

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, December 30, 2008, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson and Jerry Zerbel. Absent was Kenneth Buchholz. Also present was Commissioner Elect Brian Johnson. The meeting was opened with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Zerbel, seconded by Johnson, to adopt the agenda after adding a Notice and Admission of Service to be explained by States Attorney Fischbach. All members present voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by J. Albrecht, seconded by Zerbel, to approve the minutes of December 16, 2008. All members present voted aye. Motion carried.

**RESOLUTION TO APPROVE PLAT (#55-08)**

Be it resolved by the County Commission of Spink County, South Dakota, that the plat showing "Redfield Industrial Development Corporation Outlot 1 in the SW1/4 of Section 2 & NW1/4 of Section 11, all in T116N-R64W of the 5th P.M., Spink County, South Dakota," having been examined, is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

**RESOLUTION TO APPROVE PLAT (#56-08)**

Be it resolved by the Board of County Commissioners of Spink County, South Dakota, that the plat showing Wright Farm Subdivision in the NW1/4 of Section 2-T118N-R60W of the 5th P.M. Spink County, South Dakota, having been examined, is hereby approved in accordance with the provisions of SDCL 11-3, and any amendments thereof.

Dated at Redfield, South Dakota, this 30th day of December, 2008.

Motion by Johnson, second by J. Albrecht, to approve and adopt the above two Resolutions. All members present voted aye. Motion carried.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:

Cindy Schultz, Auditor  
Spink County, South Dakota

**RESOLUTION TO APPROVE PLAT (#57-08)**

It was moved by Johnson, seconded by J. Albrecht, motion carried that the "BUCHHOLZ OUTLOT 1" in the NW1/4 of Section 29, Twp. 114 North, Rge. 62 West of the 5th Principal Meridian, Spink County, South Dakota, as described above and drawn hereon be approved and accepted and the Auditor hereby is instructed to endorse on such plat a copy of this resolution and to certify the same.

It was moved by Johnson and seconded by J. Albrecht and motion carried, that the plat as shown hereon and as described on the accompanying plat of Manning Lots 1 & 2, of Outlot "Q", in the town of Frankfort, Spink County, South Dakota, be approved and accepted and the County Auditor is hereby instructed to endorse on such plat a copy of this resolution and to certify the same.

I, Cindy Schultz, County Auditor of Spink County, South Dakota, do hereby certify that the within and foregoing are true and correct copies of the resolutions adopted by the County Commission of Spink County, South Dakota, at its meeting of December 30, 2008 A.D., 2008

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:

Cindy Schultz, Auditor  
Spink County, South Dakota

Vic Fischbach, States Attorney, and Kim Markley, Director of Equalization, met with the Commissioners to discuss meeting protocol. Commissioners asked that Fischbach write a memo to a county board reminding them of procedure.

Fischbach then stated that the Notice and Admission of Service of Summons and Complaint received by the County from Mackoff Kellogg Law Firm is routine procedure in a foreclosure action when a taxing entity is involved.

In reference to board voting requirements on variance actions, Fischbach will research the ordinances and report back to the Commissioners.

Tom Leinen, Highway Superintendent, presented fuel quotes and Commissioners inquired whether quarterly quotes could be taken. Leinen replied that they could but would most likely be higher. He then reported that the belly dump liners will be here next week and filed a bid from J. D. Evans, Inc. on bottom-dump pups that is good for 1 year. The Commissioners would like to possibly lease one for a season before purchasing and Leinen will obtain the information.

**FUEL QUOTES**

Motion was made by Johnson, seconded by J. Albrecht, to approve the following quotes:

Redfield:	Ethanol, E85 and Unleaded:	18.3¢ below pump price & additional 2¢ credit with card use	(as per Johnson bid for 1 year)
	Ethanol Bulk	1.50	McGillvrey
	#1 Diesel	2.00	McGillvrey
	#2 Diesel	1.65	McGillvrey
Tulare	#1 Diesel	1.95	McGillvrey
	#2 Diesel	1.60	McGillvrey
Doland, Brentford and Northville:			
	#1 Diesel	2.00	McGillvrey
	#2 Diesel	1.65	McGillvrey
Conde	#1 Diesel	2.02	Harvey's
	#2 Diesel	1.76	Harvey's

All members present voted aye. Motion carried.

**AUTOMATIC SUPPLEMENTS, CONTINGENCY TRANSFERS AND CASH TRANSFERS**

Motion was made by Johnson, seconded by Zerbel, to approve the following:

Contingency Transfers to cover expenses:

- Treasurer - \$2,850.00 salaries during training (101/142/411);
- Poor - \$2,550.00 claims paid (101/411/429);
- E911 - \$3,400.00 Dispatcher hours at 75% (207/225/411);
- Register of Deeds - \$18,450.00 Active Data Systems Imaging and ClerkTrack Software;

And County General Fund cash transfers of:

- Highway - \$300,000.00 for 2008 budgeted transfer (201);
- 24/7 Program - \$1,828.00 for salaries and supplies (248).

All members voted aye. Motion carried.

Les Helm, Spink County Sheriff, stated that he would like to renew the Prisoner Housing Agreement with Charles Mix County because there are occasions when we need their services and their prisoner housing fees are very reasonable.

**PRISONER HOUSING AGREEMENT**

Motion was made by J. Albrecht, seconded by Zerbel, to renew the Prisoner Housing Agreement between Spink County and Charles Mix County at \$45/per prisoner day (a \$5/per prisoner day increase), term of agreement to be January 1, 2009 to December 31, 2009. All members present voted aye. Motion carried.

Damon Durick, Active Data Systems, Sioux Falls, described the document imaging and clerk software for which he had presented a quote on December 16, 2008. Since that time the company has provided additional quotes which include connecting the Sheriff's Department and a leasing option. Also attending the presentation were Sharon Jungwirth, Register of Deeds, Les Helm, Sheriff, and Marleen Huckabay, Chief Dispatcher.

Sheriff Helm voiced his concern about having requested updated software and stated that, if he's allowed to purchase it sometime in the future, he doesn't wish to duplicate systems. Commissioners stated that they had

requested several quotes on software and would consider the updates at that time. Currently they feel that connecting with the ROD's server would be beneficial and worth the cost.

### **COMPUTER HARDWARE AND SOFTWARE PURCHASE APPROVED**

Motion was made by J. Albrecht, seconded by Johnson, to approve the purchase from Active Date Systems, Sioux Falls, SD of the FD SBE Document Imaging Solution at \$11,471, which includes setup, installation, cabinet setup, training and conversion of existing DocStar data and the ClerkTrack Software at \$11,851, including one year on-site support, all to come from the ROD budget; for the Sheriff's Department the FD SBE – 1 full license and conversion of DocStar data to come out of that budget. All members present voted aye. Motion carried.

### **CLAIMS AND REPORTS ALLOWED**

Motion was made by J. Albrecht, seconded by D. Albrecht, to approve the following claims and reports. All members present voted aye. Motion carried.

#### **County General Fund**

December 2008 Salaries and Benefits: Commission 3975.00, Auditor 6293.21, Election 468.47, Treasurer 10034.92, States Attorney 4836.42, Custodian 5004.25, Director of Equalization 8347.88, Register of Deeds 3520.43, VSO 1196.00, Sheriff 28377.77, Home Detention 1470.43, Health 1909.01, Extension 4590.53, Weed 154.51, Planning 1711.32; OASI & Medicare 6059.49, Retirement 4755.71, Insurance 17454.41; SDRS 45.00 participant fee;

Misc.: Russell Battey 522.67 court appointed attorney fees, Center for Independence 416.66 Dec. funding, Conde Ambulance 435.61 expenses, Grow Spink 106.42 balance 2008 funding, NE Mental Health 999.99 Oct. – Dec. funding, Pennington Co. Jail 62.00 prisoner transport, Christy Griffin Serr 260.00 Mental Illness Board;

Supplies and Repairs: Aberdeen Awards 15.00, Active Data 25822.00, Chief 335.87, Cole Papers 624.32, Farnams 15.45, LeRoy Fuerst 1408.64, Hanson Motors 100.56, Lar-Jo's 403.70, LEAF 79.24, MidContinent Communications 71.03, Office Equipment 1291.44, OfficeMax 139.89, OK Tire Store 150.65, Otis Elevator Co. 688.51, Pitney Bowes 536.76, Riotec Ind. 358.20, Roy's Repair 1900.00, The Schneider Corp. 5233.34, Shawn Chase Ford 552.05, Sheehan Cycle 118.88, Terra Scan 6802.00 CAMA program; witness fees 69.97;

Travel: Commissioners: Jeff Albrecht 78.44 mileage, Gerald Zerbel 28.12 mileage, SDACC 200.00 registration; Director of Equalization: SDACC 40.00 registration; Extension: Becky Leonard 102.86 Nov. mileage & 106.56 Dec. mileage, 55.00 registration, Mark Rosenberg 154.66 mileage & 75.00 registration; Home Detention mileage: Donna Kegler 47.36 & Mavis Ludemann 48.10; Sheriff: SD Sheriff's Assn. 573.62 dues; VSO: Steve Hanson 56.24 mileage & 9.00 meal;

Utilities: Alltel 33.63, Steve Hanson, VSO, 10.00, Northwestern Energy 4546.96, Qwest 365.83, Tel Serv Comm. 283.80, Verizon 310.90;

Welfare: Aberdeen Psychiatric Assoc.: 126.07;

#### **Road & Bridge Fund**

December 2008 Salaries and Benefits: Hwy. Admin. 5335.17, Hwy. Const. 36905.23; OASI & Medicare 3150.30, Retirement 2534.41, Insurance 10956.56;

Misc.: Pierce and Harris 8502.59 engineering, SD DOT 4995.90 engineering;

Supplies and Repairs: Appel Oil 1304.60, Diesel Machinery 265.40, Farnams 506.28, Ford Trucking 2900.02, Hedahls 496.60, McGillvrey Oil 13239.15, Power Plan (RDO) 750.55, Sieglings 17.69, The Lumber Yard 40.72, Runnings 524.23, Schneider Corp. 2616.66, WW Tire Svc. 695.00;

Travel: Greg Drayer 26.00, Travis Fast 26.00, Jeff Haessig 26.00, Willie Rothacker 26.00 meals while attending safety course;

Utilities: Alltel 88.79, Northwestern Energy 2187.17, Qwest 43.35;

#### **E911 Fund**

December 2008 Salaries and Benefits: 8318.21; OASI & Medicare 626.96, Retirement 499.08, Insurance 1798.82;

Utilities: Venture Communications 164.78;

**Emergency Management Fund**

December 2008 Salaries and Benefits: 1404.00; OASI & Medicare 107.41, Retirement 84.24, Insurance 349.33;

Travel: Steve Hanson, EM, 33.30.

Utilities: Steve Hanson 10.00, Qwest 33.99;

**WIC Fund**

December 2008 Salaries and Benefits: 273.02; OASI & Medicare 20.79, Retirement 16.38, Insurance 80.93;

**24/7 Sobriety**

December 2008 Salaries and Benefits: 503.36; OASI & Medicare 38.32, Retirement 30.23, Insurance 126.21.

**REPORTS APPROVED:**

- NACO 2008 YTD Prescription Drug Discount Card Program
- Nov. Report of Court Appointed Attorney Reimbursements: \$726.22
- General Fund Surplus Analysis comparison 12/30/04 through 12/23/08

**SALARY INCREASE**

Motion was made by Johnson, seconded by J. Albrecht, to increase the following salaries, effective January 1, 2009, except those salaries also listed below.

Salaried employees will receive a \$900 annual increase totaling as follows: Auditor, Treasurer and Register of Deeds - \$32,518; Director of Equalization - \$34,610; States Attorney – 33,125; Highway Superintendent - \$39,110; Sheriff - \$39,418; Emergency Manager/VSO - \$32,100
Hourly paid employees will receive a 0.43 per hour increase totaling as follows: Beginning Clerk – 12.11/hr; after probation - \$12.46/hr; Clerk 1 year or more - \$12.61/hr. Beginning Deputy - \$12.73/hr; Deputy 6-mo. or more - \$12.84/hr; Certified Deputy - \$12.98/hr. Beginning Dispatcher - \$12.11/hr; after probation - \$12.46/hr; after 1 year - \$12.61/hr; after 18 mo. - \$12.84/hr; Chief Dispatcher - \$13.13/hr; Dispatcher as Matron – hourly dispatcher’s salary. Highway Mechanic/Supervisor - \$15.31/hr; Foreman - \$13.87/hr; Highway probationary - \$13.01/hr; Highway & Weed following probation - \$13.58. Chief Deputy Sheriff - \$16.07/hr; Deputy Supervisor - \$15.18/hr; Sergeant \$15.26/hr; first year Deputy (uncertified) - \$14.06/hr; first year Deputy (certified) \$14.54/hr; Deputy (certified) over 1 year - \$15.04/hr; Maintenance Supervisor - \$14.06/hr; Assistant \$12.84/hr. Planning and Zoning Administrator - \$12.84/hr. Temporary Matrons, Deputies, Office Help, Highway & Weed help will receive \$9.00 to \$12.00 per hour, depending upon experience, as specified by Supervisor.
Commissioners, Crossing Guards and Home Detention Monitors will remain at the same pay. Home Detention Supervisor compensation will remain at \$75.00/mo. Museum Curators – will remain at the same pay until the Historical Society makes a change.
Coroner will remain at \$58.00 per inquest and \$50.00 for transport.

All members present voted aye. Motion carried.

**CORRESPONDENCE:**

- Letter from Zoning Administrator regarding appointment of board members
- Notice from SD Retirement stating that contribution reports must be transported electronically as of January 2009
- SDACC list of event dates in 2009
- State 9-1-1 Coordination Board update on future plans

At 12:10 PM Chairman Albrecht declared the County Board of Commissioners adjourned until 8:30 AM, Tuesday, January 6, 2009.

Dave Albrecht, Chairman  
 Spink County Board of Commissioners

ATTEST:  
 Cindy Schultz, Auditor  
 Spink County, South Dakota