

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, November 18, 2008, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Kenneth Buchholz, Craig Johnson and Jerry Zerbel. Chairman D. Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by J. Albrecht, seconded by Johnson, to adopt the agenda with the additions of Theresa Hodges & Tammy Suchor, Deputy Auditors, and a request to bid on a county owned property in Conde. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by Buchholz, seconded by J. Albrecht, to approve the minutes of November 6, 2008. All members voted aye. Motion carried.

Auditor reported that the minutes of September 30, 2008 which read “the body of a deceased person would belong to the County if they have no one who claims it” were not accurate. The corrected report given by Theresa Hodges, Welfare Director, that day should have stated “the body of a deceased person belongs to the County upon any application for burial assistance and the County makes the burial arrangements. The Commissioners agreed that cremation will be the preferred County policy”.

Telephone pre-approval from the Commissioners for Tracey Millar, Planning & Zoning Administrator, to attend training in Huron was given as stated below.

EXPENSE REQUEST APPROVED

Motion was made by J. Albrecht, seconded by Buchholz, to approve payment of registration for Tracey Millar, Planning & Zoning Administrator, to attend concentrated feeding operation training in Huron on November 18, 2008. All members voted aye. Motion carried.

Motion was made by Johnson, seconded by J. Albrecht, to set December 2, 2008 at 9:30 AM for a Public Zoning Hearing. All members voted aye. Motion carried.

NOTICE OF PUBLIC ZONING HEARING

NOTICE IS HEREBY GIVEN THAT A PUBLIC ZONING HEARING will be held on Tuesday, December 2, 2008 at 9:30 AM, during the Spink County Commissioners’ regular meeting, Commissioners Room, Spink County Courthouse, 210 East 7th Avenue, Redfield, to consider the following request:

Applicant: Gary Newman

Legal: Lots 28 & 29 SharWinn Estates in the SE1/4 of SE1/4 9-116-65, Spink County, SD

Reason for Petition to Rezone: Reclassify from Residential to Highway Commercial to construct storage units for rental purposes.

Notice is further given that any person, or persons, who are interested in the approval or rejection of such application, or their attorney, may appear and be heard at said scheduled public hearing.

Dated this 18th day of October, 2008, at Redfield, South Dakota.

Cindy Schultz, Auditor
Spink County, South Dakota

One Publication: November 19, 2008

Vic Fischbach, States Attorney, discussed a memo he had sent to the Commissioners regarding a County property an individual has asked to bid on. Also, Commissioners asked about a property in Conde that has been deeded to the County. Fischbach will draw up a new contract for the County by-pass around Mud Lake. In addition, the Code Enforcement and Law Enforcement Contracts were discussed.

Tom Leinen, Highway Superintendent, filed notification and maps from Northern Natural Gas of a project to install cathodic groundbed protection along with an above ground rectifier within road right of way to provide cathodic protection and avoid corrosion of Northern’s existing pipeline located in Spink County.

Leinen has found two pickups at Federal Surplus Property in Huron that he’s looking at for the Weed Department. Commissioners stated that they will go along with the Weed Board’s decision to purchase a pickup out of this year’s budget and Leinen will bring specs to the November 25 meeting for a final decision.

Leinen stated that County roads are becoming badly damaged due to heavy machinery traffic to and from fields this harvest season. He then requested that we advertise for bids on a mower tractor.

MOWER TRACTOR BID LETTING APPROVED

Motion was made by Zerbel, seconded by Buchholz, to advertise for bids on a tractor and mower. All members voted aye. Motion carried.

PERSONNEL POLICY CHANGES

Theresa Hodges, Deputy Auditor, presented the proposed flex time policy and proposed pay period changes. Johnson made the motion to adopt the policies as presented. Following discussion the motion was seconded by J. Albrecht and carried to adopt the following:

The county commission reserves the right to authorize flexible work hours within the 40-hour workweek in situations where it is appropriate or necessary. Employees must adhere to the standard 40-hour workweek unless flex time or overtime has been approved by their supervisor. Courthouse offices will be required to remain open 8:00 a.m. to 5:00 p.m., Monday through Friday, to serve the public. Flex policy begins immediately.

Effective January 1, 2009, employees who are not defined as salaried employees according to the Federal Labor Standards Act of 1938 will be paid hourly. Hours worked will be reported through the 25th of each month and pay will be deposited on the first working day of the following month. The following modified pay periods were created, to enable a gradual change into the new pay period:

| | |
|---------------|--------------|
| January 2009 | 1/1-1/29/09 |
| February 2009 | 1/30-2/26/09 |
| March 2009 | 2/27-3/26/09 |
| April 2009 | 3/27-4/25/09 |

All members voted aye. Motion carried.

As a result of these changes the Policy Board will work on necessary revisions to the manual.

Commissioners discussed the County owned property in Conde which was recently deeded to Spink County. It was decided to deed it to Grow Spink.

SURPLUS PROPERTY DECLARED AND DEEDED

Motion was made by Buchholz, seconded by Zerbel, to declare the County owned property described as Lots 5 & 6, Block 27, S1/2 Block 10, Blocks 19-28 inclusive and Outlot 1, Conde City, Spink County, South Dakota, as surplus property and deed it to Grow Spink for community development purposes. Upon roll call vote: Buchholz "aye", Zerbel "aye", J. Albrecht "aye" and Johnson "abstain", motion passed.

Kathy Ludwig, Treasurer, introduced her new hire, Robin Harty, to the Commissioners.

PERSONNEL/SALARY

Motion by J. Albrecht, seconded by Buchholz, to hire Robin Harty as a half time, beginning Clerk to the Treasurer, at \$11.68 per hour, effective 11/3/08. At the successful completion of the 6-month probationary period she will advance to a beginning Deputy position. All members voted aye. Motion carried.

Les Helm, Sheriff, reported that he is checking with local dealers to see if they will bid on the patrol car which is included in his 2009 budget.

Commission discussed having the VA/EM phone lines logged through the Sheriff Department when he is not in. Tammy Suchor, Deputy Auditor, stated that there would be no charge by the Bureau of Information and Technology because it is a feature of the plan.

Commissioners then talked about the need of Juvenile Detention Centers and expenses involved.

OCTOBER BUILDING PERMITS/REMOVALS

| NAME | TWP/TOWN | LEGAL | PROJECT |
|------------|--------------|----------------------------------|-------------------------------------|
| Ron Starr | Belle Plaine | NE1/4 7-116-61 | move grain bin to Lealand Iverson's |
| Jim Hansen | Turton Town | Replat of Lt2 Elevator Addn Lt 5 | repair 2 bins |

| | | | |
|---------------------------|-----------------|--|---|
| Bill Green | Redfield | Lt1 of Betten-Munce OL's less Lt H-2 | new 28x36 grg & possibly shingle |
| Nancy Hutson | Crandon | Harms Addn Lt2 in NW1/4 18-115-63 | moved in 2 MHs for storage; next yr destroy 1 existing MH; gen remodel inside home |
| Loren Smith | Beotia | SE1/4 32-120-61 (LS-MH) | 28x54 modular home, no basement, decks on side & back; old MH going to Abdn Centennial Hms 10/17/08 |
| Northwestern Energy | Harmony | NW1/4 32-117-62 | build 12x20x9 equip & generator bldg |
| Anthony Bruckner | Conde | NW1/4 less Bruckner Addn | shingle home |
| Creek Side Farms Inc | Northville Town | Thomas Blk 4 Lts 8-13 | 20x24 addn of master suite on N side house |
| Reece & Elly Jo Wagner | Crandon | NE1/4 25-115-63 | remove lean-to & construct new 23x32; tin side & roof |
| David Jandel | Athol | Jandel Tr1 in S1/2 20-118-65 | 30x58 new home from Madison |
| Dale Gunderson | Conde Town | Herman's 1st Blk 3 & E55' Lt 6 | insulate & side W side house |
| Paula Schultze | Buffalo | SW1/4 11-114-65 | moved #12 to Carr/Troutner prpty |
| Barry Muxen | Prairie Center | E 440' S 535' SE1/4 32-117-61 | 14x18 deck on back of home |
| Dwayne Lerew | Mellette Town | OL 38 less Lt H-11... | 32x36 grg on W side current grg |
| Jan Booze | Redfield | Shar-Winn Est #2 | shingle house & grg; new siding next year |
| Randall Sowa | LaPrairie | Pt SE1/4 SW1/4 ...36-120-62 | well; house; remove: small bldg & barn falling in |
| Susan Hawkins | Frankfort Town | OL F | moving in MH & remodel interior |
| Danny Miles | Benton | NW1/4 26-119-61 | add to slant wall 18x24 |
| Grey Drayer | Richfield | Tr in SE1/4 9-116-60 | MH moved to Liebelt homes Lt |
| George Gillespie | Doland Town | Shumway Re S-D Lt 4 | moving in 24x32 home (waiting on variance); adding onto single grg to convert to double grg |
| Tillman Hofer | Union | SE1/4 35-114-60 | install 4 new windows |
| Gwen Jandel | Exline | SW1/4 1-116-65 | install 5 new windows |
| Florence Frericks | Harmony | NE1/4 18-117-62 | Becklers destroying 2-3 bldgs |
| Justin & Elizabeth Haider | Redfield | Benning OL 1 in SE1/4 & SW1/4 2-116-64 and NE1/4 11-116-64 | construct 2-stall grg |

CLAIMS AND REPORTS ALLOWED

Motion was made by Buchholz, seconded by J. Albrecht, to approve the following claims and reports. All members voted aye. Motion carried.

County General Fund

Misc: Beadle County Sheriff 2850.00 prisoner board, Brown County Sheriff 1120.00 Oct. juvenile care, Community Memorial 2085.00 care of prisoners, Conde Ambulance 779.14 expenses, Faulk County Sheriff 2520.00 Oct. prisoner care, Faulkton Area Med Center 145.00 care of prisoner, Lewis Drug 16.99 care of prisoner, Orthopedic Surgery Spec. 10.00 evidence, Pennington Co. Jail 99.50 prisoners travel/meals, Richards, Oliver & Dorsett 112.50 St. Atty. professional services, Christy Griffin Serr 240.00 Mental Illness Board, State of South Dakota: 192.00 lab services & 3183.36 Predatory Animal Control; witness fee payment 20.00;

Supplies and Repairs: A&B Computer 40.00, Active Data 63.91, Aberdeen American News 69.62, Appel Oil 6.00, Brown & Saenger 412.91, Connecting Point 60.00, Dakota Supply Group 205.37, Huron Plainsman 30.71, Johnson Controls 505.00, Leaf 79.24, LexisNexis 49.10, Pheasantland Ind. 49.43, Sieglings 10.29, Wells Fargo Remittance 265.80;

Travel: Extension: Comfort Inn 82.50 lodging, Days Inn Brookings 83.70 lodging; Extension: IAAO 175.00 membership; General Govt. Buildings: Lannie Arthurs 37.80 lodging; Planning & Zoning: 67.34 mileage & 40.00 registration; Sheriff: Marleen Huckabay, Dispatcher, 88.80 mileage & 9.00 meal, Mike Yost, Code Enforcement, 21.00 meals;

Utilities: Executive Management (BIT) 222.76, Northern Wireless 106.40, Northwestern Energy 2.13, Qwest 359.54;

Welfare: Avera St. Luke's 698.00;

Highway Department

Misc.: Professional Security 633.00 blood & alcohol testing;

Supplies and Repairs: Burdick Bros. 946.71, Huron Culvert & Tank 1817.04, The Lumber Yard 335.33, SD Federal Surplus Property 91.03;

Travel: Jeff Haessig 37.80 lodging & 18.00 meals;

Utilities: Executive Management (BIT) 4.00, Northern Wireless 39.95, Northwestern Energy 107.84, Qwest 125.35;

E911

Utilities: Qwest 906.42, Venture Comm. 164.78;

Emergency Management

Utilities: Executive Management (BIT) 6.06, Northern Wireless 5.55, Qwest 33.99;

REPORTS:

Year to Date Leave Without Pay Hours Taken;

Year to Date Comp and Overtime Earned by Department;

Oct. 2008 Report of Payments Received to Reimburse Spink County for Poor Liens;

Oct. 2008 Auditor's Account with the County Treasurer:

| | |
|----------------------------------|-----------------|
| County General Fund | \$1,940,021.65 |
| Special Revenue Funds | 365,208.18 |
| Capitol Projects | 24,400.46 |
| TIF Debt Service | 60,691.60 |
| Trust & Agency Funds | 194,390.89 |
| Amount Held for School Districts | 1,095,132.07 |
| Amount Held for Townships | 146,882.46 |
| Amount Held for Municipalities | 255,679.50 |
| TOTAL | \$4,082,406.81; |

Oct. 2008 Spink County Ambulance Activity Report;

Year to Date NACo Prescription Drug Discount Card Program Report;

Sept. 2008 Report of Reimbursements to Spink County for Court Appointed Attorneys: \$1,836.82;

Sept. 8 – Nov. 3, 2008 Auditor's report of monies collected: \$256.55;

SDML WC Fund Loss Report as of 10/31/08.

CORRESPONDENCE:

Invitation to Spink County/Redfield City Christmas party on November 18

Chairman Dave Albrecht declared the meeting adjourned at 11:40 AM until 8:30 AM, Tuesday, November 25, 2008.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:

Cindy Schultz, Auditor
Spink County, South Dakota