.

### **REPORTS**

- NACo 2010 YTD Prescription Drug Discount Card Program
- December 2010 Register of Deeds Statement of Fees Collected: \$9,038.35
- Dec 2010 Highway Superintendent Report of Collections Made:

Road & Bridge Fund	\$542,325.49
Weed Department	<u>\$51,430.43</u>
Total	\$593,755.92
- Dec 2010 Spink County Ambulance Activity Report
- Spink County's Budget Expenditure Totals Report as of 12/31/10

- Dec 2010 Reimbursements to Spink County for Court Appointed Attorney Fees: \$969.97
- Spink County Actual Surplus Cash Balance at 12/31/10:\$3,116,646.35
- General Fund Surplus Analysis as of 12/31/10: 46%

February Commission meetings will be on the 1st, 8th and 22nd.

Chairman Dave Albrecht declared the meeting adjourned at 11:55 AM. The next regular Commissioner meeting will be at 8:30 AM, Tuesday, February 1, 2010.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:  
Cindy Schultz, Auditor  
Spink County, South Dakota

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