

**SPINK COUNTY COMMISSION PROCEEDINGS
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, May 27, 2008, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Kenneth Buchholz, Craig Johnson, and Jerry Zerbel. Chairman D. Albrecht opened the meeting with the Pledge of Allegiance.

ADOPT AGENDA

Motion was made by Johnson, seconded by Buchholz, to adopt the agenda with the deletion of Vic Fischbach, States Attorney, and the addition of a request received from Daryl's Engine Service, Northville. All members voted aye. Motion carried.

MINUTES APPROVED

Motion was made by J. Albrecht, seconded by Zerbel, to approve the minutes of May 13, 2008. All members voted aye. Motion carried.

Auditor discussed an email sent by the SD Department of Legislative Audit in response to her inquiry regarding a local fire department. It stated that the department is probably not a government so no annual report or audit could be required. Additionally, a township has a choice of where they wish to obtain fire department coverage.

A memo was issued to the County Departments from the Auditor regarding the Commissioners' requests that budgets include more documentation and itemization.

Daryl Stewart, Daryl's Engine Service, Northville, has requested a letter from the Commissioners stating that he is not prohibited from doing gunsmithing and occasional special-order firearms sales in Spink County. The Commissioners will confer with the Sheriff Department before a letter is issued.

Motion was made by Zerbel, seconded by Buchholz, to set and advertise a hearing date for the following applications for Retail (on-off sale) Malt Beverage License to operate outside a municipality for the 2007-2008 Licensing Period. All members voted aye. Motion carried.

NOTICE OF HEARING UPON APPLICATION FOR SALE OF ALCOHOLIC BEVERAGE

NOTICE IS HEREBY GIVEN THAT the Board of County Commissioners in and for the County of Spink, in the City of Redfield, South Dakota, on the 17th of June, 2008, at the hour of 10:30 AM at the County Commissioners Room in the Spink County Court House, will meet in regular session to consider the following applications for Retail (on-off sale) Malt Beverage License to operate outside a municipality for the 2007-2008 Licensing Period:

Mellette Travel Plaza, Vollmer's Outlot 1 and Vollmer's Outlot 2 located
in SW of Section 35-120-64, Spink County
Otto's Landing, SE1/4 20-114N-64W, Spink County
Diirro's, Thompson's Beach Lts 5-7 of 5-115-65, Spink County

Above applications have been filed in the County Auditor's Office and presented to the Board of County Commissioners:

Notice is further given that any person, or persons, who are interested in the approval or rejection of such application, or their attorney, may appear and be heard at said scheduled public hearing.

Dated this 27th day of May, 2008,
at Redfield, South Dakota.

Cindy Schultz, Auditor
Spink County, South Dakota

One Publication: May 28, 2008

COUNTY WELFARE

Theresa Hodges, Welfare Director, presented an application for utility assistance. Motion was made by Johnson, seconded by Buchholz, to reject the request for utility assistance because applicant #154 is over the income guidelines. All members voted aye. Motion carried.

Tom Leinen, Highway Superintendent, requested permission to purchase a sprayer for the Weed Department and stated that it had been included in the 2008 budget. Also, Leinen reported that the 2001 All American 3004 High Pressure Washer had blown up and requested permission to surplus it.

PURCHASE APPROVED

Motion was made by Zerbel, seconded by J. Albrecht, to approve the purchase of a 110-gallon utility sprayer for the Weed Department from Warne Chemical & Equipment Co., Rapid City, assembled & operational at \$2,520.00. All members voted aye. Motion carried.

SURPLUS PROPERTY DECLARED

Motion was made by J. Albrecht, seconded by Zerbel, to surplus the 2001 All American 3004 High Pressure Washer, hose & reel to be traded in. All members voted aye. Motion carried.

Leinen reported that the two new trucks have arrived and the trailers should be here on June 18th.

Auditor discussed an inquiry by Steve Henrichs, Insurance Agent, American Senior Network, to discuss his insurance with the Board.

HEARING ON REVISED ZONING ORDINANCES

At 9:30 AM, time set by public notice, a hearing was held for public input on establishing revised Zoning Ordinances. Tracey Millar, Planning and Zoning Administrator attended the hearing. Millar explained the changes being made and Commissioner Johnson made a motion to adopt the Resolution for Revised Zoning Ordinances (32-08). Millar requested discussion of any questions or problems Commissioners may have with the Ordinance changes. Motion died for lack of a second and further discussion will take place at the second hearing to be held June 5, 2008 at 9:30 A.M.

PERSONNEL POLICY UPDATES

Theresa Hodges, Deputy Auditor and Personnel Policy Board Member, discussed proposed changes to Sick Leave and Leave of Absence (Leave Without Pay) Policies.

Motion was made by Zerbel, seconded by Johnson, to add the following to the County Sick Leave Policy:
Employees may use up to 80 hours of Sick Leave during the terminal illness of an immediate family member, as defined in **Personal Sick Leave**. A written request accompanied by a script from a physician, should be made to the Department Head or Supervisor; upon their approval it will be submitted to the Board of commissioners for final approval. The 80 hours is a maximum per family member and does not coincide with the calendar year.

All members voted aye. Motion carried.

The proposed addition to the Leave of Absence (Leave Without Pay) Policy, which would grant Holiday Leave to an employee who is on Leave of Absence Without Pay, needs further discussion and clarification so no decision was made.

Dave Willis, BW Insurance, discussed Workman's Comp coverage.

Jason Forrest, Regional EM Coordinator, Mike Holzhauser, VSO Benefits Rep, and Steve Hanson, EM/VSO met to discuss scheduling of duties.

EXECUTIVE SESSION

Motion was made by Johnson, seconded by Zerbel, to go into executive session at 10:46 AM for personnel discussion. All members voted aye. Motion carried.

Chairman Dave Albrecht declared the Board out of executive session at 11:30 AM.

Sharon Jungwirth, Register of Deeds, met with the Commissioners to discuss the open, part-time position in her office.

COMMITTEE REPORT

Commissioner Johnson gave an update on the last meeting of the Law Enforcement Committee.

EXPENSE REQUESTS

Motion was made by Buchholz, seconded by J. Albrecht, to approve the following expense requests:
Kathy Ludwig, Treasurer, MV Sandbox Training (license w/owner) Aberdeen, 5/21/08;
Jane Pearson, Deputy Treasurer, MV Sandbox Training (license w/owner) Aberdeen, 5/22/08;
Tammy Bahr, Deputy Treasurer, MV Sandbox Training (license w/owner) Aberdeen, 5/23/08;
Kim Markley, Director of Equalization, 2008 USPAP Workshop (for certification) Pierre, 6/26 – 6/27/08.

All members voted aye. Motion carried.

CLAIMS AND REPORTS ALLOWED

Motion was made by J. Albrecht, seconded by Johnson, to approve the following claims and reports:

County General Fund

Misc: Great Western Bank 81453.00 – debt service payment (TIF #1), NE Mental Health Center 333.33 – Apr. funding;

Supplies and Repairs: BW Insurance 8.82, Duckwall-Alco 18.50, Farm & Home Publishers 49.00, Gempler's 185.55, Girton Adams 346.43, The Lumberyard 10.90, Pitney Bowes 175.93, The Redfield Press 536.79, Schilling Auto Clinic 113.74, Spink Co. Farm & Hardware 36.78, True Value/ Radio Shack 591.98, Velvet Uniforms 111.50;

Travel: Commissioners: Jeff Albrecht 8.50 – registration & 76.22 – mileage; Director of Equalization: 125.00 – registration; Sheriff: Pennington Co. Jail 131.00 – transport prisoner;

Utilities: Alltel 33.65, Executive Management (BIT) 282.87, Midcontinent Communications 70.47, Qwest 458.76, Verizon 327.64;

Highway Department

Capitol Equipment: Boyer Trucks 178422.00, Northern Truck Equipment 10376.00;

Construction: Huron Culvert 155.66, Lien Transportation 20095.15;

Supplies and Repairs: BW Insurance 1089.18, Diamond Mowers 356.52, Duckwall-Alco 18.95, True Value/Radio Shack 30.36;

Utilities: Alltel 91.60, Executive Management (BIT) 8.79, Qwest 125.33;

E911

Supplies and Repairs: Duckwall-Alco 128.97;

Utilities: Qwest 824.33, Venture Comm. 164.78;

Emergency Management

Supplies and Repairs: Executive Management (BIT) 20.78;

Utilities: Qwest 33.97;

24/7 Sobriety

Supplies and Repairs: Pharmchem Inc. 40.00;

Law Library

Supplies and Repairs; West Group Payment Center 159.50;

REPORTS

NACO Prescription Drug Discount Card Program 2007/2008 Report;

April 2008 Highway Department Report of Collections:

Road & Bridge Fund \$289.71;

April 2008 Report of Court Appointed Attorney Reimbursements: \$1,162.73.

All members present voted aye. Motion carried.

A request to have a medical lien released was discussed. As per the States Attorney, a “lien does not prohibit selling the property; it just dictates where the proceeds are to go”. The Commissioners agreed that the lien will not be released.

CORRESPONDENCE

SD Dept. Environment & Natural Resources: Notice of Surface Water Discharge Application & Recommendation – Town of Ashton

SD Dept. Environment & Natural Resources: Notice of Surface Water Discharge Application & Recommendation – City of Doland

SD Dept. Environment & Natural Resources: Glendale Colony Turkey Manure Management System Proposed Stockpiling Pad & Composting Facility Plans & Specs Review

Valenti Hanley & Robinson transcript of \$3,800,000 County of Spink, SD Variable Rate Demand Solid Waste Disposal Revenue Bonds

Chairman Dave Albrecht declared the meeting adjourned at 12:05 PM until 8:30 AM, Tuesday, June 5, 2008.

Dave Albrecht, Chairman
Spink County Board of Commissioners

ATTEST:
Cindy Schultz, Auditor
Spink County, South Dakota