

**SPINK COUNTY COMMISSION PROCEEDINGS  
REDFIELD, SOUTH DAKOTA**

The Spink County Board of Commissioners met at 8:30 AM on Tuesday, February 5, 2008, at the Spink County Courthouse. Present were Commissioners Dave Albrecht, Jeff Albrecht, Craig Johnson, Jerry Zerbel and Kenneth Buchholz, who attended the meeting by speakerphone. Chairman D. Albrecht opened the meeting with the Pledge of Allegiance.

**ADOPT AGENDA**

Motion was made by J. Albrecht, seconded by Johnson, to adopt the agenda with the addition of Theresa Hodges, Welfare Director. All members voted aye. Motion carried.

**MINUTES APPROVED**

Motion was made by Johnson, seconded by Zerbel, to approve the minutes of January 29, 2008. All members voted aye. Motion carried.

Commissioners discussed the State bid and Faulk County bid specs that the Highway Superintendent provided on the two belly dump trailers and tractors that they had approved on January 29, 2008.

A memo from the Commissioners regarding appointments to be on the agenda and the updated expense request form will be sent to all County Departments.

Vic Fischbach, States Attorney, answered several questions pertaining to County policies.

Mark Rosenberg, Extension Educator, presented a Memorandum of Understanding for the Commissioners' consideration. Rosenberg stated that the County may want to look into adopting a Fairgrounds use policy.

**MEMORANDUM OF UNDERSTANDING AGREEMENT**

Motion was made by Johnson, seconded by J. Albrecht, to approve signing the Memorandum of Understanding Agreement between the Cooperative Extension Service for their assistance and guidance to the County Extension Educators and Spink County for furnishing office space and funding. All members voted aye. Motion carried.

Dave Willis, BW Insurance, met with the Commissioners to answer questions about liability coverage at the Fairgrounds. He stated that temporary coverage for specific events can be added to some policies. Commissioners wish to look into this further before making a decision pertaining to the request made January 29, 2008 for a private event to be held there.

Theresa Hodges, Welfare Director, stated that she had received a request from client #141 for prior approval. Hodges reported that she had granted approval to client #124 for utility assistance as client had exhausted all other sources of help.

**COUNTY ASSISTANCE GRANTED**

Motion was made by Johnson, seconded by J. Albrecht, to approve medical procedures for client #141 at a County cost of between \$550 and \$900, contingent upon qualification for SSI. All members voted aye. Motion carried.

Auditor stated that Tom Leinen, Highway Superintendent, had left the SD DOT Force Account Agreement with her. An accompanying letter from John T. Adler, Traffic Operation Engineer, stated that "until such time that additional funds are available" reimbursement won't be made to the full amount, but will be made "for a portion of that based on available funding".

**FORCE ACCOUNT AGREEMENT**

Motion was made by Zerbel, seconded by J. Albrecht, to approve signing the Force Account Agreement between the State of South Dakota and Spink County for Federal Aid Emergency Relief Funds to reimburse Spink County for qualifying repairs to flood damaged highways on the following projects:

ER 6251(09)	01NS	\$180,066
ER 6251(10)	01NT	\$18,896
ER 6520(05)	01NU	\$7,924

All members voted aye. Motion carried.

**AMBULANCE OPERATING AGREEMENT and  
AMBULANCE DIRECTOR AGREEMENT RENEWALS**

Motion was made by Johnson, seconded by Buchholz that, as the City of Redfield and Spink County have mutually agreed to continue the agreements as formerly adopted, the Ambulance Operating Agreement and the

Ambulance Director Agreement shall renew for another 12-month period. All members voted aye. Motion carried.

### **EXPENSE REQUEST**

Motion was made by Johnson, seconded by Zerbel, to approve the following expense request:

Mike Esser, Weed & Pest Supervisor, and Board Members to the Supervisor Training/Annual Weed & Pest Conference, Huron, 2/20-2/22/08.

All members voted aye. Motion carried.

Commissioners reported that exit interviews of people leaving County employment are being conducted on a random basis.

Auditor reported that Daniel Burke, SD HAVA Coordinator, Office of Secretary of State, has notified Counties that they will each receive an equal portion of the \$575,000 provided by the Omnibus Appropriations Act of 2008. Counties must match 5%, and then will be eligible for their share of reimbursement for qualifying expenditures.

### **CLAIMS AND REPORTS ALLOWED**

Motion was made by J. Albrecht, seconded by Johnson, to approve the following claims and reports:

#### **County General Fund**

January 2008 Salaries and Benefits: Commission 4699.80, Auditor 7658.37, Election 215.10, Treasurer 7205.99, States Attorney 4836.38, Custodian 3088.15, Director of Equalization 7922.03, Register of Deeds 3764.18, VSO 1196.00, Sheriff 28324.04, Home Detention 1804.75, Poor 86.04, Health 1778.70, Extension 2256.00, Weed 105.00, Planning 810.54; OASI & Medicare 5680.90; Retirement 4381.29; Insurance 15336.28;

Misc: Beadle County Sheriff 2500.00 – Jan. prisoner & juvenile care, Faulkton Area Medical Center 453.50 – prisoner care, Faulkton Rexall 51.87 – prisoner care;

Supplies and Repairs: Becky Leonard 63.94, Hansen Motors 47.35, McLeod's 542.93, Office Equipment 3085.14, Mark Rosenberg 25.00, State Supply Co. 302.85, Velvet Uniforms 192.15;

Travel: Commissioners: Jeff Albrecht 9.00 meal, Craig Johnson 9.00 meal & 96.20 mileage, Jerry Zerbel 42.18 mileage; Extension: Becky Leonard 181.30 – mileage & 115.00 – NEAFCS-SD dues, Mark Rosenberg 36.00 – meals & 213.12 - mileage; Extension Board mileage: Joy Braun 25.90, Gary Gilbert 23.68; Weed Board mileage: Harold Loewen 29.60, Lannie Mielke 21.46, Robert Woodring 11.10; Home Detention mileage: Darcy Harford 37.00 Dec. & 155.40 Jan., Donna Kegler 420.69; WIC: Audrey Martchinske 29.60 - mileage;

Utilities: Northwestern Energy 5.85;

#### **Highway Department**

January 2008 Salaries and Benefits: Hwy. Admin. 7486.13, Hwy. Constr. 36928.37; OASI & Medicare 3308.35; Retirement 2664.87; Insurance 11117.28;

Supplies and Repairs: McGillvrey Oil 8510.07, Office Equipment 168.46, Power Plan (RDO) 327.85;

Utilities: McGillvrey Oil 410.00, Northwestern Energy 2801.69;

#### **E911**

January 2008 Salaries and Benefits: 7561.52; OASI & Medicare 569.90; Retirement 453.69; Insurance 1798.67;

#### **Emergency Management**

January 2008 Salaries and Benefits: 1404.00; OASI & Medicare 107.41; Retirement 84.24; Insurance 315.96;

#### **WIC**

January 2008 Salaries and Benefits: 372.30; OASI & Medicare 28.35; Retirement 22.34; Insurance 101.28;

#### **24/7 Sobriety**

January 2008 Salaries and Benefits: 273.60; OASI & Medicare 20.62; Retirement 16.40; Insurance 65.11;

### **REPORTS**

Jan. 2008 Comp Time & Overtime Earned by Department;

Jan. 2008 Leave Without Pay Hours;

Jan. 2008 Spink County Ambulance Report.

All members voted aye. Motion carried.

**CORRESPONDENCE**

Code Enforcement Expenditure Report for 2007 and notification of over payment by County  
SDACC re Campaign Academies Set for March  
SDACC Scholarship Application  
SD Dept. Environment: Bixler Farms Feedlot Manure Management System South Site As-build Plans & Specs & Additional Info  
SD Dept. Environment: Stanley Steinheuser Feedlot Manure Management System Certificate of Compliance for Area I  
SD Dept. Environment: Stanley Steinheuser Feedlot Manure Management System As-built Plans & Specs & Additional Info Review  
SD Dept. Revenue & Regulation notification of Spink County's Share of bank franchise tax

**EXECUTIVE SESSION**

Motion was made by J. Albrecht, seconded by Johnson, to go into executive session at 10:44 AM for personnel discussion. All members present voted aye. Motion carried.

Chairman Dave Albrecht declared the Board out of executive session at 11:04 AM.

Chairman Dave Albrecht declared the meeting adjourned at 11:10 AM until 8:30 AM, Tuesday, February 12, 2008.

Dave Albrecht, Chairman  
Spink County Board of Commissioners

ATTEST:  
Cindy Schultz, Auditor  
Spink County, South Dakota