

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, September 16, 2008, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Kenneth Buchholz, Craig Johnson and Jerry Zerbel. Chairman D. Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by Johnson, seconded by J. Albrecht, to adopt the agenda with the addition of Theresa Hodges, Welfare Director, Les Helm, Sheriff, a discussion on SD Retirement Disability and a quote on vision insurance. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Buchholz, seconded by J. Albrecht, to approve the minutes of September 2, 2008. All members voted aye. Motion carried.

Auditor discussed the Workman's Comp insurance refund which was received from EMC Insurance Companies and totaled \$24,396.00. Short rate penalty was \$4,802.00.

Commissioners discussed a variance issue with Vic Fischbach, States Attorney, who stated that the problem should be taken to the Planning and Zoning Board. Fischbach had looked at the Dissolution and Attachment of the Conde School District and said that a motion to acknowledge receipt of the document would be in order.

Mike Esser, Weed Supervisor, stated that a pickup is available for purchase from Federal Surplus Property at \$10,900. It is a 2001 Dodge 3/4T with 39,000 miles and there are funds in the budget for a pickup. Commissioners requested that a local dealer be contacted first.

**DISSOLUTION & ATTACHMENT OF SCHOOL DISTRICT**

Motion was made by J. Albrecht, seconded by Buchholz, to acknowledge receipt of the Proposal for the Dissolution & Attachment of Conde School District #56-1, discontinuance effective June 30, 2009, and attach the area to the Clark, Doland, Groton Area and Northwestern Area School Districts. All members voted aye. Motion carried.

Pursuant to SDCL 13-6-13, the Board of Education will develop a plan to accomplish dissolution and submit it to the Secretary of the Department of Education for approval and then to the voters of the school district.

Copy of the Proposal is on file and available for inspection in the Auditor's office.

Reserved parking for State vehicles was discussed and will be readdressed following the sale of surplus property.

The 4-day work week was discussed and Auditor explained Brown County's policy of flexing employee hours. Commissioners would like to have the Personnel Policy Board draw up a provisional plan for their consideration.

On Thursday, September 11, Doug Kircus, Safety Benefits, had conducted a walk through of the Courthouse and Highway Department. He performs these inspections on behalf of SDML Workman's Compensation Fund. The County will receive a list of recommendations from him for improving safety, conducting ongoing in-house inspections and management of safety policies.

Auditor reported that Jim Gruenwald, Custodian, has ordered a timer for the boiler which is supposed to cut energy costs.

Kathy Ludwig, Treasurer, needs to give the State a starting date for processing license plate renewals under the wheel tax increase. She will put a sign on her door so that customers know the computer change takes place on December 1, 2008.

Commissioners approved Ludwig's requested for permission to place a help wanted ad in the paper immediately so that new employee can start in December.

Theresa Hodges, Welfare Director, reported on case #158 for whom utility assistance had been denied. Hodges presented application #78 requesting County assistance for a medical procedure.

**COUNTY WELFARE ASSISTANCE DENIED**

Motion was made by Johnson, seconded by Buchholz, to deny the application by case #78 for a medical procedure because client doesn't meet spend down requirements and would have adequate funds to pay for the procedure. All members voted aye. Motion carried.

Hodges addressed the County's present sick leave policy of unlimited accrual and possible long term payouts under certain circumstances.

A quote was submitted to Spink County by Vision Care Direct. Hodges had compiled a comparison with the current vision policy. Commissioners suggested that the employees be polled to see whether they would be interested in changing insurers.

**EXPENSE REQUEST:**

Motion was made by J. Albrecht, seconded by Buchholz, to approve the following expense request:  
Theresa Hodges, Welfare Director, Kathy Ludwig, Treasurer, Sharon Jungwirth, Register of Deeds, and Cindy Schultz, Auditor, to attend the 2008 SD Counties Convention, Sioux Falls, 9/22-9/24/08.

All members voted aye. Motion carried.

Audrey Martchinske, Health Office Secretary, introduced the new full time Health Nurse, Kristen Miller, who began in July. Commissioners welcomed her and discussed current projects underway in the office.

Les Helm, Sheriff, stated that former Spink County Deputy Wally Lien's certification will soon expire. He requested that Lien be affiliated with the County so that the certification remains intact.

**SHERIFF DEPARTMENT ATTACHMENT OF CERTIFIED DEPUTY**

Motion was made by Buchholz, seconded by Johnson, to allow Wally Lien to be attached to the Spink County Sheriff Department so that his certification can continue. All members voted aye. Motion carried.

Helm then explained services performed by Second Chance Rescue, Sioux Falls. He stated that they are very prompt and handle emergency cases where Deputies may be busy dealing with crime scenes or other situations where they are unable to deal with immediate animal care.

**CONTRACT APPROVED**

Motion was made by Buchholz, seconded by Zerbel, to approval the renewal of the Contract for Services with Second Chance Rescue Center at \$34/hr and \$0.55/mile with after hour calls being billed at \$40/hr. All members voted aye. Motion carried.

**CLAIMS AND REPORTS ALLOWED**

Motion was made by Zerbel, seconded by J. Albrecht, to approve the following claims and reports:

**County General Fund**

August 2008 Salaries and Benefits: Commission 3975.00, Auditor 6910.37, Election 236.61, Treasurer 8430.43, States Attorney 4836.42, Custodian 4714.33, Director of Equalization 8321.51, Register of Deeds 3668.03, VSO 1352.00, Sheriff 26675.52, Home Detention 1438.86, Coroner 58.00, Welfare 666.81, Health 1846.95, Museum 840.00, Extension 4302.00, Planning 856.29, Weed 6713.75; OASI & Medicare 6501.70; Retirement 4918.05; Insurance 17304.88;

Misc: Beadle County Sheriff 1800.00 August prisoner care, Center for Independence 416.66 August support, Conde Ambulance 477.39 2008 expenses, Conde Fire Dept. 600.00 ambulance insurance, Faulk County Sheriff 5640.00 Aug. prisoner care, Faulkton Rexall 58.89 prisoner care, James Hare 186.66 court appointed attorney fees, Lewis Drug 14.09 care of prisoner, Northside Pharmacy 8.30 care of prisoner, Mike Sanger 750.00 Sept. ambulance funding, Spink County Senior Citizens 1892.33 Sept. funding; State of South Dakota: 75.00 lab services;

Supplies and Repairs: Appel Oil 165.50, Connecting Point 31.95, Dakota Air Spray 183.00, Dakota Electronics 67.50, Duckwall-Alco 80.05, First Class Design 452.10, Hedahls 85.97, Johnson Oil 3594.30, Light & Siren 85.00, Mobile Electronic Service 310.00, Nelson Sales & Service 189.61, Office Equipment Co. 716.12, The Redfield Press 594.49, Riotec Industrial 520.00, Schaben Industries 610.26, SD Wheat Growers 14.99, Sheehan Mack 357.24, Spink Co. Farm & Hardware 101.72, 281 Travel Center 51.83, True Value/Radio Shack 73.06, Wells Fargo Remittance 743.88;

Travel: Commissioners' mileage: Kenny Buchholz 22.20, Gerald Zerbel 42.18; Coroner mileage: Pat Thelen 11.10; Director of Equalization: Kim Markley 9.00 meal; Home Detention mileage: Donna Kegler 165.76, Mavis Ludemann 26.64; Sheriff: Les Helm 73.00 meals and 3.50 toll fee;

Utilities: Northern Wireless 106.40, Redfield City 1160.20;

### **Highway Department**

August 2008 Salaries and Benefits: Hwy. Admin. 6215.17, Hwy. Constr. 35968.83; OASI & Medicare 3148.39; Retirement 2445.81; Insurance 9947.04;

Construction Materials: The Lumber Yard 515.65;

Engineering: SD Dept. Transportation 260.55;

Supplies and Repairs: Beckler Construction 2560.21, Carney Bearing 6.28, Cole Papers 159.86, Dakota Fluid Power 61.69, Farnams 138.80, Hedahls 167.34, Huron Culvert & Tank 10961.21, Mac's 351.68, McGillvrey Oil 30983.66, Nelson Sales & Service 37.60, Office Equipment 187.47, Office Systems 15.19, Petroleum Partners 2201.76, Power Plan (RDO) 178.66, Redfield Feed 60.00, SD Federal Surplus Property 39.00, Spink County Farm & Hardware 33.94, True Value/Radio Shack 33.79;

Utilities: Doland City 28.50, Northern Wireless 39.95, Northwestern Energy 65.94, Redfield City 40.80;

### **E911**

August 2008 Salaries and Benefits: 7787.66; OASI & Medicare 587.09; Retirement 467.25; Insurance 1828.40;

Utilities: James Valley Telecommunications 248.44;

### **Emergency Management**

August 2008 Salaries and Benefits: 1248.00; OASI & Medicare 95.48; Retirement 74.88; Insurance 280.86;

Utilities: Northern Wireless 5.55;

### **WIC**

August 2008 Salaries and Benefits: 304.05; OASI & Medicare 23.16; Retirement 18.25; Insurance 82.74;

### **24/7 Sobriety**

August 2008 Salaries and Benefits: 300.16; OASI & Medicare 22.75; Retirement 18.01; Insurance 70.64;

Supplies and Repairs: True Value/Radio Shack 14.96;

### **Law Library**

Supplies and Repairs: 47.40;

### **REPORTS**

2008 YTD Leave Without Pay Hours;

2008 YTD Comp & Overtime Earned by Department;

August 2008 Register of Deeds Statement of Fees Collected: \$4,984.00;

August 2008 Auditor's Report of Poor Lien Reimbursement: \$190.00;

August 2008 Auditor's Account with the County Treasurer:

County General Fund	\$1,471,157.25
Special Revenue Funds	371,284.94
Capitol Projects	24,400.46
TIF Debt Service	494.65
Trust & Agency Funds	215,535.67
Amount Held for School Districts	126,051.71
Amount Held for Townships	1,985.31
Amount Held for Municipalities	7,453.47
TOTAL	\$2,218,363.46;

August 2008 Highway Superintendent Report of Collections:

Road & Bridge Fund	\$105,751.65
Weed Department	731.64;

August 2008 Sheriff's Report of Fees Collected: \$3,402.10;

August 2008 Spink County Ambulance Activity Report;

August 2008 Report of Court Appointed Attorney Reimbursements: \$267.84.

All members voted aye. Motion carried.

At 11:00 AM Commissioner Johnson excused himself from the meeting.

### **GROUP HEALTH INSURANCE RENEWAL**

Motion was made by Buchholz, seconded by Zerbel, to renew the County group health insurance policy with Wellmark BlueCross BlueShield for the plan year 10/1/08 through 9/30/09 at the current JQD/T9A-Plus coverage. All members present voted aye. Motion carried.

**SURPLUS PROPERTY DECLARED**

Motion was made by Zerbel, seconded by Buchholz, to surplus the County property to be sold, destroyed or junked as submitted by department including office equipment, furniture, files, tools, highway equipment, vehicles, 4-wheeler and camera. All members present voted aye. Motion carried.

A copy of the surplus property list is on file and available for inspection in the office of the County Auditor.

Items for consideration prior to the adoption of the 2009 budget on September 30, 2008 were brought up. An email from Deene Dayton, SD Dept. Legislative Audit, giving an example of how to address capital accumulations in resolution was read.

A committee meeting regarding Home Detention will be held this afternoon at 1:30 and several of those issues were discussed.

**CORRESPONDENCE:**

Copy of letter States Attorney sent along with Quit Claim Deed conveying Lots 5 & 6, Block 27 & S1/2 Block 10, Blocks 19-28 inclusive and Outlot I, Conde City to Spink County

Chairman Dave Albrecht declared the meeting adjourned at 11:40 AM until 8:30 AM, Tuesday, September 30, 2008.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:  
Cindy Schultz, Auditor  
Spink County, South Dakota